



**Your Safety • Your Mobility
Your Economic Opportunity**

IDAHO TRANSPORTATION DEPARTMENT
P.O. Box 7129 • Boise, ID 83707-1129
(208) 334-8000 • itd.idaho.gov

Board Policy 4048
Page 1 of 4

FREIGHT ADVISORY COMMITTEE

Purpose

The Freight Advisory Committee (FAC) will serve as a forum for freight stakeholders, the private sector and government agencies to advise the Idaho Transportation Department (ITD) on freight transportation needs, transportation policy, transportation projects and project funding in developing a safe, efficient and connected freight transportation system supporting the economic vitality of Idaho.

Legal Authority

Idaho Code 40-307 - For the administration of their function, the Board may employ such persons as are deemed necessary.

Idaho Code 40-314(3) - Authority of Board to exercise powers necessary to implement the provisions of Title 40.

Idaho Code 74-203 – Open Meeting Requirements.

Federal Code 49, Subtitle IX, Chapter 702, 70201 – State Freight Advisory Committees.

FAC Purpose

Idaho Code authorizes the Idaho Transportation Board to establish internal structures deemed necessary for the administration of its duties. Under this authority, the Idaho Transportation Board (Board) has created the FAC to advise and assist ITD on issues related to the movement of freight in, out, and through the state of Idaho. The FAC shall:

- Serve as a forum for discussion regarding freight movement and freight infrastructure within Idaho
- Advise ITD on freight-related issues, priorities, projects and funding needs
- Educate freight stakeholders, the public and decision-makers on the importance of freight, its connection to the economy and its reliance on the transportation system
- Collaborate with other agencies and organizations on data and information sharing to promote informed decision making



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Board Policy 4048
Page 2 of 4

- Work with ITD to incorporate freight interests into transportation planning to improve freight infrastructure
- Advise ITD and other public agencies regarding local, regional, statewide and national transportation planning processes
- Promote the cross-sharing of information between private and public sections (e.g. local, state and federal government agencies) on freight issues

The Freight Advisory Committee

The FAC shall consist of seven (7) voting members; one (1) Chair and six (6) District Members representing each one of Idaho's six Transportation Districts. The District representative shall represent freight industries and stakeholders interests within their appointed District to ITD. The FAC shall be advised by Idaho's freight industries and partners of the FAC representing state and federal governmental agencies.

Chair

A Chair is appointed by the Board and serves at the pleasure of the Board. The Chair's responsibilities include:

- Serving as the group's spokesperson
- Working on membership issues as needed
- Issuing letters and notices as appropriate
- Participating in agenda development activities on behalf of the group
- Other functions as appropriate

District Members

District Members represent private industry stakeholders who bring a statewide freight perspective from diverse stakeholder groups such as the rail industry, highway/trucking industry, aeronautics, port/barge industry, agricultural industry, natural resources, forest industry, mining industry, manufacture, and retail, carrier/shipping freight logistics /warehousing, ITD Trucking Advisory Committee and Idaho Aeronautics Advisory Board. Membership interest in the FAC shall be solicited by ITD, and Board shall make final appointments. FAC members shall receive no salary for their services. Members are reimbursed for attending meetings according to the provisions of Idaho Code Section 59-509(m). Members are also reimbursed by the Department for travel and expenses according to the limits specified in Idaho Code Section 67-2008.



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Board Policy 4048

Page 3 of 4

Partners of the FAC

Additionally, FAC shall include partners of the FAC from state and federal agencies. Partners may attend all meetings and contribute to the conversation with consent of the Chair. Partners may participate on committees as directed by the Chair. Partners have no voting privileges. Representation may come from the following state and federal agencies:

- Federal Highway Administration
- Federal Motor Carrier Safety Administration
- Federal Railroad Administration
- US Maritime Administration
- Idaho Public Utilities
- Idaho Department of Agriculture
- Idaho Department of Commerce
- Idaho Department of Labor
- Idaho Department of Transportation
- Idaho State Police
- Metropolitan Planning Organizations
- Local Highway Technical Assistance Council (LHTAC)
- ITD Trucking Advisory Committee
- Idaho Aeronautics Advisory Board
- Port Authority, Port of Lewiston

ITD Liaison

The ITD Freight Program Manager shall provide administrative support to the FAC and be ITD's liaison to the FAC in coordination with the ITD Chief Engineer and Chief Operations Officer.

Member Expectations

It is expected that FAC members will:

- Work collaboratively, helping to ensure that the process and products balance the varied interests of statewide freight stakeholders
- Serve as ambassadors for recommendations, disseminating information and collecting feedback from their networks of industry contacts and affiliated interest groups



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Board Policy 4048
Page 4 of 4

- Review and provide recommendations to ITD on project products and deliverables that best meet the needs of the state as a whole

Term of Service

FAC members shall serve staggered three (3) year terms to allow up to two (2) members to be appointed or reappointed each year. The term shall expire on December 31, after the third year of appointment. Initially, two (2) members shall serve until December 31, 2024, two (2) members will serve until December 31, 2026 and two (2) members will serve until December 31, 2028. At least sixty (60) days prior to the expiration of a term, the FAC shall make replacement recommendation(s). Each member may recommend succeeding themselves. Should any member vacate their position, the Board may, within sixty (60) days, appoint a successor representing the same District to serve for the remainder of the vacated member's unexpired term. Members may be removed for non-attendance of one-half (50%) of the FAC meetings in a calendar year. Extreme situations shall be reviewed by the FAC. If removed, a member is excluded from reappointment.

Each December, the FAC Chair shall formally present to the Board an annual report on FAC's activities and recommendations.

Approved by the Board on:



Bill Moad
Board Chairman

Date: 4-22-2021