

**FALL 2020 P/NC FORM**  
**Only Courses Excluded From CR/NC Policy**  
**Due January 12, 2021 by 5:00PM**

Name: \_\_\_\_\_  
Last First Middle

Student ID: \_\_\_\_\_ Major: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_@citymail.cuny.edu

Semester: **Fall 2020 ONLY**

**Course Selected for P/NC**

Registration Code Ex, 12345	Department Ex, PSY	Course Number Ex, 20200	Section Ex, 2MM	Credits Ex, 3	Original Grade (A-F)	New Grade P or NC <b>ONLY</b>

**Conditions for Taking Course P/NC**

1. Students may only specify 1 course per form; additional forms are required if student has additional courses.
2. **This form must be returned to the Office of the Registrar by January 12, 2021, 5:00PM.**
3. Make sure that your official grade has been entered before submitting the form to your Professor.
4. WU grades are not eligible.
5. Students should be aware that courses taken on a Pass/No Credit basis may not be transferable to other institutions.
6. Approved forms must be submitted by Professor or Advisor via their CCNY email ONLY.

Print Course Instructor's Name: \_\_\_\_\_

Course Instructor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AND**

Print Advisor's Name: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I wish to elect the above course to be graded on P/NC basis and understand that I **cannot change** this selection later on to a letter grade.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_