



*[Instruction: If you do not have one telephone number that covers the entire period noted above, list here all numbers and indicate the day and time to use them.]*

\_\_\_\_\_

I am incarcerated at \_\_\_\_\_.  
The procedure for calling me at this facility is: \_\_\_\_\_

Date	Signature	Print name		
Daytime Telephone Number	Mailing Address	City	State	ZIP
Email Address*	Residence Address	City	State	ZIP

\* I agree that the court can email me court documents instead of sending by regular mail.

**NOTICE OF HEARING (COURT USE ONLY)**

A hearing on the above matter will be held:

Date and time: \_\_\_\_\_ Judge: \_\_\_\_\_

Location: \_\_\_\_\_

By Clerk: \_\_\_\_\_

**ORDER ON REQUEST TO APPEAR BY TELEPHONE (COURT USE ONLY)**

The request to participate by telephone is

- DENIED.
- GRANTED.
  - Call **1-888-788-0099** at the scheduled hearing time.  
Meeting ID: \_\_\_\_\_ Passcode: ( N/A) \_\_\_\_\_ If you are placed on hold, please stay on the line—your case may be delayed by other cases.
  - The court will call you at the telephone number provided above. You must be available to take the call for up to 2 hours after the scheduled start time, because your case may be delayed by other cases.

Date	Judge
_____	_____
	Print Judge's Name

Clerk's Certificate of Distribution

I certify that on \_\_\_\_\_, a copy of this order was distributed to:

Petitioner  Respondent

By Clerk: \_\_\_\_\_