

Staff Senate Attendance Sheet

Meeting Specifics						
Purpose Fr		Frequ	equency		Senate Chair	
Regularly Scheduled 2 ⁿ		2 nd Th	Thursday of every month		Courtney Chafin	
Date Tin		Time			Location	
07/11/2024		1:00 p	o.m.		Zoom/Rosenb	erg College of Law
			Committee			
	⊠ Vice-Chair:		⊠ Secretary:			☑ Parliamentarian:
Courtney Chafin	Marie Marefat		Ginni Haynes	Carl Har	per	Chris Larmour
☑ Program Coordinator:						
Bobbi Jo Allen						
☑ James Aaron	☑ Mike Adams			☐ Tama	ra Anding	⊠ Whitney Arvin
⊠ Tiara Ball		nan	⊠Melissa Barger	☐ Kelle	y Beverly	
Shelley Bishop	□John Blaine		⊠ Kenneth Blair		na Blaurock	⊠ Elliot Bloomer
	⊠Sabrina Brew	/er		⊠ Lean	na Brignola	☐ Cynthia Brown
	□ Doug Burge	SS	⊠ Olwen Burton	□ Chris	Carney	⊠ Eric Carroll
□ Destiny Carter		ar	□ Christy Coffman	☐ Anna	Cox	
□ Dale Davis	☐ Kevin Duncan		□ Rebecca Earls	⊠ Olivi	a Ellis	☑ Ryan Farley
□ David Faulconer			⊠Johnisa Ferguson	□Sarah	Fitzgerald	
				□Samaı	ntha Gauthier	
□ Perry Gibson	☐Sheneda Goforth		⊠ Beth Goins	⊠Aaron	Gosper	☐ Kaleb Grey
	⊠ Kelly Hahn			☐ Char	les Haley	□ Laura Hall
	□ Charla Hamilton			⊠Cathe	rine Hayden	
⊠Jennifer Hill	☑ Dean Holt		⊠ Kevin Horn- Pacheco	⊠ Amar	nda Hornsby	
☐ Curtis Hudson	□Audrie Johnson		□Amy Jones	⊠Terry	Keys	☐ Zachary King
□Eilzabeth Kostrub	☐Brittany Lawrence		⊠Kristen Lawson	⊠ Shee	na Lee	☐ Harrison Levans
		0	☐ Fadyia Lowe	☑ Troy	Martin	
⊠Courtney McCalla		nn	⊠Pamela McFarland	⊠ Amy	McHone	⊠ Glenn Means
☐ Blazan Mijatovic		r	□Te'Quisha Miller	Micha	ael Millett	
⊠Addison Zane Mills	⊠Allison Montero		⊠Krystle Moore	⊠Danie	l Naas	
	☐ Sarah Orr		⊠Cary Osborne	⊠ Koma	al Pandya	
⊠Stephanie Peeples			☐ Monica Perez	⊠ Kriste	en Pickett	☐ Tessa Pinkerton
□ Brooke Poe	⊠ Kayla Powell		☑ Cory Qualls	⊠ Cove	tta Ramey	
\square Gage Redimarker	□ Lucas Redmond		☐ Stephen Reed		ıd Rezaei	⊠ Ben Rice
□ Ritchelle Ruiz	⊠Stefan Schagane		☐ Sydney Shields	⊠Carol	Simpson	☐ Scott Sorrell
	☑ Hardin Stevens		⊠ Andrea Strassburg	⊠ Just	in Sumner	⊠ Mindy Thompson
⊠ Erin Tigges	⊠Madeline Tru	deau	□ LaTanya Walker	⊠ Allisc	n Walters	⊠Keisha Wells
	☑ Johnna Wilfe	ord	☐Alice Williams	⊠ Steph	nen Williams	⊠ Kendria Willis
⊠ Elijah Wilson	☑ Laurel Wood		⊠ Sandy Wooton	⊠ Mis	ty Wright	☐ Markeda
			Gay			Yarbrough



□ Stephanie				
Zapata				
	Ex Offic	ios, Visitors and Standi	ng Guests	
☐ President Eli	⊠ EVPFA Eric	□ Trustee Dave	☐ Provost Robert	☐ Melissa Frederick,
Capilouto	Monday	Melanson	DiPaola	UK HR
☐ Catie Lasley,	☐ SGA President:	☐ Faculty Senate		☑ Donna Henry – HR
UKHR		Chair:	President's Office	Benefits
	□ Penny Cox -			
HR Work Life	Treasurer	Edwards - ITS	Chief Budget Officer	HR Wellbeing
		Cybersecurity		
☑ Katie Hardwick –		☑ Bill Verble HR	⊠ Kelly	☑ Sandra Shepherd
President's Office	McCubbin - Office	Director -	Meulendyke – Office	
	of Research Dean	Administration	of Research	
	Suzanne Suzanne	□ Lynn Hiler		□ Louise Walisser
	McGinnis			

	Agenda Topics Covered			
Task ID	Agenda Item	Presenter/Facilitator		
1	Call to Order/Approve Minutes	C. Chafin		
2	Swearing in of New and Re-Elected Senators	Mark Maier, Office of Legal Counsel		
3	President's Report	E. Monday, Co-EVPHA; EVPFA		
4	Guest Speakers	Lance Broeking – Parking & Transportation		
5	Welcome, Committee Slate and Voting	C. Chafin		
6	Technology & Staff Senate; Resolution	C. Larmour		
7	Committee Breakouts			
8	Being Involved in Staff Senate	B. Allen		
9	Adjournment	C. Chafin		

Action Items			
Item	Assigned to	Due Date	

	Notes		
Topic		Discussion	
1.	Call to Order/Approve Minutes	 The meeting was called to order at 1:11 PM. The June meeting minutes were approved. 	
2.	New Senator & Returning Senator Swearing In	Mark Maier from the Office of Legal Counsel administered the Staff Senator oath.	

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 President's Report – Dr. Eric Monday

- We have about 6,500 new freshmen finishing orientation and are set to arrive this fall. It is anticipated that we will have over 35,000 students in the fall. How will we adapt classroom space with the Classroom Building being under construction for the classes? The University has ample space for classes, it is more about how we utilize the window of classroom delivery. We have to be willing to make a few adjustments. The Classroom Building will be out for 18-24 months. The second floor of the Jacobs Science Building is being renovated and filled out on the 2nd floor to allow us to have more classroom space. We are having active conversations about what Funkhouser is going to become. I think we will see more about an expansion of the Gatton College of Business and Economics. Clearly, the Health Education Building will change everything for us in 2025-2026. How is our housing situation for the incoming freshmen and how are we going to prepare for them? We are in really good shape on housing. We ran a pilot last year that had the ability for students to be in a room originally thought to be for one. We have 25% of our students who love that setup because it is less expensive and there is a cultural component of building a different level of interaction when you are near someone. We offered this for this upcoming year as a permanent option. If you live on campus you perform at a higher level and are more connected to the campus. A new residence hall comes on line in 2026 which will give us 600 more beds. Are there plans to improve network connectivity inside the classrooms, those type of things? So from a strictly funding perspective, I believe so. We have something called a domino meeting which is where we start to think about the dominies of all the facilities and infrastructure.
- The retention of our students is good. This encompasses bringing the student in, retaining them yearly, and graduating in 4, 5, or 6 years. Graduation rate is close to 71-72%. Are these numbers like this due to us becoming less rigorous and therefore making it easier for someone to graduate? We are seeing on student preparation and student success continues to roll at a very high pace. More of our students are coming in with at least one credit hour of college work in their high school environment and we've invested a tremendous amount of work in student success and student support. Over 7,000 students joined the UK Invest It was mentioned when the pilot project for the students was rolled out that if it went well you wanted to open it up to the 500,000 staff members. Logically, we will have phase one over two fiscal years (2025 and 2026). I'd like to roll it out in fiscal year 2026. We should be rolling out the benefits changes and how we customize and provide authentic benefits. How can we have the ability to customize our benefits system for what our individual needs are?
- The research component of our higher education business had a record-breaking research year with \$488,000,00.
- We had a good athletic season with our Wildcat Baseball Team making the College World Series for the first time in the history of the University.
- As has been mentioned before, St. Claire Medical Center in Morehead is now a part of the UK family. With it's acquisition, we are improving the health of the entire commonwealth with a particular focus of looking at Eastern Kentucky. And with Morehead, we are going to see more educational opportunities at the graduate and professional level. *Does the*

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acquisition of St. Clare include the acute rehab flood they have? Or is that a)
separate facility? It includes all components of St. Clare. The only thing	
they were able to have is a non-health foundation allowed The Sisters of	
Notre Dame who own the hospital to continue some of their community	
interactions. But it includes all components of health delivery.	

- Our next focus is the 112 administrative regulations. We will appoint five teams with representation of staff on all teams. Our direction is to ask: Do we need it? Is it clear? Do we understand it? Can we apply it? As we go through those administrative regulations over 6 months, we will improve, adjust and then present those to the President for consideration.
- Guest Speakers:
 Lance Broeking Parkng and Transportation
- I would like to focus on the fall of 2024 with regard to the Parking and Transportation for our campus. I know that the Staff Senate are very plugged into everything that is happening on our campus and that certainly has trickled down effect on all of the infrastructure issues on campus, including transportation, parking and all sorts of access-related functions. Everything we do is incremental in the sense that we look really heavily at what happened last year. The first two weeks of school are normally the worse days, we spend a tremendous amount of time searching all parking, counting vacancies, etc. We have anticipated what will happen in the fall such as what the increase in enrollment is, what are the losses for construction, what are the gains for the things that we build and then projecting that into what that looks like in the fall. Are we going to have enough parking for the fall? When looking at the worst days in the fall, don't get trapped in titles, just think in broad terms. Somewhere we have between 400-600 vacant spaces. You said there is not a parking problem. but rather a convenient parking problem. Do you have a map that shows where those spaces are? Could you have a map? And ... can you speak to the rationale of having folks pay hundreds of dollars from their paychecks to park on campus, and not have a convenient parking spot with an easy walking distance to the workplace? What are we doing to alleviate the issue of convenient parking? Parking on an urban campus of this size has three components – proximity, affordability, and predictability. Typically, you can have two of the three components, but you cannot have all three. Why do we not have assigned spaces, or why are we not allocating spaces based on population inside the buildings? Why aren't we looking at distance from certain parking spots to certain areas of campus where employees are working? I would love to see more data and more thought put into that. What can we do to alleviate this problem because this has been a problem for decades on his campus? You might not have the answers now, but I would love for this to be investigated, maybe in small groups of Senators. I think we can do better. I just don't have the details to give recommendations. The University made the decision that parking was an auxiliary so we don't get any money from the general fund and they do not support the overall parking infrastructure. Parking is funded through permit fees, visitor parking revenues and that sort of thing, so there's a limit in terms of what we can do. There is the fact that there are also competing demands for land utilization. Most college campuses are going to periphery parking, like park and ride. I think it is time to have a really transparent evaluation of what are some potential routes to improve the parking situation. I look forward to more conversations with the Staff Senate.

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Another question with regard those holding premium lot passes who are hybrid or remote workers. I also have an issue walking from the Orange Lot to the BBSRB seeing every day numerous open spots and there is a wait list of approximately 600 people. How is this being identified and what measures are being taken to address it? There are a certain number of passes oversold as there is always someone on vacation, traveling for business or are out sick. We have gotten heavily into license plate recognition technology in order to collect data such as who is in the lot on a regular basis. But there are limitations missing those who back into parking spaces or pull through. We have talked about trying to find ways to be more efficient and understand people's individual user groups that we can layer that using new software called Tempo. However, anytime you do that you risk going too far and upsetting the people that are paying even more for parking.

- In building the Health Education Building we lost approximately 43 spaces. The USDA Building that's coming out in the Orange Lot takes up approximately 520 spaces. The Ag Research Building has already been fenced off with parking losses of 125 spaces. Those are spaces that have been lost since last fall which is equivalent to a parking structure. So, what have we gained since last fall? The Reynolds Building opened up approximately 170 spaces. The Broadway lots, in the area of the previous Tally Ho and the IRS Building, will give us 165 spaces. This gives us, overall, a 330 space deficit but, as the transportation director, how do I get us back to where we were last year? It is important for me to share some of the finances involved so that you get a sense of how expensive parking is. The Gluck parking lot is \$787,000 and will give us 55 new spaces. This along with a connection road to the Orange Lot with new lighting will be completed by the start of the fall semester
- Anything in the stadium area, Athletics has already been talking with me about using the Commonwealth Drive lot that's out by the Arboretum. This lot is in really bad shape, by adding new lighting and re-doing it, we were able to gain 7 spaces at a cost of \$134,000. I forgot to mention College Way spaces which cost approximately \$800,000 for 72 spaces. At the cost of \$1,000,000 is the Shivley lot, behind the Shively Center off Sports Center Drive. Its been hidden back there for years. This new parking lot will give the University 330 spaces of student and residential parking. We have built a new sidewalk from the bus shelter in the Orange Lot down to the round-about.
- How do we deal with the healthcare challenges? Previously, the Red and Blue Lots were primarily student, residential, and commuter periphery parking. For the upcoming fall semester, we have combined the Green Lot and the North Red Lot into an intermediate tier for residential parking and then we are turning over the South Red Lot as additional periphery parking for HealthCare employees; this is roughly 500 spaces. With the roundabout, we have shuttle access on both sides of the road. This is a short-term solution. The loss of the student parking spaces will be taken care of in the Shively Lot and the Broadway Lots. An additional bus route is forthcoming with more details at a later date.
- What is coming? With the HealthCare Garage expansion opening by next fall, we will gain an additional 800 spaces for visitors and reserve parking.



The new Cancer Center Garage should be open in the fall of 2026 with an additional 2,400 for patients and visitors. At their June 2024 meeting, the Board of Trustees approved a 1,200-space parking structure on south campus with a goal to have it open in January of 2027. As a remote worker, I retain a Core spot because predictability is the most important thing to me. If I am called to campus, I need to be at that location as fast as possible. I would love to have a dedicated commuter lot so that I could free up a Core space for someone else. Or are there any talks about having express bus routes into campus from various parts of town for those of us who work remotely and only need to come to campus periodically? We are looking at changing to virtual license permits. Instead of having a hangtag, your license plate would be your credentials. This would give us a lot of flexibility and we are looking at different options for people who predominantly are part-time or remote with needs to come to campus periodically. Bus routes are trickier due to their expense and inefficiency. If there is a way, however, from an efficiency standpoint to save money for the employee and allow us more predictability on when you're not going to be here, we can sell your spot to someone else. The license plate system allows us more flexibility in that.

- With the newly fenced-off areas around the Agriculture Plant & Soil Science Building and the Gluck Lot, pedestrian areas have become very convoluted. I have seen people stepping over barriers to get to the underpass. I have seen two people almost get hit. So, are we as a University looking at putting up some additional signage during the construction? I Chair the University's Pedestrian Advisory Committee that has members of government health and safety risk management, police department, and facilities. We have been talking about this for the better part of 2 years. With the big announcement of the HealthCare projects, we knew this was coming. We share a lot of the same concerns. I think the specific questions about the Cooper Drive intersection is something that we brought up with the administration and with the Project Teams, and I know they are looking at it. The best we can do is probably new lighting and signage. If there are specific concerns about pedestrian safety, danger zones or things like that, should we address our concerns through Chair Chafin, or is there a way people can address things directly to Parking? You can direct them to me.
- Can we get a copy of your presentation? I think it would be beneficial for all
 of us to be able to share with our consituents and to help communicate
 what these changes are because it is going to be an ongoing discussion.
- Are you making any strides to improve the shuttle service on campus? There are two major shuttle services on campus. The Orange Route system, which is primarily used by HealthCare, is something that we operate. We typically run 7 buses during the peak times and we have been spending a lot of money over the past few years trying to upgrade our fleet into low floor buses so that they are more accessible. We also offer two-door systems allowing people to flow in and out of the busses quicker to increase efficiency, Our goal is the make sure there are two components of bus service: frequency of service and having enough seats, We are discussing going back to standing room on the buses with hand holds available. We also pay essentially \$2,000,000 for Lextran to operate a service on campus.



	 Another suggestion is to zone the parking with them opening at different times based on staff schedules. There are no easy solutions. We looked at zoning and it tends to be less efficient. The most efficient way of doing it is that huge lot is first come, first serve. Does the HeathCare expansion budget cover the parking for HealthCare patients or does that come from the Transportation budget? A little of both, but that is an ongoing conversation. Have we looked at offsite parking and shuttle service to the University? Maybe 7 years ago we had talks with the Red Mile, Lexington Center, Southland Christian Church on Richmond Road, Tates Creek Christian Church an Macedonia Christian Church. The challenge with all of these systems tends to be if they need parking for an event at their facility, then we lose the opportunity to park there. Have you been made aware that the pay-to-park machines on campus not taking the first keystroke when you go to add your license plate number? Yes, it is like the system is waking up or something. If you get a ticket because of that, we will void the citation.
5. Officer Reports	 Chair – Courtney Chafin Newly elected Chair. We have an Executive Committee (EC) which is made up of the committee Chairs and the Staff Senate Officers. Our Past Chair is an ex-officio. The Chairs will bring forward things that you want to bring to the Main Body that require a motion for further discussion and vote. We talk about updates learned from meetings with HR, Dr. Monday, President Capilouto or Dr. DiPaola on the HealthCare side. Exciting things we have planned include monthly newsletters. BobbiJo Allen, our Program Coordinator, will facilicate the newsletter and we ask that you email her with updates and events. She will be sitting in on each of your committee meeting, as her schedule allows. In August we will have an open house for the Staff Senate at Maxwell Place. Introduction of the Officers for the upcoming year. Again, I am your Chair, I work in the Office of Sponsored Projects which is the central office for submitting all the grants for the University. Marie Marefat is your Vice Chair. She works in the Deans Office in the College of Medicine and was previously our Program Coordinator. Ginni Haynes is your Secretary. She is the Training and Development Officer for the College of Dentistry. Chris Larmour is your Parlimentarian. According to Robert's Rules of Order, the Parlimentarian advises the Chair on the proper meeting etiquette. Carl Harper is your Treasurer. Carl is employed as a Senior Nursery Inspector in the College of Agriculture. He has been involved in the Staff Senate since it's beginning. Olivia Ellis is our Past Chair and resides in the International Center in the Education Abroad office located in Bradley Hall. Chris Larmour previewed our Teams Channel: Every Teams site has a share point site behind it under "Files"



Staff Senate		
	0	This houses a wealth of information and as with our website will be
		a great resource for you.
	0	It is highly encouraged that you engage Teams and pay attention to

- the messages in there. We are passing out cheat sheets for Robert's Rules. This is a good
- guide to how official parliamentarian procedure happens in meetings.
- A Resolution honoring Olivia Ellis, Past Chair of the Staff Senate for the past three years, was presented to her. Please see the attached copy. Chris Larmour made a motion to accept the Resolution, it was seconded and passed unanimously by the Senate.
- A few key points of expectations of being a Senator:
 - By taking the oath as a Senator, you have made a commitment to your constituents that you will represent them on the best the their behalf.
 - Attendance is strongly encouraged. We will be taking attendance in the Main Body and Committee meetings. We do understand that things happen, but will adhear with our bylaws on the consequences of non-attendance. This is a very important year for the Senate with a lot of changes coming our way with the changes to our Administrative Regulations (ARs). We as a Senate will be heavily involved in this process.

Committee Assignments and Breakout Sessions

- The Executive Committee met and discussed the committees placing each other in the committee as shown. We made every effort to place you in one of your top three choices, weighing that against what was best for each committee charge. The decision was made to combine two committees, Professional Development and Ad-Hoc Career Progression Committee. They will be working with the newly hired Career Development Consultant, Rebecca Dyer. The new Ad-Hoc Administrative Regulation Committee will work independently but will have a dotted line to the Bylaws Committee. Please do not feel siloed in your committee, you are welcome to attend any committee meeting (as a non-voting visitor).
- Past Chair Ellis made a motion to accept the slate of Committees as presented, and Treasurer Harper seconded the motion. Discussion: how the Ad-Hoc Committees were going to work and if there is a timeline for how long they will last? The current intention is to have those committees for a year. A vote by the Main Body produced unanimous approval with 42 votes in person and 69 via Zoom. The motion carries.
- Committee break-out rooms were opened for those via Zoom and in-person attendees dispersed throughout the room with a laptop. Members were asked to get to know one another and to decide on a Chair and a Secretary for each committee. If this vote cannot be held today, the committee has until the next EC meeting to meet and hold that election.
- Upon conclusion of the breakouts, the committees were told that an Officer would be reaching out with a doodle poll, scheduling their first meeting, and attending their meeting.

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7. Items from the Floor	BobbiJo Allen, Program Coordinator: Welcome to the Staff Senate! I am so excited to be able to speak with the new Senators and our old ones. First and foremost, I want to congratulate you on being elected by your peers to represent their voices. This is a significant responsibility and an incredible honor. I'm excited to see the impact that all of you will make. Being a part of the Staff Senate is what you make of it. Your involvement is crucial and I want to encourage you to dive in headfirst. Don't be shy, the quicker that you get involved, volunteer, and become active you will understand your vital role as you represent your constituents across this campus. We have a variety of activities and committees that require your dedication and enthusiasm. Some of our activities include Outstanding Staff Awards, Dance Blue, trivia nights, zoom coffee meetings, monthly Lunch and Learns, UK Remembers, and, of course, our UK Employee Appreciation Day. There are ways to connect and make a difference. We have special initiatives like the Kentucky River Clean Sweep. We do humanitarian aid lunches for our homeless community. We support the Ronald McDonald House. We also assist with Blg Blue Move In and Move Out for our students along with the Apple iPad giveaways for our students. I am a former Senator and now serve as an ex-officio member. Even though I have no voting rights, I will be at your meetings. I can help facilitate collaborations with other committees and support your ideas. Please take your role seriously, get involved, and let your voice be heard. I am here to assist in any way possible. Being a Senator is like being in a 3-legged race. It is a bit awkward at first, but once you get the hang of it, it is a lot of fun. You will meet incredible people, and laugh a lot along the way. Thank you and welcome.
8. Adjournment	Motion to adjourn at 2:46 pm was made, seconded, and passed.