

**Staff Senate Attendance Sheet**

Meeting Specifics				
Purpose		Frequency		Senate Chair
Regularly Scheduled		2 <sup>nd</sup> Thursday of every month		Olivia Ellis
Date		Time		Location
December 9, 2021		1:00PM		Zoom
Committee				
<input checked="" type="checkbox"/> <b>Chair:</b> <b>Olivia Ellis</b>	<input checked="" type="checkbox"/> Bobbi Jo Allen	<input checked="" type="checkbox"/> Ginger Anderson	<input type="checkbox"/> Daphne Arnold	<input checked="" type="checkbox"/> Beth Austin
<input checked="" type="checkbox"/> <b>Vice-Chair:</b> <b>Courtney Chafin</b>	<input type="checkbox"/> Lisa Baker	<input checked="" type="checkbox"/> Dawn Baker	<input checked="" type="checkbox"/> Mandi Banahan	<input checked="" type="checkbox"/> Melissa Barger
<input checked="" type="checkbox"/> <b>Secretary:</b> <b>Sabrina Brewer</b>	<input checked="" type="checkbox"/> James Boxx	<input checked="" type="checkbox"/> Candace Bramley-Hardesty	<input checked="" type="checkbox"/> Jennifer Bridge	<input checked="" type="checkbox"/> April Brooks
<input checked="" type="checkbox"/> <b>Treasurer:</b> <b>Allison Walters</b>	<input checked="" type="checkbox"/> Drew Brown	<input checked="" type="checkbox"/> Chris Carney	<input checked="" type="checkbox"/> Lesley Cash	<input checked="" type="checkbox"/> Sierra Cole
<input checked="" type="checkbox"/> <b>Parliamentarian:</b> <b>Mike Adams</b>	<input checked="" type="checkbox"/> Rachel Combs	<input checked="" type="checkbox"/> John Cruz	<input checked="" type="checkbox"/> Dale Davis	<input type="checkbox"/> Diana Doggett
<input checked="" type="checkbox"/> Kevin Duncan	<input checked="" type="checkbox"/> Ann Eads	<input checked="" type="checkbox"/> Jennifer Edwards	<input checked="" type="checkbox"/> Vernida Emerson	<input checked="" type="checkbox"/> Jesse Farley
<input checked="" type="checkbox"/> Andrew Fast	<input checked="" type="checkbox"/> Sarah Fitzgerald	<input checked="" type="checkbox"/> Jennifer Fore	<input checked="" type="checkbox"/> Jennifer Fransen	<input checked="" type="checkbox"/> Sandra Frey
<input checked="" type="checkbox"/> Rewa Gardner	<input checked="" type="checkbox"/> Jon Gent	<input type="checkbox"/> Beth Goins	<input checked="" type="checkbox"/> Kristen Grubb	<input checked="" type="checkbox"/> Chris Gurtcheff
<input checked="" type="checkbox"/> Kelly Hahn	<input checked="" type="checkbox"/> Laura Hall	<input type="checkbox"/> Amanda Hancock	<input type="checkbox"/> Sierha Hardin	<input checked="" type="checkbox"/> Lyndall Harned
<input checked="" type="checkbox"/> Carl Harper	<input checked="" type="checkbox"/> Catherine Hayden	<input checked="" type="checkbox"/> Ginni Haynes	<input checked="" type="checkbox"/> Claire Heaney	<input checked="" type="checkbox"/> Mary Henderson
<input checked="" type="checkbox"/> Andrew Hernandez	<input checked="" type="checkbox"/> Jennifer Hill	<input checked="" type="checkbox"/> Jordan Hoehler	<input checked="" type="checkbox"/> Dean Holt	<input type="checkbox"/> Amanda Hornsby
<input checked="" type="checkbox"/> Terry Keys	<input checked="" type="checkbox"/> LeeAnn King	<input checked="" type="checkbox"/> Jennifer Knuf	<input checked="" type="checkbox"/> Elizabeth Kostrub	<input checked="" type="checkbox"/> Julianne Kravetz
<input checked="" type="checkbox"/> Kasandra Lambert	<input type="checkbox"/> Drew Lane	<input checked="" type="checkbox"/> Chris Larmour	<input checked="" type="checkbox"/> Lisa Lockman	<input checked="" type="checkbox"/> Amy Lombard
<input checked="" type="checkbox"/> Amy Lorenzo	<input checked="" type="checkbox"/> Fadyia Lowe	<input checked="" type="checkbox"/> Megan Lucy	<input checked="" type="checkbox"/> Ashley Marcum	<input type="checkbox"/> Linda Marshall
<input checked="" type="checkbox"/> Troy Martin	<input checked="" type="checkbox"/> Heather McAtee	<input checked="" type="checkbox"/> Heather McCoy	<input checked="" type="checkbox"/> Andrea McCubbin	<input checked="" type="checkbox"/> Suzanne McGinnis
<input type="checkbox"/> Derrick Meads	<input type="checkbox"/> Susan Meredith	<input type="checkbox"/> Kacie Miller	<input checked="" type="checkbox"/> Tiffany Miller	<input type="checkbox"/> Krystle Moore
<input checked="" type="checkbox"/> Chablis Murray	<input checked="" type="checkbox"/> Daniel Naas	<input checked="" type="checkbox"/> Paige Noland	<input checked="" type="checkbox"/> Sarah Orr	<input checked="" type="checkbox"/> Candace Owens
<input checked="" type="checkbox"/> Scott Pappas	<input type="checkbox"/> Jessie Partin	<input checked="" type="checkbox"/> Parth Patel	<input checked="" type="checkbox"/> Aaron Peffer	<input checked="" type="checkbox"/> Robert Perry Jr
<input checked="" type="checkbox"/> Kristen Pickett	<input checked="" type="checkbox"/> Shawn Pryor	<input checked="" type="checkbox"/> Kevin Puckett	<input checked="" type="checkbox"/> Covetta Ramey	<input checked="" type="checkbox"/> Stephen Reed
<input checked="" type="checkbox"/> Ben Rice	<input type="checkbox"/> Paul Rideout	<input checked="" type="checkbox"/> Shavonna Ross	<input type="checkbox"/> Frederick Rupp	<input checked="" type="checkbox"/> Amanda Schagane
<input checked="" type="checkbox"/> Sandi Shepherd	<input checked="" type="checkbox"/> Travis Short	<input type="checkbox"/> Hannah Simms	<input type="checkbox"/> Carol Simpson	<input checked="" type="checkbox"/> Ron Simpson Jr
<input checked="" type="checkbox"/> Megan Sizemore	<input checked="" type="checkbox"/> Laure Smith	<input checked="" type="checkbox"/> Clem Stambaugh	<input type="checkbox"/> Tymory Stanton	<input type="checkbox"/> Sarah Steen
<input type="checkbox"/> Angel Stepp	<input checked="" type="checkbox"/> Danielle Story	<input type="checkbox"/> Ryan Story	<input checked="" type="checkbox"/> Andrea Strassburg	<input checked="" type="checkbox"/> Justin Sumner
<input type="checkbox"/> Josh Taylor	<input checked="" type="checkbox"/> Nancy Taylor	<input checked="" type="checkbox"/> Preston Thomas	<input checked="" type="checkbox"/> Mindy Thompson	<input type="checkbox"/> Hannah Trusty
<input checked="" type="checkbox"/> Aaron Vaught	<input type="checkbox"/> Halley White	<input checked="" type="checkbox"/> Johnna Wilford	<input checked="" type="checkbox"/> Elijah Wilson	<input checked="" type="checkbox"/> Laurel Wood
<input checked="" type="checkbox"/> Pam Woods	<input type="checkbox"/> Misty Wright	<input checked="" type="checkbox"/> Markeda Yarbrough		
Ex-Officios, Visitors and Standing Guests				
<input type="checkbox"/> President Eli Capilouto	<input checked="" type="checkbox"/> EVPFA Eric Monday	<input checked="" type="checkbox"/> Trustee Dave Melanson	<input type="checkbox"/> Richard Amos	<input checked="" type="checkbox"/> Erika Chambers
<input type="checkbox"/> Aaron Cramer	<input type="checkbox"/> Bob DiPaola	<input type="checkbox"/> Michael Hawse	<input checked="" type="checkbox"/> Alli Lake	<input type="checkbox"/> Catie Lasley
<input checked="" type="checkbox"/> Marie Marefat	<input type="checkbox"/> Mark Newman	<input type="checkbox"/> Sandra Shuffett	<input type="checkbox"/> Kim Wilson	<input type="checkbox"/> George Wright
<input checked="" type="checkbox"/> Azetta Beatty	<input checked="" type="checkbox"/> Katie Palmer	<input checked="" type="checkbox"/> Angela Croucher	<input checked="" type="checkbox"/> Candace Marcum	

**Agenda Topics Covered**

Task ID	Agenda Item	Presenter/Facilitator
1	Call to Order/Approve November Minutes	O.Ellis
2	President's report	E.Monday
3	Trustee Report	D.Melanson
4	Guest Speakers	NA
5	Officer Reports	O.Ellis, C.Chafin, S.Brewer, A.Walters, M.Adams
6	Committee Reports	Committee Chairs
7	Items from the floor	Main Body
8	Adjournment	O.Ellis

**Action Items**

Item	Assigned to	Due Date

**Notes**

Topic	Discussion
1. Call to Order/Approve November Minutes	<ul style="list-style-type: none"> <li>Meeting began at 1:00PM</li> <li>November minutes approved unanimously</li> </ul>
2. President's report	<ul style="list-style-type: none"> <li>90% vaccination rate for the enterprise</li> <li>Vacation time extended through March 31, 2022. More discussion on this at a later date after he meets with HR</li> <li>Spring Playbook relating to COVID is similar to the Fall Playbook, should be published next week. Masks still required and similar testing regimen as now</li> <li>Next Monday and Tuesday will be the last Board of Trustees meeting for this year. Strategic plan will be updated and they will work on tactics and metrics</li> <li>Kim Wilson is retiring. There will be an announcement this week for an acting Vice President. The official search will begin in the spring</li> <li>Vice President of Philanthropy search will begin in Spring</li> <li>Provost search</li> <li>A.Eads: What dean searches are going on at this time? E.Monday answered with Arts and Sciences and Graduate School</li> <li>Search for Faculty Advancement position, GT will stay in that role until a person is appointed</li> </ul>
3. Trustee Report	<ul style="list-style-type: none"> <li>UK Commencement is next Friday               <ul style="list-style-type: none"> <li>Senator Laure Smith is graduating this Friday</li> </ul> </li> <li>Coach Stoops is staying at UK</li> <li>We have a new women's soccer coach</li> </ul>

	<ul style="list-style-type: none"> <li>• HVAC at Memorial Coliseum is part of a fundraising campaign. He will check on progress and get back to us</li> <li>• K.Lambert: what is the timeline for getting out the agenda for the Board of Trustees meeting? It is 48 hours before the meeting</li> </ul>
4. Guest Speakers:	<ul style="list-style-type: none"> <li>• NA</li> </ul>
5. Officer Reports	<ul style="list-style-type: none"> <li>• Chair Report: O.Ellis <ul style="list-style-type: none"> <li>○ Reminder to find happiness in the holidays and take time for yourselves</li> <li>○ Consent agenda: please make sure to read those</li> <li>○ Giving Competition: form sent to executive committee to review and they will announce who the winning committee will be</li> <li>○ Outstanding Staff Awards coming up December 14</li> <li>○ Website Liaisons: review website that your committee works on and let us know any updates that are needed</li> <li>○ EC meeting this month has been moved forward and it will be this coming Monday. Communicate to your chair if you have anything that you want them to bring up</li> <li>○ Met with Dr. Capilouto and Dr. Monday regarding Plan B employees. If you are unsure about your what your position is considered, please reach out to your supervisor or if you do not feel that your supervisor is clear, please reach out to O.Ellis</li> <li>○ Question has been raised in the past about if police are involved when someone is terminated from the university. They are on hand in case an issue arises</li> <li>○ In the spring, we will see the formation of hybrid work groups that will figure out a more broad reaching effective policy</li> <li>○ Staff Senate is getting merchandise. Choice will be between a polo and a quarter zip pullover</li> </ul> </li> <li>• Vice Chair Report: C.Chafin <ul style="list-style-type: none"> <li>○ January guest speaker will be Jody Ensman from UK Health and Wellness</li> <li>○ February we are unsure</li> <li>○ March will be Dr. Albert, Vice President for Institutional Diversity</li> <li>○ April will be Richard Amos with Employee Benefits</li> <li>○ None scheduled for May yet, but June will be Nancy Cox, Dean of CAFÉ</li> <li>○ Send any speaker recommendations to C.Chafin</li> </ul> </li> <li>• Secretary: S.Brewer – No report</li> <li>• Treasurer: A.Walters <ul style="list-style-type: none"> <li>○ Name badges were purchased and you can reach out to M. Marefat to find a time and place to pick yours up. \$522.32 was the cost of the badges. Operating budget balance now is \$15,974.68</li> <li>○ EC approves any requests over \$1000</li> </ul> </li> <li>• Parliamentarian: M.Adams</li> <li>• When the body is not in session, we operate as an administrative unit. Chair acts as Executive Officer in some cases to keep things moving in the senate office. You can always make a motion at the main body session if</li> </ul>

	<p>you do not agree with the Chair's decision. Most decisions are brought to the EC</p>
<p>6. Committee Reports</p>	<ul style="list-style-type: none"> <li>• Consent agenda <ul style="list-style-type: none"> <li>○ Pull employee engagement, Staff Issues, HR concerns about TDL wellness and usage and the PAC agenda, DE&amp;I and Community Engagement</li> <li>○ Motion made to approve consent agenda, second was made. All in favor, agenda approved</li> <li>○ Employee Engagement: J.Wilford <ul style="list-style-type: none"> <li>▪ Created a Teams forum for staff organizations and they have put in channels for different areas of interests</li> <li>▪ Please reach out if you would like to be involved</li> </ul> </li> <li>○ Staff Issues: HR Concerns – TDL wellness and usage: J.Knuf <ul style="list-style-type: none"> <li>▪ Keeping doctors appointments confidential when some departments require a note if you use your tdl, is a concern. O.Ellis will bring this up and get back to the group</li> <li>▪ Wellness days-do you have to have a doctors note or do you have to tell what you are doing? You do not have to have a note but if you can get it approved, please do so with your supervisor. <ul style="list-style-type: none"> <li>• R.Combs: is HR tracking how many people are asking for well-being days and getting denied? O.Ellis will check with Catie Lasley and get back to group</li> <li>• M.Adams: we need more standard expectations for documentation and protect staff's confidentiality</li> </ul> </li> </ul> </li> <li>○ Community Outreach: R.Combs <ul style="list-style-type: none"> <li>▪ Thank you for supporting the Santa for Seniors and Circle of Love</li> <li>▪ Future service projects survey: top 4 choices: animal, food and nutrition, youth and children services, cultural and community centers. From the results they are looking into the Lexington Humane Society, The Hope Center and Walk for Wishes. More information will be shared when they get things setup</li> </ul> </li> <li>○ PAC: A.Vaught <ul style="list-style-type: none"> <li>▪ January meeting-hope to have updates on items that were brought up last semester. One main thing is scooter issues on campus</li> <li>▪ Students are continuing to test for COVID</li> <li>▪ At this time, during the Spring semester, there will not be a flu vaccine mandate</li> <li>▪ Of the 90% vaccinated, 88% are fully vaccinated at this time</li> <li>▪ Parking: hybrid and remote work parking options <ul style="list-style-type: none"> <li>• Working with transportation on ideas like scratch offs</li> <li>• If you have any ideas or would like to work with the pilot group, please email A.Vaught</li> </ul> </li> </ul> </li> <li>○ DEI: V.Emerson</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• Committee met to brainstorm about resources they want to use, what the University DEI is doing and working on ideas for the website. Would love to have a repository on the website for resources</li> <li>• Would like to work with the Community Engagement committee on ideas for collaboration. She will reach out to R.Combs</li> <li>• Considered having a movie night that had a different genre/culture and trying to do that twice during the semester</li> <li>• During black history month, or Latin X month or International Week, an idea was brought up to do a senate movie night in the Worsham Theatre</li> <li>• Would like to invite Dr. Albert to one of her committee meetings</li> <li>• Another idea was a speaker's bureau</li> <li>• DEI live dashboard with statistics of black, Asian, and maybe gender identity, etc. employees</li> <li>• She wants to make sure that everyone has a sense of belonging at UK</li> </ul> <ul style="list-style-type: none"> <li>• O.Ellis stated that the staff forum could be a great place for a local live channel</li> </ul>
7. Items from the floor	<ul style="list-style-type: none"> <li>• C.Larmour: Performance Evaluations are open and due in March</li> </ul>
8. Adjournment	<ul style="list-style-type: none"> <li>• Motion made to adjourn, second and all in favor</li> <li>• Meeting adjourned at 2:36PM</li> </ul>