



## **ANNUAL REPORT INSTRUCTIONS FOR CONCRETE BATCHING OPERATIONS**

1. **Some items on this form may not be applicable to your permit.** Refer to your permits Annual Reporting Requirements.
2. **OPERATION:** List the total number of hours and days in each column per month.
3. **CONCRETE THROUGHPUT:** The monthly total of **Concrete Throughput** should be listed in tons or cubic yards of concrete throughput.
4. **FUEL CONSUMPTION:** Fill in the appropriate column for either diesel or natural gas. List totals at the bottom in either 1,000 gallons diesel or million standard cubic feet (scf) depending on the type of fuel used.
5. **FLY ASH AND CONCRETE LOADED:** Amounts should be listed in tons of material received.
6. **CHECK YOUR PERMIT:** Check the *Reporting* condition of your permit, there may be additional information that needs to be submitted with this report. Please provide any additional information that you are required to submit.
7. **SUBMITTAL:** Submit by mail or e-mail. When submitting via e-mail, if you do not receive a response within 72 hours confirming that the District has received your submittal, please assume the annual report was not received and contact us at (805) 979-8050. *Faxes Not Accepted.*