

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____

Case No.: _____

Case Name:

In the Matter of: _____

_____, Plaintiff/Petitioner v.
_____, Defendant/Respondent

MOTION (REQUEST) & AFFIDAVIT FOR

[Fill in the title of your motion (a summary of your request) on this line.]

I, _____, request that:

[Explain below what you want the court to order.]

The court should grant my motion, because:

[Explain below the legal arguments, facts, and evidence that support your motion. Attach more pages if necessary. Write only on one side of the page and number each page at the bottom.]

I included the following documents or other evidence with this motion:

I attached a proposed order for the judge to sign granting my motion. **[REQUIRED – You may use form [TF-946](#) as your proposed order.]**

Your Name (and title, if applicable): _____

Mailing Address (include City, State, ZIP): _____

Daytime Phone: _____ Email: _____

[Wait to sign below until you are in front of a notary public or court clerk. Bring your photo ID to show the notary.]

I swear or affirm that everything I wrote in this motion is true to the best of my knowledge.

Your Signature

Subscribed & sworn to or affirmed before me at _____, Alaska on _____.

(SEAL)

Court clerk, notary public, or other person authorized to administer oaths. My commission expires: _____

I certify that I served a copy of this motion and all attachments on all other parties in the case as follows:

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

Name: _____ by mail email hand-delivery _____
on _____ [date] at _____ a.m. p.m.

[If more than four other parties are in the case, attach form [TF-700](#).]

Your Signature: _____

NOTICE TO OTHER PARTIES

You have the right to file a response to this motion. You usually have 10 days (13 days if mailed) from the date of service to file a response to this request, unless the judge ordered a different timeline. See Civil Rule 77(c)(2) for other exceptions. You may use *Response to Motion (Request)* (form TF-707) to file your response.

Court forms are available online at <https://courts.alaska.gov/forms/index.htm>

Court rules are posted electronically at <https://courts.alaska.gov/rules/index.htm>