

Company no: 02676180
Charity no: 1078635

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**
(A company limited by guarantee)

**Report and Financial Statements
for the Year Ended 31 December 2012**

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Financial Statements
for the Year Ended 31 December 2012**

Contents	Pages
Report of the Trustees	1 - 3
Report of the Accountants to the Trustees	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 12

The following page does not form part of the statutory financial statements

Detailed Income and Expenditure Statement	13
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**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Report of the Trustees
For the Year Ended 31 December 2012**

The trustees are pleased to present their annual report together with the financial statements for the year ended 31 December 2012.

REFERENCE AND ADMINISTRATIVE DETAILS

Directors & Trustees

All directors of the company are also trustees of the charity.

The directors who served during the year were:

Dr J C Rodda
Prof D E Walling
Dr C A Onstad
Mr H G Rees
Prof G Young
Prof C Cudennec

Secretary & Trustee: Dr M Acreman

Registered Office 10 Broad Street
Abingdon
Oxfordshire
OX14 3LH

Company number: 2676180

Charity number: 1078635

Business address Centre for Ecology and Hydrology
Wallingford
Oxfordshire
OX10 8BB

Accountants Wenn Townsend Accountants Limited
10 Broad Street
Abingdon
Oxfordshire
OX14 3LH

Manager: Dr C Gardner

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**
Report of the Trustees
For the Year Ended 31 December 2012 (Cont.)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles of association.

Appointment, induction and training of trustees

When there is a requirement for new trustees, these are identified and appointed by the remaining trustees. The induction of any new trustees involves making them aware of a trustee's responsibility, the governing document and administrative procedures of the charity.

Organisation

The charity is organised so that the trustees meet regularly to manage its affairs. A manager is appointed by the trustees to manage the day to day running of the charity.

Risk management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The charity's main objective and its principal activity continues to be that of the production, sale and distribution of scientific publications and journals. It supports the International Association of Hydrological Sciences (IAHS) by providing services for the membership, and supporting the IAHS Bureau in its endeavours. The trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

ACHIEVEMENTS AND PERFORMANCE

IAHS Limited maintained the IAHS membership database and supported the membership. The active membership totalled 5350 at the year end, of which 32.8% are in financially disadvantaged countries. IAHS Limited produced and published online for all members, a brochure to celebrate the Association's 90th anniversary, issues 102-104 of the tri-annual newsletter with information about the Association activities and a publications catalogue, and provided other information by email. Membership of the Association is free of charge and so such activities are funded by book sales and revenue from the journal.

In addition to *Hydrological Sciences Journal*, nine books on various aspects of hydrological science were published, many the outcome of symposia organised by the Association. Copies of each book and of each journal issue were provided free of charge to 50 libraries in developing countries. Free journal subscriptions and substantial (80%) discounts on book prices were offered to all members in these countries.

FINANCIAL REVIEW

The Statement of Financial Activities shows a net surplus for the year of £89,416 and the reserves stand at £216,958. The principal funding sources were sales of books and royalties from *Hydrological Sciences Journal*, a donation from IAHS Inc and donations for specific purposes from Taylor & Francis.

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**
Report of the Trustees
For The Year Ended 31 December 2012 (Cont.)

Reserves policy

IAHS Limited has been building up its reserves over the last few years. They now stand at £216,958 (95% of total resources expended this year), much of which is held in fixed-term deposit accounts for the purpose of enabling the activities of the charitable company to continue in the event of difficulties such as staff illness, increase in suppliers' prices etc., and to provide funds for exceptional purchases. The International Association of Hydrological Sciences holds a reserve in the USA, and recognises that currently the charitable company's reserves are inadequate in the event of serious financial difficulties arising or the need to make a major purchase. The Association Treasurer is authorised to release funds to IAHS Limited if the trustees request assistance. The charitable company will aim to maintain its reserves at approximately 100% of annual expenditure as this is considered to be a suitable level.

PLANS FOR FUTURE PERIODS

The charity does not plan to implement any significant changes. As before, the main activity will be to produce, publish and distribute scientific books and the journal as a support to the activities of "The International Association of Hydrological Sciences".

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of directors and trustees on 19 March 2013 and signed on its behalf by:

Prof D E Walling
Trustee

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Independent Examiner's report to the Trustees
of International Association of Hydrological Sciences Limited**

I report on the accounts of the company for the year ended 31 December 2012 which are set out on pages 5 to 12.

Respective responsibilities of the trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA

Wenn Townsend Accountants Limited
10 Broad Street
Abingdon
Oxfordshire
OX14 3LH

Dated: 3 April 2013

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Statement of Financial Activities (including Income and Expenditure Account)
For the Year Ended 31 December 2012**

	Notes	Unrestricted £	Restricted £	Total 2012 £	2011 £
INCOMING RESOURCES					
Incoming resources from generated funds:					
<i>Voluntary income:</i>					
Donations		69,409	12,500	81,909	1,000
<i>Activities for generating funds:</i>					
Book sales and page charges		133,102	-	133,102	131,027
Hydrological Sciences Journal		99,745	-	99,745	95,230
Sundry income		883	-	883	2,105
Investment income		1,656	-	1,656	85
Total incoming resources		<u>304,795</u>	<u>12,500</u>	<u>317,295</u>	<u>229,447</u>
RESOURCES EXPENDED					
Costs of generating funds					
Cost of producing publications	3	194,552	2,500	197,052	199,382
Governance costs	4	<u>30,827</u>	<u>-</u>	<u>30,827</u>	<u>33,287</u>
Total resources expended		<u>225,379</u>	<u>2,500</u>	<u>227,879</u>	<u>232,669</u>
Net movement in funds for the year-					
Net income/(expenditure) for the year		79,416	10,000	89,416	(3,222)
Total funds brought forward		<u>127,542</u>	<u>-</u>	<u>127,542</u>	<u>130,764</u>
Total funds carried forward	13/14	<u>206,958</u>	<u>10,000</u>	<u>216,958</u>	<u>127,542</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 7 to 12 form part of these financial statements

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Balance Sheet
at 31 December 2012**

	Notes	2012		2011	
		£	£	£	£
FIXED ASSETS					
Tangible assets	8		2,409		2,690
CURRENT ASSETS					
Stocks	9	65,000		65,200	
Debtors	10	8,219		5,734	
Cash at bank and in hand		190,226		122,000	
		<u>263,445</u>		<u>192,934</u>	
CREDITORS: amounts falling due within one year	11	<u>48,896</u>		<u>68,082</u>	
NET CURRENT ASSETS			<u>214,549</u>		<u>124,852</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>216,958</u>		<u>127,542</u>
FUNDS:					
Unrestricted funds	13		206,958		127,542
Restricted funds	14		10,000		-
			<u>216,958</u>		<u>127,542</u>

For the year ending 31 December 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the board of directors and trustees on 19 March 2013 and signed on its behalf by:

.....
Prof. D E Walling

Company no: 02676180

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

1. STATEMENT OF ACCOUNTING POLICIES

Basis of preparation of accounts

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005, applicable accounting standards, the Companies Act 2011 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Incoming resources

Incoming resources include the total invoice value, excluding Value Added Tax, of book sales and page charges, and subscriptions during the year, together with grants and interest received. Income from book sales and page charges is included in incoming resources in the period in which the charity is entitled to receipt.

Income from royalties is included in incoming resources in the period in which the relevant journal volume is published.

Income from donations and grants is included in incoming resources when it is receivable.

Interest is included in incoming resources when it is receivable.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, excluding Value Added Tax.

Expenditure is attributable either to the cost of producing publications or to administration and is allocated on that basis.

Depreciation of tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its useful life:

Plant and machinery etc	15% and 25% on reducing balance
-------------------------	---------------------------------

Stocks

Stocks are stated at the lower of cost and net realisable value.

Net realisable value is based on estimated selling price less further costs to completion and disposal.

Foreign currencies

Transactions in foreign currencies are translated into Sterling at the rate ruling on the date of the transaction. Exchange differences are taken into account in arriving at the movement in total funds for the year.

Fund accounting

Unrestricted general funds

These are funds which can be used in accordance with the objects of the charity at the discretion of the trustees.

Restricted funds

These are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

2. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding-up is limited to £1. At 31 December 2012 there were 7 members.

3. COST OF PRODUCING PUBLICATIONS

	2012	2011
	£	£
Opening stock	64,000	60,000
Printing, stationery and advertising	44,490	51,367
Salaries	109,365	109,748
Office services	43,197	42,267
Closing stock	(64,000)	(64,000)
	<hr/>	<hr/>
	197,052	199,382
	<hr/>	<hr/>

4. GOVERNANCE COSTS

	2012	2011
	£	£
Salaries	22,685	22,483
Accountancy and legal fees	1,486	2,315
Bank and credit card charges	1,181	1,489
Sundry expenses	1,467	1,465
Depreciation and loss on disposal	652	719
Conference, travelling and workshop expenses	3,356	4,816
	<hr/>	<hr/>
	30,827	33,287
	<hr/>	<hr/>

5. NET MOVEMENT IN FUNDS FOR THE YEAR

This is stated after charging:

	2012	2011
	£	£
Depreciation and loss on disposal of fixed assets	652	719
Independent examiner's fee	650	650
	<hr/>	<hr/>

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

6. TAXATION

There is no liability to corporation tax for the year.

7. STAFF COSTS

No remuneration was paid to trustees in the year.
The staff costs of the remaining staff were:

	2012	2011
	£	£
Salaries	120,664	120,901
Social security costs	11,386	11,330
	<hr/>	<hr/>
	132,050	132,231
	<hr/>	<hr/>

The average weekly number of staff employed, calculated as full time equivalents during the year was as follows:

	2012	2011
	£	£
Direct charitable work	2.88	3.06
Administrative	0.47	0.50
	<hr/>	<hr/>
	3.35	3.56
	<hr/>	<hr/>

No employee received remuneration of more than £60,000. No employee has any retirement benefits accruing.

No trustee received any remuneration in the year.
Travel and subsistence expenses of £435 were reimbursed to Prof D E Walling in the year.

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

8. TANGIBLE FIXED ASSETS

	Plant and Machinery etc. £
Cost:	
At 1 January 2012	24,683
Additions	371
	25,054
At 31 December 2012	25,054
Depreciation:	
At 1 January 2012	21,993
Charge for year	652
	22,645
At 31 December 2012	22,645
Net book value:	
At 31 December 2012	2,409
At 31 December 2011	2,690

9. STOCKS

	2012 £	2011 £
Books and publications	64,000	64,000
Silver medals	1,000	1,200
	65,000	65,200
	65,000	65,200

10. DEBTORS

	2012 £	2011 £
Trade debtors	7,794	5,734
Other debtors	425	-
	8,219	5,734
	8,219	5,734

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

11. CREDITORS: amounts falling due within one year

	2012	2011
	£	£
Trade creditors	-	4,631
Taxation and social security	3,146	3,086
Accruals	45,750	52,332
Deferred income (Note 12)	-	8,033
	48,896	68,082
	48,896	68,082

12. DEFERRED INCOME

Balance at 1 January 2012	8,033
Amount released to incoming resources	(8,033)
Amount deferred in the year	-
	-
Balance at 31 December 2012	-

Deferred income comprises monies received in advance of publication.

13. UNRESTRICTED FUNDS

	At 1 January 2012	Incoming resources	Resources expended	At 31 December 2012
	£	£	£	£
General reserve	127,542	304,795	(225,379)	206,958
	127,542	304,795	(225,379)	206,958
	127,542	304,795	(225,379)	206,958

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Notes to the Financial Statements
For the Year Ended 31 December 2012**

14. RESTRICTED FUNDS

	At 1 January 2012 £	Incoming resources £	Resources expended £	At 31 December 2012 £
Editorials' retreat	-	10,000	-	10,000
Tison award	-	500	(500)	-
Annual reception/editorial meeting	-	2,000	(2,000)	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total restricted funds	-	12,500	(2,500)	10,000
	<hr/>	<hr/>	<hr/>	<hr/>

All of the above restricted funds represent donations from Taylor & Francis for the specific purposes stated in their descriptions.

**INTERNATIONAL ASSOCIATION OF HYDROLOGICAL
SCIENCES LIMITED**

**Detailed Income and Expenditure
For the Year Ended 31 December 2012**

	2012		2011	
	£	£	£	£
TURNOVER				
Donations		81,909		1,000
Book sales and page charges		133,102		131,027
Hydrological Sciences Journal		99,745		95,230
Sundry income		883		2,105
		<u>315,639</u>		<u>229,362</u>
COST OF SALES				
Opening stock	64,000		60,000	
Printing, postage, computer consumables, stationery and advertising	44,490		51,367	
Salaries	109,365		109,748	
Office services	43,197		42,267	
Closing stock	<u>(64,000)</u>		<u>(64,000)</u>	
		<u>(197,052)</u>		<u>(199,382)</u>
		118,587		29,980
OTHER INCOME				
Bank interest		1,656		85
		<u>120,243</u>		<u>30,065</u>
ADMINISTRATIVE EXPENSES				
Salaries	22,685		22,483	
Accountancy and legal fees	1,486		2,315	
Bank and credit card charges	1,181		1,489	
Sundry expenses	1,467		1,465	
Depreciation and loss on disposal	652		719	
Conference, travelling and workshop expenses	<u>3,356</u>		<u>4,816</u>	
		<u>(30,827)</u>		<u>(33,287)</u>
OPERATING SURPLUS/(DEFICIT) FOR THE YEAR				
		<u>89,416</u>		<u>(3,222)</u>