IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____
(City or town where the court is located)

_____ Plaintiff, v. _____ Defendant.	Case No. _____
	MOTION, AFFIDAVIT & ORDER TO SET ASIDE DEFAULT & ACCEPT LATE FILED ANSWER

I, _____, request that the court set aside for good cause the entry of default issued on the following date:_____.

Affidavit

I swear or affirm that the following facts are true to the best of my knowledge:

1. **Receipt of Complaint.**
   ☐ I never received the *Complaint* from the Plaintiff.
   ☐ I received the *Complaint* on the following date_____ by the following method: ☐ certified mail ☐ process server ☐ _____.

2. **Reason for Not Answering.** I did not file a timely *Answer* to the *Complaint* because:
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   ☐ More pages are attached.

3. **Disagreement with Complaint.** I do not agree with the *Complaint* and want to participate in all proceedings in this case.

4. **Hearing.** ☐ I would like to have a hearing about this *Motion*. *(The court is not required to have a hearing, so your Motion must include all of your facts and argument.)*

5. **Attached Documents.** I have included the following documents with this *Motion*:
☐ An *Answer* to the Complaint—**REQUIRED** *(unless already filed)*
☐ Other documents that support this *Motion*: _____

_____
Print Name

_____
Mailing Address City State ZIP

_____ _____
Phone Email*

*☐ I authorize the court to email me court documents in this case to the email address above.

I swear or affirm that the facts listed above are true to the best of my knowledge.

_____
Your Signature

Subscribed & sworn to or affirmed before me at _____, Alaska on _____.

_____
Clerk of Court, Notary Public, or other person
(SEAL) authorized to administer oaths.
My commission expires: _____

Certificate of Service
To be filled out by person filing this *Motion*
I certify that on the following date _____ a copy of this *Motion* and the following attached documents: _____
were ☐ mailed ☐ hand delivered to:
☐ Opposing Party _____ ☐ Opposing Lawyer _____
☐ Other _____ ☐ Other _____
Your signature: _____

ORDER GRANTING MOTION TO SET ASIDE DEFAULT & ACCEPT LATE ANSWER

Having considered the *Motion*, the court finds good cause and no prejudice in setting aside the default and proceeding with all aspects of the case. The court accepts the Defendant's late-filed *Answer*.

_____ _____
Effective Date Judge

_____
Type or Print Name

Certificate of Service
To be filled out by court staff
I certify that on the following date _____ a copy of the above was sent to:
☐ Plaintiff: _____ ☐ Plaintiff's Attorney: _____
☐ Defendant: _____ ☐ Defendant's Attorney: _____
☐ _____
Clerk/JA: _____