



COMMITTEE ON COMMODITY PROBLEMS

Seventy-fourth Session

10–12 March 2021¹

PROVISIONAL TIMETABLE

Executive Summary

- This document presents the Provisional Timetable of the 74th Session of the Committee on Commodity Problems (CCP), indicating the action expected by the Committee for each of the agenda items.
- Delegates are kindly invited to note that the 74th Session of the CCP will be held in virtual mode, through the Zoom videoconferencing platform.
- Details of the “Special Procedures for a Virtual Meeting of the CCP exceptional to its 74th Session” are presented in the Annex to this document.

Queries on the substantive content of the document may be addressed to:

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Markets and Trade Division
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¹ Rescheduled from 23-25 September 2020

Wednesday 10 March 2021

Morning (09:30 - 12:30 hours)

- Item 1 Procedure of the Session**
- 1.1 Adoption of the Agenda and Timetable (CCP74/2021/1/Rev.1; CCP74/2021/INF/1/Rev.1)
 - 1.2 Designation of the Chairperson and members of the Drafting Committee
 - 1.3 Statement by the Director-General
- Item 2 COVID-19, Agricultural Markets and Trade and FAO's Response**
(CCP74/2021/2): *for discussion*
- Item 3 World Agricultural Commodity Markets**
- 3.1 Commodity market situation and short-term outlook (CCP74/2021/3; CCP74/2021/INF/6): *for information and discussion*

Afternoon (14:30 - 17:30 hours, or later if required)

- 3.2 Medium-term outlook: trends and emerging issues (CCP74/2021/4; CCP74/2021/5/Rev.1): *for information and discussion*
- Item 4 Policy Matters**
- 4.1 *The State of Agricultural Commodity Markets (SOCO) – “Agricultural markets and sustainable development: Global value chains, smallholder farmers and digital innovations”* (CCP74/2021/6; CCP74/2021/INF/7): *for discussion*
 - 4.2 Update on World Trade Organization (WTO) agricultural negotiations and Regional Trade Agreements and FAO's support to Members (CCP74/2021/7): *for information and discussion*

First Meeting of the Drafting Committee (time to be announced)

Thursday 11 March 2021

Morning (09:30 - 12:30 hours)

- Item 5 Programme Matters**
- 5.1 FAO's programme of work in commodity markets and trade under the current Strategic Framework (CCP74/2021/8/Rev.1): *for review and guidance*
 - 5.2 Themes for *The State of Agricultural Commodity Markets (SOCO) 2022* (CCP74/2021/9): *for guidance*
 - 5.3 Report of the Joint Meeting of the 40th Session of the Intergovernmental Group on Hard Fibres and the 42nd Session of the Intergovernmental Group on Jute, Kenaf and Allied Fibres (CCP74/2021/10): *for endorsement*
 - 5.4 Report of the 31st Session of the Intergovernmental Group on Oilseeds, Oils and Fats (CCP74/2021/11): *for endorsement*
 - 5.5 Provisional Agenda of the 24th Session of the Intergovernmental Group on Tea (CCP74/2021/INF/8): *for information*

Afternoon (14:30 - 17:30 hours, or later if required)

Item 6 Governance Matters

- 6.1 FAO's contribution to the 2030 Agenda for Sustainable Development under the mandate of the Committee on Commodity Problems (CCP74/2021/12): *for review and guidance*
- 6.2 Multi-year Programme of Work (MYPOW) (CCP74/2021/13): *for endorsement*

Item 7 Other Matters

- 7.1 Election of the new Bureau Members
- 7.2 Arrangements for the 75th Session
- 7.3 Any other business

Second Meeting of the Drafting Committee (time to be announced)

Friday 12 March 2021

Afternoon (time to be confirmed)

Item 8 Adoption of the Report

ANNEX

SPECIAL PROCEDURES FOR A VIRTUAL MEETING OF THE COMMITTEE ON COMMODITY PROBLEMS EXCEPTIONAL TO ITS 74TH SESSION

1. The procedures outlined in this Annex apply on an exceptional basis for the 74th Session of the Committee on Commodity Problems (CCP) in light of the measures to contain the COVID-19 pandemic and the resulting virtual modality of this CCP Session. The adoption of such procedures shall not create a precedent for the working methods of the Committee for any of its future Sessions.

FUNCTIONS OF THE CCP

2. The functions of the Committee as laid down under Rule XXIX of the General Rules of the Organization in the [Basic texts](#) include the following:

- (a) keep under review commodity problems of an international character affecting production, trade, distribution, consumption and related economic matters;
- (b) prepare a factual and interpretative survey of the world commodity situation, which may be made available directly to Member Nations;
- (c) report and submit suggestions to the Council on policy issues arising out of its deliberations. The reports of the Committee and its subsidiary bodies shall be made available to Member Nations for their information.

3. The virtual modality of the 74th Session of the CCP does not alter any of the functions of the Committee outlined above.

CONDUCT OF DEBATE

4. All plenary meetings of the 74th Session of CCP will be conducted through the Zoom videoconferencing platform. Members and Observers will be granted equal accessibility and capability inside the Zoom meeting platform, ensuring their ability to be seen and to view the attendants in the virtual meeting. The Chairperson might give priority to Members during the interventions.

5. Simultaneous interpretation in all six official languages of the Organization will be provided for all virtual meetings of the 74th Session of the CCP.

6. Given the virtual modality of the 74th Session of CCP and the need to streamline the proceedings to ensure efficiency during the Session to complete all Agenda items, a number of time management provisions shall be implemented. This includes limiting the time available for individual Member interventions from the floor to three minutes, and interventions on behalf of Regional Groups to five minutes. Statements on behalf of Regional Groups are particularly encouraged to maximise the efficiency of the proceedings.

7. To facilitate parallel consultations among participants, including Regional Groups, breakout rooms will be made available in the Zoom platform, upon request by email to the CCP Secretariat at FAO-CCP@fao.org, indicating "Break out Room Request" in the subject line. Interpretation will not be provided to the breakout virtual rooms.

8. In line with established practice, at the end of debate of each agenda item, the Chairperson will make a summary of the conclusions and recommendations emerging from the debate.

9. The Chairperson's conclusions will be displayed to all Members and Observers of the 74th Session of CCP through the 'share screen' function on the Zoom videoconferencing platform. Any adjustments to the text will be made on the screen in real time, unless otherwise specifically agreed by the Committee.

10. The meeting(s) of the Drafting Committee of the 74th Session of CCP will be held on the Zoom videoconferencing platform, in a separate meeting from the plenary meetings of the Committee. The 'share screen' function on the Zoom platform will be utilised to facilitate any adjustments to be made to the text.

AGENDA, TIMETABLE AND DOCUMENTATION

11. All documents for the Session are prepared and disseminated by the Secretariat as per established practice, in all six languages of the Organization.

12. The meetings of the 74th Session of CCP will be scheduled in line with established practice, from 9:30 to 12:30 in the morning and from 14.30 to 17.30 in the afternoon (or later if required).

13. The Drafting Committee of the 74th Session of CCP will convene its meeting(s) after the conclusion of the afternoon sessions of Wednesday and Thursday (10 and 11 March 2021), and on Friday morning if required.

14. The time zone applicable to the 74th Session of CCP will be Central European Time (GMT+1). This is the time zone of the headquarters of the Organization, and the location of the meeting as if it were held as a physical meeting.

15. All CCP documents for the Session are posted on the Committee's webpage, as they become available, at www.fao.org/ccp.

16. Brief introductions to Agenda items will be delivered in the virtual plenary at the opening of each item, highlighting any new developments since the preparation of the documents.

17. A further time saving measure to be applied to the 74th Session of CCP shall be to forego the oral delivery of general statements by Members or Observers in the opening segment of the Session. General statements may be submitted in written format to FAO-CCP@fao.org, clearly indicating "General Statement" in the subject line of the e-mail. Received written statements will be posted on the CCP webpage in the original language.

18. All other working methods of the Committee in relation to its Agenda, Timetable and documentation will be applied to the 74th Session of CCP in accordance with established practice.

REPORTS AND RECORDS

19. The Draft Report for Adoption will be prepared by the Drafting Committee of the 74th Session of CCP, and will be circulated to the Members of CCP as soon as possible before the Adoption of the Report, in accordance with established practice.

20. The Report of the 74th Session of CCP will be communicated in accordance with Rule VI.2 of the Rules of Procedure of the Committee.

21. The Report of the 74th Session of CCP will record the Committee's consensus on the amended modalities for the Session, adopted on an exceptional basis, outlined in this Note.

22. All other working methods of the Committee in relation to Reports and records of the meeting will be applied to the 74th Session of CCP, in line with established practice.

VOTING PROCEDURES

23. The decisions of the Committee shall be ascertained by the Chairperson and are normally taken by consensus. If resorting to a vote becomes necessary, under virtual meeting conditions such a vote would have to take place by roll call.

24. In case a decision has to be taken by roll call vote in a virtual setting, such a vote would be conducted through the following procedure. The Chairperson reads the question that is subject to the vote, the Chairperson or Secretary reads the names of Members in English alphabetical order (starting from a country drawn by lot) and waits for the reply of each Member. Members must clearly pronounce "Yes", "No" or "Abstention". The Member representative voting must enable their video function on the Zoom platform during the vote. Members of the Secretariat take note of the replies and count the votes. The results are announced by the Chairperson.