

2. For Nonprofit Organizations, Institutions of Higher Education That Are Not 100% Publicly-Controlled, Public-Private Partnerships, Science or Research Parks, Federal Laboratories, Venture Development Organizations, Economic Development or Similar Organizations

The following checklist table is meant to assist applicants that are nonprofit organizations, institutions of higher education that are not 100% publicly-controlled, public-private partnerships, science or research parks, Federal laboratories, venture development organizations, or economic development or similar organizations (as well as consortia that include one or more of these types of entities). As set forth in section D.2 (p. 8) of this NOFO, all documents are required for a complete application.

Document Checklist for Nonprofit Organization, Institution of Higher Education, Public-Private Partnership, Science or Research Park, Federal Laboratory, Venture Development Organization, and Economic Development or Similar Organization Applicants/Co-Applicants,				
Document	Title/Description/Requirements	Checklist		
Project Narrative	See section D.2.i.a (p. 9)	<i>Application</i>		
Budget Narrative and Staffing Plan	See section D.2.i.b (p. 11)	<i>Application</i>		
Matching Share Commitment Letters	See section D.2.i.c (p. 12)	<i>Source 1</i>	<i>Source 2</i>	<i>etc.</i>
State/Local Government Support	See section D.2.i.d (p. 12)	<i>Application</i>		
Form SF-424	Application for Federal Assistance	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>etc.</i>
Form SF-424A	Budget Information-Non-Construction Programs	<i>Application</i>		
Form CD-511	Certification Regarding Lobbying (if applicable)	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>etc.</i>
Form SF-LLL	Disclosure of Lobbying Activities	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>etc.</i>
SPOC/EO 12372 Compliance Documentation	See section D.2.ii.b.1) (p. 13) and https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf (if applicable)	<i>State 1</i>	<i>State 2</i>	<i>etc.</i>
Organizational Documentation	E.g., certificates of good standing, articles of incorporation, bylaws, establishing authorities; see section D.2.ii.b.2) (p. 14)	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>etc.</i>
Public Private Partnership Documentation	If applicable, documentation defining the public private partnership which contains details of the agreement, including roles and responsibilities, and is signed by all parties. See 13. C.F.R. § 312.5 and the discussion of documentation for public-private partnerships in footnote 6 to section C.1 (p. 6)	<i>Application</i>		
Indirect Cost Rate (ICR) Agreement	See section D.2.ii.b.3) (p. 14)	<i>Applicant 1</i>	<i>Applicant 2</i>	<i>etc.</i>