

Instructions:

Attached is the FY19 IQ reporting template for you to use to compile your **DRAFT** agency reports. Please fill out your draft template using this Excel workbook. No other formats will be accepted.
Please provide and verify your Agency's Information Quality webpage in Section I.

Please note that this Excel workbook has 7 sheets (Instructions plus Sections I-VI). **You MUST reconcile your IQ report for incomplete (pending) requests-for-correction and appeals with last year's report.** Specifically, Sections IV, V, and VI will require you to fill out a new form for each correction request or appeal that have you received. We have supplied 5 repeating forms for these sections. If you should need more, please copy and paste additional forms. You can delete any forms you do not need.

If your agency received no correction requests in FY19 and had no outstanding requests from FY03-FY18, you need only to fill out Sections I, II, and III of this form.

In sections IV, V and VI you will need to fill out a unique form for each correction request or appeal that you received.
Please do not post your draft reports on your webpages until OMB review is complete.

Please send all completed **draft** IQ reports (**Due by July 17, 2019**) electronically to:
InformationQuality@omb.eop.gov

If you should have questions or problems, please contact Dr. Margo Schwab
mschwab@omb.eop.gov
Phone # 202-395-5647

SECTION II. Outstanding Requests for Correction from years prior to FY 2019.

II. If you have received correction requests and did not provide a final response in FY03-FY18, please list those correction requests below and provide a detailed summary in Section V of this template. This should be reconciled with your IQ report from the previous fiscal year.

<u>Agency Name</u>	Number of Outstanding Requests for Correction from FY03-FY18 that were completed in FY19 or <u>are still incomplete</u>	
	<u>Complete</u>	<u>Still Incomplete</u>
U.S. Environmental Protection Agency - RFC #16002, EDC	<u>1</u>	<u> </u>
U.S. Environmental Protection Agency - RFC #18002, Chloropyrifos	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFC #18003, Ethylene Oxide	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFC #19001, Bristol Bay	<u>1</u>	<u> </u>
U.S. Environmental Protection Agency - RFC #19002, Greenhouse Gas (GHG) Endangerment Finding	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFC #19003, EPA Blog Post concerning National Pollinators Week - Not RFC/Ephemeral	<u>1</u>	<u> </u>
U.S. Environmental Protection Agency - RFC #19004, Preliminary Atrazine Ecological Risk Assessment (ERA)	<u> </u>	<u>1</u>
TOTAL	<u>3</u>	<u>4</u>

SECTION III. Outstanding Appeals from years prior to FY 2019.

III. If you have received appeals and did not provide a final response in FY03-FY18, please list those appeals below and provide a detailed summary in Section VI of this template. This should be reconciled with your IQ report from the previous fiscal year.

<u>Agency Name</u>	Number of Appeals Received in FY03-FY18 that were completed in FY19 or <u>are still incomplete</u>	
	Complete	Still Incomplete
U.S. Environmental Protection Agency: RFR #15003A - Phathalic Anhydride - Withdrawn	<u>1</u>	<u> </u>
U.S. Environmental Protection Agency - RFR #16002A, EDC	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFR #18001A, Anthraquinone	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFR #17002A, Chloroprene	<u> </u>	<u>1</u>
U.S. Environmental Protection Agency - RFR #19001A, Bristol Bay	<u> </u>	<u>1</u>
TOTAL	<u>1</u>	<u>4</u>

Section V, Phase III out this form for EACH Outstanding Correction Request from FY03-FY18 that was completed in FY19 or is still pending. If an Appeal has been filed in FY19 on an FY03-FY18 Request you must include description of the correction request and appeal. This section must be reconciled with last year's report on outstanding items.	
Agency Sub/Agency Response	U.S. Environmental Protection Agency
Agency Request Name or Number - available	RFC #16002 - TSCA - Workplan - Assessment of Ethylene Dichloroethane (EDCE)
Link to Cor or on Request	https://www.epa.gov/assessmentsandtests/rfcs/16002-ethylenedichloroethane-edce-workplan-ethylene-dichloride.pdf
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Private Individual <input checked="" type="checkbox"/> Trade Group/Company <input type="checkbox"/> Trade Group/Local <input type="checkbox"/> Law Firm on behalf of Individual <input type="checkbox"/> Law Firm on behalf of Company <input type="checkbox"/> Other (please describe)
Date Received	date 12/15/15
Date Responded to (please mark column B)	date 05/28/19 <input checked="" type="checkbox"/> Still pending
Link to Agency Response	
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input checked="" type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)
Finalist or request not to be changed is found in the column B w/h in X all the apply	<input type="checkbox"/> Database <input type="checkbox"/> Database <input type="checkbox"/> Database <input checked="" type="checkbox"/> Report <input type="checkbox"/> Final Rule <input type="checkbox"/> Proposed Rule <input type="checkbox"/> Wadeline <input type="checkbox"/> Other (please describe below): TSCA Waiver
Has An Appeal been filed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If an Appeal has been filed in FY19 on an FY03-FY18 request please complete the rest of this form (otherwise leave blank):	
Link to Appeal Response	
Date of Appeal request	date 08/22/19
Date of Appeal Responded to (please mark column B)	date <input checked="" type="checkbox"/> Still pending
Link to Appeal Response	
Appeal Process used (please state the information used in a separate section)	Appeal process conducted in accordance with EPA's IQIG. A departure from these guidelines occurred in the IQIG case in order to facilitate taking supplemental information submitted (FSRP model) through EPA Peer Review process. Requester concurred with waiting for the results to come back before reconsideration of this request by IQIG Executive panel
Is the only justice in the case cited w/h in X	<input type="checkbox"/> Yes, if yes please describe: <input type="checkbox"/> No
Request or Appeal process mark up on the choice w/h in X column B	<input checked="" type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)

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Agency Sub/Agency Response	U.S. Environmental Protection Agency
Agency Request Name or Number - available	RFC #17002 - RIS - Toxicological Review of Chloroethene
Link to Cor or on Request	https://www.epa.gov/assessmentsandtests/rfcs/17002-chloroethene-toxicological-review-request-for-correction.pdf
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Private Individual <input type="checkbox"/> Trade Group/Company <input type="checkbox"/> Trade Group/Local <input checked="" type="checkbox"/> Law Firm on behalf of Individual <input checked="" type="checkbox"/> Law Firm on behalf of Company <input type="checkbox"/> Other (please describe)
Date Received	date 08/27/17
Date Responded to (please mark column B)	date 11/24/18 <input type="checkbox"/> Still pending
Link to Agency Response	
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input checked="" type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)
Finalist or request not to be changed is found in the column B w/h in X all the apply	<input type="checkbox"/> Database <input type="checkbox"/> Database <input type="checkbox"/> Database <input checked="" type="checkbox"/> Report <input type="checkbox"/> Final Rule <input type="checkbox"/> Proposed Rule <input type="checkbox"/> Wadeline <input type="checkbox"/> Other (please describe below):
Has An Appeal been filed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If an Appeal has been filed in FY19 on an FY03-FY18 request please complete the rest of this form (otherwise leave blank):	
Link to Appeal Response	https://www.epa.gov/assessmentsandtests/rfcs/17002-ethylenedichloroethane-edce-workplan-ethylene-dichloride.pdf
Date of Appeal request	date 07/27/18
Date of Appeal Responded to (please mark column B)	date <input checked="" type="checkbox"/> Still pending
Link to Appeal Response	
Appeal Process used (please state the information used in a separate section)	Appeal process conducted in accordance with EPA's IQIG. A departure from these guidelines occurred in the IQIG case in order to facilitate taking supplemental information submitted (FSRP model) through EPA Peer Review process. Requester concurred with waiting for the results to come back before reconsideration of this request by IQIG Executive panel
Is the only justice in the case cited w/h in X	<input type="checkbox"/> Yes, if yes please describe: <input type="checkbox"/> No
Request or Appeal process mark up on the choice w/h in X column B	<input checked="" type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)

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Agency Sub/Agency Response	U.S. Environmental Protection Agency
Agency Request Name or Number - available	RFC #18003 - NATA/Ethylene Oxide (EO)
Link to Cor or on Request	https://www.epa.gov/assessmentsandtests/rfcs/18003-nata-ethylene-oxide-ethoxy-ethanol-2018.pdf
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Private Individual <input checked="" type="checkbox"/> Trade Group/Company <input type="checkbox"/> Trade Group/Local <input type="checkbox"/> Law Firm on behalf of Individual <input type="checkbox"/> Law Firm on behalf of Company <input type="checkbox"/> Other (please describe)
Date Received	date 9/20/08
Date Responded to (please mark column B)	date 11/06/09 <input type="checkbox"/> Still pending
Link to Agency Response	
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input checked="" type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)
Finalist or request not to be changed is found in the column B w/h in X all the apply	<input type="checkbox"/> Database <input type="checkbox"/> Database <input type="checkbox"/> Database <input checked="" type="checkbox"/> Report <input type="checkbox"/> Final Rule <input type="checkbox"/> Proposed Rule <input type="checkbox"/> Wadeline <input type="checkbox"/> Other (please describe below):
Has An Appeal been filed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If an Appeal has been filed in FY19 on an FY03-FY18 request please complete the rest of this form (otherwise leave blank):	
Link to Appeal Response	
Date of Appeal request	date
Date of Appeal Responded to (please mark column B)	date
Link to Appeal Response	
Appeal Process used (please state the information used in a separate section)	
Is the only justice in the case cited w/h in X	<input type="checkbox"/> Yes, if yes please describe: <input type="checkbox"/> No
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)

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Agency Sub/Agency Response	U.S. Environmental Protection Agency
Agency Request Name or Number - available	RFC #18002 - Chloroethene
Link to Cor or on Request	https://www.epa.gov/assessmentsandtests/rfcs/18002-chloroethene-2.pdf
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Private Individual <input checked="" type="checkbox"/> Trade Group/Company <input type="checkbox"/> Trade Group/Local <input type="checkbox"/> Law Firm on behalf of Individual <input type="checkbox"/> Law Firm on behalf of Company <input type="checkbox"/> Other (please describe)
Date Received	date 8/28/2018
Date Responded to (please mark column B)	date <input checked="" type="checkbox"/> Still pending
Link to Agency Response	
Request or Appeal process mark up on the choice w/h in X column B	<input checked="" type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)
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Has An Appeal been filed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If an Appeal has been filed in FY19 on an FY03-FY18 request please complete the rest of this form (otherwise leave blank):	
Link to Appeal Response	
Date of Appeal request	date
Date of Appeal Responded to (please mark column B)	date
Link to Appeal Response	
Appeal Process used (please state the information used in a separate section)	
Is the only justice in the case cited w/h in X	<input type="checkbox"/> Yes, if yes please describe: <input type="checkbox"/> No
Request or Appeal process mark up on the choice w/h in X column B	<input type="checkbox"/> Still Pending <input type="checkbox"/> Full Correction <input type="checkbox"/> Partial Correction <input type="checkbox"/> No Correction <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Denial/Request added to information on website <input type="checkbox"/> Request was handled under a different process (please describe below) <input type="checkbox"/> Changes, other than those requested were made (please describe below)

