	EY FOR AGENCY DRB:
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SUBJECT: LE	ETTER TO AGENCY ATTORNEY ABOUT ERRORS IN THE AGENCY RECORD
Dear agency a	ttornev
bear agency a	ttorney,
	of this letter is to ask you to fix some problems with the agency record in this case.
	roblems are described below. If our differences about the agency record are not resolve
	ness days after the date of this letter, I will ask the court to supplement the record or I urt for a partial new review. Any response from you about this letter should be sent to
	First Class US Mail, or by email to my email address at the top of this page.
Problems with	the agency record are as follows (check all that apply):
	<u>Health Plan</u> . The agency used the wrong health plan in the agency record. Please correct the record with the correct plan.
	Recognized Charge Data. The agency says my health claim was denied at least in part
	because my provider's charges were above the "recognized charge." In my appeal, I
	asked for data in the agency's possession or control about <u>actual</u> prevailing charge
	rates for the same or similar procedure in the geographic area where my procedure
	was done. The agency did not provide the information, or other requested information and did not include it in the agency record. The agency says that the information I
	asked for was not part of, or relevant to, its decision whether to reimburse for my
	provider's actual charges. I disagree and ask that the data I requested below be
	included in the agency record.

[continued on next page]

	Medical Records. The agency failed to include medical records about the denied claims in the agency record. The agency says the medical records were not part of, or relevant to, its decision whether to reimburse for the claims. In my appeal, I requested a copy of my medical records in the agency's possession (whether or not reviewed or used in making the decision below). I renew my request that the medical records be included in the agency record because they are relevant to the agency's adverse benefit determination.
	<u>Proprietary Documents</u> . The agency says my claim was denied because of information in proprietary documents, guidelines, or bulletins. I asked for a copy of the documents, guidelines, and bulletins in my appeal, but the agency refused to release them to me and refused to include them in the agency record. There are procedures (protocols) for releasing the documents or guidelines to patients like me who are adversely affected by them, but the agency refuses to follow those procedures. Please include the requested documents, guidelines, and bulletins in the agency record.
	Other Problems with the Agency Record.
	[attach more sheets if needed]
If you have any	questions, please let me know. Thank you for your consideration.
Sincerely,	
your signature	·)