

Farm to School

Farmer interested in FTS

Know your Food Service Director (FSD)?

YES

NO

Create an information sheet stating what you grow. Tell a little bit about your farm business.

Start conversation with FSD

Contact Tina Garland, KDA  
**tina.garland@ky.gov**

YES

YES

NO

Contact your local FSD and discuss their needs and interest in certain products. All Food Safety questions can be directed to our Food Safety Division at KDA

Find one?

NO

At anytime during the process of talking with FSDs and you feel the need for Technical Assistance please, contact us.

Provide FSD with a copy of your KY Proud Certificate, W-9 and Proof of Liability Insurance

Begin filling your Farm to School orders and enjoy supplying your fresh local products to your local FSDs and schools.

Stay in communication with your FSD. If you should have trouble with the order, contact them ASAP.

Review payment & delivery schedule with FSD. Make sure all invoices include your contact information, name and address of school, delivery instructions, amount, cost, date, and signature line for delivery.

No Action Needed

Happy Kids!!

