

Person or Tribe Filing Petition

Full Name: _____ Email: _____

Mailing Address: _____ Phone: _____

- I agree that the court and other parties can send me documents by email instead of regular mail.
If I change my email address or wish to receive documents by regular mail, I agree to notify the court by filing form TF-820, [Electronic Delivery of Case Documents](#).

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA AT _____

In the Matter of:

_____ CASE NO. _____
[Current Name of Person Who Changed Name] *[The state court will fill this out]*

This person is an adult. a minor.

REQUEST TO REGISTER TRIBAL COURT NAME CHANGE ORDER

1. I request that the state court register a tribal court name change order.

Full name of tribal court: _____

Is this the court of a federally recognized tribe? Yes No I don't know

Date of tribal court order: _____ Tribal court case number: _____

Contact person for the tribal court (if known): _____

Tribal court phone: _____ Email: _____

Tribal court mailing address: _____

2. **I attached a copy** of the tribal court order that I want to register to this request.

3. **Former (old)** name of person who changed name:

_____ First Name Middle Name Last Name

Current (new) name of person who changed name:

_____ First Name Middle Name Last Name

4. Contact information for other parties in the case.

[For name changes of a minor, list name and contact information for both parents below, unless the parent has died or their parental rights have been terminated by court order.]

A. Parent A Name: _____

Phone: _____ Email: _____

Mailing Address: _____

B. Parent B Name: _____

Phone: _____ Email: _____

Mailing Address: _____

C. Other Person Involved in the Case: _____

Phone: _____ Email: _____

Mailing Address: _____

Involvement in Case: _____

[If there are more parties, attach a separate piece of paper with this information.]

5. Has this order been registered in Alaska or somewhere else? No Yes
If yes, write the names of the other courts and associated court case numbers:

6. The tribal court order I attached to this petition has not been vacated (canceled), stayed (put on hold), or modified (changed).

I certify under penalty of perjury that everything I wrote in this request is true to the best of my knowledge and belief.

Date

Signature of Person Filing this Request

Print or Type Name

Next Steps

1. **File.** Mail or hand-deliver this request (including all attachments) to the court. Or you can send it electronically, using either the court's TrueFiling program (if available at your court) or email (if your court accepts email filings). File at an Alaska Superior Court in the location closest to where a party lives or the tribal court is located. See form CIV-127, [List of Superior Court Filing Locations](#).
2. **Copies.** Keep a copy of all documents and attachments for yourself.
3. **Service.** The court will send a copy of your request to register and a CIV-687, [Notice of Registration Request](#), to the other parties and the tribal court using first-class mail (this is called "service"). The court will also send you a copy of the notice. If you want, you may also serve the other parties using any method authorized under [Civil Rule 4](#). You must arrange and pay for this other service. Do not file proof of Civil Rule 4 service with the court unless requested.
4. **Wait to See if Hearing Requested.** The other parties have 20 days to request a hearing to object to the registration. The 20 days begins on the date the court mailed the notice.
5. **Hearing.** If any party requests a hearing, the court will schedule one and notify all parties of the date, time, and location. If the notice does not already give information about attending by phone or Zoom, and it will be difficult for you to attend the hearing in person, file form TF-710, [Request to Appear by Telephone](#).

See form CIV-687, [Notice of Registration Request](#), for a list of legal defenses the other party could argue to stop registration of the tribal court order. Or read the other party's request for hearing to see why they are objecting to the registration. If the other party cannot prove one of these legal defenses, the judge may register it after the hearing.

You can testify and present your own evidence at the hearing. Bring any evidence (such as documents, emails, text messages, photographs, etc.) that shows that the tribal court order should be registered. You may also call witnesses. **This is not a hearing to redo the tribal court case or change the tribal court order.**

6. **No Hearing.** If no other party requests a hearing within 20 days, the judge will review the tribal court order and may register it based only on what is written in this request.