



National Association for  
College Admission Counseling

# Request for Transfer Admission Application Fee Waiver

**STUDENT:** Print or type the information requested below. You must **personally** sign the Certification Statement and send this form to the admission office at the school you are applying to.

**To: Office of Admission at:**

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## Eligible for Pell Grant

Applicants who are eligible for a Pell Grant ([what is a Pell grant?](#)) are eligible to receive a transfer admission application fee waiver. Please sign below to attest to your eligibility to receive a Pell grant.

(Continue to Certification Statement)

## Ineligible for Pell Grant

Applicants who are not eligible for a Pell Grant but meet one of the following indicators of financial need should self-certify their eligibility for the admission application fee waiver below.

Check here if your annual family income falls within the Eligibility Guidelines set by the USDA Food and Nutrition Service (To view USDA Income Eligibility Guidelines for the Free or Reduced Price Lunch Program or review [FAQs](#) related to this form.) OR

Check here if you are enrolled in a federal, state, or local program that aids students from low income families (e.g. TRIO programs such as Upward Bound).

**CERTIFICATION STATEMENT:** I certify that I understand and meet the eligibility requirements to request an admission application fee waiver.

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STUDENT'S NAME

STUDENT'S SIGNATURE

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STUDENT'S ADDRESS

CITY

STATE

ZIP

If the institution to which you are applying requires additional documentation, please see page 2.

## Additional Documentation Required

### Eligible for Pell Grant

If the institution to which you are applying requires verification of your eligibility for a Pell grant, you can utilize either of the following options for documentation.

#### OPTION 1

**Provide a copy of your most recent Student Aid Report (SAR) from the US Department of Education.** Your [Student Aid Report](#) (SAR) is a paper or electronic document that gives you some basic information about your eligibility for federal student aid as well as listing your answers to the questions on your FAFSA.

If you cannot locate your SAR, you can retrieve one from the US Department of Education's Office of Federal Student Aid (FSA). Your SAR can be downloaded at (<https://fafsa.ed.gov/>)

#### OPTION 2

**Attestation from a financial aid officer or other officer of your current or most recently-attended institution of higher education.**

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AUTHORIZED OFFICIAL'S NAME

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AUTHORIZED OFFICIAL'S SIGNATURE

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AUTHORIZED OFFICIAL'S TITLE

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AUTHORIZED OFFICIAL'S EMAIL ADDRESS AND PHONE NUMBER

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NAME OF EDUCATIONAL INSTITUTION

### Ineligible for Pell Grant

If you indicated you are ineligible for a Pell Grant, but self-certified that you meet one of the other criteria for economic need (with an annual family income within the income Eligibility Guidelines set by the USDA Food and Nutrition Service OR enrolled in a federal, state, or local program that aids students from low income families), please contact the admission office at the college or university to which you are applying when additional documentation is required.