

**AGENDA**  
**WEST VIRGINIA BOARD OF EDUCATION**  
Capitol Building 6, Suite 600  
1900 Kanawha Boulevard, East  
Charleston, West Virginia  
**November 8, 2023 - 9:00 a.m.**

- I. **Welcome - Pledge of Allegiance - Introductions - Call to Order**  
L. Paul Hardesty, President
- II. **Approval of Agenda - (Action)**  
L. Paul Hardesty
- III. **Recognition(s) - (Information)**
- IV. **Delegation(s)**
- V. **School Safety - (Information)**  
Jonah Adkins
- VI. **Consent Agenda - (Action)**

- A. **Approval of Minutes - (Action)**

[Attachment A](#)

It is recommended that the **minutes of the October 11, 2023, meeting of the West Virginia Board of Education (WVBE) be approved.**

- B. **Routine Business**

- 1. **Waivers of WVBE Policies and Regulations, Superintendent's Interpretations, State Statutes, and Legislative Rules - (Action)**  
Joey Wiseman

[Attachment B](#)

Putnam County and the Eastern Panhandle Preparatory Academy have requested a first-time waiver of Policy 2510, Appendix B: Training Required in Policy 2510, related to professional development for Advanced Placement® (AP®) teachers: 1) Putnam County's waiver request is for a teacher of AP® Calculus AB at Buffalo High School; and 2) Eastern Panhandle Preparatory Academy's request is for a teacher of AP® World History.

The waivers and waiver criteria have been reviewed by West Virginia Department of Education (WVDE) staff and, if granted, will provide students at Buffalo High School access to an AP® Calculus AB course and students at Eastern Panhandle Preparatory Academy access to an AP® World History course during school year 2023-24. The teachers will be required to attend Summer 2024 AP® training to continue teaching the course in future years.

It is recommended that: **1) Putnam County's request for a waiver of required professional development for one AP® Calculus AB teacher at Buffalo High School; and 2) Eastern Panhandle Preparatory Academy's request for a waiver of required professional development for one AP® World History teacher be approved for school year 2023-24.**

2. **Employment of Substitute Teachers in Areas of Critical Need and Shortage - (Action)** [Attachment C](#)  
**Lara Bissett**
- Pursuant to W. Va. Code §18A-2-3, Marion, Pendleton, Putnam, and Wayne Counties have submitted a policy and Jackson County has submitted a revised policy for the WVBE's approval.
- It is recommended that the **Employment of Substitute Teachers in Areas of Critical Need and Shortage policies for Marion, Pendleton, Putnam and Wayne Counties and the revised policy for Jackson County be approved.**
3. **Employment of Retired Bus Operators as Substitutes in Areas of Critical Need and Shortage - (Action)** [Attachment D](#)  
**Lara Bissett**
- Pursuant to W. Va. Code §18A-4-15a, Boone and Putnam County have submitted a policy and Calhoun County has submitted a revised policy for the WVBE's approval.
- It is recommended that the **Employment of Retired Bus Operators as Substitutes in Areas of Critical Need and Shortage policies for Boone Putnam Counties and the revised policy for Calhoun County be approved.**
4. **Employment of Substitute Teachers in Areas of Critical Need and Shortage Affidavits - (Action)** [Attachment E](#)  
**Lara Bissett**
- Pursuant to W. Va. Code §18A-2-3(c)(2)(G), affidavits found in the attachment (to be available prior to the meeting) must be received and approved by the WVBE for submission to the Consolidated Public Retirement Board
- WVBE legal counsel has reviewed the affidavits and recommend that the **affidavits identified in the attachment be submitted to the Consolidated Public Retirement Board.**
5. **Amendment/Facility Improvement - Grant County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action)** [Attachment F](#)  
**Micah Whitlow**
- Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Grant County Board of Education requests approval to revise their 2020-2030 CEFP to include a classroom and commons area addition to Petersburg Elementary School and make it a top priority. The project is proposed to be funded through a grant from the SBA. This project will create a pre-kindergarten center at Petersburg Elementary, which will allow for increased enrollment and the housing of students in one location.
- It is recommended that the **Grant County Board of Education's request to amend their 2020-2030 CEFP be approved.**

**6. Amendment/Facility Improvement/Proposed Closure - Harrison County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action)**

[Attachment G](#)

**Micah Whitlow**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Harrison County Board of Education requests approval to revise their 2020-2030 CEFP to include the closure of Norwood Elementary School and its merger into Nutter Fort Primary, Nutter Fort Intermediate, and Simpson Elementary Schools respectively. It is also proposed that their CEFP be amended to include a six-classroom addition to Nutter Fort Primary and a multi-purpose room with two classroom addition to Simpson Elementary. The facility upgrades are proposed to be funded through local funds and a grant from the SBA, but the closure is not contingent upon SBA funding.

In July of 2023, severe structural deficiencies forced the emergency closure of Norwood Elementary and the relocation of students according to the plans indicated in the proposed merger. In accordance with Policy 6204, School Closings or Consolidations, this facility shall remain closed, and the county shall proceed with the full closure procedures defined in Policy 6204. Those procedures include this amendment to the county's CEFP and approval from the Harrison County Board of Education and WVBE. This amendment accounts for the moving of students impacted by the emergency closure of Norwood Elementary and increases the capacity of the receiving schools to accommodate the influx of students. This pending closure is proposed to occur at the end of the 2023-2024 school year.

It is recommended that the **Harrison County Board of Education's request to amend their 2020-2030 CEFP be approved.**

**7. Amendment/Facility Improvement - Logan County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action)**

[Attachment H](#)

**Micah Whitlow**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Logan County Board of Education requests approval to revise their 2020-2030 CEFP to include structural repairs at Logan Middle School and make it a top priority. The project is proposed to be funded through local funds and a grant from the SBA.

This project will mitigate ongoing foundation settlement issues at Logan Middle School, thereby extending the life expectancy of the building. With this correction, the county will be able to maintain the safety of the school and more efficiently develop long-term facility plans.

It is recommended that the **Logan County Board of Education's request to amend their 2020-2030 CEFP be approved.**

**8. Amendment/Facility Improvement - Tucker County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action)**

[Attachment I](#)

**Micah Whitlow**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Tucker County Board of Education requests approval to revise their 2020-2030 CEFP to include a wastewater treatment plant replacement at Tucker County High School and make it a top priority. The project is proposed to be funded through local funds and a grant from the SBA. This project will bring Tucker County High School's wastewater treatment plant up to current codes and standards.

It is recommended that the **Tucker County Board of Education's request to amend their 2020-2030 CEFP be approved.**

**9. Amendment/Facility Improvement - South Branch Career and Technical Center 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action)**

[Attachment J](#)

**Micah Whitlow**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The South Branch Career and Technical Center requests approval to revise their 2020-2030 CEFP to include an electrical upgrade to their facility and make it a top priority. The project is proposed to be funded through a grant from the SBA. This project will assist with bringing the electrical service at South Branch Career and Technical Center up to current codes and standards.

It is recommended that the **South Branch Career and Technical Center's request to amend their 2020-2030 CEFP be approved.**

**10. Appointment to the West Virginia Commission for Professional Teaching Standards - (Action)**

[Attachment K](#)

**Robert Hagerman**

The mission of the West Virginia Commission for Professional Teaching Standards (WVCPTS) is to ensure that every student is served by competent educators who meet rigorous preparation and licensure standards. The WVCPTS makes recommendations regarding criteria and a system for the revocation of licenses for just cause and reinstatement of licenses, standards and practices for the development, and approval of preparation programs, licensures and continuing development of educational personnel.

The current vacancy scheduled to be filled is for an elementary school teacher. The WVDE submits: Allison Cline, Dunbar Primary School (Kanawha County), to the WVBE for consideration as appointee to the WVCPTS.

It is recommended that **Allison Cline be appointed as a member of the WVCPTS serving as an elementary school representative.**

**11. West Virginia Licensure Testing Directory Approval - (Action)**

[Attachment L](#)

**Robert Hagerman**

The WVBE required licensure exams for educator certification and completion of WVBE approved programs leading to West Virginia licensure directory is maintained on the WVDE website. Additional test(s), scores, or exceptions have been changed to reflect updates in policy and exams.

It is recommended and a motion is requested that the **Licensure Testing Directory be approved.**

12. **Policy 2520.13, West Virginia College- and Career-Readiness Programs of Study/Standards for Career Technical Education - (Action)**  
**Clinton Burch**

[Attachment M-1](#)  
[Attachment M-2](#)

Policy 2520.13 is recommended for repeal and replacement to ensure Career Technical Education (CTE) programs are aligned with the workforce needs of business and industry. Policy 2520.13 is revised every two (2) years to ensure CTE programs offer technical training and industry certifications in key industries across the state. Strengthening Career and Technical Education for the 21st Century Act (Perkins V) requires secondary, postsecondary, and business/industry to collaborate to enhance CTE for students by developing academic knowledge and technical/employability skills of secondary and postsecondary education students who elect to enroll in CTE programs. Eighty-two comments were received during the comment period resulting in changes to the policy found in Attachment M-1.

It is recommended that **Policy 2520.13, as amended, be approved and effective July 1, 2024.**

13. **Policy 5100, Approval of Educator Preparation Programs - (Action)**  
**Carla Warren**

[Attachment Mc-1](#)  
[Attachment Mc-2](#)

Policy 5100 is being amended to outline the framework for developing, implementing, and approving educator preparation programs (EPPs). Major program components are defined, assessment instruments and/or procedures are identified, and the minimum proficiency levels are prescribed for the WVBE-adopted instruments. Program approval criteria for program implementation are also identified. The revisions enable IHEs to meet the needs of students as a part of the cycle of continuous improvement. Eight comments were received during the comment period resulting in changes to the policy found in Attachment Mc-1.

It is recommended that **Policy 5100, as amended, be approved and effective 30 days from filing.**

14. **West Virginia Schools for the Deaf and the Blind Monthly Update - (Information)**  
**Clayton Burch, Superintendent, West Virginia Schools for the Deaf and the Blind**

[Attachment N](#)

## VII. New Business

- A. **Special Circumstance Review Report for Hampshire County Schools: Special Education Services - (Action)**  
**Alexandra Criner**

[Attachment O](#)

A Special Circumstance Review of Hampshire County Schools: Special Education Services was conducted September 20-21, 2023.

Discussion of this report may involve an Executive Session as provided in W. Va. Code §6-9A-4(b)(2)(A) [personnel exception] and/or §6-9A-4(b)(6), [privacy exception]. The Board majority must vote to have an Executive Session.

**Motions, if any, will be offered during the meeting.**

**B. Amendment - Nicholas County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action) [Attachment P](#)**  
**Micah Whitlow and Terrence Beam, Superintendent, Nicholas County Schools**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Nicholas County Board of Education requests approval to revise their 2020-2030 CEFP to include the closure and consolidation of Glade Creek Elementary, Summersville Elementary, and Summersville Middle Schools into a new PreK-8 School on the Glade Creek Site. This revision also alters the previously identified plans for Nicholas County High School and Nicholas County Career and Technical Center from moving into the new facility at the Glade Creek Site to remaining in their current configurations and locations. A grant from the Federal Emergency Management Agency is the funding source for the proposed new PreK-8 School.

This amendment will enable the county to replace the schools destroyed by the flooding of 2016 and make other configuration changes that would enable Nicholas County to operate its schools more efficiently. Changes in a county's CEFP are for planning only, and any proposed closures are pending the completion and approval of the official closure procedures found in Policy 6204, School Closings or Consolidations.

It is recommended and a motion is requested that the **Nicholas County Board of Education's request to amend their 2020-2030 CEFP be approved.**

**C. Amendment - Marion County Board of Education 2020-2030 Comprehensive Educational Facilities Plan (CEFP) - (Action) [Attachment Q](#)**  
**Micah Whitlow and Donna Heston, Superintendent, Marion County Schools**

Policy 6200 requires all local boards of education to submit amendments to CEFPs to the WVBE and the School Building Authority of West Virginia (SBA) for approval. The Marion County Board of Education requests approval to revise their 2020-2030 CEFP to change from building a new Mannington Middle School to staying in the existing school and including HVAC, electrical, and roof renovations to their priority list. This project brings some critical components of the 1902 facility up to current standards and is proposed to be funded through local funds and a grant from the SBA.

The WVDE does not recommend approval of the Marion County Board of Education's request to amend their 2020-2030 CEFP.

**Motion(s) regarding the Marion County Board of Education's request to amend their 2020-2030 CEFP will be considered at the meeting.**

**D. WVBE and WVDE Personnel Matters - (Action)**  
**L. Paul Hardesty**

WVBE personnel and/or legal matters may involve an Executive Session as provided in W. Va. Code §6-9A-4(b)(2)(A) [personnel exception] and/or §6-9A-4 [matters involving attorney-client privilege per *Peters v. County Commission*, 205 W. Va. 481 (1999)]. The Board majority must vote to have an Executive Session. **(No action will be taken in Executive Session.)**

It is recommended and a motion is requested that the **WVBE personnel matters found in the attachment be approved.**

[Attachment R](#)

It is recommended and a motion is requested that the **WVDE personnel matters found in the attachment be approved.**

[Attachment S](#)

**VIII. WVDE Reports - (Information)**

- Update: UNITE with *Numeracy*
- Update: Accountability Process
- Update: School Safety and Security Report

[Attachment T](#)

**IX. WVBE Member Updates and Requests for Information - (Information)**

**L. Paul Hardesty**

**X. Future Meetings - (Information)**

**L. Paul Hardesty**

The next regular meeting of the WVBE will be held December 13, 2023, in Charleston, West Virginia.

**XI. Adjournment - (Action)**