

TRANSFERRING COURSES TO UCI AS AN ARTS STUDENT

What to know before you enroll in a course outside of UCI

TRANSFERABLE?

Enroll in to UCI

es

Quarter units (equals to 70

Community College:

Transferable to UCI
Counselor BEFORE you
count towards a major,

outside of California or

to Arts Student Affairs
for pre-approval

petition on

tion and/or syllabus with
reviewed

catalogue at the institution for
check with the department for

WHAT IS TRANSFER

Don't assume all courses can be transferred

- Lower-division major and minor courses
- General education requirements
- Electives
- Max units transferable to UCI: 105 quarter semester units
 - Does not include AP or IB units

IF YOU PLAN TO:

Enroll in a course at a California Community

- Check <https://assist.org/> to see if it is transferable
 - Confirm courses with an Academic Counselor BEFORE you enroll, especially if you want it to count towards a major, minor, or GE requirement

Enroll in a course at a community college or university:

- Submit a Course Substitution Petition BEFORE you plan to enroll in a course
 - <https://uci-questionpro.com/submit>
 - Include a copy of the course description and syllabus with the petition in order for it to be reviewed

Pro-Tip: Check the class descriptions and syllabi

YOU COMPLETE THE COURSE AND EARN A GRADE:

Send transcript to UCI:

admissions.uci.edu/official-documents-for-students.php

University of California Irvine

Office of Undergraduate Admissions

Attn: Official Documents

260 Aldrich Hall
Irvine, CA 92697-1075



Pro-Tip: Include your UCI ID #

AFTER YOU COMPLETE THE COURSE AND EARN A GRADE:

Send an official, unopened transcript to UCI:

- Electronic: <https://admissions.uci.edu/official-documents-for-students.php>
- Mail: University of California Irvine

Notify UCI's Office of Admissions and Records that you are sending an official document their way:

- <https://apply.admissions.uci.edu/register/currentstudentupdate>

Notify Arts Student Affairs (artscounselor@uci.edu):

- To manually update your DegreeWorks to apply course to major, minor, or GE requirements

US!

CI.EDU

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QUESTIONS? CONTACT

EMAIL: ARTSCOUNSELOR@UCI.EDU

ARTS CHAT: [HTTPS://ALIVE5.COM/NRVC](https://ALIVE5.COM/NRVC)

APPT: [HTTPS://APPOINTMENTS.WEB.UCI.EDU/DEFAULT.ASPX?OFF](https://APPOINTMENTS.WEB.UCI.EDU/DEFAULT.ASPX?OFF)

Arts Student Affairs