



## Office of Admissions

# TRANSFER STUDENT APPLICATION CHECKLIST

### Online Application Form

\_\_\_\_\_ Visit <https://haskell.edu/admissions/> to open the Online Application.

\_\_\_\_\_ You **must** use your **full** legal name (Including any middle name). If you submit documents with a different name, submit supporting documents (birth certificate, marriage license, etc.) showing legal name change.

***Applications are submitted Via the Online Admissions Application at <https://haskell.edu/admissions/> Docusign is the service the University uses to power the online application. Submitting a full application will lead to a quicker turnaround time.***

### Non-Refundable Application Processing Fee

\_\_\_\_\_ You must pay a \$10.00 application fee. Preferred Method of payment is Pay.Gov:

\_\_\_\_\_ Go to <https://www.pay.gov/public/form/start/29961401/>. You should note in the “comments” section which semester that you plan to attend and that your payment is for the application fee. Once you get your receipt from Pay.gov, please forward payment receipt email to [admissions@haskell.edu](mailto:admissions@haskell.edu) and include your full legal name.

\_\_\_\_\_ DO NOT SEND CASH OR PERSONAL CHECKS! If online payment is not an option, you can enclose a money order or cashier’s check made payable to “Haskell Indian Nations University”. Cash and Personal checks can NOT be accepted.

\_\_\_\_\_ Under exigent circumstances you may also be granted the ability to pay in-person at the Bursar Office and hand deliver your receipt to Admissions Office if online payment is not an option for you.

### Official Technical, Junior or Community Colleges, Universities Transcript(s)

***Important:*** You will NOT be considered for admission to Haskell if you cannot provide an official transcript. This is not an option.

\_\_\_\_\_ IF YOU ARE CURRENTLY ATTENDING SCHOOL, please submit your most current transcript showing progress to current date then submit final transcript when the semester has ended.

\_\_\_\_\_ Contact ALL schools that you have attended to request an official transcript(s). Transcript(s) should be electronic, mailed or hand delivered to the Haskell Office of Admissions.

\_\_\_\_\_ You must include ALL schools you have attended on the application. This information will be verified and confirmed through the National Student Clearinghouse. **Please Note:** It is the policy of Haskell Indian Nations University that applications not disclosing all prior academic work could be disqualified.

\_\_\_\_\_ If you withdrew from one of the previous schools you attended OR if you have no transferrable credits from that school, **you are still required to submit an official transcript or a statement from the Registrar’s Office confirming you do not have an academic record at that school.**

## Certification of Tribal Enrollment (federally recognized tribes eligible for educational benefits)

\_\_\_\_\_ Copy of Tribal Enrollment card showing tribal membership, and enrollment ID or registration number.

\_\_\_\_\_ If blood quantum and enrollment information is not listed on your tribal enrollment card; submit a copy of your CDIB.  
(Certificate of Indian Blood)

\_\_\_\_\_ If not a verified tribal member, submit a letter from the tribe confirming your identity and your enrollment number.

\_\_\_\_\_ If you are claiming eligibility through a descendant, include official documentation regarding tribal recognition signed by the appropriate BIA agency or tribe and official documentation proving lineage.

## Immunization/Exemption Form

\_\_\_\_\_ Confirmation of immunizations. Please make sure these records show the Measles, Mumps, and Rubella (MMR) inoculations for two occurrences. The acronym will show as MMR 1 and MMR2.

\_\_\_\_\_ Methods of submitting this information include:  
High school transcript

Medical immunization records from health care facilities

• Download and Printed Immunization/exemption form from:

<https://www.haskell.edu/wp-content/uploads/2021/06/Immunization-FORM-3-June-2021-002.pdf>

## Haskell Rights

All official documents submitted become the property of Haskell Indian Nations University and cannot be returned to applicant.

*Haskell Indian Nations University reserves the right to deny or cancel the acceptance or admission of any student whose attendance at the university would not be mutually beneficial for the student or the university.*

**Fall Semester Enrollment Dates:** February 1st-June 1st. **Spring Semester Enrollment Dates** September 1st – November 1st. **Summer Semester** Application Deadline: April 15th .

**Applications received after the deadline will not receive consideration for immediate semester.**