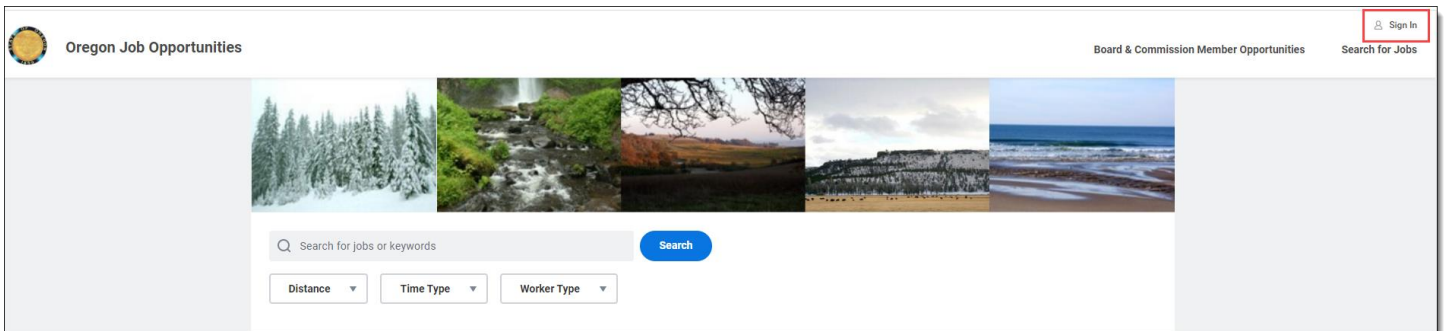


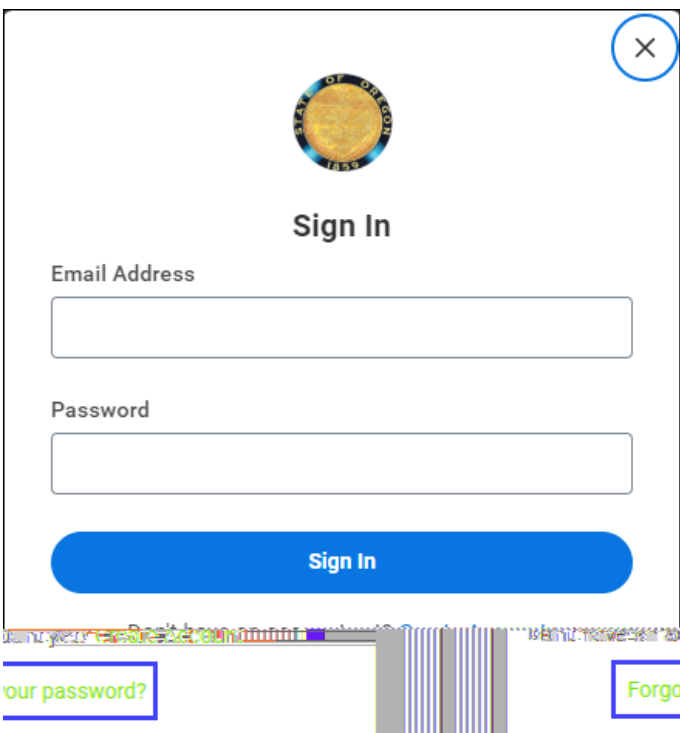
## External Candidate Reset Password

This job aid will walk you through the process of resetting your Workday candidate account password. You can reset your password from the [Oregon Job Opportunities page](#).

Step 1: Click on **Sign In** in the upper right corner of the Oregon Job Opportunity page.

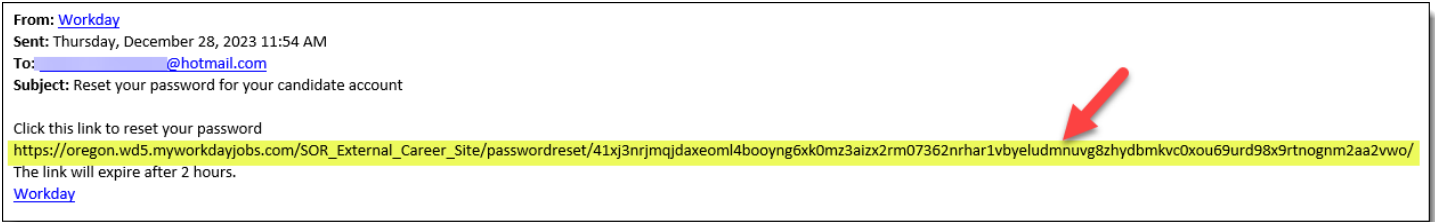


Step 2: Click **Forgot your password?**





Step 5: Click on the hyperlink provided in the email. Note: Do not click on the blue word *Workday*.



Step 6: Create a new **Password** using the password requirements. Enter the new password again in the **Verify New Password** field, then click **Submit**.

### Reset Password

Password Requirements:

- An alphabetic character
- A minimum of 8 characters
- A lowercase character
- An uppercase character
- A numeric character
- A special character

Password

Verify New Password

[Submit](#)

Step 7: Your password has been reset. You can use it now to sign into your candidate account.

### Sign In

Password has been reset

Email Address

Password

[Sign In](#)

Don't have an account yet? [Create Account](#)

[Forgot your password?](#)