

## Biometric Data Notice

This notice explains how Governmentjobs.com, Inc. and our affiliates collect, store, and use biometric data provided by the personnel who work for the businesses and agencies (our “Customers”) we serve. This notice only applies to biometric data we possess because of our Customer’s use of time clocks. We depend on Customers (your employer if you are a user of the time clocks) to comply with applicable law, which could include providing personnel notice of, and obtaining consent to collect, use, store, retain, and destroy biometric data.

**Biometric Identifiers.** Biometric identifiers are data generated by automatic measurements of an individual’s biological characteristics – such as a fingerprint. Biometric data or information is information derived from biometric identifiers.

**Biometric Data Collection.** Biometric data is created when you use fingerprint feature of a timeclock scanner. The fingerprint will be converted to a unique value. Once the biometric data has been created, it is stored either by our Customer or we store it on behalf of our Customer.

**Use of Biometric Data.** Biometric data is used as part of the services we provide our Customers for identity verification, security, and fraud prevention. We does not sell, lease, or otherwise profit off of biometric data. We will only share biometric data with another third party if our Customer, the individual the biometric data pertains to, or the individual’s authorized representative provides written consent, or we are required to do so by applicable law.

**Biometric Data Retention and Security.** We will retain biometric data only for so long as our Customer (your employer) asks us. We will use a reasonable standard of care to store, transmit, and protect from disclosure biometric data in a manner that is the same as or more protective than the manner we use to protect other confidential and sensitive information.

**Withdraw Consent.** If you want to withdraw your consent to use Biometric Data, they you should contact your employer (our Customer). You may also contact [privacy@governmentjobs.com](mailto:privacy@governmentjobs.com) and ask any questions related to this notice.