



IIE GRANT PAYMENT DEPOSITS

Payments of grant funds to Fulbright visiting scholars must be made to the grantee in U.S. dollars in the United States. In the event a grantee is unable to register for Zelle (IIEPay), deposits will be made by IIE via Automated Clearing House (ACH) to the checking account you designate. Minor discrepancies and/or incomplete information will cause a delay or failure of payment.

Next Steps:

1. Read and complete all portions of the Authorization Agreement.
2. Include with this completed form a voided check confirming the account details provided below*
3. Return the completed form to your IIE Program Manager via the IIE Portal.
4. Retain a copy of this form for your records.

Automatic Grantee Award Deposit

AUTHORIZATION AGREEMENT

I authorize IIE to deposit each of my payments directly into the account named below. This authority remains in force until I have given 45 days written notice that I have terminated it or until IIE has notified me that this deposit service has been terminated. If an incorrect amount is ever deposited into my account, I authorize IIE, in conjunction with my bank, to make the appropriate adjustment.

Use TAB key to move between below fields.

Signature: _____ Date: _____
 Last Name: _____ First Name: _____
 Grantee PSID: _____ Home Country: _____
 Home Address: _____
 City: _____ State: _____ Zip Code: _____

Organization: **Institute of International Education**

Complete this section with the information of the bank account into which you wish to have your payments deposited:

U.S. Bank Name**: _____
 U.S. Branch Address: _____
 Checking Account Number: _____
 ABA Routing Number (first 9 digits only): _____

IMPORTANT NOTES:

1. The provided check must include the word "VOID" written in large letters in ink across the face of it. **DO NOT SIGN THE CHECK.**
2. Deposits of funds via ACH electronic transfer will be noted on your checking statement as 'EFT--IIE.'

*IF unable to provide a voided check, please include an **official letter from your bank**. Your bank letter **MUST** have the bank letterhead, logo, your account number, and the signature of a bank representative.

**The bank you specify must be a member of an Automated Clearing House. If not, IIE will inform you so that you may make an alternative selection.