

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed

1.1. Name of the Data, data collection Project, or data-producing Program:

Annual General Canvass Statistics

1.2. Summary description of the data:

This data set contains annual quantities and value for all seafood products that are landed and sold by established seafood dealers and brokers in the Southeast Region (North Carolina through Texas). These types of data, referred to as the general canvass landings statistics, have been collected by the NOAA Fisheries Service, National Marine Fisheries Service and its predecessor agency, the Bureau of Commercial Fisheries. The data are available on computer since the early 1960's. The quantities and values that are reported in this data set include the annual landings that were initiated in 1962. Beginning in 1976, the data were collected monthly. See the sections on Links for the reference to the monthly general canvass landings.

The annual general canvass landings include quantities and value for all living marine species and are identified by species (usually the local or common name). These data were collected by field agents employed by the National Marine Fisheries Service or the Bureau of Commercial Fisheries and assigned to local fishing ports. The agents contacted the majority of the seafood dealers or brokers in their assigned areas and recorded the quantities and value for each species or species category from the sales receipts maintained by the seafood dealers. In addition, information on the gear and area of capture is available for most of the landings statistics in the data set. Based on their knowledge of the fishing activity in the area, the agents would estimate the type of fishing gear and area where the fishing was likely to have occurred. More detailed information on the caveats associated with these data is provided in the Characteristics, Caveats and Issues section. However, because these data are summaries, they do not contain information on the quantities of fishing effort or identifications of the fishermen or vessels that caught the fish or shellfish.

1.3. Is this a one-time data collection, or an ongoing series of measurements?

One-time data collection

1.4. Actual or planned temporal coverage of the data:

1962-01-01 to 1971-12-31

1.5. Actual or planned geographic coverage of the data:

W: -98, E: -72, N: 37, S: 24

The Southern US Atlantic coastal waters from North Carolina to the Florida Keys (Monroe County) out to 200 nautical miles and the US Gulf of Mexico coastal waters from Monroe County, FL through Texas out to 200 nautical miles. The 200 mile limit is the outer boundary of the US Exclusive Economic Zone.

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)

Table (digital)

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)

1.8. If data are from a NOAA Observing System of Record, indicate name of system:

1.8.1. If data are from another observing system, please specify:

2. Point of Contact for this Data Management Plan (author or maintainer)

2.1. Name:

Jade Chau

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

2.4. E-mail address:

jade.chau@noaa.gov

2.5. Phone number:

727-824-5373

3. Responsible Party for Data Management

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

David Gloeckner

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?

Yes

4.2. Approximate percentage of the budget for these data devoted to data management (specify percentage or "unknown"):

Unknown

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Lineage Statement:

Dealers submit invoices (trip tickets) either by mail or electronically to state agency partners. Partners submit to SEFSC electronically either directly or through the ASMFC or the GSMFC.

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

Lookup tables. Visual proofing. Password protected.

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

No

6.1.1. If metadata are non-existent or non-compliant, please explain:

Missing/invalid information:

- 1.7. Data collection method(s)

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:

6.3. URL of metadata folder or data catalog, if known:

<https://www.fisheries.noaa.gov/inport/item/1917>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NOAA Data Documentation Procedural Directive: https://nosc.noaa.gov/EDMC/DAARWG/docs/EDMC_PD-Data_Documentation_v1.pdf

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

Yes

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

7.2. Name of organization of facility providing data access:

Southeast Fisheries Science Center (SEFSC)

7.2.1. If data hosting service is needed, please indicate:

7.2.2. URL of data access service, if known:

7.3. Data access methods or services offered:

Read and sign for NOAA Administrative Order 216-100

Read and sign System Access Application (see URLs)

7.4. Approximate delay between data collection and dissemination:

6 months

7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:

8. Data Preservation and Protection

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

TO_BE_DETERMINED

8.1.1. If World Data Center or Other, specify:

8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:

8.2. Data storage facility prior to being sent to an archive facility (if any):

Southeast Fisheries Science Center - Miami, FL

75 Virginia Beach Drive Miami, FL 33149

8.3. Approximate delay between data collection and submission to an archive facility:

Unknown

8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

Userid and password protection. Privileges granted by ORACLE DBA

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.