

Name: _____

Email: _____ Phone: _____

Mailing Address: _____

I agree to get documents by email instead of mail, check my email regularly, and tell the court and other participants of email changes. [Electronic Delivery of Case Documents, TF-820](#)

NOTE: If you do not wish to list your physical address, you still must list a mailing address.

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

AT _____
Court Location

(Plaintiff)
Your Full Name

(Defendant) CASE NO: _____
Other Person's Full Name [The court will fill this in.]

COMPLAINT BY MOTHER TO ESTABLISH PATERNITY

with without request for a parenting plan & child support

[Paternity – Determine Person is Biological Father]

Instructions: Use this form if you want the court to establish Defendant as the legal father of the children named below. If the court establishes paternity, you can ask the Alaska Office of Health Analytics and Vital Records to put the father's name on the children's birth certificate. If someone other than Defendant is named on the birth certificates, or you were married to another person when you got pregnant or gave birth, use [Complaint by Mother to Disestablish and Establish Paternity, DR-510](#) instead.

If you are having trouble finding the biological father or getting the biological father to take a DNA test, the Child Support Enforcement Division (CSED) may be able to help you, at no cost. Call CSED at (907) 269-6900 or (800) 478-3300.

1. Who is involved in this case?

a. Plaintiff: I am the biological mother of each child in this case:

Name of Child	Date of Birth

b. Defendant: The person I believe is the biological father of each child named above.

2. Who is named as the father on the children's birth certificates?

No father is named.

Defendant is named. [If Defendant is named on the birth certificates, then Defendant is already established as the legal father. You do not need this court case.]

Other: _____
[If you answered "Other" because someone other than Defendant is named on the birth certificate, use [Complaint by Mother to Disestablish and Establish Paternity, DR-510](#) instead of this form.]

3. Where does everyone live?

- a. I live in Alaska. other: _____
- b. The children live in Alaska. other: _____
- c. Defendant lives in Alaska. other: _____

4. What is the marital status between you and Defendant?

- We were married to each other when I got pregnant or gave birth.
- We married each other after I gave birth, and we are still married to each other.
- We divorced on _____ [date] in _____ [place].
- We are not married to each other and never have been.
- Other: _____

5. Why do you think Defendant is the biological father?

- A DNA test showed that Defendant is the biological father. I attached the test results.
- Other: _____

6. Do you want the court to order DNA testing?

- No.
- Yes, I attached:
 - [Motion and Affidavit for Genetic \(DNA\) Testing, DR-530](#)
 - [Order for Genetic \(DNA\) Testing, DR-531](#)

7. Child Support.

- a. Has the Child Support Enforcement Division (CSED) ordered anyone to pay child support?
 - No. Yes, me. Yes, Defendant. I don't know.
 - Other: _____
- b. Is CSED working on setting up a child support order?
 - No. Yes. I don't know.
- c. Has a court ordered anyone to pay child support?
 - No. Yes, me. Yes, Defendant. I don't know.
 - Other: _____
- d. Has anyone applied for public benefits (ATAP, TANF, Food Stamps, etc.) to support the children?
 - No. Yes, me. Yes, Defendant. I don't know.
 - Other: _____

8. In a custody case, the court can order a parenting plan (a schedule and other arrangements for the children) and child support. Do you want to ask the court to order a parenting plan and child support as part of this case?

- No.
- Yes, I attached:
 - Proposed parenting plan (custody & visitation plan). See ak-courts.info/parentingplan to learn about making a parenting plan and for different examples of parenting plans you might want to use.
 - [Child Support Guidelines Affidavit, DR-305](#)
 - Other: _____

9. Other things I want the court to know about this case:

- More pages are attached. [Only write on one side of the page.]

REQUEST FOR RELIEF

I REQUEST THAT THE COURT:

1. Enter a final order (decree) establishing Defendant as the biological and legal father, and if needed, enter a child support order.
2. Order that Defendant's name be added to the children's birth certificates. **[IMPORTANT:** If the court orders this as part of the decree, you must send a certified copy of the decree to the Alaska Office of Health Analytics and Vital Records to change the birth certificates.]
3. Order a parenting plan and child support as requested on the documents that I am attaching to this complaint.
4. Other: _____
5. Anything else the court finds appropriate.

Date

Your Signature

ATTACHMENTS

I attached the following documents to this complaint. I understand that I must give a copy of all of these attachments to Defendant when I give Defendant a copy of this complaint.

Required in all cases:

- [Child Custody Jurisdiction Affidavit, DR-150](#)
- Summons, CIV-100
[Select your location from the list at <https://ak-courts.info/civ100>.]
- [Case Description Form, CIV-125S](#)
[**Not** required if you use TrueFiling to electronically file your complaint.]
- [Information Sheet, DR-314](#)

Required if there is an existing child support order:

- A copy of the court's or CSED's child support order

Required if DNA testing already happened and you have a copy:

- The DNA test results

Required if you want the court to order DNA testing:

- [Motion and Affidavit for Genetic \(DNA\) Testing, DR-530](#)
 [Order for Genetic \(DNA\) Testing, DR-531](#)

Required if you are asking the court to order a parenting plan and child support:

- Proposed parenting plan (custody & visitation plan). See ak-courts.info/parentingplan to learn about making a parenting plan and for different examples of parenting plans you might want to use.
 [Child Support Guidelines Affidavit, DR-305](#)

Other attachments:

- _____

Note to Defendant

You have 20 days to respond to this complaint. If you do not respond, Plaintiff can ask the judge to decide without hearing from you in a default hearing. Learn about forms and how to respond at the [Family Law Self-Help Center Website](http://ak-courts.info/family) (ak-courts.info/family) or call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851.

Information about Filing and Serving Your Documents & Next Steps

(You do not need to file this page with the court)

File Your Documents with Your Local Court and Serve Defendant

1. Make 2 copies of your forms: 1 copy for your own records and 1 copy for the other party. You can bring the original to your local court or mail it. Or [contact your local court](#) to see if they accept email or TrueFile filings (ak-courts.info/dir).
2. There is a fee to file a case. If you cannot afford the fee, you can ask the court to waive it. Call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851, or use [Exemption from Payment of Fees, TF-920](#).
3. When you open the case, the court clerk will give you 2 copies of a “Summons” and usually a “Standing Order” that contains important information about your case. 1 copy is for you; 1 copy is for Defendant.
4. You must give Defendant a copy of
 - everything you filed with the court,
 - the summons, and
 - the standing order.

This is called “service.” When you first start a case, you must serve Defendant **one** of these ways:

- Send the documents by certified mail with restricted delivery and return receipt. Make sure you pay for certified mail, restricted delivery, and return receipt so that only Defendant can sign for the mail and the post office sends the green postcard back to you after Defendant signs it.
- Hire a process server. Fill out the form [Service Instructions, CIV-615](#). Give this form to the process server so they will send you the proof of service after they serve the other party.

To learn more, read [How to Serve a Summons, CIV-106](#).

Future Service

After the case is open, you can serve all other documents by regular first-class mail or by hand-delivery. If Defendant files anything in court that says they agree to service by email, you can email them. If they have a lawyer, you must email, mail, or hand-deliver the copy to their lawyer. If you use the court’s [TrueFiling system](#) (ak-courts.info/truefile), it will serve any party who also uses TrueFiling.

What to Expect after You Start Your Case and Serve a Copy on Defendant

Defendant has 20 days to respond to your complaint. Day 1 is the day after:

- Defendant signed the green postcard from the certified mail with restricted delivery and return receipt, or
- The process server delivered your documents and the court papers. This date is on the process server’s proof of service.

Defendant’s response to what you wrote in the complaint is called an “answer.” After Defendant files their answer, the court will set a hearing and send you a notice with the date, time, and location.

If Defendant does not file and serve an answer, you can ask the judge to decide the case without hearing from Defendant. Read about [Filing for Default](#) (ak-courts.info/default).

For more help, call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851, or visit the [Family Law Self-Help Center Website](#) (ak-courts.info/family).

