

# UNJSPF Learning Track for Retirees and Beneficiaries

## FREQUENTLY ASKED QUESTIONS (FAQ)

**Q1: What is the objective of the UNJSPF Learning Track?**

**A:** These new set of modules provide unique resources that will help colleagues understand, plan and benefit from the services of the **UN Joint Staff Pension Fund (UNJSPF)** and the related pension scheme.

Participants, retirees, and beneficiaries will acquire important information on the UNJSPF pension plan and their rights, options and obligations.

**Q2: I am not in a HR, Pension Partner or SPC related position. Can I still access the track?**

**A:** Yes, the programme is open to all UN personnel, irrespective of grade, function and duty station.

**Q3: What modules form part of the track?**

**A:** The programme currently includes the following selected pension-related modules targeted at UNJSPF participants, beneficiaries and member organizations:

**Module 1:** Participation Essentials

**Module 2:** Benefits and Separation Essentials

**Module 3:** Essentials for Retirees and Beneficiaries

**Module 11:** The Two-track

Each module is estimated to take approximately 1 hour to complete.

**Q4: Is the learning track mandatory?**

**A:** No, the learning track is not mandatory. However, you are strongly encouraged to complete the entire track.

**Q5: Is there a fee?**

**A:** No, the programme is free of charge to retirees and beneficiaries of the UNJSPF.

**Q6: Where do I register?**

**A:** The programme is available on the United Nations System Staff College (UNSSC) UNKampus30 platform. To register, kindly follow the steps outlined below:

1. Submit the following [registration form](#).
2. After successful submission you will receive an email confirming your registration.
3. If you **don't have a UNKampus30 account yet**, you will receive two emails:
  - an email with provisional login credentials.
  - an email welcoming you to the programme and providing you with all necessary links to access the modules.
4. If you **have an active UNKampus30 account**, you will receive an email welcoming you to the programme and providing you with all necessary links to access the modules.

**Q7: Do I need to fill in the Supervisor's field in the registration form?**

**A:** No. The supervisor field is optional in the registration form.

**Q8: Is there a specific timeline to complete the whole track?**

**A:** Participants can complete the modules in any order they wish and earn a certificate after each completion. However, all modules must be completed in order to earn the final certificate.

**Q9: Can I complete only a selected module of the programme that interests me?**

**A:** Participants can complete the modules in any order they wish and earn a certificate after each completion. However, all modules must be completed in order to earn the final certificate of completion for the learning path.

**Q10: Who should I contact if I have issues with the programme?**

**A:** Should you have any questions, please email [emc@unssc.org](mailto:emc@unssc.org).