

THE  
ANNUAL REPORT  
OF THE  
OFFICERS OF THE  
TOWN OF BRISTOL  
VERMONT

FOR THE YEAR ENDING JUNE 30,  
2023

Please bring this report with you to Town Meeting  
Monday, March 4, 2024, at 7:00 pm

Voting by Australian Ballot  
Tuesday, March 5, 2024  
7:00 am to 7:00 pm

**TOWN OF BRISTOL  
GENERAL INFORMATION**

Chartered June 26, 1762

Area..... 26,860 acres  
Green Mountain National Forest Acreage ..... 5,338 acres  
  
Town Roads (excluding Class 4 Roads) ..... 36.4 miles  
State Highway (Routes 116 and 17) ..... 13.4 miles  
Population (2020 Census).....3,782  
Voter Checklist (as of January 31, 2024).....3,247

INFORMATION FOR VOTERS

ELIGIBILITY OF VOTERS

- Any person who, on Election Day:
- is a citizen of the United States;
  - is a resident of the State of Vermont;
  - has taken the Voter’s Oath; and
  - is 18 years of age or more

may register to vote in the town of his or her residence in any election held in a political subdivision of this state in which he or she resides.

VOTER’S OATH

You solemnly swear (or affirm) that whenever you give your vote or suffrage, touching any matter that concerns the State of Vermont, you will do it as in your conscience you shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person.

PLEASE BRING THIS REPORT TO TOWN MEETING:  
Monday, March 4, 2024, 7:00 PM at Holley Hall

VOTING:  
Tuesday, March 5, 2024, 7:00 AM to 7:00 PM at Holley Hall

REPORTS FROM MANY OF THE ORGANIZATIONS REQUESTING FUNDS  
CAN BE SEEN AT THE TOWN CLERK’S OFFICE.

## DEDICATION



Photo: Mark Bouvier

### **Diane Cushman**

The Bristol Selectboard would like to express its gratitude to Diane Cushman for her unwavering dedication to the well-being of Bristol's citizens as the Town Health Officer (THO). Her background as a Registered Nurse (RN) for over forty years showcases her care and compassion for others. She has handled public health issues and resident concerns, such as rat infestations, mold, dog bites, and garbage hoarding.

Diane's contributions extend beyond her role as THO, as she has served on boards like the Fire Facility Site Selection Committee and ARPA Funding Advisory Committee. Additionally, she has actively participated in international humanitarian initiatives, demonstrating her commitment to helping underprivileged individuals. Diane's passion for improving lives and promoting education is evident throughout her career and community service. The Bristol Selectboard conveys its appreciation for her invaluable contributions to the community.

*With appreciation,  
Bristol Selectboard*

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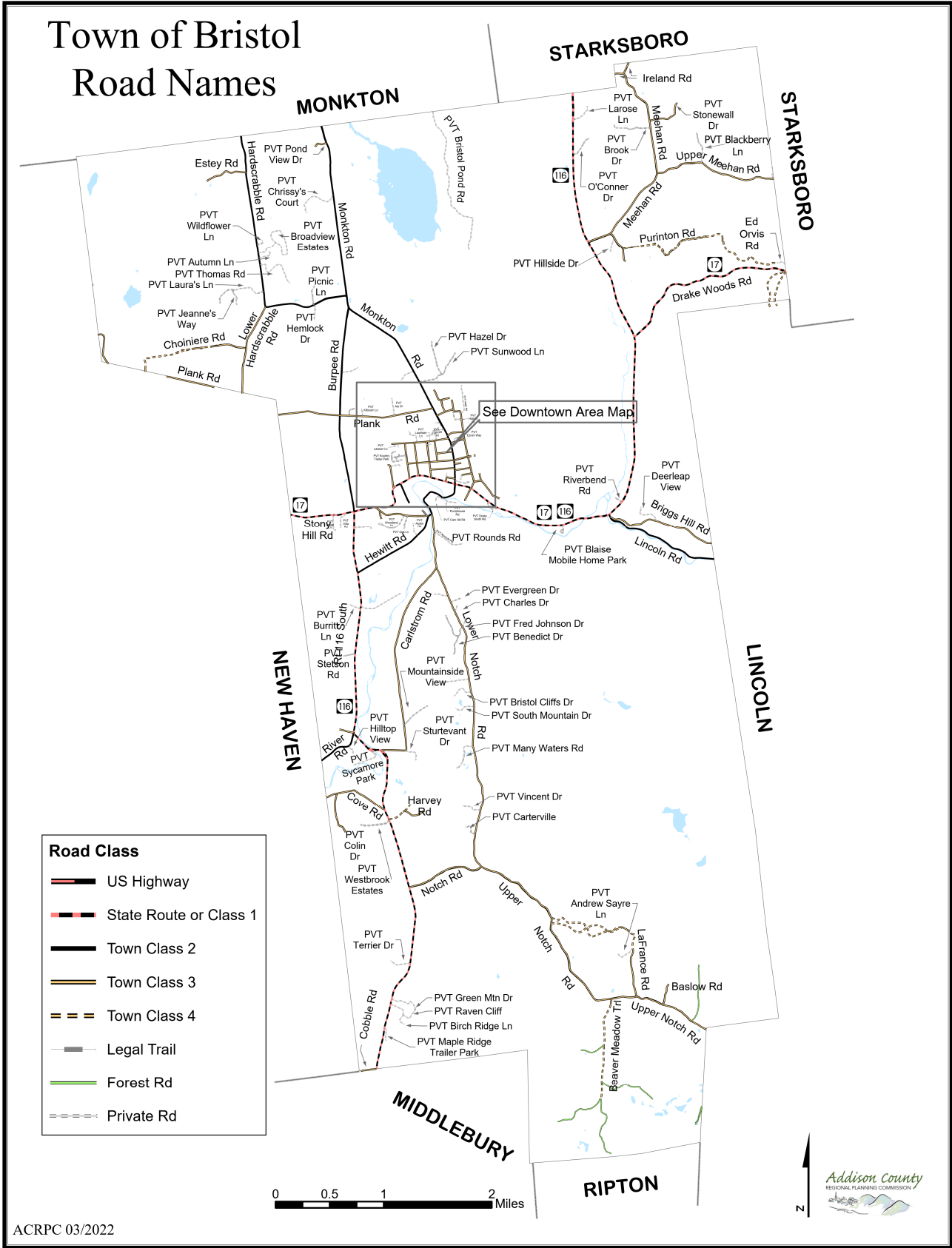


Downtown Bristol

Photo: Ian Albinson

# TOWN OF BRISTOL ROAD NAMES

## Town of Bristol Road Names



ACRPC 03/2022



**WARNING**  
**ANNUAL TOWN MEETING**  
**BRISTOL, VERMONT**  
**Monday, March 4, 2024**

The legal voters of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Monday, March 4, 2024, at 7:00 p.m., said meeting to be recessed at the close of all business to be transacted from the floor to the following day, Tuesday, March 5, 2024, for voting by Australian ballot between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, for the election of officers and voting on those articles so noted.

**ARTICLE 1:** To hear the reports of the Town officers.

**ARTICLE 2:** To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a three-year term; one Town Moderator for a one-year term; three Library Trustees each for a three-year term; one Library Trustee for a one-year term, one Library Trustee for a two-year term, two School Board members each for a three-year term, one School Board member for a two-year term and one School Board member for a one-year term for Mount Abraham Unified School District.

**ARTICLE 3:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of  $\frac{3}{4}$  of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2024, through June 30, 2025, real property taxes being due in two equal installments on November 15, 2024, and April 15, 2025, by physical delivery to the Town Office before midnight on that date?

**ARTICLE 4:** Will the Town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)?

**ARTICLE 5:** Will the voters adopt the proposed 2024-2025 fiscal year General Fund Operating Budget in the amount of **\$1,149,168** subject to modification by actions on the subsequent articles, with **\$962,968** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$962,968**?

**ARTICLE 6:** Will the voters set the salaries that shall be paid to the members of the Selectboard for 2024-2025 to be **\$1,000** plus **\$25** per meeting and **\$35** per meeting for the Chair?

**ARTICLE 7:** Will the voters adopt the proposed 2024-2025 fiscal year Public Works Department Operating Budget in the amount of **\$912,544**, with **\$785,586** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$785,586**?

**ARTICLE 8:** Will the voters adopt the proposed 2024-2025 fiscal year Arts, Parks, and Recreation Department budget in the amount of **\$415,076**, with **\$302,486** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List sufficient to raise **\$302,486**?

**ARTICLE 9:** Will the voters authorize the transfer of **\$200,000** of the June 30, 2022, General Fund unassigned fund balance to the various Town Reserve Funds accounts as noted?

<b><u>Reserve Funds:</u></b>	<b><u>Amount:</u></b>
Capital Sidewalk Fund	\$10,000
Capital Technology Fund	\$10,000
Capital Building and Maintenance Fund	\$40,000
Capital Road Fund	\$100,000
Capital Paving Fund	\$30,000
Cemetery Fund	<u>\$10,000</u>
Total:	<b>\$200,000</b>

**ARTICLE 10:** Will the voters authorize the establishment of a new Recreation Equipment and Facilities capital fund for the Recreation Department and authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to it?

**ARTICLE 11:** Will the voters appropriate the following sums to be placed in various Town Reserve Funds accounts as noted?

<b><u>Reserve Funds:</u></b>	<b><u>Amount:</u></b>
Capital Highway Equipment Fund	\$135,000
Capital Sidewalk Fund	\$40,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$125,000
Capital Technology Fund	\$7,000
Capital Building and Maintenance Fund	\$30,000
Capital Road Fund	\$50,000
Reappraisal Fund	\$15,000
Capital Paving Fund	\$135,000
Conservation Fund	<u>\$10,000</u>
Total:	<b>\$572,000</b>

**ARTICLE 12:** Will the voters approve an appropriation of **\$218,360** for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes?

**ARTICLE 13:** Will the voters appropriate the following sums in support of the Bristol-based organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b><u>Organization:</u></b>	<b><u>Amount:</u></b>
Bristol Cemetery Association, Inc.	\$29,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Historical Society	\$2,500



Bristol Little League Baseball & Softball	\$2,000
Bristol Recreation Club	\$15,000
Bristol Town Band	\$1,200
NEAT (Northeast Addison Television)	<u>\$3,500</u>
Total:	<b>\$67,200</b>

**ARTICLE 14:** Will the voters appropriate **\$8,500** to the Bristol Fourth of July Committee to organize the parade, fireworks, and events on the Town Green and Recreation Field?

**ARTICLE 15:** Will the voters appropriate **\$6,000** to the Have-a-Heart Food Shelf for providing food and essential items, free of charge, to any person living in the Five-Town Area of Addison County (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

**ARTICLE 16:** Will the voters appropriate **\$750** to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County?

**ARTICLE 17:** Will the voters appropriate **\$3,000** to the Charter House Coalition that provides emergency shelter and has outreach programs for individuals/families in need?

**ARTICLE 18:** Will the voters appropriate **\$1,500** to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families?

**ARTICLE 19:** Will the voters appropriate **\$22,692** to Bristol Rescue Squad to support emergency services?

**ARTICLE 20:** Will the voters appropriate the following sums in support of the organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<b><u>Organization:</u></b>	<b><u>Amount:</u></b>
Addison County Home Health & Hospice	\$4,700
Addison County Parent/Child Center	\$4,800
Addison County Readers	\$2,000
Addison County Restorative Justice Services	\$1,150
Addison County River Watch Collaborative	\$300
Age Well	\$2,700
Atria Collective (formerly WomenSafe)	\$3,500
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Homeward Bound	\$1,000
HOPE (Helping Overcome Poverty's Effects)	\$3,250
John W. Graham Shelter	\$1,400
Open Door Clinic	\$1,000
Retired Senior Volunteer Program (RSVP) and Green	\$750
Mountain Foster Grandparent Program	
Tri-Valley Transit	\$11,306
Turning Point Center of Addison County	\$3,000
Vermont Adult Learning	<u>\$1,650</u>
Total:	<b>\$48,581</b>

**ARTICLE 21:** Will the voters authorize the use of Australian ballot for voting on the Civic/Social Services Appropriations starting with the 2025 Town Meeting?

**ARTICLE 22:** Will the voters renew the exemption of the Libanus Lodge No. 47 (Mason's Lodge) for its property located at 4 Elm Street from real estate taxes for a period of five (5) years pursuant to 32 V.S.A §3840?

**ARTICLE 23:** Will the voters authorize the purchase of 4.7 acres located at the corner of Hewitt Road and Route 116 from Thomas and Pamela Lathrop for the purpose of constructing a new Public Works facility? A downpayment of \$17,000 (10% of the \$170,000 purchase price) would be paid at closing from the Capital Building and Maintenance Reserve Fund and the \$153,000 principal balance would be paid over a 10-year period at a 6% simple interest rate, with annual payments of approximately \$24,000.

**ARTICLE 24:** To transact any other non-binding business that may legally come before this meeting.

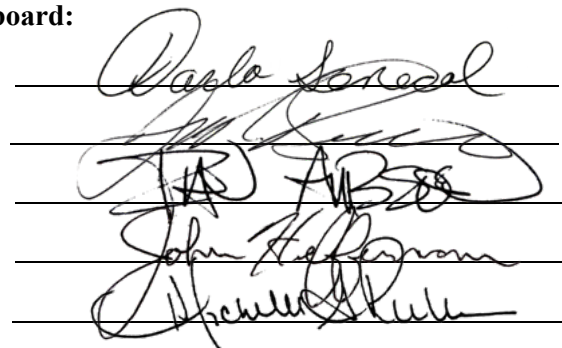
*The legal voters of the Town of Bristol are further notified that information and discussion will be held in person and via Zoom on Monday, March 4, 2024, during Annual Town Meeting.*

To log into the Zoom meeting:  
**Monday, March 4, 2024, 7:00 p.m.**  
<https://us02web.zoom.us/>  
Meeting ID: 879 1281 0018  
Passcode: 619003  
Phone in: 1 (646) 558-8656

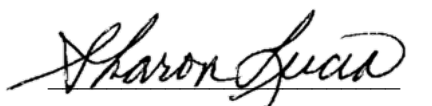
Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on February 1, 2024. Received for record and recorded in the records of the Town of Bristol on February 1, 2024.

**Bristol Selectboard:**

Darla Senecal, Chair  
Joel Bouvier, Vice-Chair  
Ian Albinson  
John Heffernan  
Michelle Perlee



ATTEST:

  
Sharon A. Lucia, Town Clerk

**WARNING**  
**BRISTOL POLICE DEPARTMENT**  
**SPECIAL SERVICE DISTRICT MEETING**  
**Tuesday, March 5, 2024**

The legal voters of the Police Department Special Service District of the Town of Bristol are hereby WARNED and NOTIFIED to meet at Holley Hall in said Bristol, on Tuesday, March 5, 2024, between the hours of 7:00 a.m., at which time the polls will open, and 7:00 p.m., at which time the polls will close, to vote by Australian ballot on the following article(s) of business:

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2024-2025 fiscal year budget in the amount of **\$626,628**, with **\$479,461** to be raised by taxes through a tax rate set by the Selectboard on the 2024 Grand List of the property in the area included within the District sufficient to raise **\$479,461**?

***Informational Meetings:*** *The legal voters of the Bristol Police District are further notified that informational meetings will be held in person and via Zoom on Monday, February 26, 2024 during a regular Selectboard meeting which will commence at 6:30 p.m., and on Monday, March 4, 2024 during a special Selectboard meeting which will commence at 6:30 p.m. for the purpose of discussion about the proposed Police District Budget.*

To log into the Zoom meetings:

**Monday, February 26, 2024, 6:30 p.m.**

<https://us02web.zoom.us/>  
 Meeting ID: 879 1281 0018  
 Passcode: 619003  
 Phone in: 1 (646) 558-8656

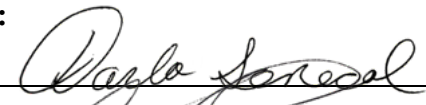
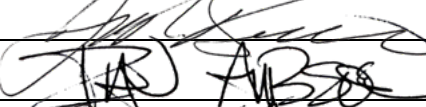
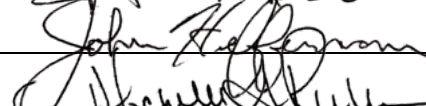
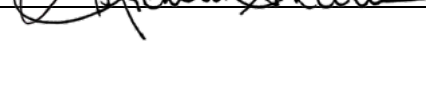
**Monday, March 4, 2024, 6:30 p.m.**

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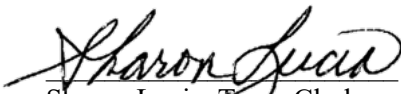
Adopted and approved at a meeting of the Selectboard of the Town of Bristol duly called, noticed and held on January 29, 2024. Received for record and recorded in the records of the Town of Bristol on January 30, 2024.

**Bristol Selectboard:**

\_\_\_\_\_  
 Darla Senecal, Chair  
 \_\_\_\_\_  
 Joel Bouvier, Vice-Chair  
 \_\_\_\_\_  
 Ian Albinson  
 \_\_\_\_\_  
 John Heffernan  
 \_\_\_\_\_  
 Michelle Perlee

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ATTEST:

\_\_\_\_\_  
  
 Sharon Lucia, Town Clerk



## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Lawrence Memorial Library (\$218,360)** (802-453-2366 / [www.lawrencelibraryvt.org](http://www.lawrencelibraryvt.org)) provides free access to information, services, and programs to nurture the intellectual and cultural life of the Bristol community. The library provides entertaining and enlightening materials and serves as a center of learning for all ages.

**Bristol Cemetery Association (\$29,000)** (802-453-3034) was formed in 1900 by an act of the Vermont Legislature. Its purpose is to sell lots, care for, and maintain the grounds of the Greenwood Cemetery.

**Bristol CORE (\$10,000)** (802-453-7378 / [www.bristolcore.org](http://www.bristolcore.org)) is Bristol's non-profit downtown organization committed to increasing and maintaining the economic vitality of the downtown area. Events include the *Pocock Rocks Music Festival & Street Fair*, *Chocolate Walk*, and the *Lumen Celebration of Fire & Light*.

**Bristol Family Center (\$4,000)** (802-453-5659 / [www.bristolfamilycenter.org](http://www.bristolfamilycenter.org)) provides childcare and early education programs serving many working families and their children.

**Bristol Fourth of July Committee (\$8,500)** (802-453-4877 / [www.bristol4th.com](http://www.bristol4th.com)) organizes the annual parade, fireworks, and events on the Town Green and Recreation Field.

**Bristol Historical Society (\$2,500)** (802-453-3526) is the caretaker of the local area's history, including local legends and many historical artifacts of the town.

**Bristol Little League Baseball & Softball (\$2,000)** (802-453-3614) provides baseball and softball for elementary school children.

**Bristol Recreation Club (\$15,000)** (802-777-1968 / [www.bristolreclub.org](http://www.bristolreclub.org)) manages the 10-acre recreation land and properties adjacent to Mt Abe Union High School.

**Bristol Rescue Squad (\$22,692)** (802-453-2472 / [www.bristolrescuevt.org](http://www.bristolrescuevt.org)) provides emergency treatment and transportation of ill and injured persons to nearby hospitals.

**Bristol Town Band (\$1,200)** (802-377-7335) is a group of citizens from Bristol and surrounding communities with a talent for music. This band plays weekly in the Town Park during the summer months and entertains at other locations.

**Have a Heart Food Shelf (\$6,000)** (802-453-4577) provides food and essential items, free of charge, to any person in the Five-Town area of Addison County, VT (Bristol, Lincoln, Monkton, New Haven, and Starksboro).

**Northeast Addison Television (NEAT) (\$3,500)** (802-453-8562 / [www.neatbristol.com](http://www.neatbristol.com)) is a non-profit public access television station that serves Bristol's five-town region.

## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Addison Allies Network (\$750)** (802-989-6866 / [www.facebook.com/AddisonAllies/](http://www.facebook.com/AddisonAllies/)) is a group of volunteers building a stronger, more diverse, and inclusive community by teaching English, providing needed services, and hosting social opportunities to migrant farmworkers living in Addison County, Vermont.

**Addison County Home Health and Hospice (\$4,700)** (802-388-7259 / [www.achhh.org](http://www.achhh.org)) provides in-home health care and hospice to area residents, including nursing, physical, occupational, and speech therapy, aides, and homemakers.

**Addison County Parent/Child Center (\$4,800)** (802-388-3171 / [www.addisoncountypcc.org](http://www.addisoncountypcc.org)) provides playgroups, classes, transportation, infant care, and family education services to town residents.

**Addison County Readers (\$2,000)** (802-758-2218 / [www.addisoncountyreaders.org](http://www.addisoncountyreaders.org)) supports preschool literacy through activities that include the distribution of books, educational opportunities, parent training, and literacy awareness.

**Addison County Restorative Justice Services (\$1,150)** (802-388-3888 / [www.acrjs.org](http://www.acrjs.org)) is a nonprofit organization dedicated to providing restorative justice programs to the residents of Addison County.

**Addison County River Watch Collaborative (\$300)** (802-434-3236 / [www.acrpc.org/acrcw](http://www.acrpc.org/acrcw)) is a citizen-run water quality monitoring program.

**Age Well (\$2,700)** (802-865-0360 / [www.agewellvt.org](http://www.agewellvt.org)) provides home and community-based services such as Outreach, Meals on Wheels, Senior Meal Sites, Transportation, Legal Services, and others.

**Atria Collective (formerly WomenSafe) (\$3,500)** (802-388-4205 / [www.womensafe.net](http://www.womensafe.net)) whose purpose is to promote the social welfare of Addison County by reducing the incidents of physical, sexual, and emotional violence against women through direct service and social change.

**Charter House Coalition (\$3,000)** (802-989-8621 / <https://chcvt.org>) provides shelter for the homeless, nutritious meals for the hungry and the social service support that people need to progress toward better health and stable housing. **(New for 2024)**

**Counseling Service of Addison County (\$3,875)** (802-388-7641 / [www.csac-vt.org](http://www.csac-vt.org)) offers professional mental health services, including 24-hour emergency service.

**Elderly Services (\$2,200)** (802-388-3983 / [www.elderlyservices.org](http://www.elderlyservices.org)) sponsors Project Independence Adult Day Health Center, Daybreak Alzheimer's Care Program, Family Caregiver Support Group, and the Aging Education Center.

## CIVIC ORGANIZATIONS REQUESTING TOWN FUNDS

**Habitat for Humanity Addison County (\$1,500)** (802-388 0400 / [www.addisonhabitat.org](http://www.addisonhabitat.org)) is a global nonprofit housing organization focused on our neighbors and communities throughout Addison County.

**Homeward Bound (Addison County's Humane Society) (\$1,000)** (802-388-1100 / [www.homewardboundanimals.org](http://www.homewardboundanimals.org)) promotes the ethical treatment of and prevention of cruelty to all domestic animals by providing shelter and education services.

**HOPE (Helping Overcome Poverty's Effects) (\$3,250)** (802-388-3608 / [www.hope-vt.org](http://www.hope-vt.org)) provides emergency services, (other than shelter), dental care, and affordable housing. (Formerly Addison County Community Action Group)

**John W. Graham Shelter (\$1,400)** (802-877-2677 / [www.johngrahamshelter.org](http://www.johngrahamshelter.org)) provides shelter, housing, and services to Addison County individuals and families. They serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability.

**Open Door Clinic (\$1,000)** (802-388-0137 / [www.opendoormidd.org](http://www.opendoormidd.org)) provides free health care to uninsured and under-insured residents in Addison County.

**Retired Senior Volunteer Program (RSVP) and Green Mountain Foster Grandparent Program (\$750)** (802-388-7044 / [www.volunteersinvt.org](http://www.volunteersinvt.org)) is a nationwide program for people 55 and older who want to help meet community needs through meaningful use of their skills and knowledge in volunteer service to non-profit organizations.

**Tri-Valley Transit (\$11,306)** (802-388-2287 / [www.trivalleytransit.org](http://www.trivalleytransit.org)) supplies transportation with a Tri-town Shuttle Bus and other transportation services for the elderly and disabled.

**Turning Point Center of Addison County (\$3,000)** (802-388-4249 / [www.turningpointaddisonvt.org](http://www.turningpointaddisonvt.org)) is a non-profit recovery center that provides a safe, friendly, and substance use free, environment where all people in recovery and their families and friends can meet for peer-to-peer recovery support, social activities, recovery coaching, education, and advocacy.

**Vermont Adult Learning (\$1,650)** (802-388-4392 / [www.vtadultlearning.org](http://www.vtadultlearning.org)) provides educational programs for adults who wish to learn to read, write and receive their high school diploma.

**Total Civic Organizations Appropriations: \$376,583**

<b>CANDIDATES FOR ELECTED TOWN AND TOWN SCHOOL OFFICES</b>
--

**SELECTBOARD**

Joel Bouvier	3 Years
Jessica Teets Chanin Hill	2 Years

**TOWN OFFICERS**

Jennifer Wagner, Moderator	1 Year
Bruce Nason, 1 <sup>st</sup> Constable	1 Year
2 <sup>nd</sup> Constable	1 Year

**MT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS**

Mike Dash	2 Years
Erin Jipner	3 Years
	3 Years
	1 Year

**LAWRENCE MEMORIAL LIBRARY TRUSTEES**

Elyssa Boisselle	2 Years
Elizabeth Guilbeault	1 Year
Jessica Teets	3 Years
(new seat)	3 Years
(new seat)	3 Years

## TOWN EMPLOYEES

<b>Town Administrator</b>	Valerie Capels
<b>Administrative Assistant</b>	Gail James
<b>Town Clerk &amp; Assistant Treasurer</b>	Sharon Lucia
<b>Treasurer &amp; Assistant Clerk</b>	Anthony Delmonaco (resigned November 2023)
<b>Assistant Treasurer</b>	Peter Ryan (retired May 2023)
<b>Assistant Clerk &amp; Assistant Treasurer</b>	Kris Perlee (hired April 2023)
<b>Public Works Foreman</b>	Eric Cota
<b>Public Works Crew</b>	Mike Menard Chris Bapp Brett Bassett (resigned May 2023) Colby Gile Bridger Counter (hired August 2023)
<b>Recreation Department Director</b>	Meridith McFarland
<b>Recreation Department &amp; Hub Teen Center Assistant Director</b>	Zac Farnham-Haskell (hired March 2023) Freddie Cannon (resigned January 2023)
<b>Hub Teen Center Director</b>	Taylor Welch
<b>Water and Sewer Department</b>	Vermont Utility Management Services
<b>Police Chief</b>	Bruce Nason
<b>Police Officers</b>	Francis Smith Andrew Graham Matthew Collins (PT) Michael Major (PT) Matthew Tatro (PT) Logan Young (PT)

## ELECTED TOWN OFFICIALS

### SELECTBOARD

Darla Senecal (Chair)	Term Expires 2024
Joel Bouvier (Vice-Chair)	Term Expires 2024
Ian Albinson	Term Expires 2025
John “Peeker” Heffernan	Term Expires 2025
Michelle Perlee	Term Expires 2026

### TOWN OFFICERS

Jennifer Wagner, Moderator	Term Expires 2024
Bruce Nason, 1 <sup>st</sup> Constable	Term Expires 2024
Vacant, 2 <sup>nd</sup> Constable	Term Expires 2024

### LISTERS

Douglas Corkins	Term Expires 2025
Mark Bouvier	Term Expires 2025
Patricia L. King	Term Expires 2026

### MT ABRAHAM UNIFIED SCHOOL DISTRICT MEMBERS

Mike Dash (appointed April 2023)	Term Expires 2024
Krista Siringo	Term Expires 2024
Kevin Hanson	Term Expires 2024
Erin Jipner	Term Expires 2024
Elizabeth Sayre	Term Expires 2025

### LAWRENCE MEMORIAL LIBRARY TRUSTEES

Caroline Engvall (Chair) (resigned November 2023)	Term Expires 2024
Elyssa Boisselle (appointed December 2023)	
Elizabeth Guilbeault (appointed November 2023)	Term Expires 2024
Erin Jipner	Term Expires 2024
Jill Mackler	Term Expires 2024
Elizabeth “Betsy” Almeter	Term Expires 2025
Scott Kluever	Term Expires 2026

### JUSTICE OF THE PEACE (Terms Expire February 2025)

Nathan Bouvier	Sharon Compagna	Craig Scribner
Christopher Bray	Steven Heffernan	Dave Sharpe
Martha Chesley	Paul Jackman	Anne Wallace
Peter Coffey	Daniel Lyons	Helen Young

## APPOINTED TOWN OFFICIALS

### AMERICAN RESCUE PLAN ACT (ARPA) FUNDING ADVISORY COMMITTEE

Porter Knight (Chair)	Term Expires March 2024
Kris Perlee (Vice-Chair)	Term Expires March 2024
Alison DaBica (Secretary)	Term Expires March 2024
Betsy Blair	Term Expires March 2024
Diane Cushman	Term Expires March 2024
Mike Dash	Term Expires March 2024
John McCormick (Energy Committee)	Term Expires March 2024
Robert Rooker (Planning Commission)	Term Expires March 2024
Helen Young (Conservation Commission)	Term Expires March 2024

### BICYCLE PEDESTRIAN ADVISORY COMMITTEE

Brad Cameron (appointed November 2023)	Term Expires March 2024
Marianne Eaton (resigned September 2023)	Term Expires March 2024
Tanya Bashaw	Term Expires March 2024
Kevin Masse	Term Expires March 2024
Christian DaBica (Chair)	Term Expires March 2025
Dustin Corrigan	Term Expires March 2025
Jessica Teets (appointed November 2023)	Term Expires March 2025

### CONSERVATION COMMISSION

Carolyn Dash (Chair)	Term Expires March 2025
Nancy Morrison	Term Expires March 2025
Helen Young	Term Expires March 2025
Jono Chapin (Vice-Chair)	Term Expires March 2026
Zelie Smith (Clerk)	Term Expires March 2026
Alex Smith	Term Expires March 2026
Kristen Underwood	Term Expires March 2027
Noelle Rose (appointed March 2023)	Term Expires March 2027
John Merriman (appointed April 2023)	Term Expires March 2027

### DEVELOPMENT REVIEW BOARD

Kevin Brown (Chair)	Term Expires March 2024
Josh Crandall	Term Expires March 2024
Brenda Tillberg	Term Expires March 2024
VACANT (Alternate)	Term Expires March 2024
Thomas Wells	Term Expires March 2025
Ted Desmond	Term Expires March 2026
John Moyers	Term Expires March 2026
VACANT (Alternate)	Term Expires March 2026
VACANT	Term Expires March 2026

# APPOINTED TOWN OFFICIALS

## DESIGN REVIEW COMMISSION

Carol Wells	Term Expires March 2024
Elizabeth Herrmann	Term Expires March 2025
John “Slim” Pickens	Term Expires March 2025
Ben Skolozdra	Term Expires March 2025
Ian Albinson	Term Expires March 2026
Ronald LaRose (Chair)	Term Expires March 2026
James Weening	Term Expires March 2026

## ENERGY COMMITTEE

Sally Burrell	Term Expires March 2024
Richard Butz (Co-Chair)	Term Expires March 2024
Michael Corey (deceased August 2023)	Term Expires March 2024
Carl Engvall (Co-Chair)	Term Expires March 2024
John McCormick	Term Expires March 2024
Ben Skolozdra	Term Expires March 2024
Allison Pouliot (appointed April 2023)	Term Expires March 2024

## EQUIPMENT COMMITTEE

Peter Bouvier	Term Expires March 2024
Valerie Capels (Ex-Officio Town Administrator)	Term Expires March 2024
Alan Clark	Term Expires March 2024
Eric Cota (Ex-Officio Road Foreman)	Term Expires March 2024
John “Peeker” Heffernan (Ex-Officio Selectboard)	Term Expires March 2024
Ken Johnson	Term Expires March 2024
Randy Sargent	Term Expires March 2024

## PLANNING COMMISSION

Fred Baser	Term Expires March 2024
Chanin Hill	Term Expires March 2024
William Sayre	Term Expires March 2024
Melissa Hernandez	Term Expires March 2025
John Moyers	Term Expires March 2025
Robert Rooker	Term Expires March 2025
Kevin Hanson (Chair)	Term Expires March 2026
Anna Daylor (appointed June 2023)	Term Expires March 2026
John “Slim” Pickens	Term Expires March 2026

## REVOLVING LOAN FUND

Fred Baser (Chair)	Term Expires March 2024
Jen Myers	Term Expires March 2024
Michelle Perlee (Ex-officio Selectboard)	Term Expires March 2024
Carol Wells	Term Expires March 2024
Dan Werme	Term Expires March 2024
Theresa Gile	Term Expires March 2025
William Sayre	Term Expires March 2025



## APPOINTED TOWN OFFICIALS

### ONE YEAR TERM

<b>Addison County Regional Planning Commission</b>	Peter Grant William Sayre Richard Butz
<b>Addison County Solid Waste Management District</b>	Joel Bouvier, Supervisor Valerie Capels, Alternate
<b>Addison County Transit Resources</b>	VACANT
<b>Collector of Delinquent Taxes</b>	Anthony Delmonaco (resigned November 2023)
<b>Dog Officer</b>	Police Department
<b>Emergency Management Director</b>	Valerie Capels
<b>Emergency Management Deputy</b>	Peter Coffey
<b>Fence Viewers</b>	Joel Bouvier David Sharpe
<b>Green Up Day Coordinator</b>	Carolyn Dash
<b>Transportation Advisory Committee</b>	Peter Grant
<b>Tree Warden</b>	John Swepston

### THREE YEAR TERM

<b>Health Officer</b> (Term Expires March 2026)	Diane Cushman
<b>Deputy Health Officer</b> (Term Expires April 2025)	Theodore (Ted) Lylis (resigned December 2023)
<b>Town Fire Warden</b> (Term Expires June 2025)	Edward Shepard
<b>Zoning Administrator</b>	Kris Perlee

## VITAL RECORDS

2023 Births: **41**  
 2023 Marriages: **26**  
 2023 Deaths: **39**

Below is a 5-year comparison of Bristol’s vital records recorded.

	2019	2020	2021	2022	2023
<b>Births</b>	43	32	48	42	41
<b>Marriages</b>	20	25	26	22	26
<b>Deaths</b>	35	37	34	44	39



Holley Hall

Photo: Ian Albinson

# APPLICATION FOR VOLUNTEER POSITIONS IN TOWN GOVERNMENT

The Town frequently looks for qualified individuals to serve as Town Officers, or as members of the Commissions and Boards. In addition, there are other positions, as well as special committees, which may be appointed by the Selectboard. Please see the list of Town officers in the Town Report for a complete listing. There are also other groups in town that are always looking for volunteers. If you are interested in getting involved, please fill out and return this form to the **Town Administrator, Town of Bristol, PO Box 249, Bristol, VT 05443**, drop it off at the Town Office at One South Street, Bristol, or in the box located in the lobby of Holley Hall during Town Meeting or Election Day on Tuesday.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email Address \_\_\_\_\_

Why are you interested? \_\_\_\_\_

\_\_\_\_\_

What skills do you bring to the volunteer position? \_\_\_\_\_

\_\_\_\_\_

### Interest in serving on:

#### Town Offices:

- Planning Commission
- Development Review Board
- Conservation Commission
- Design Review Commission
- Energy Committee
- Equipment Committee
- Revolving Loan Fund Committee
- Hub Advisory Board
- Bicycle Pedestrian Advisory Committee
- Other: \_\_\_\_\_

#### Other Community Groups:

- Howden Hall Committee
- Holley Hall Committee
- Fourth of July Committee
- Bristol Historical Society
- Bristol Recreation Club
- Bristol CORE
- Bristol Fire Department
- Bristol Friends of the Arts
- Bristol Best Night
- Bristol Rescue Squad
- The Peace Garden

# TOWN BUDGET

# TOWN OF BRISTOL BUDGET

	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
<b>GENERAL OPERATING FUND</b>	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited		not audited		12/31/23	
<b>REVENUES</b>						
<b>TAXES &amp; PAYMENTS</b>						
Tax Revenues	2,360,589		3,768,798		3,237,383	
Delinquent Tax	30,883		34,632		38,036	
Delinquent Taxes - Interest		10,000	7,035	10,000	6,245	7,000
Delinquent Taxes - Penalty	16,904	12,500	9,516	7,000	3,976	8,000
Fish & Wildlife Pond Access PILOT	461	790	0	790		500
National Forest Payments	16,558	15,500	0	15,500		15,500
Landfill Solar Lease Payments		3,000	3,000	3,000		3,000
Current Use Program	83,782	84,000	85,233	84,000	83,575	84,000
<b>TOTAL TAXES &amp; PAYMENTS</b>	<b>117,705</b>	<b>125,790</b>	<b>104,784</b>	<b>120,290</b>	<b>93,796</b>	<b>118,000</b>
% change from previous budget year	-6,085	1.6%	-21,006	-4.4%		-1.9%
<b>LICENSES, FINES &amp; FEES</b>						
Liquor Licenses	1,410	1,100	1,040	1,000	115	1,000
Dog Licenses	1,358	2,000	1,236	1,500	-61	1,500
Dog Fines	55	300	15	500	0	100
Police Fines	2,305	4,000	0	4,000	0	2,000
Town Clerk Fees	68,282	45,000	43,545	50,000	23,994	50,000
Motor Vehicle Reg. Renewals	255	200	234	200	123	200
Zoning Fees	17,580	9,000	13,742	10,000	3,839	10,000
Insurance Claim Revenue	0		29,585		26,493	
<b>TOTAL LICENSES, FINES &amp; FEES</b>	<b>91,245</b>	<b>61,600</b>	<b>89,397</b>	<b>67,200</b>	<b>54,502</b>	<b>64,800</b>
% change from previous budget year	34,645	8.8%		9.1%		-3.6%
<b>REIMBURSEMENTS TO TOWN</b>						
Library Personnel Benefits Reimb	0	1,774	0	589		1,200
Act 60 Reimbursements	1,681	1,670	1,706	1,600		1,600
<b>TOTAL REIMBURSEMENTS</b>	<b>1,681</b>	<b>3,444</b>	<b>1,706</b>	<b>2,189</b>	<b>0</b>	<b>2,800</b>
% change from previous budget year	-10,223	-71.1%		-36.4%		27.9%
<b>OTHER REVENUES</b>						
Interest	464	500	161	500	11	200
Parking Permit Fees	174	200	30	200	105	200
Insurance Proceeds	0		0			
Grant Revenues						
Miscellaneous Revenues	718	250	100	200		200
Revenue to be Distributed	0		24,466		27,865	
FEMA Grant	0		17,393			
<b>TOTAL OTHER REVENUES</b>	<b>1,356</b>	<b>950</b>	<b>42,151</b>	<b>900</b>	<b>27,981</b>	<b>600</b>
% change from previous budget year	356	-5.0%		-5.3%		-33.3%
<b>TOTAL REVENUES</b>	<b>211,987</b>	<b>191,784</b>	<b>238,038</b>	<b>190,579</b>	<b>176,279</b>	<b>186,200</b>
% change from previous budget year	18,693	-0.8%		-0.6%		-2.3%

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>EXPENDITURES</b>						
<b>GENERAL EXPENSES</b>						
Supplies	3,047	2,500	2,669	2,500	1,351	2,600
Furnishings	0	0	0	0	0	0
Equipment	2,073	2,500	2,256	2,500	1,247	2,500
Software Subscriptions, IT Support	1,841	1,500	1,277	3,000	1,142	3,000
General Office Machine / Service	-	-	-	-	0	0
Advertising	5,989	2,000	1,994	2,000	1,790	2,000
Postage	3,338	4,000	5,177	4,000	1,874	4,000
Telephone	3,925	5,300	6,001	5,500	3,324	6,000
Custodial	-	-	-	0	14	-
Pub. Official & Empl. Practices Ins.	7,451	11,001	9,134	10,233	2,073	10,572
Rubbish Removal	688	750	630	750	263	700
Miscellaneous	3,311	1,000	2,721	2,000	1,700	1,700
FEMA	10,285	-	-	-	-	-
<b>TOTAL GENERAL EXPENSES</b>	<b>41,948</b>	<b>30,551</b>	<b>31,858</b>	<b>32,483</b>	<b>14,776</b>	<b>33,072</b>
% change from previous budget year		-4.7%		6.3%		<u>1.8%</u>
<b>SPECIAL SERVICES</b>						
Grant Writer						41,332
Community Resource Specialist						16,315
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						190
FICA/Medicare						4,410
Health Insurance						14,841
Retirement						500
Workers Compensation						500
Disability Insurance						481
Mileage						200
Training						2,700
Software Subscriptions, IT Support						1,791
CRS Vehicle, Gas, Maint.						700
CRS Clothing						88
CRS Cell Phone						168
<b>TOTAL SPECIAL SERVICES EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>84,216</b>
% change from previous budget year						
<b>ADMINISTRATOR'S OFFICE</b>						
Salaries	70,951	75,047	77,420	83,181	39,950	85,629
Admin/Secretary Salary			610			
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						283
FICA/Medicare	5,027	5,816	5,464	6,363	2,817	6,551
Health Insurance	-200	17,817	-615	19,523	10,835	21,618
Retirement	6,255	6,379	7,071	7,070	3,746	7,279
Workers Compensation	167	238	244	265	61	270
Disability Insurance	514	642	685	642	642	642
Mileage	1,443	1,500	1,529	1,500	750	1,500
Training	118	200	281	200	153	200
Software Subscriptions, IT Support	0	1,068	198	1,068	235	1,392
<b>TOTAL ADMINISTRATOR'S OFFICE</b>	<b>84,275</b>	<b>108,707</b>	<b>92,888</b>	<b>119,813</b>	<b>59,189</b>	<b>125,365</b>
% change from previous budget year		2.6%		10.2%		<u>4.6%</u>

# TOWN OF BRISTOL BUDGET

	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
<b>ADMINISTRATIVE ASSISTANT</b>						
Salary	29,120	7,345	9,498	13,104	5,632	13,497
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						45
FICA/Medicare		569	861	1,002	431	1,033
Health Insurance		0	0		1,538	0
Retirement	5,737	0	0	0	1,588	0
Workers Compensation		86	0	96	0	97
Disability Insurance		0	0	0	0	0
Training		0	0	0	0	0
Software Subscriptions, IT Support	1,213	900	1,051	1,000	1,065	1,392
<b>TOTAL ADMINISTRATIVE ASSISTANT</b>	<b>36,070</b>	<b>8,900</b>	<b>11,410</b>	<b>15,202</b>	<b>10,256</b>	<b>16,064</b>
% change from previous budget year		-75.6%		70.8%		5.7%
<b>CLERK/TREASURER'S OFFICE</b>						
Salaries (Clerk, Treasurer, and Assistant Clerk/Treasurer)	77,299	105,428	115,654	144,839	52,905	162,496
Assistant Clerk & Assistant Treasurer			3,075			
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						536
FICA/Medicare	5,641	8,066	8,407	11,080	3,778	11,202
Health Insurance	32,123	16,680	32,373	55,837	18,259	46,149
Retirement	2,779	6,958	9,820	12,311	5,828	12,446
Workers Compensation	501	628	733	701	21	714
Disability Insurance	546	619	708	719	536	719
Training	974	400	1,414	1,500	35	500
Clerk Supplies		5,500	719	5,500	454	2,500
Treasurer Supplies	6,869	2,000	2,854	2,500	1,484	2,500
Software Subscriptions, IT Support	7,126	5,000	5,928	5,500	4,598	6,500
Equipment	0	200	0	0	0	0
Postage	991	1,500	1,154	1,500	51	1,500
Telephone	253	0	0	0	0	0
Microfilming	155	0	120	0	0	100
Miscellaneous	625	400	282	400	100	200
<b>TOTAL CLERK/TREAS. OFFICE</b>	<b>135,883</b>	<b>153,379</b>	<b>183,239</b>	<b>242,387</b>	<b>88,049</b>	<b>248,063</b>
% change from previous budget year		19.6%		58.0%		2.3%
<b>LISTING DEPARTMENT</b>						
Salaries	21,109	6,750	26,906	31,122	14,743	44,834
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						148
FICA/Medicare	1,615	523	2,058	2,381	1,128	3,430
Workers Compensation	167	45	244	265	21	270
Mileage	163	300	458	300	404	450
Training	78	300	489	100	225	0
Supplies	710	275	1,156	300	276	500
Software Subscriptions, IT Support	4,058	3,900	4,390	3,900	3,615	4,400
Equipment	233	100	0	100	0	0
Postage	281	300	378	275	415	450
Telephone	126	0	0	0	0	0
Legal Fees	0	300	0	0	0	0
Professional Fees / Services	0	21,000	2,185	25,920	0	12,960
Map Maintenance	0	1,000	0	1,000	1,449	1,500
Miscellaneous	0	100	0	0	0	0
<b>TOTAL LISTING DEPARTMENT</b>	<b>28,541</b>	<b>34,893</b>	<b>38,264</b>	<b>65,663</b>	<b>22,275</b>	<b>68,943</b>
% change from previous budget year		4.9%		88.2%		5.0%

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>PLANNING &amp; ZONING</b>						
Salary	16,617	24,895	19,792	24,024	9,990	24,273
Meeting Pay				[2,015]		2,200
Act/76 Child Care Financial Assistance Program payroll tax (0.33%)						80
FICA/Medicare	1,174	1,773	1,395	1,862	729	1,881
Health Insurance		0	0	0	0	0
Retirement		0	0	0	0	0
Workers Compensation	167	238	244	265	21	270
Disability Insurance	21	0	28	0	126	
Mileage	0	100	0	100	0	100
Training	60	1,000	0	500	0	500
Supplies	169	600	49	300	579	500
Software Subscriptions, IT Support	2,880	2,500	2,867	2,500	2,505	3,200
Advertising	251	700	272	250	432	500
Postage	115	200	108	200	52	200
Attorney Fees	0	2,000	0	1,000	0	1,000
Planning Services	0	5,000	0	5,000	1,375	5,000
Printing	0	0	0	0	0	0
Meetings	0	0	0	2,015	0	
<b>TOTAL PLANNING &amp; ZONING</b>	<b>21,454</b>	<b>39,006</b>	<b>24,756</b>	<b>38,016</b>	<b>15,809</b>	<b>39,705</b>
% change from previous budget year		3.6%		-2.5%		<b>4.4%</b>
<b>PROFESSIONAL FEES</b>						
Attorney Fees	4,606	8,000	3,006	5,000	2,989	5,000
Audit Fees	16,198	18,000	9,161	18,000	7,050	18,000
Other						290
<b>TOTAL PROFESSIONAL FEES</b>	<b>20,805</b>	<b>26,000</b>	<b>12,167</b>	<b>23,000</b>	<b>10,039</b>	<b>23,000</b>
% change from previous budget year		-36.6%		-11.5%		<b>0.0%</b>
<b>TOWN REPORT</b>						
Town Report/Printing	1,273	1,200	1,313	1,300	0	1,300
<b>TOTAL TOWN REPORT</b>	<b>1,273</b>	<b>1,200</b>	<b>1,313</b>	<b>1,300</b>	<b>0</b>	<b>1,300</b>
% change from previous budget year		0.0%		8.3%		<b>0.0%</b>
<b>MEETINGS &amp; ELECTIONS</b>						
Election Workers	746	3,500	3,227	1,400	0	3,500
Election Supplies	3,632	3,200	1,728	1,700	0	3,000
<b>TOTAL MEETINGS &amp; ELECTIONS</b>	<b>4,378</b>	<b>6,700</b>	<b>4,955</b>	<b>3,100</b>	<b>0</b>	<b>6,500</b>
% change from previous budget year		116.1%		-53.7%		<b>109.7%</b>
<b>TOWN OFFICERS</b>						
Selectboard Salaries	3,236	7,000	2,265	7,000	1,550	7,000
Meeting Pay						
Collector of Delinquent Taxes	721	0	0	0	0	0
Health Officer	500	500	0	500	0	500
FICA/Medicare (7.65% of payroll)	364	543	285	543	0	543
Training	431	200	770	200	540	200
Conservation Commission	288	200	46	200	135	200
Energy Committee	0	100	0	100	0	100
<b>TOTAL TOWN OFFICERS</b>	<b>5,540</b>	<b>8,543</b>	<b>3,366</b>	<b>8,543</b>	<b>2,225</b>	<b>8,543</b>
% change from previous budget year		-43.1%		0.0%		<b>0.0%</b>
<b>TOWN PARKS</b>						
Supplies	108	200	0	200	100	200
Electricity	1,645	1,500	1,675	1,500	1,091	1,700
Liability Insurance	1,311	1,925	1,825	2,283	695	2,250
Mowing	9,579	10,000	5,691	10,000	4,237	10,000



# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
Tree Planting & Maintenance	0	5,000	0	5,000	0	5,000
Sycamore Park Port-O-Let Maintenance	1,192	800	1,395	800	413	1,000
Rubbish Removal	6,092	3,000	6,496	3,000	2,150	5,000
Miscellaneous	1,265	1,450	1,780	1,450	1,135	1,800
Miscellaneous	303	200	0	200	0	0
<b>TOTAL TOWN PARKS</b>	<b>21,494</b>	<b>24,075</b>	<b>18,862</b>	<b>24,433</b>	<b>9,822</b>	<b>26,950</b>
% change from previous budget year		7.7%		1.5%		<u>10.3%</u>
<b>HOLLEY HALL</b>						
Supplies	1,656	1,500	1,134	1,200	490	1,200
Equipment	0	250	0	0	0	0
Heating Fuel	6,592	4,500	7,002	7,000	2,174	7,000
Electricity	4,771	4,200	4,261	4,200	2,135	4,200
Custodial	4,978	4,200	5,940	4,200	3,004	5,000
Building Maintenance (general maintenance services)	10,590	15,000	8,329	12,000	5,580	11,000
Liability Insurance	3,582	5,548	4,756	6,581	2,070	6,485
Holley Hall Renovation Bond	46,378	44,776	44,834	43,696	39,844	42,615
Sewer Fees	693	715	693	800	372	800
Water Fees	306	350	307	500	157	500
<b>TOTAL HOLLEY HALL</b>	<b>79,546</b>	<b>81,039</b>	<b>77,256</b>	<b>80,177</b>	<b>55,826</b>	<b>78,800</b>
% change from previous budget year		-1.8%		-1.1%		<u>-1.7%</u>
<b>HOWDEN HALL</b>						
Supplies	390	200	608	200	450	400
Heating Fuels	2,459	1,600	1,614	1,600	762	1,600
Electricity	618	800	619	700	478	800
Telephone	537	650	541	500	344	550
Liability Insurance	2,623	3,850	3,644	4,566	1,307	4,500
Building Maintenance (general maintenance services)	4,765	2,500	3,068	3,000	1,755	3,000
Custodial	0	0	0	1,000	0	0
Water Fees	309	315	305	350	79	350
<b>TOTAL HOWDEN HALL</b>	<b>11,700</b>	<b>9,915</b>	<b>10,398</b>	<b>11,916</b>	<b>5,176</b>	<b>11,200</b>
% change from previous budget year		-8.0%		20.2%		<u>-6.0%</u>
<b>PUBLIC SAFETY</b>						
Dog Officer	1,500	2,500	2,500	7,000	0	7,000
FICA/Medicare	0	0	0	543	0	0
Dog Pound	686	0	600	0	0	0
Street Lights	24,551	25,000	22,006	25,000	12,328	25,000
Police Town Traffic Patrol Contract	12,000	15,000	15,000	19,000	9,520	20,000
Police Non-District Services to Town	8,410	4,000	9,360	10,000	0	10,500
Supplies	0	0	1,935	0	0	0
<b>TOTAL PUBLIC SAFETY</b>	<b>47,147</b>	<b>46,500</b>	<b>51,401</b>	<b>61,543</b>	<b>21,848</b>	<b>62,500</b>
% change from previous budget year		4.3%		32.3%		<u>1.6%</u>

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>FIRE DEPARTMENT</b>						
Labor	51,572	54,517	31,341	56,616	26,607	59,248
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						196
FICA/Medicare	5,853	4,225	2,125	4,388	1,963	4,592
Dues	814	1,645	1,545	1,598	544	1,598
Training	2,262	1,500	2,631	1,500	0	2,000
OSHA Requirements	4,228	6,335	5,132	0	520	
Supplies	24,716	9,500	11,675	9,500	7,232	10,000
Electricity	8,020	8,000	6,709	8,000	3,613	8,000
Propane	5,817	7,000	4,915	7,000	5,125	7,000
Apparatus fuel & oil	2,823	2,000	3,690	3,000	1,188	3,000
Telephone	3,163	3,800	3,242	4,400	1,930	4,000
Dispatching	3,961	4,061	4,625	4,450	925	5,000
Active-911	455	455	525	525	0	525
Building Maintenance (general maintenance, unplanned)	12,296	4,000	12,875	13,200	8,840	15,050
Mowing	3,619	2,250	5,478	4,060	2,450	4,310
Custodial	3,739	5,110	3,158	0	1,501	
Annual Services	10,861	8,800	13,035	14,952	6,180	16,325
Workers Compensation		4,438	6,253	1,879	0	2,245
Accident & Disability Insurance	9,958	3,800	1,691	3,800	0	3,800
Property Insurance		12,236	11,779	12,057	3,476	16,960
Water Fees	308	350	305	350	156	350
Hose Service Replacement	0	0	0	0	0	0
Rubbish Removal	0	0	0	0	0	0
Communication Tower Lease	3,800	5,650	4,164	5,876	2,016	5,400
Radios and Pagers (repair and replace)	8,313	9,000	785	11,500	0	11,500
Equipment Service Testing & Maintenance	5,370	0	338	0	0	
Fire/bond payment on station	129,704	125,161	117,279	122,798	110,432	121,768
Fire Prevention and Education	417			550	586	600
Miscellaneous	30		0	0	0	
Fire/Uniforms & Apparel	9,788	2,500	5,203	2,500	2,264	2,000
Fire Personal Protective Equipment	14,045	14,180	15,131	14,890	1,880	13,870
Apparatus / Vehicle Maintenance	23,338	20,000	14,811	20,000	33,945	20,000
PS Trax Inventory Management System	1,118	1,575	0	1,575	0	1,575
<b>TOTAL FIRE DEPARTMENT</b>	<b>350,389</b>	<b>322,088</b>	<b>290,440</b>	<b>330,964</b>	<b>223,372</b>	<b>340,912</b>
% change from previous budget year		0.1%		2.8%		<u>3.0%</u>

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>LAWRENCE MEMORIAL LIBRARY</b>						
Health Insurance	5,233	0	0	0	0	0
Workers Compensation	834	1,185	1,155	1,197	286	1,200
Disability Insurance	48	589	843	589	259	0
Maintenance	150	3,000	0	0	0	0
Liability Insurance	1,754	2,591	2,194	2,612	1,053	5,033
<b>TOTAL LAWRENCE MEM. LIBRARY</b>	<b>8,019</b>	<b>7,365</b>	<b>4,192</b>	<b>4,399</b>	<b>1,598</b>	<b>6,233</b>
% change from previous budget year		-57.6%		-40.3%		41.7%
<b>CEMETERY CARE</b>						
Cemetery Care	3,334	3,500	2,977	3,500	1,648	3,500
<b>TOTAL CEMETERY CARE</b>	<b>3,334</b>	<b>3,500</b>	<b>2,977</b>	<b>3,500</b>	<b>1,648</b>	<b>3,500</b>
% change from previous budget year		0.0%		0.0%		0.0%
<b>TAX ANTICIPATION INTEREST</b>						
	<b>1,565</b>	<b>1,100</b>	<b>0</b>	<b>1,100</b>	<b>0</b>	<b>1,100</b>
% change from previous budget year		0.0%		0.0%		0.0%
<b>MUNICIPAL SOLID WASTE PROGRAM</b>						
Post Closure Monitoring	7,360	7,000	8,184	8,000	3,490	8,000
Landfill Closure						
<b>Total MUN. SOLID WASTE PROG.</b>	<b>7,360</b>	<b>7,000</b>	<b>8,184</b>	<b>8,000</b>	<b>3,490</b>	<b>8,000</b>
% change from previous budget year		75.0%		14.3%		0.0%
<b>DUES, TAXES, CONTRIBUTIONS</b>						
Addison County Regional Planning	5,137	5,106	5,144	5,220	5,219	5,106
Vermont League of Cities & Towns	5,928	5,873	5,873	6,807	6,087	6,274
Fourth of July Bristol PD exp.	0	1,500	1,213	1,500	0	0
Addison County Economic Dev. Corp.	3,500	3,500	3,500	3,500	3,525	5,000
Addison County Tax	18,256	20,815	20,815	21,143	21,143	22,864
Chamber of Commerce	175	175	0	175	175	175
Tax Abatement Expense			0			0
Miscellaneous -- Cash Adj.		0		0		0
<b>TOTAL DUES, TAXES, CONTRIB.</b>	<b>32,997</b>	<b>36,969</b>	<b>36,545</b>	<b>38,345</b>	<b>36,149</b>	<b>39,419</b>
% change from previous budget year		7.0%		3.7%		2.8%
<b>TOTAL EXPENSES</b>	<b>943,716</b>	<b>957,430</b>	<b>904,470</b>	<b>1,113,885</b>	<b>581,547</b>	<b>1,149,168</b>
% change from previous budget year						3.2%
<b>GENERAL OPERATING FUND</b>						
<b>NET SUPPORTED BY TAXES</b>	<b>731,729</b>	<b>765,646</b>	<b>666,433</b>	<b>923,306</b>	<b>405,267</b>	<b>962,968</b>
% change from previous budget year		-2.2%		20.6%		4.3%

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>PUBLIC WORKS DEPARTMENT</b>						
	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
	audited		not audited		12/31/23	
<b>REVENUES</b>						
<b>PUBLIC WORKS DEPARTMENT REVENUES</b>						
State Aid for Highways	111,725	99,972	102,904	99,972	25,717	114,958
Equipment Use - Water Dept		0	0	0	0	0
Garage/sign Rent from Water Dept.	1,325					
Miscellaneous		2,000	1,245	200	20	
Grant Revenues				20,000	12,765	12,000
<b>TOTAL REVENUES</b>	<b>113,050</b>	<b>101,972</b>	<b>104,149</b>	<b>120,172</b>	<b>38,502</b>	<b>126,958</b>
% change from previous budget year		-1.0%		17.8%		<b>5.6%</b>
<b>EXPENSES</b>						
<b>PERSONNEL &amp; INSURANCE</b>						
Salaries	260,993	253,175	257,254	273,194	129,520	274,716
Overtime		25,932	23,312	23,972	6,589	23,885
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						985
FICA/Medicare	17,862	21,631	21,051	23,077	10,055	22,400
Health Insurance	73,968	67,602	72,757	83,065	29,783	73,883
Retirement	19,234	23,724	23,616	25,387	11,585	25,509
Workers Compensation	18,470	25,902	24,773	25,046	3,897	16,371
Disability Insurance	1,971	2,179	2,086	2,179	1,116	2,179
Uniforms	2,032	3,000	1,969	3,000	1,389	3,000
Mileage	20	400	1,471	500	1,156	400
Training	857	800	12,828	1,000	7,180	500
Liability Insurance	9,704	13,585	10,862	13,898	3,025	15,151
<b>TOTAL PERSONNEL</b>	<b>405,111</b>	<b>437,930</b>	<b>451,980</b>	<b>474,319</b>	<b>205,295</b>	<b>458,980</b>
% change from previous budget year		-1.5%		8.3%		<b>-3.2%</b>
<b>EQUIPMENT</b>						
Supplies	13,279	16,000	19,245	16,000	8,171	17,000
Parts	15,232	14,500	21,906	14,500	13,510	20,000
Tires	9,393	8,000	7,262	8,000	6,271	8,000
Fuels	48,718	43,000	51,938	52,000	18,492	52,000
Oil, Anti-freeze	3,111	3,000	3,814	3,000	396	3,000
Purchases/tools	1,520	2,500	1,624	2,500	1,414	2,000
Contracted Repairs	19,651	11,000	6,515	12,000	4,697	12,000
Equipment Rentals	1,529	3,500	322	3,500	0	2,700
<b>TOTAL EQUIPMENT</b>	<b>112,432</b>	<b>101,500</b>	<b>112,625</b>	<b>111,500</b>	<b>52,951</b>	<b>116,700</b>
% change from previous budget year		2.5%		9.9%		<b>4.7%</b>
<b>GARAGE</b>						
Supplies	5,090	5,500	4,975	6,000	1,849	6,000
Heating Fuel (East garage)	1,400	2,500	831	2,500	46	2,500
Propane (West garage)	4,603	4,200	3,502	5,200	3,690	5,200
Electricity	3,939	3,800	3,051	3,800	1,473	3,800
Telephone	1,843	2,000	2,063	2,000	980	2,100
Pagers	689	600	594	0	297	
Maintenance	2,760	4,000	1,796	4,000	2,905	4,000
Water Fees	308	325	309	325	81	350
Rubbish Removal	725	600	923	600	263	700
<b>TOTAL GARAGE</b>	<b>21,357</b>	<b>23,525</b>	<b>18,045</b>	<b>24,425</b>	<b>11,584</b>	<b>24,650</b>
% change from previous budget year		-1.3%		3.8%		<b>0.9%</b>

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>MATERIALS &amp; SERVICES</b>						
Road Gravel	22,854	22,000	28,791	25,000	18,322	25,000
Winter Sand	35,550	37,000	38,952	40,000	40,508	41,000
Salt	66,755	65,000	60,321	70,000	49,462	70,000
Chloride	21,082	22,000	19,172	22,000	11,400	22,000
Cold Patch	1,122	1,500	1,214	2,000	585	2,000
Culverts	9,849	4,500	3,656	4,500	5,349	5,000
Signs	3,049	3,500	3,222	3,500	2,053	3,500
Tree Work	8,000	8,000	7,700	8,600	0	8,600
Pavement Markings	1,093	6,500	1,359	7,000	0	7,000
Guard Rail	2,475	5,000	0	5,000	0	5,500
Stone for Ditching	3,187	7,000	10,481	7,000	15,154	15,000
Storm Drainage	214	7,000	2,979	7,000	859	7,000
Contracted Services	25,464	21,000	52,926	25,000	27,180	42,800
Permits	1,590	3,000	1,125	3,000	0	3,000
Miscellaneous	23,794	1,000	418	1,000	274	1,000
<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>226,079</b>	<b>214,000</b>	<b>232,317</b>	<b>230,600</b>	<b>171,146</b>	<b>258,400</b>
% change from previous budget year		13.8%		7.8%		12.1%
<b>PUBLIC WORKS DEPARTMENT OPERATING EXP.</b>	<b>764,979</b>	<b>776,955</b>	<b>814,967</b>	<b>840,844</b>	<b>440,975</b>	<b>858,730</b>
% change from previous budget year		2.9%		8.2%		2.1%
<b>INDEBTEDNESS</b>						
Stormwater Bond (2010, refi 2012)	34,920	34,920	41,024	34,920	34,920	34,920
USDA West Street Stormwater Bond (2019)	17,590	18,894	12,796	18,894	0	18,894
<b>TOTAL INDEBTEDNESS</b>	<b>52,510</b>	<b>53,814</b>	<b>53,820</b>	<b>53,814</b>	<b>34,920</b>	<b>53,814</b>
% change from previous budget year		0.0%		0.0%		0.0%
<b>TOTAL EXPENDITURES INCL. BOND</b>	<b>817,489</b>	<b>830,769</b>	<b>868,786</b>	<b>894,658</b>	<b>475,895</b>	<b>912,544</b>
		2.7%		7.7%		2.0%
<b>PUBLIC WORKS DEPARTMENT NET SUPPORTED BY TAXES</b>	<b>704,439</b>	<b>728,797</b>	<b>764,638</b>	<b>774,486</b>	<b>437,393</b>	<b>785,586</b>
% change from previous budget year		3.2%		6.3%		1.4%

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>ARTS, PARKS &amp; RECREATION DEPARTMENT</b>						
	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2023-2024 PROPOSED
	audited		not audited		12/31/23	
<b>REVENUES</b>						
<b>REVENUES</b>						
Program Registration Fees	52,027	55,000	60,748	55,000	32,783	60,000
Swimming	0	12,000	2,180	8,000	6,275	9,000
Town Appropriations - 4 towns	10,549	9,500	9,950	9,500	4,500	9,500
Youth Center Events Income	3,800	3,800	475	3,800	475	3,800
Pottery Studio Revenues	15,283	12,000	16,783	14,000	12,090	17,000
Holley Hall Events	0	2,000	28	3,500	0	4,000
Hall Rentals (Howden and Holley)	6,197	5,000	5,025	5,000	2,487	6,000
Recreation Club Liability Insurance Reimbursement						3,290
Sponsorships/Donations						
<b>TOTAL REVENUES</b>	<b>87,856</b>	<b>99,300</b>	<b>95,189</b>	<b>98,800</b>	<b>58,609</b>	<b>112,590</b>
		% change from previous budget year	-5.2%	-0.5%		<u>14.0%</u>

## EXPENDITURES

<b>GENERAL RECREATION DEPT.</b>						
Labor (director & assistant)	62,801	69,283	68,095	78,140	43,947	106,882
Contracted Labor	0	0	0	0	0	
Act76 Child Care Financial Assistance Program payroll tax (0.33%)						353
FICA/Medicare	4,698	5,369	4,994	5,978	3,222	8,176
Health Insurance	24,194	20,054	14,932	21,869	7,904	26,998
Retirement	6,458	5,889	6,530	6,642	4,429	9,085
Workers Compensation	3,108	4,364	4,068	3,999	619	2,602
Disability Insurance	432	670	475	670	441	870
Liability Insurance	0	2,637	0	86	266	3,984
Mileage	121	150	75	150	1,606	150
Transportation		5,000	2,940	5,000	870	5,000
Training	195	600	1,131	600	682	800
Supplies	1,627	900	768	900	787.22	900
Equipment	1,971	1,500	1,798	1,500	1185.36	2,000
Software Subscriptions, IT Support	3,616	4,681	3,295	4,700	0	4,700
Advertising	481	500	245	500	0	500
Facilities Rent	0	1,000	0	1,000	0	1,000
Postage	64	100	69	100	33.7	100
Telephone	1,758	1,600	2,036	1,600	1001.72	1,600
Holley Hall Custodial	625	1,000	104	1,000	18.85	500
Printing	506	1,200	1,394	1,200	364.99	1,000
Swimming Programs	608	10,000	4,339	6,000	6,933	9,000
Vehicle Transportation	0		0			
Events	2,041	2,500	2,666	2,500	1,558	2,500
Annual Fees	22	350	0	700	0	700
Miscellaneous	238	300	284	300	63	300
<b>TOTAL GENERAL RECREATION</b>	<b>138,509</b>	<b>164,647</b>	<b>153,860</b>	<b>180,133</b>	<b>95,421</b>	<b>229,700</b>
		% change from previous budget year	-5.4%	9.4%		<u>27.5%</u>

# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>YOUTH CENTER/SKATE PARK</b>						
Full Time Labor	54,838	62,546	65,508	68,270	36,646	49,004*
Part Time Labor		0		0	0	20,800*
Act/76 Child Care Financial Assistance Program payroll tax (0.33%)						296
FICA/Medicare	3,322	4,847	4,699	5,223	2,635	6,932
Health Insurance	29,344	34,771	27,617	38,228	15,944	30,975
Retirement	2,392	5,316	3,208	5,803	1,817	4,165
Workers Compensation	3,108	4,364	4,068	3,999	619	2,602
Disability Insurance	592	623	423	623	337	423
Travel	0	200	0	200	0	200
Hub rent to Recreation Club	6,000	7,200	7,800	7,200	3,600	7,800
Supplies	2,726	1,000	1,299	1,500	1,959	2,500
Food	1,091	1,500	3,366	2,500	2,814	3,900
Heat	957	2,000	912	2,000	526	1,000
Electricity	1,549	1,500	1,505	1,500	842	1,600
Telephone	1,303	1,300	1,334	1,300	709	1,340
Programs/Workshops	2,095	1,500	971	1,500	946	1,500
Special Event	0	0	0			
Water Fees	308	325	304	325	79	325
Trash Disposal	655	550	634	550	250	650
Maintenance	955	1,500	1,411	2,000	215	2,000
<b>TOTAL YOUTH CENTER/SKATE PK.</b>	<b>111,235</b>	<b>131,042</b>	<b>125,061</b>	<b>142,721</b>	<b>69,938</b>	<b>136,356*</b>
% change from previous budget year		19.6%		8.9%		<u>-4.5%*</u>
<b>POTTERY STUDIO</b>						
Labor	10,663	14,000	14,028	14,000	7,000	14,500
Act/76 Child Care Financial Assistance Program payroll tax (0.33%)						48
Supplies	1,059	800	1,154	800	775	1,000
Kiln	518	600	584	600	513	700
Heat	775	700	685	700	718	800
Electricity	406	400	386	400	211	400
Rent	7,150	7,800	7,800	9,360	4,680	9,360
Telephone	547	555	586	555	294	555
<b>TOTAL POTTERY STUDIO</b>	<b>21,118</b>	<b>24,855</b>	<b>25,224</b>	<b>26,415</b>	<b>14,189</b>	<b>27,363</b>
% change from previous budget year		5.1%		6.3%		<u>3.6%*</u>
<b>TOTAL EXPENDITURES</b>	<b>270,862</b>	<b>320,544</b>	<b>304,145</b>	<b>349,269</b>	<b>179,548</b>	<b>393,419*</b>
% change from previous budget year		4.3%		9.0%		<u>12.6%*</u>
<b>ARTS, PARKS &amp; RECREATION DEPARTMENT</b>						
<b>NET SUPPORTED BY TAXES</b>	<b>183,006</b>	<b>221,244</b>	<b>208,956</b>	<b>250,469</b>	<b>120,939</b>	<b>280,829</b>
% change from previous budget year		9.3%		13.2%		<u>12.1%*</u>

\*Corrected FY2025 budget numbers

# TOWN OF BRISTOL BUDGET

	2021-2022	2022-2023	2022-2023	2023-2024	2023-2024	2024-2025
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
<b>VOTED APPROPRIATIONS</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2022-2023</b>	<b>2022-2023</b>	<b>2022-2023</b>	<b>2023-2024</b>
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED
	audited				12/31/23	
<b>VOTED APPROPRIATIONS</b>						
Capital Highway Equipment Fund	135,000	135,000	135,000	135,000	0	135,000
Capital Sidewalk Fund	35,000	40,000	40,000	40,000	0	40,000
Capital Fire Equipment Fund	25,000	25,000	25,000	25,000	0	25,000
Capital Fire Vehicle Fund	100,000	100,000	100,000	125,000	0	125,000
Capital Technology Fund	7,000	7,000	7,000	7,000	0	7,000
Capital Building and Maintenance Fund	30,000	30,000	30,000	30,000	0	30,000
Capital Road Fund	40,000	40,000	40,000	45,000	0	50,000
Reappraisal Fund	5,000	15,000	15,000	15,000	0	15,000
Capital Paving Fund	125,000	135,000	135,000	135,000	0	135,000
Conservation Reserve Fund	10,000	10,000	10,000	10,000	0	10,000
Cemetery Reserve Fund						
<b>TOTAL CAPITAL AND RESERVE FUNDS</b>	<b>512,000</b>	<b>537,000</b>	<b>537,000</b>	<b>567,000</b>	<b>0</b>	<b>572,000</b>
		4.9%		5.6%		0.9%
Lawrence Memorial Library (Article 12)	72,126	153,900	153,900	173,411	86,705	218,360
Bristol Recreation Club	15,000	15,000	15,000	15,000	15,000	15,000
Bristol Town Band	1,200	1,200	1,200	1,200	1,200	1,200
Bristol Cemetery Association	29,000	29,000	29,000	29,000	29,000	29,000
Bristol Fourth of July Committee (Article 14)	6,000	6,000	6,000	8,500	8,500	8,500
Bristol Historical Society	2,500	2,500	2,500	2,500	2,500	2,500
Bristol Rescue Squad (Article 19)	13,500	13,500	13,500	13,500	13,500	22,692
Elderly Services	0	2,200	2,200	2,200	2,200	2,200
Age Well (formerly CVAA)	2,700	2,700	2,700	2,700	2,700	2,700
Helping Overcome Poverty's Effects (HOPE)	3,250	3,250	3,250	3,250	3,250	3,250
John W. Graham Housing and Services	1,400	1,400	1,400	1,400	1,400	1,400
Counseling Service Addison County	3,875	3,875	3,875	3,875	3,875	3,875
Addison County Home Health & Hospice	4,700	4,700	4,700	4,700	4,700	4,700
Addison County Parent Child Center	4,800	4,800	4,800	4,800	4,800	4,800
Bristol Little League & Softball	2,000	2,000	2,000	2,000	2,000	2,000
Hospice Volunteer Service	1,200					0
Bristol Family Center	4,000	4,000	4,000	4,000	4,000	4,000
Atria Collective (formerly WomenSafe)	3,500	3,500	3,500	3,500	3,500	3,500
Addison County River Watch Collaborative	300	300	300	300	300	300
Vermont Adult Learning	1,650	1,650	1,650	1,650	1,650	1,650
RSVP and Green Mountain Foster Grandparent Program	750	750	750	750	750	750
Bristol After School Program	0	0	0	0	0	0
Tri-Valley Transit (formerly Addison County Transit Resourc	11,306	11,306	11,306	11,306	11,306	11,306
Open Door Clinic	1,000	1,000	1,000	1,000	1,000	1,000
Northeast Addison TV (NEAT)	3,500	3,500	3,500	3,500	3,500	3,500
Bristol CORE	10,000	10,000	10,000	10,000	10,000	10,000
Addison County Readers, Inc.	2,000	2,000	2,000	2,000	2,000	2,000
Homeward Bound (Addison County Humane Society)	1,000	1,000	1,000	1,000	1,000	1,000
Turning Point Center of Addison County	3,000	3,000	3,000	3,000	3,000	3,000
Addison County Restorative Justice Services, Inc.	1,150	1,150	1,150	1,500	1,500	1,150
Habitat for Humanity Addison County (Article 18)		1,500	1,500	1,500	1,500	1,500
Addison Allies Network, Inc. (Article 16)		750		750		750
Charter House Coalition (Article 17)						3,000
Have a Heart Food Shelf (Article 15)				6,000	6,000	6,000
<b>TOTAL CIVIC ORG. APPROPRIATIONS</b>	<b>206,407</b>	<b>291,431</b>	<b>290,681</b>	<b>319,792</b>	<b>232,336</b>	<b>376,583</b>
		3.3%		9.7%		17.8%
<b>TOTAL VOTED APPROPRIATIONS</b>	<b>718,407</b>	<b>828,431</b>	<b>827,681</b>	<b>886,792</b>	<b>232,336</b>	<b>948,583</b>
% change from previous budget year		4.3%		7.0%		7.0%



# TOWN OF BRISTOL BUDGET

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
<b>SUMMARY OF NON-TAX REVENUES</b>						
General Operating Fund	211,987	191,784	238,038	190,579	176,279	186,200
Public Works Department	113,050	101,972	104,149	120,172	38,502	126,958
Arts, Parks, & Recreation Department	87,856	99,300	95,189	98,800	58,609	112,590
<b>GRAND TOTAL NON-TAX REV.</b>	<b>412,893</b>	<b>393,056</b>	<b>437,375</b>	<b>409,551</b>	<b>273,391</b>	<b>425,747</b>
% change from previous budget year	11,827	-2.0%	44,319	4.2%		4.0%
<b>SUMMARY OF EXPENDITURES</b>						
General Operating Fund	943,716	957,430	904,470	1,113,885	581,547	1,149,168
Public Works Department	817,489	830,769	868,786	894,658	475,895	912,544
Arts, Parks, & Recreation Department	270,862	320,544	304,145	349,269	179,548	415,076*
Voted Appropriations	718,407	828,431	827,681	886,792	232,336	948,583
<b>GRAND TOTAL EXPENDITURES</b>	<b>2,750,474</b>	<b>2,937,174</b>	<b>2,905,083</b>	<b>3,244,604</b>	<b>1,469,326</b>	<b>3,403,713*</b>
% change from previous budget year	136,250	1.7%	32,091	10.5%		4.9%*
<b>SUMMARY OF AMOUNT SUPPORTED BY TAXES</b>						
General Operating Fund	731,729	765,646	666,433	923,306	405,267	962,968
Public Works Department	704,439	728,797	764,638	774,486	437,393	785,586
Arts, Parks, & Recreation Department	183,006	221,244	208,956	250,469	120,939	280,828*
Voted Appropriations	718,407	828,431	827,681	886,792	232,336	948,583
<b>TOTAL SUPPORTED BY TAXES</b>	<b>2,337,581</b>	<b>2,544,118</b>	<b>2,467,708</b>	<b>2,835,053</b>	<b>1,195,936</b>	<b>2,977,966*</b>
% change from previous budget year	148,077	2.4%	76,411	11.4%		5.0%*

\*Corrected FY2025 budget numbers

## FIVE-YEAR COMPARISON OF FUNDS RAISED BY TAXES

	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>
General	\$711,716	\$741,747	\$783,099	\$765,646	\$923,306
	-5.59%	4.22%	5.57%	-2.23%	20.59%
Highway	\$675,251	\$716,515	\$706,144	\$728,797	\$774,486
	-0.36%	6.11%	-1.45%	3.21%	6.27%
Recreation	\$193,613	\$195,353	\$202,411	\$221,244	\$250,469
	12.80%	0.90%	3.61%	9.30%	13.21%
Appropriations**	\$768,096	\$794,004	\$794,004	\$768,096	\$886,792
	12.50%	3.37%	0.00%	-3.26%	15.45%
Local Agreement	\$12,315	\$12,315	\$14,602	\$14,624	\$15,239
	-1.12%	0.00%	18.57%	0.15%	4.21%
Fire Vehicle Capital Fund	\$0	\$0	\$0	\$0	\$0
<b>Total General Fund</b>	<b>\$2,360,991</b>	<b>\$2,459,934</b>	<b>\$2,500,260</b>	<b>\$2,498,407</b>	<b>\$2,850,292</b>
	2.72%	4.19%	1.64%	-0.07%	14.08%
Police District	\$421,369	\$403,020	\$405,637	\$405,062	\$456,181
	-0.38%	-4.35%	0.65%	-0.14%	12.62%

Note: Percentage figures beneath each item represent the change from the previous year.

\*\*FY2022/2023 corrected

## THREE-YEAR TAX RATE COMPARISON

<b>Grand List:</b>	<b><u>2021-2022</u></b>	<b><u>2022-2023</u></b>	<b><u>2023-2024</u></b>	<b><u>Previous Year % Change</u></b>
Municipal Grand List	\$3,428,824.00	\$3,481,978.00	\$3,525,201.00	1.26%
Police District Grand List	\$1,369,752.00	\$1,371,486.00	\$1,393,174.00	1.58%
State Education Grant List				
Homestead Grand List	\$2,179,121.00	\$2,184,136.00	\$2,213,037.00	1.33%
Non-Residential Grand List	\$1,257,118.77	\$1,299,721.61	\$1,315,796.00	1.28%
Total Education Grant List	\$3,436,239.77	\$3,483,857.61	\$3,528,833.00	1.31%
 Common Level of Appraisal	 \$0.92	 \$0.87	 \$0.81	
<b>Municipal Tax Rates</b>				
General	\$0.23	\$0.22	\$0.26	18.39%
Highway	\$0.21	\$0.21	\$0.22	5.05%
Recreation	\$0.06	\$0.06	\$0.07	12.88%
Appropriations	\$0.23	\$0.24	\$0.25	5.92%
Local Agreements (voted exemptions)	\$0.00	\$0.00	\$0.00	2.33%
<b>Total Municipal Tax Rate</b>	<b>\$0.73</b>	<b>\$0.73</b>	<b>\$0.81</b>	<b>10.12%</b>
<b>Police District Tax Rates</b>				
	\$0.30	\$0.30	\$0.33	10.84%
<b>Education Tax Rates</b>				
Homestead Rate	\$1.76	\$1.70	\$1.85	8.13%
Non-Residential Rate	\$1.75	\$1.68	\$1.71	2.14%
<b>Total Tax Rates</b>				
Homestead outside Police District	<b>\$2.49</b>	<b>\$2.42</b>	<b>\$2.66</b>	9.41%
Homestead within Police District	<b>\$2.79</b>	<b>\$2.72</b>	<b>\$2.98</b>	9.56%
Non-Residential outside Police District	<b>\$2.48</b>	<b>\$2.39</b>	<b>\$2.52</b>	5.19%
Non-Residential within Police District	<b>\$2.77</b>	<b>\$2.69</b>	<b>\$2.85</b>	5.79%

# FINANCIAL REPORTS

## FINANCIAL AUDIT

An audit for fiscal year-end June 30, 2023, is currently in progress by RHR Smith & Company and will be posted on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) when completed. Physical copies will also be available upon request.

## BONDS AND NOTES PAYABLE

Governmental Activities:	Principal Balances 12/31/23
2010 Holley Hall/Waterline Bond Vermont Municipal Bond H.H matures Dec. 1, 2030, net interest of 2.620% Water, Annual principal payments of \$35,000.	\$306,184
2012 Bristol Stormwater Improvement General Obligation ARI-026, matures Dec 1, 2031, net interest of 2.00%. Annual principal payments of \$37,180.24	\$285,022
2017 Fire Facility Bond National Bank of Middlebury Annual principal payments of \$98,200, interest of 1.54%	\$2,113,428
USDA West Street Water/Stormwater Bond, Interest at 2.25% Bi-Annual payments of \$16,878; final year of loan 2059 and 2049 respectively	<div style="display: flex; justify-content: space-between;"> <span>\$768,953</span> <span>(\$534,990 water)</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span></span> <span>(\$233,963 sewer)</span> </div>
<b>Subtotal Governmental Activities:</b>	<b>\$3,473,587</b>
Business-Type Activities:	
2012 USDA Refinance of Water and Sewer Construction bonds. Water portion matures Dec. 2036. Sewer portion matures Dec. 2023, 3.93%	\$588,885
Preliminary Engineering for West Street project. Interest 0%, Principal payments of \$8,800 due annually, September 1, 2020 ending September 1, 2024	\$8,800
<b>Subtotal Business-Type Activities:</b>	<b>\$597,685</b>
<b>TOTAL SHORT AND LONG TERM OBLIGATIONS:</b>	<b>\$4,071,272</b>

# DELINQUENT TAX REPORT

As of December 31, 2023

<u>Location</u>	<u>Amount</u>	<u>Location</u>	<u>Amount</u>
66 Estey Road	\$1,774.85	4817 South 116 Road	\$3,567.67
26 Autumn Lane	\$207.02	1 Maple Ridge Trailer Park	\$443.73
261 Chrissy's Court	\$9,871.91	2 Maple Ridge Trailer Park	\$473.23
175 Thomas drive	\$9,322.81	9 Maple Ridge Trailer Park	\$175.69
80 Lower Hardscrabble Road	\$10,436.20	1105 Cobble Road	\$992.52
0 North 116 Road	\$3,513.38	0 Upper Notch Road	\$119.58
0 Bristol Pond Road	\$3,250.66	0 Upper Notch Road	\$911.19
0 Bristol Pond Road	\$268.93	0 Andrew Sayre Drive	\$1,402.23
1381 Meehan Road	\$3,955.64	45 Andrew Sayre Drive	\$376.57
0 Upper Meehan Road	\$900.24	54 Andrew Sayre Drive	\$3,832.43
225 Choiniere Road*	\$24,421.09	35 Andrew Sayre Drive	\$1,987.95
0 Sunwood Lane	\$220.74	294 Lafrance Road	\$1,400.21
0 Bristol Pond Road	\$78.12	80 Maple Street	\$274.87
7435 Plank Road	\$2,781.91	41 Morgan Horse Lane	\$994.40
547 Rockydale Road	\$11,112.33	36 Morgan Horse Lane	\$746.34
18 Burpee Road	\$2,226.93	98 Morgan Horse Lane	\$159.00
164 Lovers Lane	\$110.12	129 Morgan Horse Lane	\$74.60
39 Blaise's Mobilehome Park	\$660.77	28 Hermit Thrush Lane	\$1,386.81
486 Rockydale Road	\$535.03	140 Morgan Horse Lane	\$410.87
0 Rockydale Road	\$10,892.84	154 Morgan Horse Lane	\$98.84
65 Blaise's Mobilehome Park	\$1,426.95	189 Morgan Horse Lane	\$144.94
76 Blaise's Mobilehome Park	\$677.12	24 Sugar Maple Lane	\$366.01
86 Blaise's Mobilehome Park	\$1,010.89	206 Morgan Horse Lane	\$728.41
104 Blaise's Mobilehome Park	\$1,153.80	17 Sugar Maple Lane	\$440.32
110 Blaise's Mobilehome Park	\$982.12	240 Morgan Horse Lane	\$953.29
116 Blaise's Mobilehome Park	\$839.30	246 Morgan Horse Lane	\$183.23
120 Blaise's Mobilehome Park	\$629.48	64 Maple Street	\$371.07
94 Blaise's Mobilehome Park	\$1,560.90	56 Taylor Avenue	\$13,353.81
46 Blaise's Mobilehome Park	\$870.90	100 Mountain Street*	\$11,177.42
57 Lower Notch Road	\$1,820.10	90 Mountain Street	\$820.24
114 Lower Notch Road	\$2,054.54	54 Liberty Street	\$2,027.31
170 Hasseltine Road	\$1,740.82	43 Munsill Avenue	\$927.69
648 South 116 Road	\$4,492.13	45 Liberty Street*	\$3,563.84
0 South 116 Road	\$67.87	81 West Street	\$3,036.66
1425 North 116 Road	\$4,082.79	0 South Street	\$862.30
215 North 116 Road	\$573.02	54 Maple Street	\$11.11
0 Briggs Hill Road	\$966.82	20 Munsill Avenue	\$533.41
0 Lincoln Road	\$1,020.61	41 Church Street	\$1,494.70
1192 Lower Notch Road	\$17.90	32 West Street*	\$28,989.11
446 Carlstrom Road	\$5,856.61	24 Mountain View Street	\$38.65
91 Vincent Drive	\$1,520.50	9 Main Street	\$2,260.84
33 Carterville Road	\$3,510.47	12 South Street	\$4,613.67
2883 Lower Notch Road*	\$9,430.24	42 Mountain Street	\$625.67
Unlanded Camp	\$1,209.81	18 High Street*	\$1,153.03

## DELINQUENT TAX REPORT

944 Upper Notch Road	\$397.08	14 Mountain Street		\$3,835.74
239 Birch Ledge	\$9,661.72	125 Basin Street		\$975.86
2018/2019 Delinquent Taxes				\$541.39
2019/2020 Delinquent Taxes				\$12,312.81
2020/2021 Delinquent Taxes				\$17,017.59
2021/2022 Delinquent Taxes				\$53,074.21
2022/2023 Delinquent Taxes				\$87,488.16
2023/2024 Delinquent Taxes				\$86,998.91
<b>Total Delinquent Taxes:</b>				<b>\$257,433.07</b>



Downtown Bristol

Photo: Ian Albinson

## VALUE OF NON-TAXABLE PROPERTIES 2023

<b>Schools</b>	<b>2023</b>
Bristol Elementary School	\$8,328,900
Mt. Abraham Unified School District	\$24,898,500
Red Cedar School (private)	\$327,900
Bristol Family Center	\$339,200
<b>Total</b>	<b>\$33,894,500</b>
<hr/>	
<b>Cemeteries</b>	
Mount Saint Joseph's Cemetery	\$9,800
Greenwood Cemetery	\$32,000
Varney Hill Cemetery	\$1,100
Briggs Hill Cemetery	\$900
Meehan Cemetery	\$400
<b>Total</b>	<b>\$44,200</b>
<hr/>	
<b>Churches</b>	
Adventist Church	\$319,400
Federated Church	\$804,200
First Baptist Church	\$416,700
St. Ambrose Catholic Church	\$353,100
Terasem Movement Foundation	\$466,800
<b>Total</b>	<b>\$2,360,200</b>
<hr/>	
<b>Non-Profit Medical Service</b>	
Five-Town Health Alliance Inc	\$724,500
<hr/>	
<b>State of Vermont</b>	
Land (approximately 515.19 acres)	\$240,300
<hr/>	
<b>USDA Forest Service</b>	
Land (approximately 5338.89 acres)	\$3,919,400
<hr/>	
<b>Miscellaneous</b>	
Libanus Lodge No. 47 (Masons)	\$413,100
Bristol Rescue Squad	\$479,300
American Legion Post #19 (225034)	\$451,900
Bristol Recreation Club, Inc.	\$165,900
<b>Total</b>	<b>\$1,510,200</b>
<hr/>	
<b>Total Value of all Non-Taxable Property</b>	<b>\$42,693,300</b>



## TOWN OF BRISTOL BUILDINGS AND LAND

<b><u>Parks</u></b>	<b><u>Acreeage</u></b>	<b><u>2022 Value</u></b>	<b><u>2023 Value</u></b>
Memorial Park	19.3	\$31,600	\$31,600
Sycamore Park	8.4	\$46,500	\$46,500
Eagle Park, Lincoln Road	5.5	\$12,000	\$12,000
<b>Total</b>	<b>33.2</b>	<b>\$90,100</b>	<b>\$90,100</b>
<b>Garage &amp; Landfill Totals</b>			
Town Landfill and Town Garages	12.34	\$117,800	\$117,800
Salt Shed & Land, Sand Storage	2.4	\$100,100	\$100,100
Dog Kennel	-	-	-
<b>Total</b>	<b>14.74</b>	<b>\$217,900</b>	<b>\$217,900</b>
<b>Water &amp; Sewer</b>			
Reservoir (Land only)	2	\$5,000	\$5,000
Reservoir Tank	-	\$625,000	\$625,000
Chlorinator (Building only)	-	\$1,600	\$1,600
Chlorinator Land	0.06	\$100	\$100
60 Pump House Road Sewage Treatment Facility	4.2	\$20,700	\$20,700
<b>Total</b>	<b>6.26</b>	<b>\$652,400</b>	<b>\$652,400</b>
<b>Land (open &amp; with bldgs.)</b>			
Foot of Briggs Hill	-	\$900	\$900
Town Pit	4.2	\$37,300	\$37,300
Bartlett Falls Area	30.36	\$45,500	\$45,500
Former Shackett & Hallock Properties	1.59	\$3,500	\$3,500
Between 100 & 106 Mountain Street	0.14	\$200	\$200
Alleyway between Church Street & School Street	0.04	\$100	\$100
South Street Land on River	2.3	\$5,000	\$5,000
Drake Smith Road	0.5	\$1,800	\$1,800
Drake Smith & East Road	0.97	\$2,100	\$2,100
Lord's Prayer Rock	1	\$2,200	\$2,200
Lover's Lane	7.69	\$16,800	\$16,800
South 116 Saunders	54.8	\$70,900	\$70,900
<b>Total</b>	<b>94.99</b>	<b>\$186,300</b>	<b>\$186,300</b>
<b>Remaining Buildings &amp; Land</b>			
Holley Hall	0.2	\$1,541,500	\$1,541,500
Howden Hall and Coach House	1	\$230,500	\$230,500
Park and Bandstand	1.5	\$78,500	\$78,500
Skating Rink	0.95	\$168,500	\$168,500
Riding Ring	1.3	\$88,000	\$88,000
Pottery Kiln	-	\$3,200	\$3,200
Library	0.17	\$411,300	\$411,300
<b>Total</b>	<b>5.12</b>	<b>\$2,521,500</b>	<b>\$2,521,500</b>
<b>Fire Department</b>			
Fire Station & Land	2.86	\$3,057,600	\$3,057,600
<b>Total</b>	<b>2.86</b>	<b>\$3,057,600</b>	<b>\$3,057,600</b>

## TOWN CAPITAL RESERVE FUNDS REPORT

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### CAPITAL BUILDING AND MAINTENANCE FUND:

June 30, 2022, Balance	\$190,285
FY23 Voted Appropriation	\$30,000
Interest Income*	\$0
Expenditures	(\$13,648)
June 30, 2023, Balance	\$206,637

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### CAPITAL FIRE EQUIPMENT FUND:

June 30, 2022, Balance	\$55,079
FY23 Voted Appropriation	\$25,000
Interest Income*	\$0
Donations	\$94,645
Expenditures	(\$92,390)
June 30, 2023, Balance	\$82,334

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### CAPITAL FIRE VEHICLE FUND:

June 30, 2022, Balance	\$380,898
FY23 Voted Appropriation	\$125,000
Interest and Miscellaneous Income*	\$0
Expenditures	(\$321,280)
June 30, 2023, Balance	\$184,618

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### CAPITAL HIGHWAY EQUIPMENT FUND:

June 30, 2022, Balance	\$12,666
FY23 Voted Appropriation	\$135,000
Interest and Miscellaneous Income*	\$0
Expenditures	(\$33,200)
June 30, 2023, Balance	\$114,466

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### CAPITAL PAVING FUND:

June 30, 2022, Balance	\$14,836
FY23 Voted Appropriation	\$135,000
Interest Income*	\$0
Expenditures	(\$45,704)
June 30, 2023, Balance	\$104,132

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### CAPITAL POLICE EQUIPMENT FUND:

June 30, 2022, Balance	\$16,721
FY23 Voted Appropriation	\$3,000
Interest Income*	\$0
Expenditures	(\$13,284)
June 30, 2023, Balance	\$6,437

## TOWN CAPITAL RESERVE FUNDS REPORT

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### CAPITAL POLICE VEHICLE FUND:

June 30, 2022, Balance	\$19,356
FY23 Voted Appropriation	\$20,000
Interest Income*	\$0
Expenditures	(\$39,560)
June 30, 2023, Balance	(\$204)

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### CAPITAL ROAD FUND:

June 30, 2022, Balance	\$75,958
FY23 Voted Appropriation	\$45,000
Interest Income*	\$0
Expenditures	(\$1,859)
June 30, 2023, Balance	\$119,099

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### CAPITAL SIDEWALK FUND:

June 30, 2022, Balance	\$39,283
FY23 Voted Appropriation	\$40,000
Interest Income*	\$0
Expenditures	(\$620)
June 30, 2023, Balance	\$78,663

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### CAPITAL TECHNOLOGY FUND:

June 30, 2022, Balance	\$3,775
FY23 Voted Appropriation	\$7,000
Interest Income*	\$0
Expenditures	(\$2,029)
June 30, 2023, Balance	\$8,746

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### CEMETARY RESERVE FUND:

June 30, 2022, Balance	\$10,004
FY23 Voted Appropriation	\$10,000
Interest Income*	\$0
Expenditures	(\$10,000)
June 30, 2023, Balance	\$10,004

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### CONSERVATION RESERVE FUND:

June 30, 2022, Balance	\$77,791
FY23 Voted Appropriation	\$10,000
Interest Income*	\$0
Expenditures	\$0
June 30, 2023, Balance	\$87,791

## TOWN CAPITAL RESERVE FUNDS REPORT

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### HOWDEN HALL CAPITAL BUILDING FUND:

June 30, 2022, Balance	\$1,226
Interest Income*	\$0
Expenditures	\$0
June 30, 2023, Balance	\$1,226

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### PEVERIL PEAKE FUND:

June 30, 2022, Balance	\$4,543
Interest Income*	\$0
Expenditures	\$0
June 30, 2023, Balance	\$4,543

This fund was created as the result of a bequest of approximately \$59,000 from the late Peveril Peake to the Town for use in the improvement, renovation, and maintenance of Holley Hall.

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### REAPPRAISAL FUND:

June 30, 2022, Balance	\$164,931
FY23 Voted Appropriation	\$15,000
Act 60 Annual Support	\$14,501
Interest Income*	\$0
Expenditures	\$0
June 30, 2023, Balance	\$194,432

\*To Be Determined; balances do not include interest income



Photo: Ian Albinson

# DISTRICT BUDGETS

## POLICE DEPARTMENT BUDGET

	2022-2023 BUDGET	2022-2023 ACTUAL	2023-2024 BUDGET	2023-2024 ACTUAL	2024-2025 PROPOSED
		not audited		12/31/23	
<b>REVENUES</b>					
Detail Revenues	500	1,213	500	1,220	1,500
Town Traffic Patrol Contract	15,000	15,000	19,000	9,520	20,000
MAUSD Contract	23,750	17,813	30,000	20,938	31,500
Non-District Services to Town	6,600	8,970	10,000	2,275	10,500
Unassigned Funds			20,000		15,000
Fines	7,000	2,830	11,000	385	11,000
Cops Grant	41,667	0	41,667		41,667
Dog Officer	2,500	2,500	7,000	7,000	9,000
Services	2,500	5,074	4,000	3,908	7,000
<b>TOTAL NON-TAX REVENUES</b>	<b>99,517</b>	<b>53,400</b>	<b>143,167</b>	<b>45,246</b>	<b>147,167</b>
% change from prior budget	97.7%		43.9%		
<b>NET RAISED BY TAXES</b>	<b>405,035</b>	<b>405,035</b>	<b>456,181</b>	<b>228,181</b>	<b>479,461</b>
% change from prior budget	-0.1%		12.6%		
<b>TOTAL REVENUES</b>	<b>504,552</b>	<b>458,435</b>	<b>599,348</b>	<b>273,427</b>	<b>626,628</b>
% change from prior budget	10.7%		18.8%		4.6%
<b>EXPENDITURES</b>					
Full-time Salaries	213,489	213,175	265,884	106,078	289,577
Part-time Salaries	8,714	5,437	7,000	4,466	11,833
Detail Labor	500	150	500	2,819	1,500
Clerical	8,000	3,824	6,000	2,417	6,186
Administration	0	0	0	0	
Overtime & Shift Differential	19,000	33,376	35,000	20,648	17,947
Act76 Childcare Financial Assistance Program payroll tax (0.44%)					1,079
FICA/MEDI	19,962	19,965	24,263	10,528	24,702
Health Insurance	62,588	34,345	72,770	23,151	91,746
Retirement	20,269	21,206	32,148	11,452	32,418
Worker's Comp	20,865	21,678	23,800	3,777	15,867
Disability Insurance	2,100	1,007	1,300	32	2,071
Uniforms	4,000	2,487	4,000	597	4,000
Training	2,500	0	1,500	695	1,500
Software Subscriptions/Support	4,750	5,362	8,200	704	5,000
Office Supplies	0	526		0	
Equipment, Maintenance	1,000	2,757	1,000	1,209	1,000
General Supplies	3,300	3,226	3,300	870	3,500
Vehicle Gas/Oil	8,000	9,256	8,000	3,486	9,000
Advertising		0		0	
Vehicle Maintenance	6,000	2,628	6,000	3,695	6,000
Facility Expenses	52,700	48,714	55,000	23,960	55,000
Postage	300	104	300	39	300
Communications	11,000	6,815	7,131	3,281	7,260
Legal Expenses	2,000	0	1,000	0	1,000
Dues	400	100	400	100	400
Property & Liability Insurance	10,915	8,803	11,653	2,966	14,543
Capital Vehicle Reserve Fund	19,000	0	20,000	367	20,000
Capital Equipment Reserve Fund	3,000	0	3,000	0	3,000
Miscellaneous	200	299	200	0	200
Crime Prevention	0				
<b>TOTAL EXPENDITURES</b>	<b>504,552</b>	<b>445,239</b>	<b>599,348</b>	<b>227,338</b>	<b>626,628</b>
% change from prior budget	10.7%		18.8%		4.6%

## SEWER DISTRICT BUDGET

	2021-2022 BUDGET	2021-2022 ACTUAL 6/30/22	2022-2023 BUDGET	2022-2023 ACTUAL thru 6/30/23 (not yet audited)	2023-2024 BUDGET
<b>REVENUES</b>					
User Fees	\$55,460	\$52,587	\$56,847	\$47,171	\$50,699
Interest & Penalty Charges	\$200	\$181	\$0	\$0	\$100
Misc. & Allocation Revenue	\$0	\$0		\$0	\$6,048
<b>TOTAL REVENUES</b>	<b>\$55,660</b>	<b>\$52,768</b>	<b>\$56,847</b>	<b>\$47,171</b>	<b>\$56,847</b>
	0.0%		2.1%		0.0%
<b>EXPENDITURES</b>					
Admin/Clerical Salaries	\$3,000	\$2,626	\$1,500	\$3,311	\$3,250
FICA/Medicare	\$233	\$186	\$117	\$233	\$230
Health Insurance	\$800	\$567	\$400	\$420	\$500
Retirement	\$233	\$0	\$117	\$0	\$200
Disability Insurance	\$70	\$11	\$35	\$15	\$20
Operating Contract	\$7,938	\$7,938	\$8,176	\$8,176	\$8,176
Supplies	\$1,000	\$1,785	\$1,000	\$1,231	\$1,200
Insurance	\$205	\$53	\$103	\$819	\$830
Debt Retirement	\$12,290	\$12,144	\$12,290	\$12,422	\$12,500
Capital Reserve Fund	\$5,500	\$5,500	\$7,810	\$7,810	\$1,191
Maintenance & Septic Tank	\$20,091	\$21,579	\$21,000	\$17,027	\$23,750
Testing	\$1,000	\$920	\$1,000	\$460	\$2,500
Engineering	\$3,300	\$2,123	\$3,300	\$2,473	\$2,500
Miscellaneous	\$0	\$42	\$0	\$314	\$0
<b>TOTAL EXPENSES</b>	<b>\$55,660</b>	<b>\$55,473</b>	<b>\$56,848</b>	<b>\$54,712</b>	<b>\$56,847</b>
	0.0%		2.1%		0.0%

The proposed FY2025 Sewer District budget will be presented, reviewed, and voted on at the annual Sewer District meeting at the end of May or early June 2024.

## WATER DISTRICT BUDGET

	2021-2022	2022-2023	2022-2023	2023-2024
	BUDGET	BUDGET	ACTUAL	BUDGET
			thru 6/30/23	
<b>REVENUES</b>				
Water Rents	\$323,211	\$330,000	\$339,260	\$339,900
Interest & Penalty	\$4,000	\$3,500	\$0	\$1,500
Water Service Connection Fees	\$500	\$5,000	\$2,541	\$500
Sugar Wood Revenue	\$950	\$900		\$875
Miscellaneous Revenue	\$100	\$100	\$481	\$100
<b>TOTAL REVENUES</b>	<b>\$328,761</b>	<b>\$339,500</b>	<b>\$342,281</b>	<b>\$342,875</b>
% change from previous budget year	2.0%	3.3%		1.0%
<b>EXPENDITURES</b>				
Personnel/Labor	\$2,000	\$2,000	\$165	\$2,000
Admin/Clerical Salaries	\$11,669	\$11,000	\$14,277	\$11,850
FICA/Medicare	\$904	\$900	\$1,026	\$904
Health Insurance	\$2,830	\$2,830	\$1,392	\$2,830
Retirement	\$904	\$900		\$904
Disability Insurance	\$140	\$140	\$61	\$140
Training	\$0	\$0	\$145	\$100
Supplies	\$31,900	\$35,000	\$14,443	\$30,000
Meters, Touchpads, etc.	\$2,000	\$10,000	\$3,995	\$5,000
Electricity - Pump	\$33,000	\$26,000	\$33,697	\$26,000
Electricity - Basin St. Building	\$500	\$500	\$248	\$500
Operating Contract	\$71,442	\$73,585	\$73,585	\$73,585
Contracted Services	\$40,000	\$50,000	\$50,023	\$50,000
Postage & Office Supplies	\$500	\$650	\$695	\$550
Communications	\$300	\$300	\$581	\$600
Insurance	\$1,400	\$1,400	\$799	\$1,400
Building Overhead & Maintenance	\$6,600	\$3,000	\$3,212	\$6,600
Compliance Testing	\$2,000	\$2,000	\$840	\$2,000
VT Water System Fee	\$4,200	\$3,500	\$5,126	\$3,500
Property Tax - Lincoln property	\$450	\$450	\$430	\$450
Bond and Note Payments	\$68,126	\$62,000	\$69,969	\$70,000
Capital Improvements (Reserve Fund)	\$44,896	\$50,345	\$21,296	\$50,962
Transfer to Capital Roads - Paving	\$2,500	\$2,500	\$0	\$2,500
Miscellaneous	\$500	\$500	\$0	\$500
<b>TOTAL EXPENSES</b>	<b>\$328,761</b>	<b>\$339,500</b>	<b>\$296,004</b>	<b>\$342,875</b>
% change from previous budget year	2.0%	3.3%		1.0%

The proposed FY2025 Water District budget will be presented, reviewed, and voted on at the annual Water District meeting at the end of May or early June 2024.



# TOWN DEPARTMENT REPORTS

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

After two years of Australian ballot Town Meetings due to the COVID-19 pandemic, Town Meeting returned to the traditional in person gathering upstairs at Holley Hall last year led by Moderator Jennifer Wagner. We will be returning this year upstairs at Holley Hall for the floor meeting on Monday, March 4, 2024, 7:00 pm. Australian ballot voting on such things as elected officers, the Police District budget, and various articles will take place Tuesday, March 5, 7:00 am to 7:00 pm upstairs at Holley Hall. Absentee ballots can be obtained by contacting the Town Clerk. Two informational meetings for the Police District budget will be held on Monday, February 26, and Monday, March 4, both at 6:30 pm upstairs at Holley Hall. We will again be offering both in-person and Zoom participation at the Town Meeting floor meeting and the Police District information meetings with one caveat: Zoom participants will not be able to vote.

In no particular order, below are some of the noteworthy benchmarks of this past year, followed by highlights of the proposed FY2025 budget.

## **COVID-19 ARPA FUNDS UPDATE**

The Town of Bristol received more than \$1.2 million through the American Rescue Plan Act (ARPA) passed by Congress in 2021. The Selectboard voted at its March 28, 2022, meeting to opt for the revenue replacement standard allowance for the entire amount, thereby becoming Town funds and meeting the condition that they be obligated by December 31, 2024 and expended by December 31, 2026.

The ARPA Funding Advisory Committee presented a report of their top twenty recommendations to the Selectboard in March 2023. Their annual report summarizes the status of allocations made to date. As of January 2024, there is a balance of approximately \$333,000.

## **GRANT WRITER / ADMINISTRATOR**

One of the top recommendations from the ARPA Advisory Committee was the creation of a new Grant Writer/Administrator position. The Selectboard approved the job description in May 2023 and Freeda Powers joined the team in August 2023. Though on board for less than six months, she has already assisted nearly every department and some committees with existing grant administration, submission of reimbursements, and applications for new projects. She has also been heavily involved in our efforts working with FEMA on various recovery projects. Grant writing and administration is a team effort. In the summaries that follow or are mentioned in other reports involving grant funds, chances are Freeda's fingerprints are on them.

## **PERSONNEL CHANGES**

Speaking of personnel changes, there have been a few. Long-time Assistant Treasurer Peter Ryan officially retired after a long and productive tenure working with the Town. He is missed and we welcome his occasional visits to the Town Office. Kris Perlee was appointed as an Assistant Town Treasurer and Assistant Town Clerk in April—this in addition to his Zoning Administrator/E-911 Coordinator duties. Although we are currently recruiting for a new Zoning and Planning Administrator so Kris can focus on Town Clerk and Town Treasurer support, he is still currently juggling all of those duties.

Town Treasurer Anthony Delmonaco and his wife welcomed their son Luca in May 2023. Unfortunately, the situation involved a lot of medical complications for both mother and son and

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

unfathomable stress on Anthony. Anthony tried to keep up with Town business remotely, but in September began family leave to focus on his family's needs and abruptly resigned in November. Assistant Town Treasurers Sharon Lucia (also Town Clerk) and Kris Perlee have been keeping the ship afloat all this time while we are actively recruiting for a new Town Treasurer. They deserve tons of credit for all the extra duties they needed to take on and continue to tackle. Our account systems vendor New England Municipal Resource Center (NEMRC) was hired to help us sort out a number of anomalies and backlogs and Mark Bouvier was appointed as an Assistant Treasurer to help us stay on track with internal controls.

The Recreation Department needed to say goodbye to Recreation Coordinator Freddie Cannon in January and welcomed Zac Farnham-Haskell in March. Recreation Director Meridith McFarland leapt tall buildings in single bounds to hold things together during that time. With the addition of Bristol Youth Sports to the Department, Zac's role will evolve, and funding has been included in the FY2025 budget for additional part-time Teen Center support.

Brett Bassett resigned from the Public Works Department to pursue other opportunities and we welcomed Bridger Counter to the team.

The Fire Department needed to say goodbye to Kerrin Hoff and welcomed Nicholas Guilbeault.

The Police Department continues to recruit for the grant-funded fourth Police Officer position.

A new Community Resource Specialist (CRS) position was created to provide alternative crisis solutions to the community, refer individuals to needed community resources, and assist with quality-of-life calls for service, where a sworn Police Officer response is not required, to assist in the stability and safety of the community. This would be a townwide civilian position housed with the Police Department. The Selectboard approved the job description in November and allocated up to \$120,000 of ARPA funds for the first year to get the position off the ground.

## **SEVERE STORMS**

Several storms clobbered Bristol this year keeping our Public Works Department, other local and state first responders, Town staff, and property owners very busy dealing with recovery efforts. They also presented new challenges dealing with FEMA to recover costs after natural disaster declarations were announced.

The windstorm in January 2024 caused spectacular damage to trees, buildings, properties, and widespread power outages in and around Bristol. Evaluation of its impact is still underway.

### Briggs Hill Road

In addition to damage elsewhere in town from the early July rainstorms, the slope between Briggs Hill Road and Lincoln Road gave way, sending debris across Lincoln Road and threatening to undermine Briggs Hill Road in two locations. The Town hired Driscoll Brothers to install temporary stabilization to the upper slope failure. Because that storm qualified for a Natural Disaster Declaration, this project qualified for FEMA hazard mitigation funding. DuBois

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

& King was hired to evaluate options to determine the most cost-effective permanent solution. Evaluation of the options and cost implications will continue over the coming months.

## **BASIN STREET IMPROVEMENTS**

With assistance from Municipal Project Manager Patrick Travers, P.E., with Greenman-Pederson, Inc. (GPI), DuBois & King was selected from among five bidders to conduct engineering design plans of the Basin Street area, solicit community input, present alternative solutions, address permitting requirements, develop bid and construction documents for the preferred alternative, and provide construction management services. A kickoff meeting among the project team and some Basin Street residents was held in July and a presentation was made with the Selectboard in October. The project area has been surveyed and GEODesign conducted soil boring in the fall. Preliminary alternatives have been developed and will be reviewed in the coming weeks.

## **PINE STREET WATERLINE REPLACEMENT PROJECT**

After more than a decade of being talked about, the circa 1905 water line under Pine Street was finally replaced this past summer from mid-August to mid-November. Green Mountain Engineering, Bristol's long-time engineering provider who delivered the preliminary engineering report (PER) on this project in 2021, closed its doors in February 2022. Steve Palmer, P.E., and his team at VTM Engineering brought the final design, permits, and bid documents across the finish line. Munson Earth-Moving was selected from among seven bidders. With the exception of a few underground surprises, the project went surprisingly smoothly and was completed under budget and ahead of schedule. Weekly project meetings were held at the Town Office. Town Engineer Steve Palmer (VTM Engineering) and Water Operator Jill Marsano (VTUMS) provided a great deal of essential oversight, guidance, and coordination throughout the project. Another surprise was finding that a legal agreement from 2014 required the water line serving Lawson Lane residents from Liberty Street had not been installed in accordance with their state permits and was required to be connected to the new Pine Street water main. Through private negotiations facilitated by the Town, Steve, and Jill, Munson installed the new water connections for the Lawson Lane area residents. Munson will return in the spring to complete the final punch list items and yard restorations. Before Pine Street (finally) gets paved in 2024, we are exploring the installation of dry wells and other infrastructure to improve stormwater drainage in that area.

## **VILLAGE-WIDE WATER LINE REPLACEMENT INITIATIVE**

Replacement of the Pine Street water line was just the beginning of a wider effort to replace all of the circa 1905 water lines throughout the system over several years. Bristol has approximately six miles of water lines installed in or around 1905 and they are showing their age. The distribution system loses tens of millions of gallons of water a year and results in expensive emergency repairs due to leaks. The Selectboard agreed with our engineering team's recommendation that complete replacement of all of the 1905 vintage water lines needs to be done. This will be divided into four separate phases. The Pine Street project accomplished this year was Phase 1. Phase 2 will be what is referred to as Bristol West: everything from North Street westward. Surveying and the design process has already begun for this. Phase 3 will be Bristol East and Phase 4 will be Rockydale and areas south of West Street.

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

Once the Phase 2 Bristol West engineering design is complete, we will have a better idea of where the new lines will be located, and which areas of each street will be disturbed. Pending permitting and financing, construction of Phase 2 is anticipated to begin in the spring of 2026 and is expected to take two summers to complete. Stay tuned for more information about this initiative.

## Service Line Inventory

Coincidentally and related to this, all public water systems in the U.S. are required to produce an inventory of ALL service lines in their water system by October of 2024 in response to a federal Lead and Copper Rule (LCR), and the Vermont Water Supply Rule that refers to it, to identify pipes that may contain lead so they can be replaced. We are also looking for galvanized pipes or other unsuitable materials. This identification is a first step and potentially unlocks eligibility for funding of future line replacements. We contracted with our Water Operator, Vermont Utility Management Services (VTUMS), to complete this very large task. Surveys were distributed to property owners in various ways, posted online, and posted on social media. Results of this survey effort will greatly benefit the broader water line replacement engineering and design process.

Customers who have not submitted a completed survey form are encouraged to do so as soon as possible. The survey form (PDF) can be downloaded from Bristol's Web site at <https://bit.ly/3HbRXuX> or can be completed online at this Google Docs link: <https://bit.ly/3NVxfU4>. Printed survey forms can be dropped off at the Town Office at 1 South Street. VTUMS representatives will be visiting property locations through February and March that have not yet returned a survey to assist in gathering this information. The inventory project is funded by the State of Vermont's Drinking Water State Revolving Fund (DWSRF) at no cost to the Town or water customers.

## **SIDEWALKS**

Although no sidewalk repair projects were undertaken this year, other sidewalk-related initiatives were completed.

### Sidewalks Inventory

A team of Middlebury College students and Bristol residents worked through the Addison County Regional Planning Commission (ACRPC) to conduct a fresh inventory of Bristol's village sidewalks. They established a range of criteria, ranked every sidewalk segment, took photos, uploaded all of that amazing information in a database, and created a map to visually see where high priority sidewalk replacement projects are located. Here is a link to the map: <https://bit.ly/49oMNI7>. The Bicycle and Pedestrian Committee will be reviewing this information and helping us to update the sidewalk replacement plan and schedule. According to the current plan and corroborated by the survey, sidewalks on Garfield Street will be the next in line for replacement.

### Airport Road Sidewalk Grant Application

Based on the scoping study completed by DuBois & King (Jenny Austin, P.E.) in September 2022, we applied for a grant through the Vermont Agency of Transportation (VTrans)

<p><b>BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT</b></p>
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Transportation Alternatives Program (TAP) for a \$240,000 grant for design, permitting, and construction of the new sidewalk on the east side of Airport Drive from West Street into the MAUSD campus. MAUSD administrators strongly support the project and have pledged to share in the local share of the cost.

**Article 9** on the Town Meeting warning asks voters to approve allocating \$10,000 from the FY2022 unassigned fund balance to the Sidewalks Reserve Fund, in addition to the annual appropriation included in **Article 11**.

**LINCOLN ROAD RIVERBANK RESTORATION**

Engineering plans for the repair and reinforcement of two sections of riverbank along Lincoln Road and the New Haven River were put out bid by SLR International Corp. Engineering in June and three bids were received by the July 21 deadline. Masterson & Son Excavating was selected with the lowest bid of \$540,000. The project was originally estimated to cost about \$300,000. The project exceeds the original estimate by so much because it does not include simple stacked stone as has been done in the past at many erosion sites along the New Haven River and Lincoln Road. The key to this project is the drilling, pinning, and grouting of the stone base to create a long-term slope stabilization measure in the erosion hot spots with a failing road embankment. It also includes removal of one or more lanes of Lincoln Road that will be closed to traffic and then reconstruction of the road and associated site restoration. Below is a summary of project costs.

Masterson Construction Bid	\$540,000
Delay/Inflation Factor Allowance	\$15,000
SLR Engineering, Construction Mgmt	\$51,950
	Subtotal
	<u>\$606,950</u>
VTrans Structures Grant (awarded)	-\$175,000
<u>VTrans Better Roads Grant (pending)</u>	<u>-\$40,000</u>
<b>Current Funding Gap</b>	<b>\$391,950</b>

Masterson agreed to hold their price through the 2024 construction season. The Selectboard has committed to seeing this project through because not doing so will ultimately result in Lincoln Road being undermined, which would be an even costlier outcome. In the meantime, we will continue to seek sources to reduce the funding gap.

**Article 9** on the Town Meeting warning asks voters to approve allocating \$100,000 from the FY2022 unassigned fund balance to the Capital Roads Fund, in addition to the annual appropriation included in **Article 11**.

**EAGLE PARK UNIVERSAL FISHING PLATFORM REPAIR**

The Eagle Park universal fishing platform (UFP) was heavily damaged in the Halloween storm of October 2019. It has been a long journey working with FEMA officials and others to come up with a plan to repair the platform and entry path in such a way to prevent future damage with hazard mitigation funds. With the final designs finally approved, Roy Schiff and his team at SLR International Corp. Engineering bid the project in May. Although the pre-bid meeting was well attended, no bids were received.

## BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

In a lucky twist, we were able to tag this on to the Lincoln Road bid process (above) and invite bidders to consider also bidding on this practically adjacent project. Two bids were received, and Masterson & Son Excavating was again selected as the low bid at \$72,600, which is below the FEMA-approved funding amount. However, because they became heavily involved in statewide recovery efforts from the July 2023 floods, they were not able to start the project until November, at which point, weather conditions prevented final completion. Completion and site restoration will continue in 2024.

### HOLLEY HALL PORCH AND STEPS REPLACEMENT

The Selectboard is committed to maintaining our buildings and infrastructure. After many years of deferred maintenance, the front porch and steps of Holley Hall were finally replaced, thanks to the initiative of Recreation Director Meridith McFarland and Ted Lylis funded solely through the Capital Buildings and Maintenance Reserve Fund. Up next will be the Lawrence Memorial Library front porch and stairs.

**Article 9** on the Town Meeting warning asks voters to approve allocating \$40,000 from the FY2022 unassigned fund balance to the Capital Buildings and Maintenance Reserve Fund, in addition to the annual appropriation included in **Article 11**.



Zac Farnham-Haskell and Ted Lylis working on the porch and stairs replacement. Photo: Valerie Capels

### JUSTICE, EQUITY, DIVERSITY, INCLUSION

With a grant secured from the Vermont Community Foundation by Porter Knight on behalf of the Town, Tabitha Moore of Intentional Evolution, LLC presented a series of professional development trainings for Bristol employees, elected officials, appointed officials, and other volunteers in March, April, and May on issues of justice, equity, diversity, and inclusion (JEDI). Each session was offered twice: in person in the morning and via Zoom in the evening.

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

Porter secured additional funding to support continued efforts to address justice, equity, diversity, and inclusivity throughout Bristol’s municipal operations. Tabitha is assisting the Town to update documents, such as job descriptions and even the Town Report, to improve their accessibility and attention to equity. The Selectboard will be reaching out to gauge the community’s interest in forming an Equity Committee to explore ways to ensure and bolster Bristol’s position as a welcoming and inclusive community and advise the Town on equity issues.

## **TREE GRANTS AND INVESTMENTS**

This past year the Town received a grant of up to \$5,000 through the Vermont Department of Forests, Parks, and Recreation Urban and Community Forestry Program to plant twenty-two trees in the village. Ad hoc Tree Committee members Josh Behounek and Tree Warden John Swepston were instrumental in defining the scope of work, reaching out to village residents to identify locations for the new trees, and soliciting bids for purchase of the trees. Trees from Boro Hill Nursery were ultimately selected. Public Works Foreman Eric Cota and Water Operator Jill Marsano helped ensure the new trees did not interfere with above and below ground utilities. The grant also helped pay for water gators for the new trees.

We received word in January that our application to the 2024 Urban and Community Forestry Program for \$50,000 was fully funded! In the coming year we plan to remove at least 13 ash trees and stumps, structurally prune up to 20 mature municipal trees, plant between 19 and 50 trees within municipal rights-of-way and on municipal park properties, and purchase equipment to facilitate watering the new trees.

## **MOUNTAIN & SPRING STREETS STORMWATER STUDY**

Bristol received a grant through Vermont Emergency Management Building Resilient Infrastructure and Communities (BRIC) Program to hire an engineering team to evaluate ways to improve the inlet and culverts on Mountain Street in an effort to prevent future flooding, disruption, and property damage in the Mountain Street/Spring Street area. The next step is to issue an RFP to select the engineering firm.

## **PUBLIC HEARINGS ON BYLAW MODERNIZATION AMENDMENTS**

The Selectboard held two public hearings in December and one in January to consider amendments to Bristol’s Unified Development Regulations (UDR) proposed by the Planning Commission with the goal to “increase housing opportunities for residents of all income levels by making it easier to develop affordable, smaller homes on smaller parcels in the Village Planning Area of Bristol as defined by the Bristol Town Plan.” Based on feedback at the January hearing, the Selectboard will consider some adjustments to the proposal, hold an additional hearing in the coming months, and plan to include this for voter action at the August 2024 election.

## **NEW PUBLIC WORKS FACILITY INITIATIVE**

The current Public Works facility at 80 Pine Street is increasingly deficient to meet the day-to-day and long-term needs of the Public Works Department. Bread Loaf Construction was hired in 2020 to explore the feasibility of constructing a new facility on the site in addition to co-locating



# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

a new Police Station there. A subsurface soil investigation found that the soils on the former landfill site would need to be either replaced or structurally stabilized at a cost of several hundred thousand dollars.

Rather than spend that amount of money on just dealing with soils before anything else can happen, Selectboard spent much of the summer and fall this year considering other locations. In January 2024, the Selectboard approved a purchase and sale (P&S) agreement with Thomas and Pamela Lathrop to purchase their undeveloped 4.7-acre lot at the corner of Hewitt Road and Route 116 for a purchase price of \$170,000 to be paid over ten years. One of the stipulations in the P&S agreement is voter approval at the March 2024 Town Meeting. **Article 23** asks whether voters will authorize the purchase of this property for the purpose of constructing a new Public Works facility. A downpayment of \$17,000 (10% of the \$170,000 purchase price) would be paid at closing from the Capital Building and Maintenance Reserve Fund and the \$153,000 principal balance would be paid over a 10-year period at a 6% simple interest rate, with annual payments of approximately \$24,000.

Investment in a new facility is needed, whether at 80 Pine Street or a new location. This would be an exciting opportunity to put that investment into a modern, energy-efficient facility in a good location that will serve the evolving needs of the Public Works Department for decades to come. If approved, next steps will be to hire an engineering and design team to conduct studies of the site for water and septic capacity, preliminary site designs, cost estimating, permitting, and ultimately construction assistance. Depending on how all of this goes, approval to bond for a new DPW facility could be before voters sometime in 2026.

## **NEW POLICE STATION FEASIBILITY STUDY**

Bristol's Police Station is located in an increasingly cramped, 2,250 square foot rented space at Bristol Works! on Munsill Avenue. The lease agreement was renewed in October for another three years, after which the fate of the Station is uncertain. The current rent is \$3,662 per month, or more than \$43,900 per year, which would be roughly equal to a bond payment on a new facility. Now that co-locating a new Police Station with a new Public Works facility is off the table, the Selectboard resumed its attention to the vacant site behind the Fire Station on Firehouse Drive.

Cushman Design, who was involved in the design of the Fire Station and the Stoney Hill Business Park, developed two schematic designs: a one-story structure that would accommodate up to nine people and a two-story structure that could accommodate up to twelve people. Each design provides a physical connection to the Fire Station and shared access to some interior facilities. The Police Chief explained that space is often needed by outside agencies for various reasons, and a new building will provide that space without the logistical problems that currently arise.

The Selectboard agreed that before decisions can be made about which schematic design to pursue, the question needs to be settled regarding whether they are designing for a Police District-only facility or a townwide facility. The Selectboard expects to put this question to Town and District voters in the coming year.

# **BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT**

## **FY2022 AUDIT**

This was our second year working with audit firm RHR Smith & Company and things got off to a slow start as we are still adjusting to each other's systems. The "final" FY2022 audit was received in December 2023 with revisions received in January 2024.

## **WATER AND SEWER COMMISSION**

The Selectboard also serves as the Bristol Water Commission and Bristol Sewer Commission. Jill and Cyrus Marsano, principals with Vermont Utility Management Systems (VTUMS) and their team have been Bristol's Water and Sewer Operators since 2016.

### Water Commission

The Pine Street water line replacement project, the Lawson Lane water line relocation process, service line inventory, and planning for the phased replacement of the circa 1905 water lines occupied a fair amount of the Water Commission's attention. In addition to new residential water connections, two new major commercial connections include Fire House Apartments and AllEarth Renewables, both on Firehouse Drive.

### Sewer Commission

The Bristol "core area" sewer (septic) system has been collecting and treating wastewater from approximately thirty-four (34) individual commercial and residential properties within the "core" business district (basically the downtown) for more than thirty years. It is governed by Indirect Discharge Permit number 9-0208 issued by the State of Vermont that sets limits on its capacity and requires regular inspections by a professional engineer. The system does not have any spare capacity to allow for new or increased volume connections due to the volume of high strength wastes that have a high biological oxygen demand (BOD) content, high total suspended solids (TSS) content, and high fats, oils, and grease (FOG) content. This material increases maintenance costs for all ratepayers and is a threat to the system's longevity. The system currently pays to have four exterior grease traps pumped four to six times a year. No recollection or written record has been found that explains why or how that arrangement was made. The Sewer Commission/Selectboard adopted an FY2024 sewer budget that includes shifting the cost for the grease trap pumping to the four grease trap owners. The mechanism for implementing this will be set up in the coming months as well as increased attention to reducing the high strength waste entering the system in the first place.

## **DOG COMPLAINTS**

The position and duties of Dog Warden were transferred to the Bristol Police Department in 2021. These duties kept Officers very busy, often in the off-schedule and wee hours. Complaints included running at large, vicious behavior, actual bites, and incessant barking—all of which are violations of Bristol's Dog Ordinance. In many instances, the dogs involved were not registered or licensed with the Town. This, too, is a violation of the Dog Ordinance and state statute and all are subject to fines. ALL dogs residing in the Town of Bristol six months old or older must be licensed with the Town Clerk's office along with a current rabies certificate by April 1 of each year. The Selectboard will be considering enacting a penalty for dog owners who fail to register their dogs by April 1.

<h1 style="margin: 0;">BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT</h1>
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**BRISTOL CORE AND COLLABORATIONS**

The Town continues to work closely with Bristol CORE to support Bristol’s designated downtown and promote Bristol’s amazing assets. Alicia Standridge recently stepped down as Executive Director after a short but productive tenure, which saw the return of the Pocock Rocks Music Festival and Street Fair summer event and a Bristol Farmers Market on the Town Green. The Recreation Department has been an active partner in most of the events.

**SELECTBOARD LIAISONS TO DEPARTMENTS AND OPERATIONS**

Selectboard members serve as liaisons to specific departments or operations as a resource and share information about activities, issues, concerns, or other matters of interest with the rest of the board.

Department/Operation	Liaison
Clerk/Treasurer	Darla Senecal
Fire	Ian Albinson
Lister	Joel Bouvier
Planning & Zoning	Michelle Perlee
Police	Ian Albinson
Public Works	Peeker Heffernan
Recreation	Darla Senecal
Revolving Loan Fund	Michelle Perlee
Water and Sewer	Joel Bouvier

**TOWN MEETING INFO**

Bristol’s in person Town Meeting will convene upstairs at Holley Hall beginning 7:00pm, Monday, March 4. Voters will have two options to cast their Australian ballots by Tuesday, March 5, 2024: at the polls at Holley Hall from 7:00 am to 7:00 pm, or by absentee ballot. To request a ballot or register to vote, contact the Town Clerk’s office at (802) 453-2410 ext. 5 or e-mail [clerk@bristolvt.org](mailto:clerk@bristolvt.org). Ballots can be returned by mail or dropped off at the secure drop box outside the Town Office by 7:00 pm on Tuesday, March 5, 2024.

The Selectboard will also be providing a remote option through Zoom for citizens to participate in the Town Meeting: <https://zoom.us/>, Meeting ID: 879 1281 0018, Passcode: 619003, Phone In: 1-646-558-8656. Please note: citizens engaging remotely will not be able to participate in floor votes as there will be no reasonable way to determine voter eligibility.

Informational Meetings

Meetings for the Bristol Police District will be held on **Monday, February 26, 2024, at 6:30 pm** and **Monday, March 04, 2024, at 6:30 pm** in-person and online via Zoom.

**BUDGET NOTES**

Police District

The proposed FY2025 Police District budget has been increased by \$27,280 (4.6%). Like other budgets, this is largely due to increases in compensation and benefits to remain competitive in a challenging market, liability insurance, and supply expenses. While there is a projected increase in non-tax revenues by more than \$4,000 (2.8%), the net supported by taxes is proposed to be increased by \$23,280 (5.1%).

<b>BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT</b>
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POLICE DISTRICT	2023-2024 BUDGET	2024-2025 PROPOSED	\$\$ Difference	% Difference
<b>TOTAL EXPENDITURES</b>	\$599,348	\$626,628	\$27,280	4.6%
<b>TOTAL NON-TAX REV.</b>	\$143,167	\$147,167	\$4,000	2.8%
<b>TOTAL SUPPORTED BY TAXES</b>	\$456,181	\$479,461	\$23,280	5.1%

General Fund

As currently proposed, the FY2025 budget reflects an increase in overall spending of \$180,766 (5.6%) and an increase in the net supported by taxes by \$164,570 (5.8%).

Factors that result in budget increases beyond our control include the following:

- Health insurance premiums increased by 12.8%;
- Liability insurance through PACIF increased by 2%;
- Property insurance through PACIF increased by 8.7%;
- VLCT member dues increased by 3%;
- DominionTech increased their rates in August by 20%;
- Act 76 adds a new 0.33% payroll tax for a new Childcare Financial Assistance Program;
- There are three elections this year;
- Actual or anticipated increases in the costs of supplies; and
- Actual or anticipated increases in some services.

We also tend to be conservative in our projection of non-tax revenues.

However, the budget also reflects some intentional investments in the following areas:

- 85% of the Grant Writer/Administrator position is included anticipating that coverage through the general fund will begin in August after the ARPA funds are done.
- 35% of the new Community Resource Specialist position is included anticipating that coverage through the general fund would begin in March after the ARPA funds are done.
- A new 20-hour per week position is included for the Teen Center.
- The maintenance budget for Bristol’s Town parks has increased due to increased use.
- Increased the supply of stone for ditching to comply with State requirements.

In addition, total voted appropriations increased by 7%, including an increase in civic and local organization appropriations by almost 18%.

**BRISTOL SELECTBOARD and TOWN ADMINISTRATOR  
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**Article 10** on the warning asks whether voters will authorize establishing a new Recreation Equipment and Facilities capital fund for the Recreation Department and authorize the transfer of \$10,000 from the June 30, 2022, General Fund unassigned fund balance to it. Not to be confused with the newly-established Bristol Youth Sports fund (see the Recreation Department’s annual report), the purpose of this fund would be to set aside funds that can carry over from year to year to be used for replacing equipment and maintaining facilities important for their programs and maintaining a safe environment for our youth. Equipment, such as gym mats and bikes, and facilities such as the skate park and pump track, experience a lot of wear and tear and eventually need to be replaced or repaired. To avoid spikes in the operating budget to cover these things, the reserve fund would allow them to plan and save for those replacements or repairs that grants might not be available to help fund. It could also be used to leverage grants.



Gymnastics Program at BES. Photo: Meridith McFarland

	<b>2023-2024 BUDGET</b>	<b>2024-2025 PROPOSED</b>	<b>\$\$ Difference</b>	<b>% Diff</b>
<b>SUMMARY OF EXPENDITURES</b>				
General Operating Fund	\$1,113,885	\$1,149,168	\$35,283	3.2%
Public Works Department	\$894,658	\$912,544	\$17,886	2.0%
Arts, Parks, & Recreation Department	\$349,269	\$393,419*	\$44,149*	12.6%*
Voted Appropriations	\$886,792	\$948,583	\$61,791	7.0%
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$3,244,604</b>	<b>\$3,403,713</b>	<b>\$159,109*</b>	<b>4.9%*</b>
<b>SUMMARY OF NON-TAX REVENUES</b>				
General Operating Fund	\$190,579	\$186,200	-\$4,379	-2.3%
Public Works Department	\$120,172	\$126,958	\$6,786	5.6%
Arts, Parks, & Recreation Department	\$98,800	\$112,590	\$13,790	14.0%
<b>GRAND TOTAL NON-TAX REV.</b>	<b>\$409,551</b>	<b>\$425,747</b>	<b>\$16,196</b>	<b>4.0%</b>

\*Corrected FY2025 budget numbers

# BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

SUMMARY OF AMOUNT SUPPORTED BY TAXES				
General Operating Fund	\$923,306	\$962,968	\$39,662	4.3%
Public Works Department	\$774,486	\$785,586	\$11,100	1.4%
Arts, Parks, & Recreation Department	\$250,469	\$280,829*	\$30,360*	12.1%*
Voted Appropriations	\$886,792	\$948,583	\$61,791	7.0%
<b>TOTAL SUPPORTED BY TAXES</b>	<b>\$2,835,053</b>	<b>\$2,977,966</b>	<b>\$142,913</b>	<b>5.0%*</b>

## FROM THE SELECTBOARD

We sincerely appreciate all the outstanding volunteers who generously give their time on committees and commissions for the Town of Bristol. We also appreciate our local non-profits, such as the Fourth of July Committee, the Bristol Recreation Club, the Historical Society, the Bristol Trail Network, Bristol CORE, the Bristol Band, Bristol Little League, NEAT, and so many more. All these contributions to the community are among the many things that make Bristol such a remarkable place to live, play, and work.

The proposed FY2025 budget reflects the Selectboard’s continued commitment to supporting Bristol’s hard-working and dedicated employees, providing core public health and safety services, maintaining, and improving Bristol’s public infrastructure, planning for emergencies, and carrying out other initiatives that improve the quality of life in our community. Through **Article 9** and **Article 11**, we also strive to be fiscally responsible by allocating funds into various capital accounts to avoid needing to borrow funds for major projects.

## FROM THE TOWN ADMINISTRATOR

The Selectboard continues to meet on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, with occasional special meetings as needed. The meetings are a hybrid of in-person and Zoom. The meeting agendas and Town Administrator’s Reports are posted to Bristol’s Web site at [www.bristolvt.org](http://www.bristolvt.org) and are distributed by e-mail to anyone who would like to be on the distribution list. The agenda is also posted on Front Porch Forum. Notices are also posted on Bristol’s Facebook page. Check it out at [www.facebook.com/bristolvt/](https://www.facebook.com/bristolvt/) and consider joining the more than 1,000 others who have “liked” or are following the page. Meeting minutes are available online at [www.bristolvt.org](http://www.bristolvt.org). Notices and other information are also posted on Bristol’s Instagram page at <https://www.instagram.com/townofbristolvt/>. The meetings are also filmed by NEAT and can be viewed anytime on their Web site at [www.neatbristol.com](http://www.neatbristol.com).

I continue to serve on the Addison County Economic Development Corporation's board, am a representative on the Addison County Regional Emergency Management Committee and am the alternate representative to the Addison County Solid Waste Management District (Joel Bouvier continues to serve as the primary representative).

As Bristol’s Emergency Management Director, I continue to work closely with the Addison County Regional Planning Commission (ACRPC), Vermont Emergency Management (VEM), and local partners to improve our emergency preparedness. With funding assistance through

\*Corrected FY2025 budget numbers



# BRISTOL SELECTBOARD and TOWN ADMINISTRATOR ANNUAL REPORT

FEMA's Building Resilient Infrastructure and Communities (BRIC) program, we will be updating Bristol's All Hazards Mitigation Plan in the year ahead.

We want to thank all of the Town staff who work together to deliver essential services for the community. Special thanks to the many citizens who volunteer countless hours of time and other resources serving on boards, committees, and commissions. We appreciate all of you and would not be successful without your commitment to this town.

Respectfully,

Darla Senecal  
Selectboard Chair

Valerie Capels  
Town Administrator



Photo: Ian Albinson

## CLERK AND TREASURER'S REPORT

The Treasurer and delinquent tax collector, Anthony Delmonaco, had a busy year in 2023 with the birth of his son. His son was born prematurely and had medical complications. Anthony took advantage of the Family Leave Act to take care of his family and seek a higher level of care for his son. Unfortunately for the Town, Anthony made a tough decision to relocate to Massachusetts for the well-being of his family. We wish him luck!

In 2023, Kris Perlee, Zoning Administrator, became a full-time employee, adding Assistant Town Clerk and Assistant Treasurer to his role. He will give up the Zoning Administrator role once a replacement can be found. The Town Clerk and Assistant Treasurer, Sharon Lucia, has been keeping up with the water and sewer billing over the past year in addition to her regular Clerk duties. Sharon and Kris have also been handling Treasurer and Delinquent Tax Collector duties until a replacement Treasurer is hired. Keeping up with the day-to-day operations of the Town is a team effort.

We strive to keep the residents of Bristol informed by posting information on our town website ([www.bristolvt.org](http://www.bristolvt.org)), Front Porch Forum, and our Facebook page. These sites are valuable tools for residents to review agendas, meeting minutes, and any other happenings that any town department may orchestrate. These postings include but are not limited to road closures or delays, water projects or emergency repairs, town committee meetings, and more.

Below are some reminders and frequently asked questions (FAQs).

**PROPERTY TAXES** - Tax bills are mailed out once a year by the end of September with due dates of November 15<sup>th</sup> and April 15<sup>th</sup>. If the due date ever falls on a weekend, it is pushed to the next business day. We accept prepayments for your property taxes and include any prepayment information on the tax bill before it is mailed. Any state payment that the Town receives will also show on the tax bill. If you don't see a state payment, please get in touch with the Vermont Department of Taxes at (866) 828-2865. The Town does not accept debit or credit cards, postmarks, or postdated checks. There is a lock box in our office door (emptied daily) where you can securely put your payments. If you are delinquent on your taxes, please contact the Delinquent Tax Collector to arrange payment.

**VOTING** - You can register to vote anytime throughout the year here in the office. Register online through the Vermont Secretary of State's My Voter Page at [www.mvp.vermont.gov](http://www.mvp.vermont.gov). We always have ballots for early voting at least two weeks before any local election and 45 days before any State or Federal election. You can vote by absentee ballot by calling the town office to request a ballot be mailed to you, asking to pick it up, or requesting it online through the Secretary of State's My Voter Page. You may also request a ballot in person to take with you or to vote on at the Town office. All absentee ballots must be returned by the close of the polls on election day to be counted for the election. The Secretary of State's office will mail ballots to all registered voters for the General Election. You may vote absentee and mail in or drop off the ballot in the ballot box located next to the Town's office door. You may vote in person on Election Day, but please remember to bring the ballot you received in the mail.



## CLERK AND TREASURER'S REPORT

**DOG LICENSES** - Before April 1<sup>st</sup>, spayed or neutered dogs are \$9.00 per license and \$13.00 for non-spayed or non-neutered dogs. After April 1<sup>st</sup>, neutered dogs are \$11.00 and \$17.00 for non-spayed or non-neutered dogs. Permits and tags may be sent to you if you send us a copy of the dog's rabies certificate with a check for the fee.

**NOTARY PUBLIC SERVICES** - The clerk's office provides free Notary Public services. Please do not sign your documents before you come to the office; you need to sign them before the Notary Public. Please also remember to bring picture identification.

**BIRTH AND DEATH CERTIFICATES** – Certificates can now be obtained from any Town Clerk's office in the State of Vermont. There is a form to request a Birth or Death Certificate, and you must provide current identification. As shown on the application, it would be best if you also were a qualified requestor. The fee for a certified copy is \$10. A copy of the form can be found on our website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab or on the Vital Records website [www.healthvermont.gov/stats/vital-records/vital-records-forms-information](http://www.healthvermont.gov/stats/vital-records/vital-records-forms-information).

**MARRIAGE LICENSES** - There are two steps to getting a marriage license in Vermont. First, complete an application form with all the requested information signed by both parties. Second, bring the completed application form to **any** Town Clerk's office to obtain the marriage license. Marriage licenses cost \$80 for the license and an additional \$10 if you would like a certified copy once it is returned to the Town Clerk after the ceremony. The application form is available on the Town's website ([www.bristolvt.org](http://www.bristolvt.org)) in the Documents/Forms section under the Town Clerk tab.

Respectfully submitted,

Sharon Lucia, Town Clerk/Assistant Treasurer  
Kris Perlee, Assistant Town Clerk/Assistant Treasurer



Firehouse Apartments

Photo: Ian Albinson

## BOARD OF LISTERS' REPORT

The Listers most important duty is to produce a Grand List of all properties in Bristol. This process is challenging, in order to complete the myriad of arduous tasks to compile the Grand List each year. This past year it entailed processing 151 Property Transfer Tax Returns (PTTRs), completing over one hundred on-site inspections for both new construction, property improvements and any other changes that results in a change of assessments in Bristol. This entails numerous e-mails, telephone calls with the property owners to schedule on-site visits and verify information.

During the past Grand List Year (April 1<sup>st</sup> - March 31<sup>st</sup>) we continued to see growth in the number of zoning permits issued, along with the sale and division of property. Once we receive a zoning permit it requires communications with the permit holder resulting in one or more site visits which then necessitates updates to the Grand List. During the past year 64 zoning permits were issued.

Each change to the Grand List results in a Change of Appraisal Notice (COA) sent to the property owner. This past year we mailed 193 COA's, resulting in twelve grievances. Following this process, we saw a 1.2% increase in the Grand List from the prior year.

The last town-wide reappraisal was completed in June 2018. In the past five years we have seen a significant increase in property values. The trend we have witnessed is that sale prices are significantly higher than assessed values. As a result, the Town is looking at completing a town-wide reappraisal in the next few years. The goal of a reappraisal is to produce a Grand List that equitably assesses every property in Bristol as close to Fair Market Value as possible.

During the 2023 Legislative session Act 68 was enacted and will bring significant changes for elected Listers and Assessors hired by a municipality. At this time, it is our understanding it will require the following:

- As of January 1, 2026, no person shall conduct the work of an elected listers unless the person meets the training requirements established by the Director of Property Valuation and Review.
- It may require the implementation of a State-wide Reappraisal system for each town completed every six years.

Bristol Listers are elected by you and work for you, the taxpayer. We take an oath to be fair and equitable while we assess all property at Fair Market Value. We are required to work within the guidelines of constantly changing, and increasingly complex Vermont Legislation and mandates, taking classes and seminars to improve our knowledge to better serve you.

We can be reached via e-mail at: [lister@bristolvt.org](mailto:lister@bristolvt.org) or by telephone at 802-453-2410 extension 3. We are typically in the office from 9:00 AM to Noon, Monday through Thursday.

Respectively,

Mark Bouvier, Patricia King, Douglas Corkins  
Town of Bristol Listers

# FIRE DEPARTMENT REPORT

## Message from the Fire Chief

I am pleased to offer you this annual report of the Bristol Fire Department (BFD) for the year 2023. This report highlights some of the department's activities and accomplishments throughout the year.

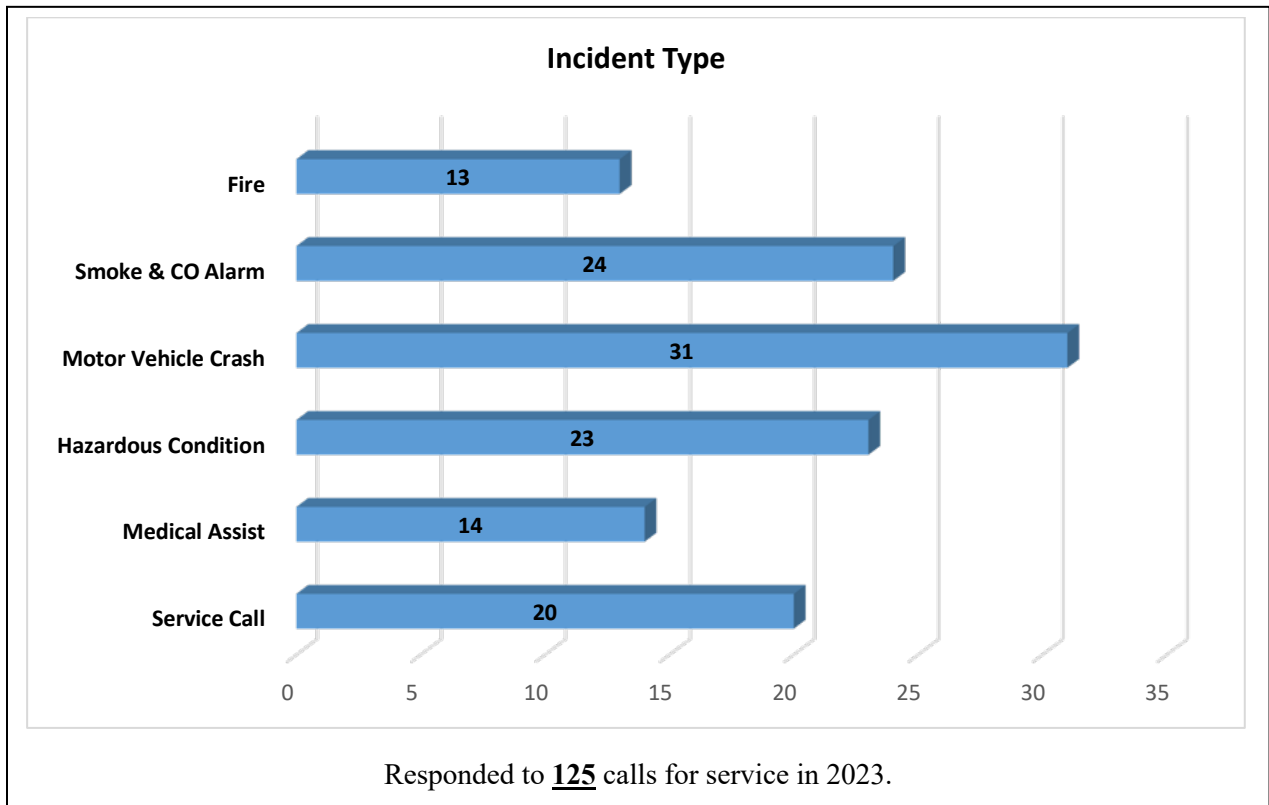
We are fortunate to have a high-performing team that works extremely well together. Their dedication, desire to serve, and willingness to train produces outstanding results for our community. It is an honor to lead our department and observe the continued efforts to provide outstanding service to the people who live, work, and visit our Town.

I want to express my sincere thanks and appreciation to all the families and friends who support our firefighters as well as our Selectboard, Town Administrator, Town Clerk, Public Works Department, Police Department, and many other town staff for their continued support. I would also like to thank the Bristol Rescue Squad for their ongoing support and collaboration.

Respectfully submitted,

J. Brett LaRose, Fire Chief

## INCIDENT RESPONSE/CALLS FOR SERVICE



# FIRE DEPARTMENT REPORT

## TRAINING PROGRAM

**Bristol Firefighters completed 1,916 hours of Training in 2023.**

The nature of the responsibilities of a Fire Department requires continuous training of its personnel to ensure the best possible chance of a positive outcome when critical incidents occur. This is especially important when those events do not happen very often, and staff gets one chance to get it right. Training and preparation are tailored to create effectiveness, efficiency, and safety when the Fire Department responds to incidents. The Bristol Fire Department provides for training of its employees through many different programs using a variety of methodologies that are designed to best meet the needs of the department both fiscally and operationally. Because of the inherent dangers present in the job, many of the training areas are statutorily mandated for the protection of both the employees and the citizens they serve.

### Training Highlights:

- James Cole and Ethan DeWitt earned their Firefighter Level 1 and 2 certifications. This national certification required James and Ethan to invest 276 hours of training each over a nine-month period.



## PUBLIC FIRE EDUCATION PROGRAM

The goal of Fire and Life Safety Education is to educate the community, especially those identified as high risk, in methods of prevention, reaction, and preparedness for fire, injury, and other natural disasters. Any emergency the fire department responds to becomes an area of concern for which the department needs to prepare the community.

### 2023 Capital Equipment/Vehicle Purchases:

- HME Pumper
- Turnout Gear
- Breathing Air Compressor
- Vehicle Extrication Tools (battery powered)

## ANNUAL FIRE SAFETY CALENDAR AND POSTER CONTEST

We are proud to report that several third-grade students from the Bristol Elementary School were recognized at the State House in a special ceremony for having their artwork selected to be included on the *2024 Robert Howe Fire Safety Calendar* sponsored by the Vermont Division of Fire Safety. The fire safety calendar program is a yearly program that features the artwork of 3<sup>rd</sup>-grade students from around the State. The program provides a focused learning experience when children prepare fire prevention posters for each month of the calendar. The following students were selected to have their artwork printed in the **2024 Vermont Division of Fire Safety Calendar**:

Selected Winners	
<i>November</i>	<i>December</i>
Holland Davison	Shayla Barrows

Honorable Mentions	
<i>March</i>	<i>April</i>
Emmalia Copeland	Raegan Hill

## FIRE DEPARTMENT REPORT

Our fire safety program and selection of our local students' work in the fire safety calendar would not be possible without the great work of Deb Mager-Rickner, Art Teacher - Bristol Elementary School.

### SPECIAL RECOGNITION – 2023

*Bristol Fire Department  
FIREFIGHTER  
OF THE YEAR  
Brian W. Wendel*

*Bristol Fire Department  
OUTSTANDING  
CONTRIBUTOR  
Kris Perlee*

*Addison County Firefighters' Association  
FIREFIGHTER  
OF THE YEAR  
Terry Farr*

#### 50 Years of Service

**Mark Bouvier** celebrated 50 years of service in 2023 joining BFD December 5, 1973. Mark has a distinguished fire service career serving in many different capacities as both a leader and instructor. Mark led BFD for decades in various leadership positions, most notably as Bristol's longest serving fire chief; a position which he held for 18 years (1990-2007). Mark led the Addison County Fire Mutual Aid Association as President for a term in addition to serving many years as a Fire Instructor. Today, Mark continues to serve the Department as a highly skilled Pumping Apparatus Driver/Operator and Fire Service Instructor. Thank you, Mark, for your 50 years of service!



#### 35 Years of Service

**James Robideau** celebrated 35 years of service in 2023. James entered the fire service on February 4, 1988, in the Town of Lincoln, where he spent 27 years. In 2015, James relocated to Bristol and joined the BFD. For the past eight years, James has distinguished himself with his work ethic and served as the FD Truck Lieutenant for the past seven years, with the primary responsibility of ensuring the operations emergency vehicles. Thank you, James, for your 35 years of service!



**THANK YOU**



## FIRE DEPARTMENT CAPITAL EQUIPMENT FUND PLAN

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>	<u>2029-2030</u>
<b>Opening Balance</b>	\$6,633	\$17,633	-\$867	\$133	\$133	\$1,133	\$26,133
<b>Annual Appropriation</b>	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>Total Available</b>	\$31,633	\$42,633	\$24,133	\$25,133	\$25,133	\$26,133	\$51,133
<b>Equipment Purchase</b>	Portable radios and ventilation saw	Vehicle extrication hydraulic tools	Portable radios	BFD Repeater System	Portable radios		Vehicle extrication hydraulic tools
<b>Estimated or Actual Cost</b>	-\$14,000	-\$45,000	-\$24,000	-\$25,000	-\$24,000		-\$45,000
<b>Trade-In/ Re-sale</b>		\$1,500					\$1,500
<b>End of Year Balance</b>	\$17,633	-\$867	\$133	\$133	\$1,133	\$26,133	\$7,633

FY2023/2024	Replace three (3) portable radios and ventilation saw.
FY2024/2025	Replace vehicle extrication hydraulic tools (e.g. pump, cutters, spreaders, rams, hose) with battery operated technology (set #1).
FY2025/2026	Replace six (6) portable radios.
FY2026/2027	Replace FD Repeater System and install back up power source at Monkton Road Radio Tower or contract with vendor to perform feasibility study for a new emergency communications antenna location.
FY2027/2028	Replace six (6) portable radios.
FY2029/2030	Replace vehicle extrication hydraulic tools (e.g. pump, cutters, spreaders, rams, hose) with battery operated technology (set #2).



Photo: Mark Bouvier

## FIRE DEPARTMENT CAPITAL APPARATUS FUND PLAN

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
<b>Opening Balance</b>	\$189,983	\$54,853	\$154,853	\$254,853	\$379,853	\$504,853	\$629,853	\$754,853	\$49,853	\$174,853	\$299,853
<b>Annual Appropriation</b>	\$175,000	\$100,000	\$100,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
<b>Total Available</b>	\$364,983	\$154,853	\$254,853	\$379,853	\$504,853	\$629,853	\$754,853	\$879,853	\$174,853	\$299,853	\$424,853
<b>Equipment Purchase</b>	Pumper final payment							Pumper/Tanker			Quick Attack Pumper Rescue Truck
<b>Estimated or Actual Cost</b>	-\$325,000							-\$850,000			-\$400,000
<b>Trade in /Re-sale</b>	\$14,870							\$20,000			\$20,000
<b>End of Year Balance</b>	\$54,853	\$154,853	\$254,853	\$379,853	\$504,853	\$629,853	\$754,853	\$49,853	\$174,853	\$299,853	\$44,853

FY2020/2021 Selectboard approved the deposit of \$43,200 in revenue into the FD Capital Apparatus (Vehicle) Fund, which was generated from the sale of the 1999 Ford F550 Utility vehicle. Town of Bristol made \$300,000 down payment of new FD Pumper.

FY2021/2022 Selectboard approved the deposit of \$14,869.99 in revenue into the FD Capital Apparatus (Vehicle) Fund, which was generated from the sale of 1997 Spartan Pumper. Town of Bristol makes second and final payment of \$330,000 to purchase new FD Pumper. Town of Bristol voters approved transfer of \$75,000 from the FD capital equipment (reserve) fund to the FD capital apparatus (vehicle) fund (ref. 2020 Town Report ARTICLE 6). This transfer shows in the annual appropriation column.

FY2028/2029 Purchase FD Pumper/Tanker apparatus to replace 2007 Spartan Pumper/Tanker.

FY2031/2032 Purchase FD Quick Attack Pumper/Rescue Truck to replace 1993 Mini Pumper (2009 chassis) and 2001 Heavy Rescue vehicle.

FY2037/2038 Purchase FD Pumper to replace 2021 HME Pumper.

# POLICE DEPARTMENT REPORT

## Mission Statement

*To be the finest small police department in the State of Vermont. We are committed to working together within the department and in problem-solving partnerships with community stakeholders to improve the quality of life for the people served by the Bristol Police Department.*

Community policing has been defined as a “**philosophy, management style, and organizational strategy**” with the end goal of building community relationships and not only solving crime but addressing the causes of crime within a community. Community policing involves any body of people (whether that be schools, businesses, residents, community organizations, churches, or anyone in the community) collaborating with the police to identify problems within the areas they live in and how to solve them.

The Town of Bristol Selectboard has approved the creation of a Community Resource Specialist, a Town of Bristol civilian position housed within the Bristol Police Department. The Community Resource Specialist works directly for the Chief of Police under the supervision of the officer on shift. Duties shall consist of, but are not limited to, several general non-law enforcement responsibilities necessary to assist with quality-of-life calls for service from the community, where a sworn police officer response is not required, to assist in the stability and safety of the community. The Community Resource Specialist position involves working with individuals experiencing varying levels of emotional distress, crisis, and potentially physical/verbal conflict. Assignments may be challenging, requiring the Community Resource Specialist to use tact, courtesy, de-escalation techniques, and conflict resolution techniques while maintaining their safety and that of the individual in need or crisis to deliver necessary help and direction to resources.

We appreciate the Bristol Selectboard’s commitment and investment to the community by providing a resource to assist Bristol Police with community-focused, compassionate, and empathetic responses to calls for service within our community.

Thank you, Porter Knight, for your continued Bristol Social Justice Discussions. If you would like more information or to be added to the notification list for events, email Porter at [knight@gmvat.net](mailto:knight@gmvat.net). The Lawrence Memorial Library provides information about discussions in its newsletter and adult event pages on its website: [www.lawrencelibraryvt.org](http://www.lawrencelibraryvt.org).

We continue to be at Bristol Elementary School and Mount Abraham Union Middle and High School during arrival and dismissal. Many students and parents stop to thank us for being there or to say hi. We appreciate the handmade cards and cookies we receive from students.

We stop during events at the Town Park, Holley Hall, Bristol Recreation Club, Mount Abraham Unified School District Schools, Local Businesses, Organizational Groups and Clubs, and more. During these encounters, we learn from members of the community what we are doing well and how we can continue to make the community safe. Members of the Old Farts are a wealth of information and are eager to provide guidance and suggestions. We appreciate these collaborative discussions; working together, we can accomplish more. Please do not hesitate to contact us; we enjoy meeting with you for informative and meaningful discussions.



## POLICE DEPARTMENT REPORT

Our speed radar message signs are a friendly reminder you are entering a 30 MPH area. Please continue to provide us with message suggestions to be displayed.

Currently, we have three Police vehicles: a 2018 Ford Explorer, a 2020 Ford F-150, and a 2022 Dodge Charger.

As a reminder, if you have unused medication, we have a drug disposal box in the lobby at the Police Station.

We continue to build relationships with community partners to assist persons in need. We work with Bristol's 5-Town Partnership, the Turning Point Center of Addison County, Addison County Restorative Justice Services, HOPE, Age Well, Atria Collective (formerly known as WomenSafe), the Department for Children and Family Services, the Counseling Service of Addison County and the United Way of Addison County to name a few. We also participate in Project Vision North with our Addison County partners to ensure people in need are receiving services.

We are thankful for the ongoing support from our Mount Abraham Unified School District partnership. Our commitment to the students and faculty continues to evolve and improve with the positive relationships developed through our interactions with the schools. Thank you, Principal Shannon Warden and all Mount Abraham Unified District administrators and staff, for your support, guidance, and assistance.

We appreciate and are grateful for the continued support from our law enforcement partners, the Vergennes Police Department, the Middlebury Police Department, and the Vermont State Police, for providing support and assistance without hesitation.

We complete fingerprint requests, so there is no need for an appointment. The best time to stop is between 9 AM and 2 PM or after 3:30 PM. Bring a completed fingerprint authorization form along with two forms of identification. There is no charge for Bristol Police District residents; all others pay a \$30 check or cash. VIN verifications, property checks (if you are away for a few days, simply contact us in advance), and security evaluation of your property are a few services we provide. If there is something we can help with, please do not hesitate to call us.

We appreciate the collaboration with event organizers and fellow first responders to provide a safe and joyful experience during the many events offered throughout the year in Bristol.

We completed approximately 3,564 calls for service in 2023. They include all incidents reported and or responded to, proactive patrols, and traffic-related encounters.

We use social media (Facebook) to receive tips, identify people, reunite dog owners, and assist in returning found property, for example. We are open to suggestions of other preferred platforms to provide and receive information.

The members of the Bristol Police Department thank the great Bristol community, Bristol Town Departments, Town Administrator Valerie Capels, and the Bristol Selectboard for their

## POLICE DEPARTMENT REPORT

continued support. With current staffing levels, the cooperation and support between the departments is invaluable to us. Thank you, Sharon Lucia, Eric Cota, Brett LaRose, Will Elwell, Meridith McFarland, and Taylor Welch.

Sgt Andrew Graham and Francis Smith are full-time officers. Matthew Collins, Michael Major, Matthew Tatro, and Logan Young are per diem officers. Elizabeth “Liz” Tracy is our part-time administrative assistant. I appreciate the tremendous support and guidance they provide. We currently have a full-time police officer position if you are or know someone who is interested.

You can reach us at (802) 453-2533, on Facebook, [BristolPoliceDepartment](#), by email at [Bruce.Nason@vermont.gov](mailto:Bruce.Nason@vermont.gov), or by stopping by the station. Due to a shortage of dispatchers, your call may be answered by our auto attendant. Leave a message, and we will return your call as soon as we can. Please remember, if you have an emergency, dial 911.

We can’t do this without the support of our families; there are times we work extended hours; thank you for your understanding and support.

A personal thank you to Patricia and Connor. I could not have done this without your continued support.

Respectfully submitted,

Bruce Nason,  
Chief of Police



Photo: Ian Albinson

## POLICE DEPARTMENT CAPITAL VEHICLE FUND PLAN

	<u>2023-</u> <u>2024</u>	<u>2024-</u> <u>2025</u>	<u>2025-</u> <u>2026</u>	<u>2026-</u> <u>2027</u>	<u>2027-</u> <u>2028</u>	<u>2028-</u> <u>2029</u>
<b>Opening Balance</b>	-\$1,552	\$18,448	\$4,023	\$24,023	\$7,623	\$27,623
<b>Annual Appropriation</b>	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
<b>Total Available</b>	\$18,448	\$38,448	\$24,023	\$44,023	\$27,623	\$47,623
<b>Equipment Purchase</b>		<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>		<i>cruiser (hybrid)</i>
<b>Estimated or Actual Cost</b>	\$0	-\$40,425	\$0	-\$42,400	\$0	-\$44,944
<b>Estimated Trade-In or Re-Sale</b>		\$6,000		\$6,000		\$6,000
<b>ARPA, Grants, or Other Sources</b>		[\$30,000]				
<b>Undesignated Fund Balance Appropriation</b>						
<b>End of Year Balance</b>	\$18,448	\$4,023	\$24,023	\$7,623	\$27,623	\$8,679

This plan estimates a 5% to 6% increase in the purchase price for equipment and a hybrid fuel cruiser. Non-hybrid vehicles would be expected to cost slightly less. Equipment can often be transferred from the outgoing vehicle to the incoming vehicle, saving costs.

With the addition of a third vehicle, vehicle replacement would occur every two years in order to maintain their value for trade-in and minimize maintenance costs.

Any money made on the sale of a used cruiser will be added to this fund and reflected at that time.

\$30,000 of ARPA funds has been approved to support acquiring a vehicle for the new CRS position. It is not yet known what type of vehicle would be appropriate or what options are available.

## DEPARTMENT OF PUBLIC WORKS REPORT

In 2023/2024 the Department of Public Works (DPW) had a busy winter with snow and ice storms that started in November and lasted until the middle of April. When the weather warmed up, the streets were swept, crosswalks were painted, and the regular mud season was taken care of. The DPW was busy during the summer with heavy rain and washouts, working to keep the roads open.

We replaced a 3-foot culvert with a 4-foot culvert on the Lower Notch Road to prevent road washouts. We also had a contractor place large stones in the ditch and shoulder to prevent erosion. Several small washouts occurred on the Upper Notch Road, and a bank failure on a section of Brigg's Hill Road slid into Lincoln Road.

The DPW prepared parts of Hardscrabble Road and the paved section of Upper Notch Road for repaving, which included ditching, culvert replacement, hydroseeding, and shouldering.

In addition, the DPW also completed regular routine maintenance along with the following:

- Spread 2613 yards of gravel on the Town's dirt roads.
- Sprayed 15500 gallons of chloride on the Town's dirt roads for dust control in summer.
- Placed 400 yards of stone for ditch erosion prevention along Town roads.
- Put up 3,605 yards of winter sand in preparation for the next winter season.
- McCullough Crushing crushed 4400 yards of gravel from the Stoney Hill pit. This was trucked to the shop with the help of Starksboro and New Haven Highway Departments.
- Upgraded 80 feet of culvert.
- Cut trees on the hill of Notch Road in preparation for ditching and stone lining, as prioritized by the Road Inventory.
- Flushed several culverts on various roads with the assistance of the Bristol Fire Department and VTUMS.
- Ditched on the Notch Roads and stoned lined the ditches that our Road Inventory deems a priority.
- Ditching on Hardscrabble Road by the Red Cedar School.
- Shimmed the paved Lower Notch (Cartersville) and completely paved the bottom section of Upper Notch and Hardscrabble Road from Monkton Road to just past Picnic Lane.
- Water Department - assisted with water line repairs and installing new hydrants.
- Repaired equipment to prepare for spring and summer work between storms and kept trucks repaired after storms.
- Prepared for the fall/winter season.

The Department of Public Works would like to thank Bristol residents for their understanding and patience throughout the year and for letting us know when problems need attention. During the winter months, equipment repairs were done in preparation for spring and summer work, as well as repairs to trucks after storms. I would also like to thank the contractors who worked with us over the year.

All this work, which we face annually, couldn't be accomplished without the hard work and dedication of Chris, Colby, Mike, and Brett. Also, I would like to thank the Bristol Fire

## DEPARTMENT OF PUBLIC WORKS REPORT

Department and Bristol Police Department, along with the Town office, who help us throughout the year.

We said goodbye to an employee, Brett Bassett, this year. We wish him the best of luck in his future endeavors. His knowledge and dedication will be missed. In September, we hired a new employee, Bridger Counter, who joined the crew. He spent six weeks in school for his class A CDL license from the middle of September to the middle of November.

Respectfully submitted,

Eric Cota  
Foreman, Department of Public Works

## TOWN OF BRISTOL EQUIPMENT LIST

<b>Department of Public Works</b>	1987	York Rake
	2006	Cross Country Trailer
	2007	Kobelco Excavator
	2007	22-ton Trail Boss Equipment Trailer
	2008	14-foot Protec Snow Pusher
	2010	John Deere 7130 Tractor with Farm Loader
	2012	Cross Country Flatbed Trailer
	2013	Kubota Sidewalk Tractor
	2015	Mack Granite Dump Truck
	2018	Freightliner Dump Truck with Plow and Wing
	2019	International HX 620 Plow
	2019	B-B Trailer
	2019	John Deere 672G Motor Grader
	2021	International HV507 Dump Truck with Plow
	2022	Ford F450 with Plow, Slide-on sander
	2022	John Deere Front End Loader
<b>Bristol Fire Department</b>	1993	Ford F450 Brush/Forestry Pumper Truck
	1993	Ford F550 Quick Attack/Mini Pumper Truck
	2001	Ford F550 Vehicle Extrication/Rescue Truck
	2007	Spartan Pumper/Tanker Truck
	2022	HME Ahrens-Fox Pumper Truck
<b>Bristol Police Department</b>	2018	Ford Explorer
	2020	Ford F-150 Pickup
	2022	Dodge Charger

## DPW CAPITAL EQUIPMENT FUND PLAN

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
<b>Opening Balance</b>	-\$76,864	-\$110,864	\$24,136	-\$15,864	-\$50,864	-\$20,864
<b>Annual Appropriation</b>	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000
<b>Total Available</b>	\$58,136	\$24,136	\$159,136	\$119,136	\$84,136	\$114,136
<b>Equipment Purchase</b>	<i>John Deere Loader</i>	<i>2013 Kubota</i>	<i>15 Mack w/ new snow equipment</i>	<i>2018 Freightliner</i>	<i>07 Excavator</i>	<i>2019 International</i>
	<i>Tandem landscaping trailer</i>					
	<i>John Deere Pick-Up Broom</i>					
<b>Estimated or Actual Cost</b>	-\$160,000		-\$225,000	-\$190,000	-\$125,000	-\$225,000
	-\$15,000					
	-\$24,000					
<b>Trade in/Re-sale</b>	\$30,000		\$50,000	\$20,000	\$20,000	\$30,000
<b>End of Year Balance</b>	-\$110,864	\$24,136	-\$15,864	-\$50,864	-\$20,864	-\$80,864

The following project descriptions provide backup to the spreadsheet schedule for the replacement of the Public Works Department capital equipment shown above. This is a planning tool, and it is inevitable that circumstances will arise that will require the plan to be altered. This plan is meant to be revisited each year by the Equipment Committee so adjustments, either financial or equipment needs, may be made. The purpose of long-range planning is to maintain the equipment in working order and to maintain financial commitment and stability. This plan was designed to avoid bonding for all our equipment needs.

2023-2024	Replace the John Deere loader. Replace the single axle cross country trailer with a tandem landscaping trailer through operating budget. New 8' wide John Deere pick-up broom for the loader.
2024-2025	Explore options to replace the 2013 Kubota. Costs will vary.
2025-2026	Replace the 2015 Mack with new snow equipment.
2026-2027	Replace the 2007 Excavator.
2027-2028	Replace the 2018 Freightliner Dump Truck with Plow and Wing.
2028-2029	Replace the 2019 International HX620 Plow Truck.

# BRISTOL RECREATION DEPARTMENT REPORT

PO Box 249, Bristol, Vermont 05443  
Phone: 453-5885 Fax: 453-5188 or [www.BristolVtRec.com](http://www.BristolVtRec.com) or e-mail: [RecDirector@BristolVt.org](mailto:RecDirector@BristolVt.org)



The Bristol Recreation Department (“BRD”) is committed to offering lifelong learning opportunities through a wide range of quality recreational and performing arts activities to people of all ages. The Recreation Department has three program areas: the recreation offices in Holley Hall, Bristol Clay Studio in Artist Alley, and the Hub Teen Center at 110 Airport Drive.

The BRD has had a fun and successful year. We welcomed Zac Farnham-Haskell, our Recreation Program Coordinator, in April 2023. Zac has been a key point person of our newly adopted program, the Bristol Youth Sports! We have added youth basketball, cheer, field hockey, lacrosse, and soccer to our programming. We look forward to supporting our community’s parent-volunteer coaches for these programs.

We offer various programs, classes, and events for people of all ages and interests. Some of the activities and facilities provided by the Bristol Recreation Department include:

**Sports Programs:** The department offers sports programs such as mountain biking, basketball, pickleball, field hockey, skateboarding, soccer, lacrosse, and volleyball. These programs promote physical fitness and encourage teamwork and sportsmanship.

**Mountain Biking, Five Town Riders:** Our third year offering the 5TR program. This year, we had forty-four riders between the grades of 5th-12th participate. The 5TR practices all summer and then enters races organized by the Vermont Youth Cycling at different trail systems in Vermont.

**Fitness Classes:** We offer Tai Chi classes to help individuals stay active and maintain a healthy lifestyle.

**Outdoor Recreation:** The department maintains several parks and trails where residents can enjoy activities like hiking, biking, picnicking, and nature walks. The BRD partners with the Bristol Trail Network to maintain trails around town and in the parks.

- Sycamore Park, Route 116, Bristol, VT
- Memorial Park, Route 17, Bristol, VT
- Eagle Park, Lincoln Road, Bristol, VT
- Town Green, Downtown Bristol, VT

**Summer Camps:** The BRD organizes summer camps for children, providing a fun and educational environment with activities like arts and crafts, sports, and field trips. This year, we



## BRISTOL RECREATION DEPARTMENT REPORT

introduced a “Pay What You Can” program for our camps in July. Some folks went above and beyond and covered the cost of other campers.

**Basketball:** BRD offers basketball programs for both youth and adults, providing opportunities for individuals to develop their basketball skills, participate in leagues and tournaments, and engage in friendly competition.

**Pickleball:** The Bristol Recreation Department offers pickleball programs for all skill levels, including lessons, clinics, and organized matches. These programs aim to promote pickleball as a lifelong sport and encourage participation from beginners to advanced players.

**Volleyball:** BRD provides volleyball programs for both recreational and competitive players. Participants can attend open gym sessions at BES on Wednesday nights in the winter.

**Swimming:** The BRD provides swimming programs, including swim lessons, allowing individuals to learn and improve their swimming abilities in a safe and supportive environment.

**Community Events:** The Bristol Recreation Department hosts community events throughout the year, including concerts, festivals, and holiday celebrations. These events bring the community together and provide opportunities for socializing and entertainment. Our biggest event is the Bristol Harvest Festival, which had over 70+ vendors!

Here are a few examples of our events:

- Town Wide Yard Sale
- Teddy Bear Picnic
- Human Power Parade
- Mystery Events
- Candy Cane Hunt
- Story Time with Santa
- Contra Dancing

These are just a few examples of programs and events offered by the Bristol Recreation Department. We have additional programs or variations depending on the season and community interests. It is best to check our official website or contact the office for the most up-to-date information on our program and events.

I am sincerely grateful for being part of this amazing community,

Respectfully,

Meridith McFarland  
Director, Bristol Recreation Department



# BRISTOL RECREATION DEPARTMENT REPORT

**Grant Summary**

GRANTOR	USE	DEPARTMENT	AMOUNT
United Way of Addison County	General Support	Bristol Hub	<b>\$7,500</b>
Vermont Community Foundation	Expanding access	Bristol Hub	<b>\$4,500</b>
VCF Walter Cerf Fund	Elder Eagles Program	Recreation Dept	<b>\$2,000</b>
Vermont Afterschool	PREP	Bristol Hub	<b>\$12,500</b>
Children's Trust Fund	Mountain Bikes and Helmets	Hub and Rec	<b>\$2,000</b>
			<b>\$28,500</b>

## CLAY STUDIO

The Bristol Clay Studio is run under the auspices of the Bristol Recreation Department. As manager and teacher at the studio I am delighted to report that popularity of classes continues to be strong, with many students returning for multiple sessions.

During the school year, we offer six classes a week in five, six-week sessions. Four classes are for adults and two are for children. Weeklong Vacation Clay Camps are held for youth during February and April school breaks. Last summer four weeklong Children’s Clay Camps served local children and out of town residents.

Classes at the studio are geared to the individual student, with instruction in clay making techniques in hand building and on the potter’s wheel. All the work is fired in the Bristol Town owned gas kiln...I have recently fired my 298th kiln load as this is my twenty first year of offering classes!! Continued positive response to classes and impressive levels of creativity abound!



Matlakwauhtli Mayforth  
Resident Potter

# BRISTOL RECREATION DEPARTMENT REPORT

## BRISTOL YOUTH SPORTS

On October 28<sup>th</sup>, the Bristol Recreation Department presented a proposal to the Selectboard detailing the acquisition of the Bristol Youth Sports program and the establishment of a Recreation Programs Fund. The presentation was made by Recreation Director Meridith McFarland and Program Coordinator Zac Farnham-Haskell.

They explained that BYS is a non-profit volunteer group that coordinates various youth sports offerings in the Bristol and Mt. Abe-Vergennes School Districts. The acquisition would include assets such as approximately \$17,000 and various collections of equipment. To ensure transparency and proper management of finances, a new account was proposed to be set up. This account would carry over funds from year to year, similar to a reserve fund. This balance would be non-taxpayer money and be self-supporting. The recommendation was approved by the Selectboard that evening.

As of November 1, 2023, Eric Carter, who operated and organized Bristol Youth Sports (BYS), transferred ownership of BYS and its funds of \$13,068.45 to the Bristol Recreation Department (BRD).

The change from \$17,000 to \$13,068.45 is \$3,931.55 pre-allocated to the Football Program per Eric Carter. Funds were transferred to BRD on November 21, 2023.

Pay What You Can (PWYC) allows kids to play at a minimum of \$10.00. \$1,230 is the amount that helped support families with this payment plan.

21-Nov-23	Balance transferred 11/21	<b>\$13,068.45</b>
Basketball		<b>\$2,655.00</b>
Cheer		<b>\$1,740.00</b>
Donation		<b>\$30.00</b>
Pay What You Can	Financial Support	<b>-\$1,230.00</b>
BRD Operating Cost, 20%	BRD Program Fee from winter sports	<b>-\$879.00</b>
Expenditures		<b>-\$2,077.00</b>
<b>Bristol Youth Sports Balance</b>		<b>\$13,307.45</b>

# BRISTOL HUB TEEN CENTER



Bristol Hub and Skatepark  
 PO Box 249, Bristol, Vermont 05443  
 Phone: 453-3678 Fax: 453-5188 or [www.BristolSkatePark.com](http://www.BristolSkatePark.com) or e-mail: [BristolHub@gmail.com](mailto:BristolHub@gmail.com)

The Bristol Hub Teen Center is delighted to be finishing up another year of serving the youth of the five towns. The Bristol Hub is a free, drop-in teen center that provides a space for teens to hang out, socialize, eat, explore interests, and develop skills Monday through Friday after school. We are open to youth 12 to 19 for typical drop-in hours and sometimes expand the space for special programs. The Hub has been open, serving the youth of Bristol since 1999, making it one of the longest-running drop-in teen centers in Vermont.

## Year in Review

The Hub saw the most visits and visitors that we have on record, 289 teens for a total of 4090 visits. In addition to being one of the busiest years we have in our records, we had some substantial improvements to the center this year.

In February, with the assistance of several local tradesmen and companies, we installed a washer and dryer set in the bathroom, which allows us to offer the use of them for free to the teens that use the space. This summer, we had several concerts, including the Grift at Holley Hall, Tsunamibots, Bodenbender, and Civil Strife at the Bristol Rec Fields.

Total Visitors	289
Female Visitors	74
Male Visitors	181
Non-Binary Visitors	31
Bristol Visitors	148
Lincoln Visitors	39
Monkton Visitors	33
New Haven Visitors	18
Starksboro Visitors	39
12 y/o visitors	33
13 y/o visitors	53
14 y/o visitors	58
15 y/o visitors	40
16 y/o visitors	27
17 y/o visitors	23
18 y/o visitors	21
19 y/o visitors	13
20 y/o visitors	5

Total Visits	4090
Female Visits	538
Male Visits	3095
Non-Binary Visits	451
Bristol Visits	2332
Lincoln Visits	569
Monkton Visits	376
New Haven Visits	206
Starksboro Visits	546
12 y/o visits	341
13 y/o visits	599
14 y/o visits	1032
15 y/o visits	603
16 y/o visits	377
17 y/o visits	631
18 y/o visits	175
19 y/o visits	198
20 y/o visits	12

## ARPA Funds

A few projects of the Bristol Recreation Department and the Hub were identified by the community as priorities for ARPA funding this past year. Two of which were funds to purchase a van for the Rec Department and Hub (The Hubbercraft) and funds to give the skatepark a facelift and improve the infrastructure to better accommodate different ages and skill levels at one time.

This past Summer the Rec Department staff worked with Dave's Foster Care Auto to purchase a 2019 Ford Transit Passenger Wagon XLT with 15 passenger capacity. We had the van shipped up from Florida and it was immediately used to take teens on trips for our Teen Camp, Girls Mountain Bike Camp, Mountain Bike races, and Hub trips. We are pleased to be utilizing the

## BRISTOL HUB TEEN CENTER

van this winter in partnership with the Chill Foundation and bring local youth to Bolton to learn how to snowboard. We are so excited about all potential new program opportunities.

We are working on the skatepark renovation project. There is currently a survey out to collect feedback and opinions on the skatepark and where the focus should be. We will have community meetings to discuss plans and to ensure as much community input as possible. We are excited to redesign the skatepark to be a space that best serves the community and is fun for everyone!

We ran our first “Teen Camp” this summer. During this, teens, who have aged out of most summer camp-style activities, came together, and worked with staff to plan every day of the 1-week camp. They planned and made all the food and decided on all the trips and activities throughout the week. It was a fantastic experience, and the Hub is excited to offer it again this coming summer.

We had the pleasure of partnering with the CDAE school at UVM for a resource mapping project with one of their senior classes. The students came to the Hub and interviewed the Hubblings about their experiences at the Hub and in the community, what they like about the Hub, and what they think we could improve. The UVM students consolidated their findings into a paper and several creative deliverables, which can be found in person at the Hub and on the Hub’s social media and website. To read the paper, please scan the QR code.



The Hub has benefited from many partnerships and collaborations with agencies this year.

- MAUSD Expanded Learning program – supporting the Hub Extended Hours
- Turning Point – weekly recovery coach visits at the Hub to connect with youth
- The Chill Foundation – two skateboarding programs at the Bristol Skatepark
- United Way of Addison County – funding, data collection, advocacy, training, and so much support
- The Pond Brook Project and Willowell – Utilizing the Hub for an indoor space, supporting the community through volunteer work
- UVM Community Development and Applied Economics school – Resource mapping and interviewing project at the Hub

We would like to thank all of the people, agencies, businesses, and other supporters who help make the Hub run. Here are some of those: Bradford Kitchen and Bath, Bristol CORE, Bristol Recreation Club, Jackman’s of Bristol, Cool Motion Outdoor Sports, The Chill Foundation, Cubbers, Dave’s Foster Care Auto, Erwin Electric, Lawrence Memorial Library, MAUSD, Simon Says, United Way of Addison County, Ursa Major, UVM, Vermont Afterschool, Vermont Children’s Trust Fund, Vermont Community Foundation, Vermont Department of Health, White Dog Construction, Willowell, Your Home, and so many individuals!

### The Future



## BRISTOL HUB TEEN CENTER

We are looking forward to 2024 and everything it will bring. We are excited to continue to build new partnerships and nurture the ones we currently have. The Hub is looking forward to more trips in the Hubbercraft, expanding programming, adding new gadgets to our collection, and forever working towards building an inclusive, safe, enriching space for teens to explore interests, develop skills, and build relationships. Thank you for your continued support.

Sincerely,

Taylor Welch-Plante (she/her)  
Director, Bristol Hub Teen Center



# WATER AND WASTEWATER DEPARTMENT REPORT

The Bristol water system continues to operate in compliance with all state and federal drinking water standards. A consumer confidence report is generated each year that explains the quality of Bristol’s water and terminology to help us understand what the Department of Environmental Conservation requires we test for. It is available on our website at [www.bristolvt.org](http://www.bristolvt.org) and at the Town Office.

The Bristol Selectboard also serves as the Water Commission. In this capacity, they review monthly budget reports and reports from our water operators, plan for infrastructure projects, and tend to the coordination of routine maintenance.

We are currently working with VTUMS, our system operators, to complete a full-service line inventory of every service line in the water system. While several water customers have responded to the two mailings in their June and September 2023 water bills, and a few from the social media blasts and water operators knocking on their doors, over half of the customers have not replied at all, and completion of this inventory is mandatory for the water system. If you have yet to reply, please scan the QR code, complete the straightforward 2-minute survey, and upload a picture of the waterline entering your home.

Please feel free to scan this QR code to complete this form on Google Forms.



*1905 Cast Iron Water Main*

The Pine Street Waterline Replacement project was completed in 2023 under budget and on time. This project removed the 1905 cast iron water main and installed a new PVC water main, copper services to the curb, and new curb stops for each home/business. We are thankful to Munson Earth-Moving for their work, the Town employees and contractors for their diligence, and the residents for being considerate and supportive of this critical project.



*New PVC Water Main*

The Water Commission, VTM Engineering, and VTUMS are working on a plan to replace the remaining 1905-era pipes throughout the rest of the system. The design phase is currently underway for the west side of the system from North Street to Mount Abe. Survey crews and the water system operators are out in the field marking water mains and services, locating curbs, and locating sewer laterals for a larger project to go out to bid in the next 1-2 years, with a 2-year construction period to follow.

The Town anticipates upgrading the 25+-year-old control panels at the water pump house and at the water storage tank in the coming 2-5 years. The cost and timing will depend on the level of design needed.



# WATER AND WASTEWATER DEPARTMENT REPORT

The Selectboard meets every 2<sup>nd</sup> and 4<sup>th</sup> Monday night. The Water Commission holds an annual public meeting in the spring, where customers may voice concerns, ask questions, and make suggestions. That is when the budgets will also be approved. Customers may also contact the Town Office at 453-2410 with any questions or concerns.

The Core Area sewer system continues to serve the thirty-four properties located on Main Street, East Street, South Street, and Prince Lane. The Selectboard also serves as the Sewer Commission and holds an annual public meeting and vote on the budget in the spring. In this capacity, they review monthly budget reports and reports from our wastewater operators, plan for infrastructure projects, and tend to the coordination of routine maintenance of the sewer system.

The current focus of the sewer department is to cut down on high-strength waste (HSW). Our bi-annual sampling continues to show high BOD (biochemical oxygen demand), TSS (total suspended solids), and FOG (fats, oil, and grease). These come from a variety of places, but often from food service providers with grease traps that need to be cleaned more frequently or customers who need to upgrade their pre-treatment to something greater than a grease trap. Our operators will be performing site visits and composite sampling at manholes to see where the high-strength waste is coming from and will encourage removing as much as possible from the waste stream at the waste producer before it discharges to the sewer system. Without these changes, failure to meet the permit limits and failure of the system are very real possibilities.

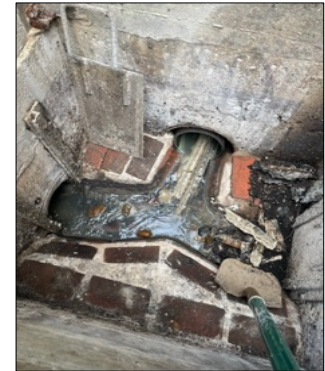
The Town anticipates hiring engineering services to be paid for through a DWSRF planning loan for potential upgrades to the community sewer system.

Vermont Utility Management Services (VTUMS) operates our water and sewer systems as our contract operations firm. Cyrus Marsano & Jill Marsano are our designated operators and may be contacted via the Town Office at 453-2410.

Respectfully submitted,

Valerie Capels, Town Administrator  
Cyrus & Jill Marsano, VTUMS

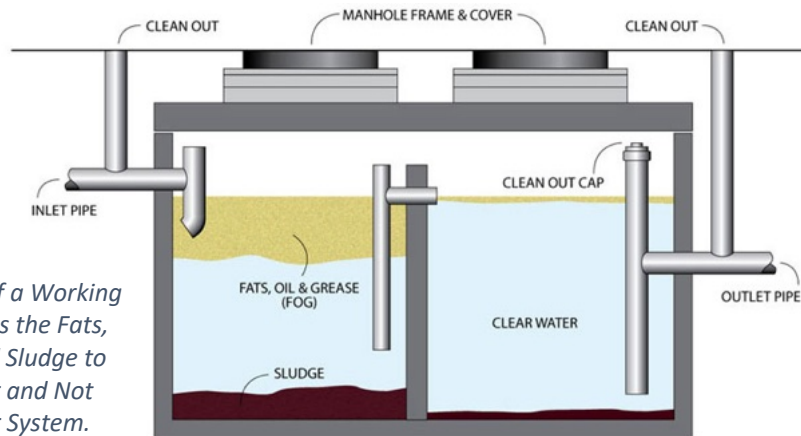
*To the Right: Diagram of a Working Grease Trap that Collects the Fats, Oils & Grease (FOG) and Sludge to be Removed by a Hauler and Not Discharged to the Sewer System.*



*Fats, Oils & Grease in Large White Chunks at the Influent Sewer Structure*



*Fats Oils & Grease Being Removed and Disposed of Before Clogging the Sewer Field*



## WATER DEPARTMENT CAPITAL EQUIPMENT FUND PLAN

	<u>2023-2024</u>	<u>2024-2025</u>	<u>2025-2026</u>	<u>2026-2027</u>	<u>2027-2028</u>	<u>2028-2029</u>
<b>Opening Balance (12/31/2023)</b>	\$169,085	\$180,250	\$30,467	\$30,467	\$40,503	\$50,552
<b>Annual Appropriation</b>	\$50,962	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
<b>Estimated Interest</b>	\$203	\$216	\$37	\$37	\$49	\$61
<b>Other Revenue</b>						
<b>Total Available</b>	\$220,250	\$230,467	\$80,503	\$80,503	\$90,552	\$100,612
<b>Description of Equipment/Service</b>	<i>Budget for unexpected updates needed.</i>	<i>New Controls &amp; Updates at Water Pump House &amp; Storage Tank</i>	<i>Budget for unexpected updates needed.</i>	<i>Budget for unexpected updates needed.</i>	<i>Budget for unexpected updates needed.</i>	<i>Budget for unexpected updates needed.</i>
<b>Estimated or Actual Cost</b>	\$40,000	\$200,000	\$40,000	\$40,000	\$40,000	\$40,000
<b>End of Year Balance</b>	\$180,250	\$30,467	\$40,503	\$40,503	\$50,552	\$60,612

The following project descriptions provide backup to the spreadsheet schedule for the replacement of the Water Department's capital fund shown above. This is a planning tool, and it is inevitable that circumstances will arise that will require the plan to be altered. This plan is meant to be revisited each year so adjustments, whether financial or in need, may be made.

The purpose of long-range planning is to maintain the equipment and system in working order and to maintain a financial commitment. This plan is designed to reduce the need for bonding for all our equipment and service needs. It does not reflect routine emergency repairs. Replacement of meters and hydrants has been occurring on an as-needed basis, and the cost of their replacements has been incorporated into the operating budget. A goal is to replace at least one hydrant per year under the operating budget. The Water Commission will be taking a close look at the system's capital needs in the coming year and for discussion at the annual Water District meeting in late May or early June.

<b>Fiscal Year</b>	<b>Description of Equipment/Service</b>	<b>Estimated Cost</b>
2023-2024	Budget for unexpected repairs.	\$40,000
2024-2025	New Controls and Updates at Water Pump House and Storage Tank	\$200,000
2025-2026	Budget for unexpected repairs.	\$40,000
2026-2027	Budget for unexpected repairs.	\$40,000
2027-2028	Budget for unexpected repairs.	\$40,000
2028-2029	Budget for unexpected repairs.	\$40,000



## ZONING ADMINISTRATOR'S REPORT

The Zoning Administrator works with the Development Review Board, Downtown Design Review Commission, and the Planning Commission to assist in the planning of meetings, the recording of meetings, and other administrative matters as they arise.

Below is a six-year review of zoning activities in the Town of Bristol.

Respectfully submitted,

Kris Perlee,  
Zoning Administrator

	2018	2019	2020	2021	2022	2023
<b>Applications</b>						
Residential	12	12	23	20	22	14
Accessory Building (shed/garage/porch)	21	33	32	26	26	31
Addition	10	8	10	6	6	8
Change of use	6	5	5	2	0	2
Commercial	5	4	1	2	3	3
Other	17	11	12	15	12	19
<b>TOTAL</b>	<b>71</b>	<b>73</b>	<b>83</b>	<b>71</b>	<b>69</b>	<b>77</b>
<b>Sub-Divisions</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>3</b>
<b>Planned Res. Development</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>Certificate of Compliance</b>	<b>68</b>	<b>44</b>	<b>75</b>	<b>65</b>	<b>58</b>	<b>46</b>

## E-911 COORDINATOR'S REPORT

In 2023 I continued to work to improve the processes of assigning and maintaining 911 addresses for our town. I will continue with the process of updating our addressing scheme to ensure it is accurate. This accuracy is critical to ensure Emergency Response Services can locate those who need their assistance. I am working with the Vermont E911 board to review our system to prioritize these updates.

This year I worked with 20 people to provide new numbers or update their existing addresses.

Sincerely,

Kris Perlee  
E-911 Coordinator

COMMISSION  
AND  
COMMITTEE  
REPORTS

## ARPA ADVISORY COMMITTEE REPORT

Committee members during 2023: Porter Knight, Chair; Kris Perlee, Vice-Chair; Alison DaBica, Secretary); Betsy Blair; Diane Cushman; Mike Dash; John McCormick (Energy Committee); Robert Rooker (Planning Commission); Helen Young (Conservation Commission).

In 2022, Bristol received a little over a million dollars from the American Rescue Plan Act (ARPA) to help the municipality recover from the effects of COVID. The ARPA Advisory Committee was charged by the Selectboard to “solicit community input, receive and develop lists of potential projects or programs for ARPA funding, identify priorities, and bring recommendations forward.” The Committee met 13 times between March 2022 – February 2023. All meeting agendas, minutes, and meeting materials are on the town website.

Following an exhaustive 8-month process of outreach that included focus groups, canvassing throughout the community, an online survey, and postcards, the committee sorted and sifted through hundreds of terrific ideas submitted by community members. All the ideas were evaluated in terms of:

- how many residents the idea would serve,
- whether the idea would produce long-term benefit to the community, and
- whether it would leverage additional funds to Bristol.

The committee compiled a draft list of top recommendations, and shared that list with the community, inviting all Bristol residents to express their preferences in a ranking survey. These ranked ideas were presented to the Selectboard as Final Recommendations in March 2023. It is our hope that the Selectboard will fund as many of these items as possible using the ARPA funds and any grant money or other funding sources that they can leverage with the ARPA funds, and the Selectboard has faithfully been working through the recommendations. As you can see in the table, many of the recommendations have been fulfilled and most of the others are in process. As some of the recommendations were withdrawn or cost less than anticipated, the Selectboard has entertained a few additional items which you see added to the list as well.

Two other key suggestions came out of the ARPA Advisory Committee’s work. First, the committee felt that the community engagement sparked by this funding was the most valuable part of the process. Creating multiple forums for citizens to share their concerns and perceived needs as well as dreams and visions for the community was a wonderful opportunity for the Selectboard to hear what our residents care about. The ARPA Committee recommends that the Selectboard plan to conduct a “Needs Census” on a regular basis – perhaps every 10 years – to solicit this type of input from the community, using a multi-pronged approach as modeled by the ARPA Advisory Committee.

Second, some ideas submitted indicated that community members may not be aware of existing programs and services. The Committee sees a need for improved networking and collaboration among existing programs and services, as well as amplified communications and marketing of them to ensure that community members are aware of and can access what already exists. We recommend that the Selectboard look for ways to amplify and communicate the many terrific programs and services available in Bristol.

## ARPA ADVISORY COMMITTEE REPORT

Final Recommendations:	Status (as of January 2024):
1. Bristol Family Center (BFC) sprinklers so they can expand to provide more childcare spots	Withdrawn by BFC due to other barriers
2. Grant writing position for the town to leverage additional money to fund more projects	✓ up to \$65,000 approved, position hired
3. Turning Point Center to meet growing addiction support needs	✓ \$55,565 approved and given to Turning Point
4. Air conditioning/heat pumps for Holley Hall	The energy committee is working on this
5. Skate Park renovations including adding a section for younger kids	✓ up to \$140,000 approved, planning underway
6. Resume farmers market or other support for small local producers to reach residents	✓ \$1,000 given to Bristol CORE for 2023 Farmer's Market.
7. Outdoor meeting/classroom space at Lawrence Memorial Library	Under consideration, though delayed as Library hit some snags related to septic location
8. Redesign Pine Street (when water line improvements made) to create safe pedestrian pathway	No action taken yet
9. Bus shelters	✓ \$ approved, planning underway
10. Electric charging stations	The energy committee is working on this
11. Rescue squad equipment upgrades	✓ \$130,000 approved, project complete
12. Elevator in Masonic Hall to make access easier so that programming can be expanded for seniors	✓ \$52,000 approved, planning underway, permits received, contractor to schedule the installation
13. Wrens Nest support for construction so they can expand to provide more childcare spots	✓ \$200,000 approved, planning stages, construction underway January 2023
14. Funding to continue exploration of necessary zoning changes to add housing	No action taken yet
15. Funding for engineering studies to explore creating Handicap Accessible Trails on town parks (Eagle, Memorial, Coffin, Sycamore)	Request for Proposals has been issued for accessible designs for town parks
16. Bike racks in public locations	No action taken yet
17. Bus for Recreation Department to use for programs	✓ up to \$45,000 approved, project complete
18. Dog park	Discussions underway
19. Upgraded sound system to be used at 4th of July and other outdoor town events	✓ up to \$4,000 approved, project complete
20. E-ink/LCD Message Board (Fire Station or at Walgreens/Shaw's sign)	No action taken yet

### Added by the Selectboard in 2023:

21. Funding for the Open Door Clinic (✓ \$2,500 approved and given to Open Door Clinic)
22. Funding for a Community Resource Specialist (✓ up to \$120,000 approved)

Respectfully,

Porter Knight  
Chair, Bristol ARPA Advisory Committee

## **BICYCLE PEDESTRIAN ADVISORY COMMITTEE REPORT**

Committee members during 2023: Cris DaBica, Chair; Tanya Bashaw; Dustin Corrigan; Kevin Masse; Marianne Eaton (resigned in September); Jessica Teets (appointed in November), Brad Cameron (appointed in November). Meetings are held on the 4th Thursday of every month at 7 pm.

In 2023, the Bristol Bicycle and Pedestrian Advisory Committee (BPAC) again faced a variety of membership issues (a resignation, along with two empty seats,) together with continued attendance problems. Against that backdrop, which made advancing the majority of our initiatives out of committee onto the Selectboard difficult, some accomplishments include:

- Formally submitting a Selectboard-requested modification to the Pine Street Traffic Calming initiative (involving suggestions for stop signs at specific intersections) to the town.
- Discussed alternatives to this plan, based on Selectboard feedback from the meeting.
- Contributed to a Village/Police District sidewalk audit (undertaken by a group of students from Middlebury College, on behalf of the Town.)
- Making continued connections to members of the community.
- Generated additional ideas for initiatives as well as grant requests.
- Added two new members to fill two of the three board vacancies the committee has been dealing with for the past year.
- For 2024 we are looking forward to having enough members in attendance at any given meeting to be able to vote on more initiatives to bring in front of the Selectboard on a regular basis.

Respectfully,

Cris DaBica  
Chair, Bristol Bicycle Pedestrian Advisory Committee

## CONSERVATION COMMISSION REPORT

Commission members during 2023: Carolyn Dash, Chair; Jono Chapin, Vice-Chair; Zelig Smith, Clerk; Kristen Underwood; Alex Smith; Helen Young; Nancy Morrison; John Merriman. BCC meetings are held on the 2nd Thursday of the month at 6 PM.

- In collaboration with the Recreation Department, the BCC promoted No Mow May to encourage property owners to allow yard growth during wildflower season and boost pollination. This effort culminated in allowing Eagle Park to go un-mowed until the start of June and we were able to create signage to explain the event and encourage participation on private property. The signs were created thanks to a grant funded by Neat Repeats in Middlebury, VT.
- The BCC was able to write management plans for Memorial, Sycamore, and Eagle Park. We were delighted to have the plans approved by the Selectboard in October and accomplish this long-time goal.
- The BCC organized and hosted Green Up Day again this May. We distributed over 400 green bags to about 500 volunteers. Bristol's high levels of participation meant high collection numbers. We collected 2.11 tons of roadside litter and 80 tires this year. To put that in perspective, together the 19 Addison County towns that participated collected 11.26 tons of litter and 299 tires. Meaning our Bristol volunteers collected 18.7% of the county total!
- In collaboration with the town, the BCC helped oversee the FEMA funded reconstruction of the universal fishing platform at Eagle Park that was damaged in the 2019 Halloween flooding. The BCC continued to maintain the Eagle Park perennial garden this year and plans to do some replanting in spring as the area recovers after construction.
- Members of the BCC have continued to collaborate with the Rec Dept to maintain Sycamore Park. This work includes pruning the apple trees, updating the kiosk, and collaborating to maintain the Bristol Trail Network's pollinator garden.
- The BCC has continued to work toward an updated wildlife maps survey of Bristol. In 2023:
  - We worked with Sophie Mazowita from the "Tracking Connection" in winter 2023 to review existing data and mapping of potential corridor locations. We are also thankful that we were able to hire her to conduct field verification of mapped corridors and road crossings thanks to the generosity of an anonymous donor.
  - We were also thankful to be able to work with Middlebury College assistant professor of biology, Dr. Alexis Mychajliw, and her enthusiastic and hard-working students on this project.
    - In Spring 2023, Lauren Gemery, a Middlebury senior, collaborated with Sophie Mazowita to further review existing data for Bristol and to set the groundwork for future students and studies on this topic.
    - In Fall 2023, David Goldsmith, a Middlebury senior, conducted a field study where he used camera traps to assess the types of wildlife present at Memorial and Sycamore Parks thereby capturing a wide range of wildlife variability in Bristol.
    - We've also been working with Dr. Mychajliw and Middlebury's Center for Community Engagement to prepare for 4-5 Environmental Studies senior seminar students to continue this work during their Spring 2024 semester.

Respectfully,

Carolyn Dash  
Chair, Bristol Conservation Commission

## DESIGN REVIEW COMMISSION REPORT

Commission members during 2023: Ron LaRose, Chair; Ian Albinson; Elizabeth Herrmann; John Pickens; Ben Skolozdra; James Weening; Carol Wells.

The Design Review Commission's (DRC) primary mission is to review changes to properties within the Downtown Overlay District: the areas of Main Street, Shaws/Walgreens, around the Village Green, and West Street from the Community Bank eastward.

The Town of Bristol earned a "Downtown Designation" from the State of Vermont in 2006. Under the rules of this designation, a Design Review Commission appointed by the Selectboard was established to review alterations and construction in the designated area and to make recommendations to the appropriate municipal panel.

The property owners within this District complete their applications for the proposed changes to their properties and submit them to the Zoning Administrator. Since the DRC meets only when there are applications to review, the ZA communicates with the DRC the need for a meeting. The date is set, and the applicants are notified so they can be present to answer any questions the DRC might have on their project. During this meeting, the DRC makes its recommendation to the ZA or the Development Review Board for the final decision.

Some of the projects the DRC reviewed in 2023 are improvements to St. Ambrose's side/rear entry, a deck for 31 Main Street, a bus shelter at Walgreens, and entrances at 31 Main Street.

Respectfully,

Ron LaRose  
Chair, Bristol Design Review Commission

## ENERGY COMMITTEE REPORT

Committee members during 2023: Sally Burrell; Richard Butz; Mike Corey; Carl Engvall; John McCormick; Ben Skolozdra; and Allison Pouliot. BEC meetings are held on the 3<sup>rd</sup> Wednesday of the month at 7 pm.

The Bristol Energy Committee (BEC) is charged with learning about ways our residents and town can become more energy efficient in our daily lives, thus reducing greenhouse gas emissions, making our lives healthier, and saving money. Below is what we've concentrated on this last year and a taste of what 2024 will bring.

- Vermont Community EV Charger application
  - For at least five years, we have been working on securing funding to install public access EV chargers in the downtown area. In 2023, we submitted a second application for funding, this time from the Vermont Community EV Chargers Program. The Selectboard approved that application. If awarded, the program will pay 95% of the cost, leaving about \$2,000 as the town's share.
- Municipal Energy Resiliency Program (MERP)
  - MERP is a state program administered by the Department of Buildings and General Services that will provide up to \$500,000 to Bristol to make Holley Hall, the Lawrence Memorial Library, and Howden Hall more energy-efficient and reduce their carbon footprints. There is no match for this program.

On December 20, the three buildings were visited by a team that conducted full energy audits. They will provide a template of efficiency measures, and cost estimates early in the new year that we can use to complete the final application for funds. If approved, Bristol will be issued a check to enable us to proceed with the projects we select.

- Harvest Festival Booth
  - Each fall, the committee sets up a booth with information regarding energy efficiency programs and workshops that are available to our residents. We also demonstrate such things as cordless electric lawn equipment and tools.
- VEEP Weatherization Workshop
  - In November, we hosted the Vermont Energy Education Program at Howden Hall for a weatherization workshop. This was a hands-on workshop where participants learned how heat travels through a building and how to make the building more efficient.
- Geothermal Energy for Bristol Schools
  - When heating systems were upgraded to high-efficiency wood burning, the decision was based on the best information at the time. Now, as these systems age out, it is the committee's goal to foster discussion regarding the best choices available now, and discussions have just begun with our education officials.



## ENERGY COMMITTEE REPORT

- Cooperated with the Climate Economy Action Center (CEAC)
  - A project conducted by CEAC and students enrolled in a climate economy class at Middlebury College designed a survey to determine what owners of commercial buildings were experiencing in regard to climate change stresses. BEC provided contact information.
- Monitoring Progress on Thermal Energy Networks (TENs) Bill, H.242,
  - The bill that is being considered this session could enable towns to create thermal energy districts. These districts could connect both commercial and town buildings to a network through which heat produced efficiently and waste heat could be distributed, saving resources and money.
- New Energy Scorecard
  - In 2024, Vermont will issue energy savings targets for each county. The Addison County Regional Planning Commission is working on a formula that breaks these targets down to the town level and will issue a scorecard of where we are now and what we need to do to meet the targets. Our energy committee is charged with communicating those targets and working with residents and town officials to meet them.
- Energy Fair
  - Bristol Energy Committee will be collaborating with ACRPC and the Vergennes Energy Committee to hold an energy fair in the early fall.
- Spring Drive Electric Event
  - Our committee is working with Green Mountain Power, Efficiency Vermont, and local EV owners to bring a fleet of EVs to Bristol so residents can try them out and learn about incentives and rebates. Stay tuned.

Finally, we remember Mike Corey, a long-term BEC member who passed away last year; his memory is indeed a blessing.

There is a lot of work ahead, and we welcome Bristol residents to join us. We meet on the third Wednesday of the month at Holley Hall and via Zoom. The agenda and Zoom links are posted on the Front Porch Forum.

Respectfully,

Richard Butz  
Carl Engvall  
Chairs, Bristol Energy Committee

## PLANNING COMMISSION REPORT

The value of any commission/committee is its members. The Planning Commission is fortunate to have the following individuals providing perspective on its work in 2023 (listed by years of service): William Sayre; Robert Rooker; Kevin Hanson; Melissa Hernandez; Chanin Hill; John Moyers; Fred Baser; John “Slim” Pickens; and Anna Daylor. PC meetings are held on the 3<sup>rd</sup> Tuesday of the month at 7 PM.

The Planning Commission continued and finalized its work evaluating the current Unified Development/Zoning Regulations for the Village Planning Area. The work considered ways to improve the opportunity to renovate or build new housing. This work was done through a By-Law Modernization Grant under the State of Vermont Department of Housing & Community Development’s (DHCD) program to review current zoning by-laws with respect to current housing needs.

As a result of this work, the following changes are being proposed to the Unified Development Regulations (Zoning Bylaws Sections).

- In Article II, adjustments were made to the District Dimensional Standards to provide greater flexibility for residential use/housing in Village Business (VB) and Village Mixed (VM) Districts. A portion of the Village Residential (VR) District was moved to the High Density Residential (HDR) District.
- In Article IV, parameters were added to identify “clearly subordinate” regarding an Accessory Dwelling Unit (ADU).
- In Article X, definitions, including but not limited to Business Yard, Hotel, and Inn/Guest Facility, were modified.

Copies of the proposed changes to the Bristol Unified Development Regulations are on the Bristol Town website ([www.bristolvt.org](http://www.bristolvt.org)) or in the Bristol Town Offices (call for appointment).

The Planning Commission held public hearings on these proposed changes in November. The Selectboard held public hearings in December and continued into Jan 2024. The proposed modifications will be put to the voters by ballot in August 2024.

The Planning Commission would like to thank Jeff Lunstead for his work on the Commission during his term. The Commission welcomed Anna Daylor as a new member, returning this year to continue the work of the Commission. The Commission would like to thank Kris Perlee for his continued support of our work as the Zoning Administrator. Kris supports the Commission with a wealth of knowledge of the process and historical perspective as a former Commission Member as well as Zoning Administrator.

The Planning Commission meets monthly, typically on the third Tuesday of the month at 7 PM. Northeast Addison Television (NEAT) will have recordings of our meetings. The public is invited to attend meetings and comment on work being done by the Planning Commission.

Respectfully,

Kevin Hanson  
Chair, Bristol Planning Commission

## REVOLVING LOAN FUND REPORT

Since COVID-19, the activity level in the Bristol Revolving Loan Fund has been the lowest since the fund's inception thirty-plus years ago. For the second year in a row, we have had zero applications. What is going on?

The first thought as to why there has been no interest in the loan program is that there has not been enough information and education about the dollars available to our citizens. Let me give readers a summary of what the Bristol Revolving Loan Fund (BRLF) is about.

In the late 1980s, Bristol was awarded a Block Development Grant from the state of Vermont to put towards refurbishing housing in the downtown area and for downtown storefront improvement. Instead of awarding dollars to downtown property owners for apartment and storefront upgrades, the grant money (a little over \$300,000) was loaned to property owners with very favorable terms. As a result, over time, most of the money borrowed by the downtown property owners returned to the Town and was available for new housing, economic development, and public safety projects. Thus, the establishment of the BRLF. The dollars available to Bristol property owners, businesspeople, and developers are about double what we started with.

Projects that are eligible for the BRLF need to be Bristol-based. Economic development and improving or developing affordable housing have been the focus of loans over the last 30 years. The interest rates charged by the Town on these projects have been very favorable, well below commercial rates. The Town awards dollars to projects that need favorable terms to move ahead. We do not want to compete with traditional lenders; however, we have often combined forces with local banks and other lenders to complete projects.

The Town has recently simplified and improved the BRLF application. It is available at the town office and, perhaps soon, online. If you are an apartment owner who needs capital to make repairs, improve, or weatherize your apartment building, consider the BRLF. If you are an entrepreneur and want to start a business or expand an existing one, consider the BRLF. The Selectboard is responsible for the program. To aid them, the Board established a Revolving Loan Committee that reviews applications and makes recommendations to the Selectboard to approve or decline loans and set loan terms.

The BRLF has been a success. Through it, the Town has helped many people create businesses and improve housing, all to the benefit of the community. There have been only two loan failures to date over the scores of loans made in the last 30-plus years. Not bad, considering our charge is to lend to projects with slightly higher risk profiles.

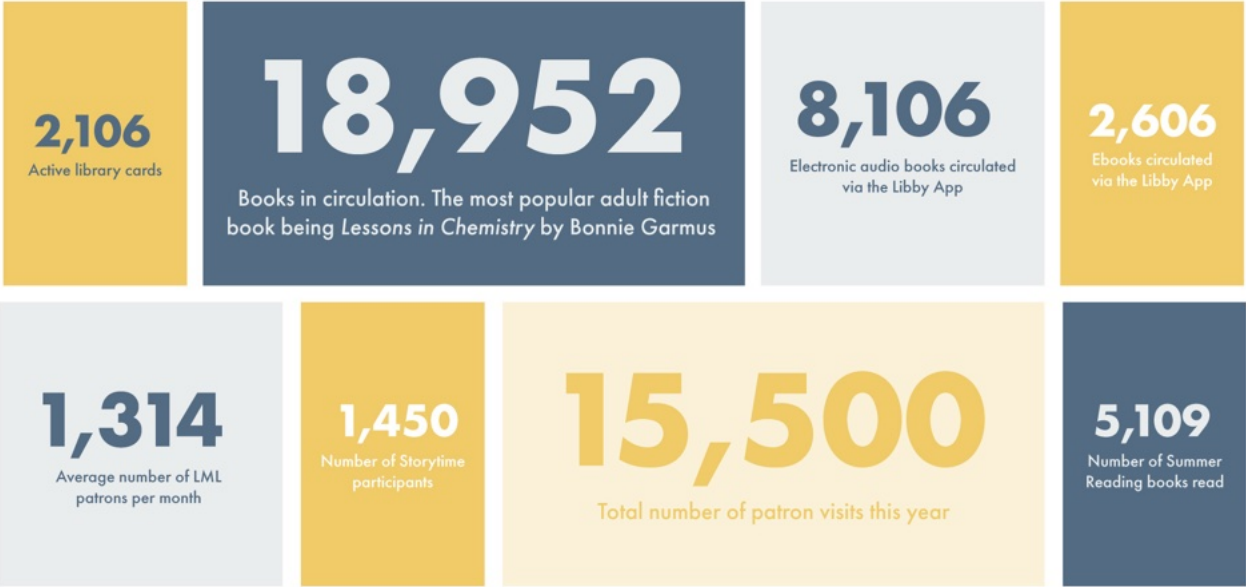
The Bristol Revolving Loan Fund is not a secret. Currently, there is \$499,815.70 available to lend. To learn more, contact me or Selectboard member Michelle Perlee.

Respectfully,

Fred Baser  
Chair, Revolving Loan Fund Committee

BRISTOL  
CIVIC  
ORGANIZATION  
REPORTS

Lawrence Memorial Library  
**2023 AT A GLANCE**



2023 was another successful year in the books for Lawrence Memorial Library (LML). Thanks to our amazing staff and the support of several grants, we've been able to continue to grow valuable community resources and programming, take new initiatives, extend high quality library services, and offer a safe and welcoming space for local community members, as well as those from afar, for work and leisure.

Our patrons took advantage of our ever-growing programming as we welcomed local artists (Jim Stapleton and Diana Bigelow), crafts people (Will Gusakov), and authors (Linda Andrews, Jack Mayer, and Jackie Tuxill) into our space for community events. We had lively volunteer-run monthly game nights (Mark Gibson) and movie nights (Caroline Engvall, Jennifer Kluever, and Russ Rueger) throughout the Spring, Fall and Winter. We tackled important social justice topics, such as Anti-Semitism, Homelessness, Race Inequality, and Ageism with monthly presentations and community discussions from the Bristol Social Justice Discussion Group (Porter Knight, Alice Leeds, and Russ Rueger). Our patrons also took advantage of our amazing park passes - this year included the wonderful Vermont Institute of Natural Science (VINS) in Quechee, VT. Another exciting addition to the library was the beloved cider press to our *Library of Things*. Our patrons were not only enthusiastic about the press but were also very generous in sharing their creation with us!

A large focus for this fiscal year has been accessibility and inclusivity. We're working on making our library more accessible for everyone in our community no matter what their circumstances. We've had the pleasure of working with Ila Halby from Zeno Mountain Farm to get her input on how we can improve our library for those who may be under- served due to their disabilities. With the support of grants, we've been able to install automatic doors for easier entrance/exit and have added an accessibility laptop to our collection, among other things. We've been

working with the ABLE Library of Vermont to expand our resources to include more books and references on and for folks with disabilities.

Another area of focus this year continues to be building maintenance and the overall energy efficiency for the library. With the help of grants, we've been able to convert most of our light fixtures (bulbs, exit signs, upstairs canister lights) to LEDs. We're also in the process of replacing and installing new, more efficient storm windows, as well as repairing some of the broken windows, helping to tighten up the building. We absolutely need to address the humidity and cold issues in the basement children's area as soon as possible.

With access to different types of funding, LML continues to explore building updates, as well as energy efficiency and safety upgrades with the support of the Bristol Energy Committee, Town Administrator, Valerie Capels, and other community volunteers. Our budget increases this year are due to the federal cost of living adjustment for our staff, (as well as long-overdue merit raises), the addition of a part-time children's librarian assistant, cost of hiring professional landscaping company for lawn care and snow removal, and the increase in fixed costs for the library (materials, heating fuel, etc.). Our programmatic growth and work on the interior of the building continues to be funded in large part with grant income sought out by our recent Library Director, Coco Moseley.

### **Our Children's Library:**

In February as we said goodbye to our beloved Marita, we welcomed Alison DaBica as our Children's Librarian. The Children's room has been busy this past year. From Leprechaun-Trap making to Dolly Parton Day to a once a month Saturday Story Time. In addition, Alison runs the bi-weekly Story Time which offers read-aloud, activities, crafts, music, giggles and snacks. As the Children's Librarian outreach is very important to our mission at LML, Alison heads out weekly to various classrooms, preschools, and home centers to share her love of reading. This collaboration strengthens our relationship within our wonderful community. In just one month, she reads to over 100 children outside our library walls!

Books for Babies continues to be a wonderful tradition at LML. Through a generous donation from Bristol Mountain Health, we provide all Bristol babies born in 2023 with a brand new book.

We kicked off our summer session with a pizza party and 802 Reptiles at Holley Hall. Our weekly summer reading and weekly raffle program was a big success with over 400 raffle tickets entered throughout the duration of the event. We offered various activities such as Chapter Chat, music with Caleb Elder and Reagh Greenleaf, Sushi Making with Mao Hartwell and an art session learning about Juan Miro. The Library received a grant through the Children's Trust Foundation, through which Alison started the LML Theater Troupe. The first summer production was entitled *Knight Knight Owl* followed by a fall/winter production of *Murder at Haynes Manor* - a whodunit comedy by Rebecca Preen.

The Children's Library continues to be an afterschool hive of activity for kids to hangout, play, and read. We offered an after school LEGO Club, which concluded in April 2023, but will be starting up a monthly Saturday Morning Family LEGO event beginning on January 6. It should

be so fun! LML was also a recipient of the Vermont Rural Library Grant from CLiF (Children’s Literacy Foundation - Thank you, Coco)! This particular grant was awarded to both LML and the Bristol Elementary School’s library. Alison DaBica, along with BES Librarian Kari Jipner, selected brand new books for both libraries. In addition to the new books, the grant provided the students at BES (preK to grade 6) with an author visit from John Chuchman and his pup, Laddie.

We have learned that it is important to our patrons that the LML remains a forward thinking, expanding, community library. Our library is beloved for its programming, its library of things, its accessibility, and its children’s space, and our LML staff make all the difference to our patrons. With the increased programming and outreach for children, the need for more staff is evident.

The library is a wonderful place for all in Bristol. The friendly faces of our staff members Rebekah Cameron, Alison DaBica, Megan Thomas, Gail Creeksong, and Jane Ploughman help to make the library a fun and welcoming place to be. Thank you also to our wonderful volunteers, Sandy Desorda, Kathy Duclos, Ruth Farmer, Sam Martin & Andrea Gordon. This dedicated team ferried us through the pandemic and beyond with innovative ways to access library materials. No raises (other than COLA) have been offered to staff in many years, so the salary line in our budget this year reflects an increase. Our continued thanks to Thornapple Farm (and their horses!) for providing LML with weekly free trash & recycling pick up. With all of these wonderful people in place, our library is truly one of a kind!

We are grateful to Coco Moseley, who has moved on to another position, and to former Trustees Caroline Engvall and Jill Mackler, for their dedication and service to the library.

As we set an intention for the year ahead we hope that together we can continue to expand the possibilities of what a library can do and be for our community now and into the future.

Respectfully Submitted,

LML Board of Trustees

Scott Kluever (Chair), Betsy Almeter (Treasurer), Erin Jipner (Secretary),  
Elizabeth Guilbault (Member at Large), Elyssa Boiselle, (Member at Large)

### Lawrence Memorial Library Endowment Fund Balances

Fund	Year	Balance (12/19/2023)
Vera Cline Endowment	2023	\$95,804.49
Vera Cline Endowment	2022	\$95,009.65
Lawrence Lane Fund	2023	\$94,128.68
Lawrence Lane Fund	2022	\$93.133.48

## Lawrence Memorial Library Budget 2023-2024

	Budget 2021-2022	Actual 2021-2022	Budget 2022-2023	Actual 2022-2023	Budget 2023-2024	Proposed Budget 2024-2025
<b>Revenue:</b>						
Town Appropriations	\$144,248.00	\$145,055.98	\$153,899.80	\$155,525.68	\$173,410.88	\$218,360.00
Investment distribution	\$10,000.00	\$10,027.56	\$11,700.00	\$11,700	\$10,000	\$10,000.00
Donations	\$4,252.00	\$6,702.93	\$3,500	\$6,583	\$3,500	\$3,500.00
Misc Income		\$6,276.06				
<b>Total Revenue:</b>	\$158,500.00	\$168,062.53	\$169,099.80	\$173,808.95	\$186,910.88	\$231,860.00
<b>Expenses:</b>						
Salaries	\$105,203.00	\$106,927.20	\$110,808.80	\$113,977.72	\$120,449.16	\$149,590.68
Payroll Taxes	\$8,500.00	\$9,102.51	\$9,200.00	\$9,582.42	\$9,796.82	\$11,286.75
Retirement	\$3,557.00	\$3,932.70	\$4,471.00	\$4,397.31	\$4,828.00	\$4,386.00
Insurance	\$3,164.00	\$5,699.30	\$1,200.00	\$4,000.10	\$5,200.00	\$12,200.00
Fund Raising Expense	\$0.00	\$0.00	\$0.00	\$115.67	\$0.00	\$0.00
Books	\$6,000.00	\$6,812.63	\$6,000.00	\$6,425.40	\$6,240.00	\$6,428.00
Digital Media/DVD	\$3,500.00	\$2,741.81	\$3,500.00	\$2,576.42	\$3,640.00	\$3,750.00
Children's Materials	\$3,000.00	\$3,056.94	\$3,000.00	\$3,140.21	\$3,120.00	\$3,500.00
Young Adult Materials	\$900.00	\$426.52	\$600.00	\$457.40	\$600.00	\$780.00
Processing Supplies	\$300.00	\$563.73	\$400.00	\$711.74	\$550.00	\$800.00
Technology	\$500.00	\$685.76	\$2,000.00	\$966.95	\$2,000.00	\$2,000.00
Supplies	\$2,000.00	\$2,566.30	\$2,400.00	\$3,103.90	\$2,750.00	\$3,200.00
Postage and courier	\$1,260.00	\$1,530.89	\$1,500.00	\$1,579.95	\$1,500.00	\$1,800.00
Travel	\$100.00	\$0.00	\$200.00	\$129.64	\$200.00	\$200.00
Programs	\$500.00	\$981.22	\$1,500.00	\$1,997.49	\$1,500.00	\$2,000.00
Education	\$250.00	\$437.38	\$300.00	\$411.78	\$1,082.00	\$2,000.00
Dues/Memberships	\$250.00	\$255.00	\$250.00	\$389.00	\$255.00	\$389.00
Professional Fees	\$4,800.00	\$4,800.00	\$4,800.00	\$4,800.00	\$5,400.00	\$5,400.00
Equip Maintenance	\$450.00	\$785.00	\$1,000.00	\$1,108.45	\$1,000.00	\$1,000.00



Grounds Maintenance	\$800.00	\$738.47	\$950.00	\$1,345.98	\$950.00	\$5,000.00
Building Maintenance	\$1,000.00	\$351.25	\$2,200.00	\$1,286.23	\$1,500.00	\$1,500.00
Cleaning	\$3,300.00	\$3,552.00	\$3,300.00	\$3,900.00	\$3,500.00	\$4,000.00
Fuel Oil	\$2,400.00	\$3,703.27	\$2,400.00	\$3,365.46	\$3,700.00	\$4,000.00
Electric	\$2,500.00	\$2,691.20	\$2,500.00	\$3,014.98	\$2,600.00	\$3,000.00
Telephone and DSL	\$1,500.00	\$1,440.00	\$1,600.00	\$1,501.35	\$1,500.00	\$1,500.00
Water Expense	\$646.00	\$767.68	\$800.00	\$845.36	\$800.00	\$900.00
Reserve & Building Upgrades	\$1,000.00	\$1,063.21	\$1,000.00	\$549.00	\$1,000.00	\$0.00
Library automation support	\$800.00	\$787.42	\$850.00	\$558.63	\$850.00	\$850.00
Bank charges	\$120.00	\$159.94	\$120.00	\$135.73	\$150.00	\$150.00
Misc Expense	\$200.00	\$629.92	\$250.00	\$516.68	\$250.00	\$249.57
<b>Total Expenses:</b>	\$158,500.00	\$167,189.25	\$169,099.80	\$176,890.95	\$186,910.98	\$231,860.00



Photo: Ian Albinson

## **Bristol Cemetery Association**

The Bristol Cemetery Association is managed by a Board of Directors and is responsible for the operation and maintenance of Greenwood Cemetery at the foot of Stoney Hill. Greenwood and St. Joseph Cemeteries are the only two active cemeteries in Bristol. Meehan, Briggs Hill, and Varney Cemeteries are maintained by the Town of Bristol.

The cemetery is tax-exempt and nonprofit. There are currently eight directors serving on the board. Our annual meeting is held in June each year.

The current cost per grave is \$500.00, which includes perpetual care. Twenty percent of the funds received for each grave are placed in our perpetual care fund. Each grave is allowed one full burial (casket) plus one cremation or two cremations. For an additional \$150.00, an additional cremation may be buried in a single grave.

The association must be notified before any monuments are placed, graves dug, or burials permitted. Lot owners are not permitted to dig for full burials. Digging for cremation burials may be done by lot owners or family members after receiving approval from the association.

Thirteen lots were sold this year for a total of sixteen graves. One space was sold for additional cremation. There were a total of 24 burials in Greenwood, which included six full burials with a casket and 18 cremations.

We wish to thank the Bristol Fire Department for filling the water tank in the cemetery. It was filled three times this past summer. We also want to thank Heffernan Brothers Aggregate LLC for donating one load of crushed stone for driveways and Martha Chesley for donating flowers for the urns and trash removal. Our directors also volunteered many hours in maintaining our cemetery (brush cutting, tree removal, and trimming, road work, grave leveling, filling depressions in the lawn, digging ditches, monument restoration, fence maintenance, trash removal, watering plants in urns, etc.).

Wahl Landscaping, LLC, did an excellent job in maintaining the cemetery this past summer. It was a challenge with all of the rain, making it difficult to mow on the clay soil. We have one more year remaining on a three-year contract with Wahl Landscaping, LLC.

The projected useable income from interest and lot sales in 2024 is \$7,650.00, and our estimated expenses are \$37,200.00. We are requesting \$29,000.00 from the town this year (the same as the past five years).

Respectfully Submitted,

Donald Lathrop, President; Martha Chesley, Vice President; Mike Brown, Treasurer;  
Reginald Dearborn, Secretary; Jim Rivers, Superintendent; Kevin Corkins;  
David Weaver; Edward Mayer

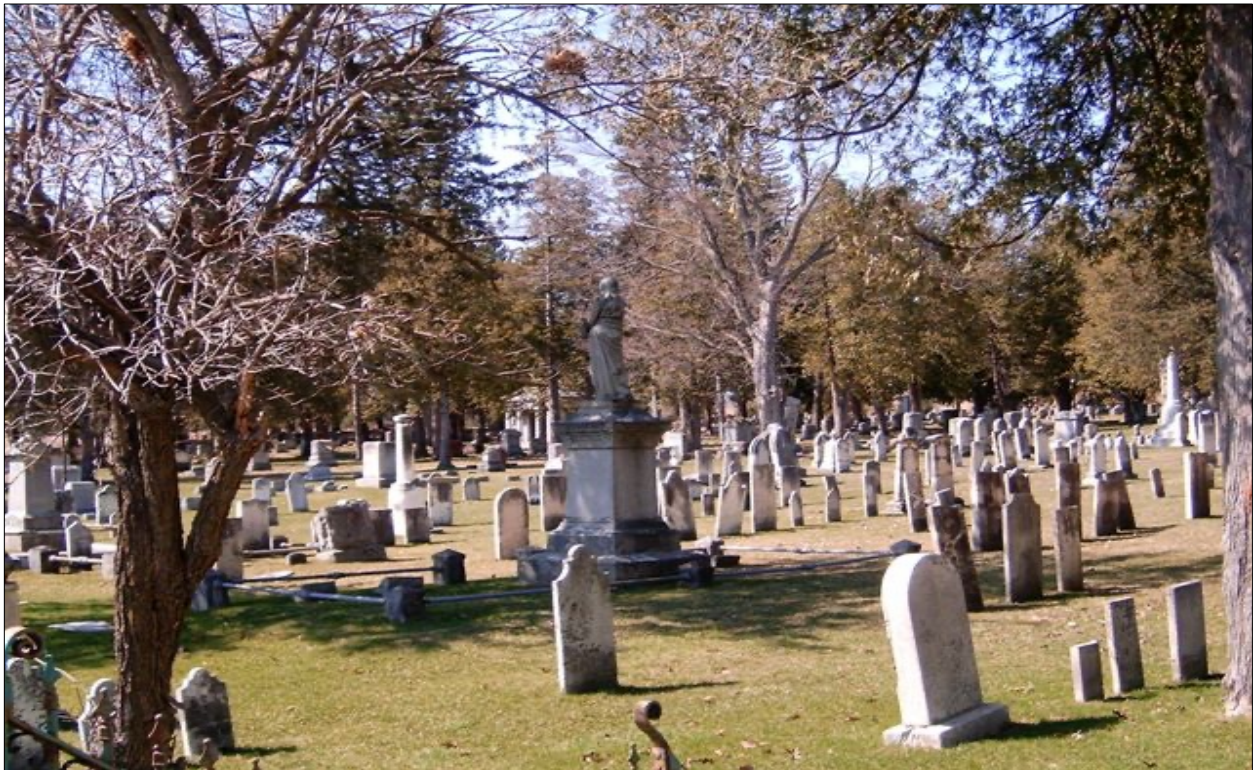
### Income – 2023

Interest from CDs and Money Market Accounts	\$3,231.58
Lot Sales (20% goes into Perpetual Care Fund)	\$8,150.00
Appropriation from the Town of Bristol	\$29,000.00
Donations	\$1,495.00
<b>Total Income</b>	<b>\$41,876.58</b>

### Disbursements -2023

Mowing and Trimming Contract	\$33,900.00
Liability Insurance	\$400.00
Rental for Storage Space	\$200.00
Flowers for Urns	\$0.00
P.O. Box Rental	\$148.00
1 ½" Crushed Stone for Drives	\$0.00
<b>Total Disbursements</b>	<b>\$36,188.80</b>

Funds Available January 1, 2024 \$30,288.61





# BRISTOL CORE

P.O. Box 413, Bristol, VT 05443 • (802) 453-7378 • [info@bristolcore.org](mailto:info@bristolcore.org) • [bristolcore.org](http://bristolcore.org)

As the snow slowly arrives, we are thinking back to summer and the amazing return of *Pocock Rocks* to Main Street. It had been four years since we last had so much music, dancing, and fun on Main Street. The bands, the food, and the games (and the weather) made for a great community party.

Also returning this summer was the *Bristol Farmers Market* on the Town Green on Mondays. With a combination of a Better Places Grant and the Town of Bristol's ARPA funds, a reimagined and revitalized market returned after a long hiatus. Though Monday evenings often brought rain this summer, they also brought freshly harvested produce, lu•lu Ice Cream, So-Full Sisters, Lewis Creek Farm, Lower Notch Berry Farm, La Chapina Guatemalan Food, and some artistic Bristol kids selling their wares.

Did you know that *Pocock Rocks* and the *Bristol Farmers Market* were brought to you by Bristol CORE? That's right, Bristol CORE, the non-profit downtown group with its volunteer board of local merchants and community members, is committed to increasing and maintaining the Bristol downtown area's economic vitality and organizing and promoting community events for Bristol citizens. Bristol CORE also focuses on Bristol's beautification and economic development projects and programs.

And have you enjoyed the frivolity of *Chocolate Walk* and the magic of the *Lumen Celebration of Fire & Light* in December? That's Bristol CORE, too! Bristol CORE is busy keeping Bristol's Main Street active, vital, and fun for the Bristol community and all of Addison County. Those flower baskets on Main Street and the new picnic tables on the green? You guessed it, Bristol CORE.

The Bristol CORE board continues to evolve with the addition of Gary Barrows and Brad Cameron. Thanks to outgoing board members Aidan Lenihan and Kelly Hamshaw for their work this past year.

In January 2024, Bristol CORE's Executive Director, Alicia Standridge, announced that she would be stepping down from the position. The Board of Directors will soon be launching a search for her replacement. The Board is very grateful for Alicia's time as Executive Director of this organization, championing several initiatives, sustaining annual events, and developing new partnerships.

While the board and many other community members volunteer their time, these events and projects require funds, so we are writing to ask you to support Bristol CORE and all the great work it does for our community.

Fundraising, sponsorships, and volunteer person-power enable Bristol CORE to implement the projects and events that keep Bristol buzzing. A town appropriation provides a third of our

funding, and we are truly grateful for the support of the Town Administrator, the Selectboard, and taxpayers in our fantastic community.

We welcome your ideas, involvement, enthusiasm, and financial support! To learn more about our signature events and current projects, get involved, or make a tax-deductible contribution, please visit our website, [www.bristolcore.org](http://www.bristolcore.org).

Respectfully submitted,  
Bristol CORE Board of Directors

Board Members:

Ian Albinson, Maura Donnelly, Meridith McFarland, Taylor Welch, Brad Cameron, Gary Barrows

Ex-officio:

Valerie Capels, Town Administrator



SCAN ME!

## **Bristol Family Center**

The Bristol Family Center (BFC) is a non-profit early care and education program established in 1991 to help meet the growing need for high quality Early Care and Education in Addison County. BFC is licensed by the State of Vermont Department of Children and Families' Child Development Division. BFC is accredited by the Step Ahead for Recognition System (STARS) as a 4-star program. This is a state accreditation that recognizes early education centers which adhere to strict standards of excellence. The Center is governed by a Board of Directors, which consists of parents and/or community members whose focus is on providing long-term strategic leadership to the Center. In addition to the Executive Director and Leadership Team, there is a staff of experienced teachers, all of whom, at the very minimum, meet state requirements for current and ongoing education and professional development.

In 2023 BFC served 72 children from six weeks to five years old. Funds provided by the Town help to support Bristol Family Center's ability to provide full-day care that recognizes the inherent uniqueness of each child and fosters their cognitive, social, emotional, and physical development. Bristol Family Center has a staff of experienced teachers, all of whom, at the very minimum, meet state requirements for current and ongoing education and professional development. The BFC teachers have degrees or credentials in early childhood education or related fields and have many years of experience working with young children. BFC uses research-based practices and curricula to create engaging and developmentally appropriate learning environments for the children and collaborates with families and community partners to support the holistic needs of each child and family.

Thank you to the Bristol Community for your support of this important resource for the children and families of our community.



## Bristol 4th of July Committee

The Bristol 4th of July Committee coordinates the Festivities held on July 3rd and July 4th.

This includes the planning, fundraising, and acquisition of the permits and permission from the necessary landowners, including The Mount Abraham Union School District, the Bristol Recreation Club, the Bristol Fire Department, the Bristol Police Department, and the Bristol Selectboard.

The activities include the Fireworks show, the Pam Paradee 5K Race, the Great Bristol Outhouse Race, and the Bristol Parade, as well as the ensuing event on the park including crafters, food vendors, entertainment, pony rides, and free entertainment for children including the bounce castle, obstacle course, Connect 4, and Corn Hole games amongst others.



The Great Bristol Outhouse Race

Photo:Ian Albinson

## **Have-A-Heart Food Shelf Report to the Town of Bristol**

Founded in 1990, the Food Shelf's mission is to provide food and essential items, free of charge, to any person in the Five-Towns area of Addison County, VT (Bristol, Lincoln, Monkton, New Haven, Starksboro). Recipients of food are not asked to provide any documentation of need. All recipients will be treated with dignity, kindness, respect, and confidentiality. The Food Shelf is run solely by volunteers.

The food shelf holds its monthly distribution from the space generously donated by St Ambrose Catholic Church. Distributions are held on the 3rd or 4<sup>th</sup> Friday of each month from 5-6 pm. The specific dates for distribution are announced on a sandwich board in front of St Ambrose as well as on Front Porch Forum.

The calendar year 2023 was a busy one for the Food Shelf. We provided services to 3152 individuals representing 1103 households. This represented a 30% increase over the numbers served in 2022. Highlights for 2023 include the following:

- A grant from the 100+ Women Who Care Addison County and a matching grant from the Richard Schulze Family Foundation to support ongoing efforts
- A grant from the Vermont Foodbank to grow our Migrant Outreach support
- Appropriation from the Town of Bristol to support ongoing operation
- Petitions in process to request appropriations from all 5 Towns at the 2024 Town Meeting
- Support from Shaw's through their Nourishing Neighbors Program and sale of food items at check out to support ongoing operation
- A grant from Neat Repeats to support ongoing operation
- Donations from the Brendan P Cousino Med47 Foundation and Bristol American Legion Post 19 to assist with our holiday gift card distribution
- Firemen's Food Drive held in each of the 5-Towns during October
- Food drives held by the following groups: Vergennes Lions Club, Bristol Elementary School, Mt. Abe Environmental Action Group, Postal Workers, Five Town Partnership, and Red Cedar School
- Collaboration with New Leaf Organics to grow carrots and potatoes to be distributed during the winter months
- Donation of fresh produce for distribution by H.O.P.E, Fully Belly Farm, as well as individual gardeners
- Monetary donations from local residents and businesses to help us fill our shelves

We look forward to continuing this work in 2024. Thanks to the Town of Bristol and all community members, businesses, and others who support Have-A-Heart throughout the year.

Gratefully submitted,

Allison Pouliot  
Food Shelf Volunteer and Treasurer



## **Bristol Historical Society**

The Executive Board meetings of the Historical Society were held monthly, January through April. In May we resumed our regular monthly meetings with a presentation by Bill Mares, "From Homebrew to the House of Fermentology". In June, Reg Dearborn presented "Bristol in the 1890s", followed by Linda Radke in July presenting "From the Parlor to the Polling Place: Stories and Songs from the Suffragists". In August, Howard Coffin, a frequent presenter, returned with an updated version of "Vermont's Remarkable Sharpshooters". In September a program of "Show and Tell" by attendees was enjoyed. Finally, in October, "The Bells of Bristol" was presented by Ted Lylis. We would like to thank everyone for the great turnout for these programs and look forward to another year of programs in 2024.

We also enjoyed many visitors over the past year who stopped in to tour the museum or were looking for information. We were also able to answer many emails looking for information on Bristol. We were also able to be open a couple of nights this past year for people to just stop in and browse, a practice we hope to continue in 2024. We are also available anytime to anyone who has questions or would like to visit the museum simply by contacting Reg Dearborn or any member of the Executive Board listed below.

This year, we had eight submissions for our Historical Society Merit Scholarship of \$500.00. They were asked to write an essay on "What are the positive attributes of your town, and what changes would you like to see in the future?" Due to all of the excellent essays, we decided to award two scholarships. This year's winners were Andrew Lester and Madison Gile.

In 2023, we were able to place one plaque on a historically significant structure by researching and working with the homeowner to create plaques for their home. Thanks to Ted Lylis for installing the plaque. This year's plaque was installed at 12 Pleasant St. - the Prescott Home.

We have also received and cataloged 48 new items so far in 2023. Thanks to everyone who donated items. Thanks to Leslie Leggett, we have continued to update displays of Bristol items, including clothes, signs, and quilts. Also in September, Leslie Leggett participated in a 'Sampler ID Day' at the Ilsley Library. She took three of the 'school girl samplers' we have at the museum to have them recorded and photographed for the National Sampler Archive.

The BHS Executive Committee would like to once again give its thanks and appreciation to the Town of Bristol and our 128 current Annual Members and 52 Life Members who support our activities through membership fees, donations, and the purchases of books available at the museum or through committee members.

Respectfully submitted, and thank you,

The Executive Board,  
Reg Dearborn, President; Nancy Dike, Vice-President; John Burbank, Secretary; Ted Lylis, Treasurer; Members at large: Gerald Heffernan, Sylvia Coffin

## Bristol Recreation Club

Thank you to **Betty Farr and Ron LaRose** for their many years of devotion, time, energy, and wisdom to the BRC. They are both stepping away from their roles as Treasurer (Betty) and Trustee (Ron). I cannot say enough about what they have done for our community in their roles with the BRC over the years. If you use/have used those spaces at any time.....you should thank them for their commitment to community recreation for our town and beyond. They truly demonstrate community mindedness. **Thank you, Betty and Ron.**

Since 1921, the Bristol Recreation Club has been maintaining outdoor recreation space for the amusement, enjoyment, and recreation of our residents. A non-profit, volunteer-run, membership organization, open to all, our facilities are maintained by club members, volunteers, and a few contracted services. Our property is home to:

- Sodbusters Horseshoe Club,
- Bristol Little League,
- Addison United Soccer/Lacrosse,
- Bristol Youth Sports,
- Bristol Recreation Department Programs,
- The Gran Fondo cycling event,
- And much more.....

### What's new?

This summer we installed a new basketball court surface on the ice rink; new backboards will go up in the spring. Tennis and Pickleball continue to thrive and grow, and we are finding ways to add more courts this summer on our footprints. The Skatepark, Bike Park, and Pump Track get a ton of use, and thanks to ARPA funds we will be improving and expanding the Skatepark in the coming year. When you visit the Rec Park in the summer, be sure to check out the new water bottle filling station and the new sunscreen dispenser!

The Bristol Trail Network sees ever-growing use. Highlights this year included the “Music on the Trail” series featuring different performers each month, and “Art on the Trail” - free nature journaling instruction on a different trail segment each month! Both series were well attended and brought new folks to Bristol and to the BTN. Again, this year we benefited from the good work of UVM students, who came to Bristol and did trail work including spreading mulch, raking, clipping, and trash pickup. We are so grateful for all the volunteers who support the trail in so many ways! If you want to get involved with future trail activities, contact Porter Knight ([knight@gmavt.net](mailto:knight@gmavt.net)). For a map of the trail: <http://bristolrecclub.org/bristol-trail-network/>

As we look to the future, we are committed to continuing to support public recreation and health in a safe and responsible manner, and we want to thank all the community members and businesses who have volunteered or donated time, labor, and/or materials for projects and improvements to the property over the years. Please consider joining and becoming an active member of the club. Visit us at [bristolrecclub.org](http://bristolrecclub.org).

Respectfully,

Troy Paradee  
President, Bristol Recreation Club, Inc.

## Bristol Recreation Club, Inc. Budget

	Revenues			
	Budget 2022-23	Actual 2022-23	Budget 2023-24	Proposed 2024-25
Cash on Hand	\$ 3,810	\$ 3,810	\$ 2,937	
Donations	500	750	500	
Electricity Users	200	100	150	
Field Rentals	3,450	-	3,000	3,000
Community/Youth Center	7,200	7,200	7,200	7,200
Town Appropriation	15,000	15,000	15,000	15,000
Memberships	740	2,960	1,000	1,000
Miscellaneous	100	-	90	90
Grants			-	
<b>Grand Total</b>	<b>\$ 31,000</b>	<b>\$ 29,820</b>	<b>\$ 29,877</b>	<b>\$ 26,290</b>
	Expenditures			
<b>Administration Costs:</b>				
Office (Postal box, cks, etc.)	\$ 700	\$ -	\$ 700	\$ 700
Audit	300	-	300	400
Donations	50	55	50	50
Scholarship	500	500	500	500
<b>Total</b>	<b>\$ 1,550</b>	<b>\$ 555</b>	<b>\$ 1,550</b>	<b>\$ 1,650</b>
<b>General Maintenance</b>				
Property/Liability Insurance	\$ 2,500	\$ 2,300	\$ 2,400	\$ 2,400
Contracted Services	7,500	-	7,000	7,800
Electricity (Club)	950	-	700	700
Users	200	175	150	150
Equipment	500	-	500	500
Materials and Supplies	2,500	-	2,250	2,250
Mowing and Trimming	5,200	-	5,200	5,500
Plowing	900	-	1,000	1,200
Refuse Removal	100	-	75	75
Water	400	-	300	700
Ice Rink (Repair/Maint.)	1,000	-	1,250	1,000
<b>Total</b>	<b>\$ 21,750</b>	<b>\$ 2,475</b>	<b>\$ 20,825</b>	<b>\$ 22,276</b>
<b>Capital Expenditures:</b>				
Grandstand	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Tennis Courts	500	500	500	500
Multi-purpose Field	4,000	4,000	4,000	4,000
Septic System	200	200		-
Trail Project	2,000	2,000	2,000	2,000
	-	-	-	-
<b>Total</b>	<b>\$ 7,700</b>	<b>\$ 7,700</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>



P. O. Box 227

Bristol, VT 05443 [info@bristolrescuevt.org](mailto:info@bristolrescuevt.org)

## **Bristol Rescue Squad Inc.**

The Bristol Rescue Squad (BRS) has seen an increase in call volume of greater than 30% over the past two years. In 2023, our agency was dispatched for 1,034 calls, compared to just a few years ago when we were averaging around 700 / year, for our five-town service area. Despite the growing call volume, we have worked to improve our response times and capabilities as an advanced life support ambulance service. While we have adjusted to the increased demand in the communities that we serve, BRS has found the need to increase our staffing (including adding more paid staff) and to purchase (and maintain) quality equipment for the safety of our crews and the communities we serve.

Bristol Rescue Squad currently has 35 volunteers, and part- and full-time staff, and is always seeking to support community members that wish to get involved. We can be reached for membership inquiries at [membership@bristolrescuevt.org](mailto:membership@bristolrescuevt.org).

Inflationary pressures have challenged our agency, just as they have all the residents in our area over the last few years. Fuel costs for the ambulances have increased, as have the costs of medical supplies, equipment maintenance, and more.

For these reasons, Bristol Rescue Squad is looking to adjust to a more equitable model, which is used by most agencies in the State of Vermont already – a per capita approach. While many agencies are around \$ 25 / capita / year cost to their communities, we have kept our target for this year's request at \$ 6. This model adjusts the Town costs by portion of calls, population density, and new developments/construction activities.

We hope for continued support of our communities to provide emergency and medical services for years to come.

Respectfully,

The Board of Directors Chief Will Elwell  
Deputy Chief Eli Rickner

## **The Bristol Town Band**

In support of our annual request for financial support from the residents of Bristol, please accept the following.

Since 1870, The Bristol Town Band has been a fixture on the park and around Addison County during the summer months. The Bristol Band has provided evenings of nostalgia, a place for the community to gather and for musicians, young and old, to come together. Local residents are always thanking us for providing a beautiful evening of music and visitors often comment that hearing The Bristol Band on the park was the best part of their visit to Vermont.

In the past The Bristol Band played at a few venues during the summer and received donations, which covered most of our costs. Until around 2010 we would even reimburse band members with a stipend from these donations at the end of the season. Since then we have not played many concerts outside Bristol, thus our financial support has declined significantly. Were it not for the allocation from The Town of Bristol, we would have to ask for donations from other sources.

The costs of maintaining The Bristol Band are minimal, but include:

- Band trailer in which our band equipment is kept and transported.
- Music, chairs, band stands, sound equipment, all which are replaced as needed.
- Board members (band director, secretary, treasurer and manager) receive a stipend.
- The Bristol Band members also meet annually to review the year, plan for the next year, vote for new board members, discuss the budget and review any issues with the By-Laws.

As is true with any musician, the members of The Bristol Band love playing music. When it comes to playing on the Bristol Town Green every summer Wednesday night, this is as special as it gets for us. With the financial support of the Bristol residents we can continue this iconic Bristol tradition for another 150 years.

Respectfully submitted on behalf of the Members of The Bristol Band,

Carol Weston, Manager  
The Bristol Town Band

## Northeast Addison Television

25B Main Street, PO Box 262, Bristol VT 05443  
[www.neatbristol.com](http://www.neatbristol.com) [neatbristol@gmail.com](mailto:neatbristol@gmail.com) 802-453-8562 CH1080 Comcast

NEAT is a non-profit public access television station that serves Bristol's 5-town region. Its mission is to strengthen the fabric of community life by using locally produced media to promote public dialogue, greater understanding, and citizen involvement. NEAT is in the center of town - 25B Main Street - at the end of Artists Alley. Our new sign is in the works. Look for it soon!

As our community has adjusted to virtual and hybrid meetings, NEAT's job has been to keep you informed and connected. NEAT received two grants from the Vermont COVID Fund this year. NEAT coverage continued to expand, reflecting the community's concerns. This included the ARPA Funding Advisory Committee, the Bicycle Pedestrian Advisory Committee, the Bristol Democratic Committee series on the Vermont Health Care system, along with regular coverage of Bristol's Selectboard, Planning Commission, Conservation Commission, Energy Committee, Development Review Board, Design Review Commission, and Bristol Town Meeting.

As the community addressed the future of its schools, NEAT provided coverage of the MAUSD Board meetings, the Community Engagement Committee, and three additional committees - Policy & Governance, Facilities, and Financial. NEAT was there for Mt Abe's Graduation. We also covered the first Annual meeting of Lincoln's newly formed school district.

We've got lots of talent in our community. Music continued at the Ripton Community Coffee House, which was housed in Lincoln at Burnham Hall for the winter, then moved back to Ripton in the Fall. A new music series at Burnham Hall, "Burnham Presents", started in September. NEAT began the development of its own music series - the NEAT Little Music Series, located in our own little studio, which will profile local musicians. Talent was also on display at Mt Abe's two annual musical productions, Red Cedar's play 'Newsies,' and Lincoln's Hill Country Holiday Variety Show. Bristol's famous 4th of July parade and Outhouse Race happened again this year. NEAT was there with the camera.

All events can be viewed online at [www.neatbristol.com](http://www.neatbristol.com) on Video on Demand. NEAT broadcasts programs daily on CH1080 (Comcast cable) and on the website. Outlying towns can also record their meetings and send us video files so we can broadcast, post online, and archive, providing a broader platform for our five-town district.

To preserve our community history, we continue to expand our permanent digital archive. If you need to view an older video and can't find it yet on the website, please contact us at [neatbristol@gmail.com](mailto:neatbristol@gmail.com). Although a small operation, NEAT prides itself on covering important local issues and events. Let us know what matters to you. We value the partnerships within the community that help us maintain our services.

Thank you!

Mary Arbuckle, Executive Director  
Shawn Kimball, Media Production, Tech Support  
Cal Hopwood, videographer

## Peace Garden

The evolution of the Bristol Peace Garden over the last several decades is exactly what the children of Bristol Elementary School envisioned when they designed it: a place where people can stroll, play, sit, chat, and contemplate the interconnectedness of all nations.

The Peace Garden has no political affiliation and, in fact, was named and modeled after the Peace Garden in Washington DC. The idea grew out of the International Art Exchange (1987-88) in which children from around the world exchanged artwork. Bristol children were inspired to mark this amazing feat in some way. They considered contributing money to the Peace Garden in Washington, DC, but after much discussion, they decided not to contribute to the larger garden but rather to create their own in Bristol, VT.

Our Peace Garden continues to be a place where many enjoy sitting, contemplating, playing, and strolling. 2021 was the 30<sup>th</sup> anniversary of the dedication of the Bristol Peace Garden, but because of the pandemic, our celebration was delayed until this past September's Bristol Harvest Festival. To showcase and honor its contribution our village green, three sandwich boards of colorful photos were displayed to depict the garden's history, the volunteers who tend it and its seasonal bounty. Perhaps these photos will show up again at a future event.

Again, this year we had the pleasure of working with Andrea Murnane's second grade students to plant spring annuals and chrysanthemums in the fall. Students who participate in this event each year later often bring their parents to see the garden, proudly announcing that, "That is MY continent where I planted flowers!"

We engaged in a number of group work days throughout the 2023 gardening season, with many volunteers pitching in. The seven beds, representing the seven continents, were in full splendor from April through late October. The garden is indeed a gem on our town green.

We have quite a few new members to our community. If you are among them, or if have lived here for a while and are looking for a volunteer opportunity, we welcome you! If you would like to volunteer to work with our team of volunteers, please email Phoebe Barash at [barash.phoebe@gmail.com](mailto:barash.phoebe@gmail.com). This year we added to our volunteer group with several new volunteers. Many hands made for lighter work. We assisted Bristol CORE this year by planting a bed of flowers in front of Recycled Reading. It bloomed beautifully all summer.

Thanks to our volunteers, businesses, and financial supporters. All of you keep the garden looking beautiful through donations of time, supplies, and funds: Martin's Hardware, Livingston's Farm/Landscaping, Andrea Murnane and her second graders, Diane Corey, Carol Price, Ellen Kavanaugh, Elissa Cobb, Ann Gibbons, Linda Cormany, Karen McEachen, Patricia Roeding, Nancy Skidmore, Val Cooper, Katy Collins, Fran Cook, Sandy Desorda, Sally Jenks-Roth, Brenda McKean, Leslie Cote, Diane Gray, Melanie Connah, Alice Leeds, Amanda, Mark and Madyson Hutchinson, Louise Brynn, Patty Heather-Lea, Mollie German, Crista Oberkirch, Linda Lucia. Many thanks to the Bobcat for hosting a fundraiser to benefit the garden.

Phoebe Barash  
Bristol Peace Garden Committee, January 2024

# CIVIC ORGANIZATION REPORTS



## **Addison Allies Network, Inc.**

Addison Allies Network, Inc. is a social service agency serving the needs of migrant workers in Addison County. We rely on individual donations, grants, and town appropriations to do our work of supporting the migrant workers who so tirelessly provide many services and benefits to our communities.

With the coming on of winter, we collected winter clothing and brought things around to the farms with Open Door Clinic, the local medical clinic, as they were doing their yearly vaccination clinics on the farms. We also made winter clothing available at the mobile Mexican Consulate in October. Several of our volunteers have helped with the clothing distribution that we completed in December. We still collect winter clothing and make it available through Open Door Clinic and individually to newly arrived people and wherever needed. We recently delivered winter clothing at the request of a farmer.

Throughout the Fall, we took requests for Muck Chore boots. This year we spent \$12,000 on boots. We take donations of up to \$60 from people who can afford it and give them free to people who have been in Vermont less than a year and to those who cannot afford to make a donation. We find that in their first year here, people are working hard to pay back the cost of their passage, which can be as much as \$15,000 and, at the same time, providing support to family back home.

We have been delivering a lot of beds, furniture and appliances, microwaves, and various other household items. We get most things for free from generous community members, but also buy things when needed. And we buy things like space heaters regularly. Volunteers make many of the deliveries, but we sometimes pay migrant workers to make deliveries of larger furniture and appliances. This is a way for them to be involved in the work and to earn a little extra cash.

Most workers do not have transportation, so we provide rides to make sure everyone is getting to medical and dental appointments as well as grocery shopping. We have ESL classes going on both in group sessions in a central location and with individuals at their homes.

We have seen a sharp increase in the number of migrant workers coming into Vermont. They are no longer working exclusively on dairy farms, but are in many other sectors of the economy: construction, restaurants, retail, hospitality. We help new arrivals by providing cash and food gift cards. They arrive with nothing except the clothes on their backs and sometimes a small backpack of personal items. It takes people at least a month to settle in and start earning money. This is becoming a larger and larger part of what we do. We also have families who we help regularly with food gift cards.

We appreciate the generosity of our Addison County community and particularly the voters of the Town of Bristol. Without these donations, we could not do this work. Thank you.

## **Addison County Home Health and Hospice**

Addison County Home Health and Hospice (ACHHH) is a community-focused non-profit home healthcare and hospice care agency that has been providing care for Addison County residents for fifty-five years. We provide an array of services that help our neighbors receive care in their own homes where they are most comfortable and where they often experience the best quality of life. Our services are offered to all Addison County residents who need them, regardless of their ability to pay. To ensure the future of these vital programs, we turn to our community for support.

Our clinicians provide skilled nursing; medical social work; rehabilitative therapies including occupational, speech and physical therapy; hospice and palliative care; maternal-child health care; VI therapy; Telemonitoring; Chronic Care Management and care of complicated wounds. During the Covid-19 pandemic we have opened an Outpatient Therapy Practice, providing speech language pathology, physical therapy and occupational therapy services for our community members close to their homes. Our Personal Care Attendants and Homemakers help patients with activities of daily living such as bathing, dressing, and cooking.

ACHHH serves many patients who are coping with chronic illnesses such as congestive heart failure, COPD and diabetes. Some patients face life-limiting illnesses including cancer, ALS and Alzheimer's. ACHHH strives to help patients and families enjoy the best quality of life possible, in all life stages. We serve patients from birth to end-of-life.

We appreciate the long-time support from the towns of Addison County. Your financial support makes it possible for our expert team to provide high-quality compassionate care to ALL our patients and families. We are your local, independent non-profit Visiting Nurse Association and it is our privilege to care for you,

Best Regards,

Maureen Conrad  
Director of Development

## **Addison County Parent/Child Center**

The support the Addison County Parent Child Center (the "PCC") receives from local communities is a critical part of our budget in that it allows us the flexibility to provide services to all families with young children who request assistance. Last year your financial support helped us to provide services to 152 residents of Bristol. We hope to offer the same services to residents of Bristol next year and kindly request an amount of \$4800.

### **What would the funds support?**

While the PC is probably best known for its work with adolescent families and young children, our services are intended for any family who needs and wants them. The PCC helps families to assess their children's physical and cognitive development and provides support services if needed. We also offer consultation and support to families and childcare providers around young children's social, emotional, and behavioral development. Playgroups are offered around the county to promote social interactions for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services in the county. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers.

The Center has renovated nine-resident boarding house in Middlebury which is the cornerstone of a "First Time Renters" program for youth to learn and practice the skills necessary to be successful tenants in our community.

All of these services are free and can be accessed by calling the Center at 802-388-3171.

Thank you for your consideration.

Sincerely,

Donna Bailey, Director

## **Addison County Readers, Inc**

Addison County Readers, Inc, an entirely volunteer organization, sponsors the Dolly Parton's Imagination Library program, which mails a free quality book monthly to the homes of registered children. The annual cost to Addison County Readers, Inc (ACR) is approximately \$30 per child. The program is open to any child from age 0 to 5 who resides in Addison County.

Having books in the home has been demonstrated to improve children's readiness and achievement in school. The national United Way website, as part of its education initiative, cites studies which show that reading is an essential gateway for children on the path to success in school and later in the workplace. It is the mechanism through which many other vital life skills are acquired and improved. Reading to children even before they can hold a book on their own is one of the smartest choices parents and caregivers can make. Speaking to an 8-month-old infant improves vocabulary at age three (Hart and Risley, 1995). Books which are returned to ACR as undeliverable are given to child-centered local organizations, such as homeless shelters, child care providers, libraries.

In November 2023, 113 children in Bristol were receiving books through the program; 1,404 books were delivered to Bristol children in fiscal year 2023. Almost 1,000 children in all 23 towns of Addison County receive books each month.

Parents are enthusiastic about the program! Our parent survey in Spring 2019 showed that the books are read to the children, frequently, and the children really listen to the stories. Most of the children talk about the stories, learn new words, and independently look through the books. Adults use the books to talk to their children about sounds, letters, new vocabulary, and how to take care of books. More than half of the parents reported that they read to their children more as a result of their participation in Dolly Parton's Imagination Library - and are more willing to bring other books into their home!

We appreciate the continued support from the Town of Bristol.



**Addison County  
Restorative Justice Services**

*A Community Approach to  
Repairing Harm and Restoring Relationships*

282 Boardman Street, Middlebury, VT 05753

Phone: (802)388-3888 Fax: (802)388-5754

Website: [www.acrjs.org](http://www.acrjs.org)

September 15, 2023

Addison County Restorative Justice services is requesting \$1,150.00 in support from the Town of Bristol in the 2023/2024 budget.

ACRJS provides community restorative justice responses focusing on the “balanced approach” in meeting the needs of the victim, the community and the program participant, The goal is to help the program participant develop empathy and accept responsibility while providing compensation of loss for the victims and compensation of resources for the community, Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance abuse safety Program to include the Driving with License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, Pretrial Monitoring and Tamarack for those community members who have committed a crime and have a mental illness or substance use problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as positive, proactive member and to not create any more victims, essentially decrease crime in the county.

The following is a breakdown of the number of individuals from the Town of Bristol who were provided services through our agency in FY 22-23

Court Diversion Adult: 0

Court Diversion Youth: 9

Youth Substance Abuse Safety Programs: 7

Reparative Restorative Panels: 15

Driving With License Suspended: 6

Cosa: 1

Reentry Navigation: 7

Pretrial Services: 7

Tamarack: 2

Safe Driving: 10

Thank you for your continued support!

Sincerely,

Jean A. Stone B.A.  
Executive Director

*Addison County United Way Member Agency*

## **Addison County River Watch Collaborative**

*The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. We monitor 6 rivers including the New Haven River. Our water quality measurements include E.coli, phosphorus, nitrogen, and chloride.*

ACRWC's annual cash budget is approximately \$45K. Non-cash donated services, including approximately 600 hours/year of volunteers' time, hosting by Addison County Regional Planning Commission, and the processing and analyzing of water samples by the Vermont State laboratory, are valued at about \$45K.

In 2023 River Watch volunteers tested for *E.coli* at local swimming holes on the New Haven River from June to September at Bartlett's Falls and DeMers Park. We posted results on Front Porch Forum. The *E.coli* monitoring was supported through town appropriations (9 Addison County towns participate) and individuals' donations.

In partnership with Vermont Family Forests we monitored Norton Brook, a tributary to Little Otter Creek that flows out of the Watershed Center and we also monitored Cold Brook, which flows into Baldwin Creek. The results of that tributary to the New Haven River indicated good water quality.

Contact: [acrwcvt@gmail.com](mailto:acrwcvt@gmail.com); 802-434-3236; Webpage: [www.acrpc.org/acrwc](http://www.acrpc.org/acrwc).



agewellvt.org  
 Helpline: 1-800-642-5119  
 P 802-865-0360  
 F 802-865-0363  
 875 Roosevelt Hwy, Ste. 210  
 Colchester, VT 05446

## TOWN OF BRISTOL REPORT FISCAL YEAR 2023 (10/1/2022 - 9/30/2023)

Last year, Age Well served 306 people from Bristol, services included:



234 calls to the Helpline



608 hours of Case Management



5,810 Meals on Wheels delivered  
 453 Congregate Meals served  
 1,158 Grab & Go Meals served



30 hours of Options Counseling

28 Bristol residents volunteered over 1,161 hours

### IMPACT

Our wide array of programs enhance the quality of life and improve health outcomes for older Vermonters by:

- Increasing food security
- Reducing social isolation and loneliness
- Improving quality of diet
- Reducing health care costs



MEALS ON WHEELS CAN SERVE A PERSON FOR AN ENTIRE YEAR FOR ABOUT THE SAME COST AS JUST 1 DAY IN A HOSPITAL OR 10 DAYS IN A NURSING HOME

### ABOUT AGE WELL

Since 1974, Age Well has provided Vermonters with the necessary support to manage their daily living needs, with the goal of keeping them active, healthy, and independent. As the leading experts and advocates for the aging population, we believe that health happens at home and focuses on lifestyle, happiness, and wellness—not on age.

Committed to helping individuals age well, we reduce barriers by providing access to healthy meals, in-home care, expertise on Medicare and insurance, long-term and short-term care options, transportation to medical appointments, translations services, a Helpline, and many more community resources in Addison, Chittenden, Franklin, and Grand Isle Counties. Carried out by staff members and over 1,000 incredible volunteers, our sought-after services are designed to meet the diverse needs of our clients, their families, and their caregivers.

As a 501(c)3 nonprofit, we do not charge for our services. We rely on donations and encourage clients to contribute if they are able to do so.

**MISSION: TO PROVIDE THE SUPPORT AND GUIDANCE THAT INSPIRES OUR COMMUNITY TO EMBRACE AGING WITH CONFIDENCE.**

**Atria Collective, Inc, formerly WomenSafe**  
**Elyssa Boisselle, Executive Director**  
24-hour Hotline: 802-388-4205  
Business: 802-388-9180  
Supervised Visitation Program: 802-388-6783  
[info@atriavt.org](mailto:info@atriavt.org)  
[www.atriavt.org](http://www.atriavt.org)

In the fiscal year ending June 30, 2023, Atria Collective staff and volunteers provided the following total services:

- 601 total adults and children served through advocacy and supervised visitation services.
- 8,907 total direct service contacts through in-person meetings, remote meetings, and web-based communications.
- 255 supervised visits and orientation meetings for 20 families including 27 children.
- Worked with the parents/caregivers of a total of 361 children exposed to violence.
- Provided 857 presentations and outreach events as part of our Education & Prevention programming, reaching over 5,988 youth and adults.
- 78 volunteers donated 6,816 hours of services.

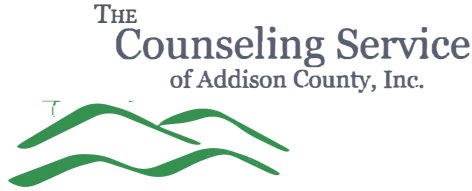
### **BRISTOL**

In Bristol, Atria Collective provided:

- Advocacy services to at least **43\*** residents of Bristol, including both adults and children.
- **80** prevention education presentations reached **243** students and **42** adults during the fiscal year at Bristol Elementary School
- **108** prevention education presentations to **408** students and **23** adults during the fiscal year at Mt. Abe Union Middle and High School serving Bristol families.

*\* For safety, some people do not share their town of residence.*





89 Main Street, Middlebury, VT 05753  
Tel: (802) 388-6751 Fax: (802) 388-3108

**EMERGENCY SERVICES**

24 hour coverage: (802) 388-7641

**WEBSITE:** <http://www.csac-vt.org>

**FACEBOOK:** <https://www.facebook.com/csacvt>

Clerk for the town of Bristol  
P.O. Box 249  
Bristol, VT 05443

December 6, 2023

As members of our vibrant Vermont community, we share a responsibility for each other's well-being. This Town Meeting Day, we invite you to consider the crucial role of the Counseling Service of Addison County (CSAC) in fostering the mental, emotional, and social health of our townspeople.

**CSAC provides essential mental health, substance use, developmental, and emergency services.**

CSAC's approach is rooted in creating safe, trusting environments where individual choices are honored and diverse needs are met with respect and dignity. The staff offer a compassionate and comprehensive approach to care, ensuring that people of all ages, incomes, and abilities — including your neighbors, friends, and even yourself — have access to the support they need.

The impact is profound and far-reaching. **In FY23, CSAC served 1,987 individuals, dedicating a total of 738,985 service hours. The town of Bristol accrued 28,513 service hours.** Behind these numbers are stories of healing, support, and empowerment.

By voting to fund CSAC, you are not just contributing to a service: **you are investing in the well-being and resilience of our community.** Your support enables CSAC to **continue nurturing communities where people thrive, supporting individual journeys, and fostering environments of care and respect.**

**We are requesting \$3,875 in town funding, an amount which has not increased since 2004.**

Thank you for considering this investment in our community's future.

Thank you,

Rachel Lee Cummings, Executive Director



Member agency - United Way of Addison County

## Elderly Services Report to the Town of Bristol

For more than 40 years, Elderly Services has been caring for some of the most vulnerable members of our community through our nationally-recognized adult day program (***Project Independence***) with nursing oversight, social work support, care coordination, transportation to our center, delicious homemade hot meals, and therapeutic activities in a beautiful home away from home on Exchange Street in Middlebury. In this joyful setting, participants feel like themselves again.

Social isolation and loneliness have a devastating impact on mental and physical health, as we learned during the pandemic. People feel happier when they are with other people and their health improves in a positive social setting. Over and over, we see our elders' health stabilize in this positive community setting and moods of the elders and their family members improve.

We provide daytime respite for families and other caregivers so that they may return to work, have time to themselves, and get a break from the daily challenges of caregiving. We also care for the caregiver – providing caregiver support one-on-one and in groups so that they feel more successful in handling the challenges of caregiving.

In Fiscal Year 23-24 we plan to serve 100 participants who attend our “Project Independence” program in person, for a total of 60,000 hours of service annually, including 15,000 assisted rides and 15,000 meals. Their 200 caregivers will receive respite and support. Within the scope of this program, we provide 3,000 hours of nursing support and 3,000 hours of social work support, including 1,000 hours of caregiver support and counseling. We provide volunteers with 3,000 service hours. Through ESI College, our lifelong learning program, we offer about 500 hours of educational programs for elders who are clear-minded and independent.

As we look to the future, our main goals are intertwined: financial self-sufficiency through serving more elders in our adult day program and our new counseling program “***The Center for Positive Aging***”.

Creating and building the “***Center for Positive Aging***” will be the cornerstone for new programming over the next 3-5 years. We also are aware of some significant capital needs to upgrade our 20-year-old building and infrastructure from an energy efficiency perspective, which may include new heating and cooling equipment and systems, roof replacement, more efficient vehicles, and solar panels.

We remain grateful to the Town of Bristol for your ongoing support.

## John Graham Housing & Services

John Graham Housing & Services (JGHS) has provided shelter, housing, and services to Addison County individuals and families for 42 years. We serve households impacted by domestic violence, substance misuse, mental health disorders, economic hardship, and disability. With seven properties spread across the county, we do this work in collaboration with our community partners. JGHS is the only shelter in Addison County that accepts families.

Vermont is facing a serious housing crisis. Nationally, housing stock has fallen to a third of what it was in the 1980s. Addison County is not immune to this downward trend. Many Addison County families are experiencing homelessness or are at risk of losing their homes:

- **On the annual homeless Point-In-Time (PIT) count on January 25, 2023, 3,295 Vermonters were experiencing homelessness—an 18.5% increase** in persons (515 people) compared to the prior year, and **an increase of 197% since the pre-pandemic PIT count** in 2020 (Vermont Coalition to End Homelessness 2023).
- **Vermont has the second highest per-capita rate of homelessness in the country,** behind only California. In the 2023 PIT count, **the number of people with children experiencing homelessness increased by 36%** compared to the prior year.
- **Addison County has a vacancy rate of less than one percent (1%).** Sheltered households with approved housing vouchers often cannot find an apartment to rent. **Rental rates increased in Addison County by almost 6% in 2022.**

JGHS is requesting \$1,400.00 from the voters of Bristol, the same as requested in previous years. Thank you so very much for you past support.



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 6, 2023**



**Green Up Day**, continued to grow with 23,500 volunteers statewide who cleaned up nearly 348 tons of litter and 15,000 tires. We saw 23% more volunteers lend a hand and heard in many cases there was less litter (30%) to be cleaned up. Tire collection saw a 4.8% increase. The statistics show that the hard work to beautify Vermont is still needed but also that our efforts for awareness are paying off. As one of Vermont’s favorite traditions, it is imperative for today and for future generations to keep building pride, awareness, and stewardship for a clean Vermont, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding for 2024.

Green Up initiatives are year-round and further our environmental impact with waste reduction programs, additional clean-up efforts, and educational initiatives.

Green Up Vermont is a private nonprofit organization that relies on your support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement. **Thank you for supporting this crucial program that takes care of all our cities and towns.**

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 802-522-7245



## Habitat for Humanity of Addison County, VT

### BOARD of DIRECTORS

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November 2023

It is remarkable what a group of dedicated volunteers can do to change people's lives.

HFHAC is made up of 21 Board Directors, a building crew of at least 15 workers, and an acclaimed architect and his Middlebury College students all working together as volunteers with one goal: to improve the current affordable housing crisis in Vermont.

With land donated or purchased at reduced prices, HFHAC continues to build one house each year—a joyful and rewarding experience for the volunteers and a dream-come-true for the family who makes the house their home.

In addition to designing and building the homes, HFHAC acts as the bank for the families who purchase the houses, which allows us to offer interest-free loans on our net-zero, fully solar, and award-winning homes that, by covenant, remain affordable in perpetuity.

### How do we do it?

- State grants
- In-kind donations from generous vendors
- Donations from businesses and individuals like you

### Make no mistake; We need your help.

- In July 2023, we celebrated the closing of #16 Booth Woods in Vergennes, Vermont. The celebration and dedication on move-in day was emotional and powerful.
- We started construction on #18 Booth Woods, with a projected completion date of May 2024. We have selected a family, and, like all families who partner with HFHAC they are well on their way to completion of the required 400 hours of "sweat equity."
- In June 2024, we will begin construction of our next house on one of two site options in Vergennes and Middlebury.

We cannot continue this important work without donations from people who want to make an impact on the lives of others. And because we are 100% volunteer, your dollars go directly into the construction of our homes.

We hope you will give generously to help us with this mission.

Many thanks,

Gary Sarachan  
President

P. O. Box 1217, Middlebury, VT 05753  
Ph: 802-388-0400

[www.addisonhabitat.org](http://www.addisonhabitat.org)  
Email: [habitat.addison@yahoo.com](mailto:habitat.addison@yahoo.com)



**Homeward Bound, Addison County's Humane Society**, was founded in 1975. Our Mission is: To be a community-centered shelter that supports the human-animal bond through compassionate care, adoption, education, and advocacy.

We serve an average of 1,200 animals per year, including those who enter the shelter for re-habilitation and re-homing and those who receive services in the community. Our community services are designed to combat pet overpopulation, provide support to low-income pet owners, and enhance the human-animal bond.

Our annual budget to operate the animal shelter and provide these programs is approximately \$900,000. We receive no funding from federal, state or local government and no unrestricted funding from national humane organizations. With a staff of 14, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 60 active volunteers annually. We operate the following community programs:

**Pets in Crisis:** We work with local social service agencies to address the animal-related needs of victims of domestic violence, sudden illness, and natural disasters. We offer short-term housing for animals so their humans can focus on recovery without anxiety about their beloved pets.

**Spay the Mom:** We offer free sterilization to animals who have had accidental litters if the offspring are surrendered to the shelter.

**Humane Investigations:** We support law enforcement in cases of animal neglect or cruelty and provide resources and support for animal victims.

**Microchipping:** We offer microchipping throughout the year to provide pet owners with a low cost way to safeguard their pets should they ever become lost.

**Rabies Clinics:** We host several low-cost rabies clinics throughout the year to support community pet owners in complying with state and local regulations.

**Trap-Neuter-Return (TNR):** We operate a seasonal TNR program from April through November to help address the overpopulation of stray, feral, and loosely owned cats in Addison County.

**PetCORE (Community Outreach, Resources, & Education):** We operate a safety-net program for income-eligible pet owners. Services available include parasite preventatives, supplemental food, facilitated access to affordable spay/neuter services, and basic wellness veterinary care.

**PetFIX:** We offer affordable spay/neuter services for dogs and cats throughout Vermont.

**Euthanasia Services:** We are offering owner-requested euthanasia by appointment only. We retain the right to refuse to do medical or behavioral euthanasia if the reasons are not compelling.



HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing, and heating fuel, medical items, job-related needs and more. We work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state and has a thriving partnership with area farmers that allows us to salvage excess or unsaleable produce which is then available at HOPE and shared with dozens of other charitable food sites around the region. This year has been our busiest food shelf year ever – in October, we served 1,158 people, in addition to off-site food distributions and deliveries.

We are also seeing record numbers of people needing help with housing and utility payments, and we're working to assist a swelling population of unhoused people, including a number with serious medical needs. During the calendar year 2022, we served 2,296 people, many of them multiple times.

HOPE respectfully requests that the voters of the Town of Bristol allocate the sum of \$3,250 to help defray the costs of providing assistance to town residents in the coming year. Thank you for your consideration.

John V. Craven Community Services Center  
282 Boardman Street, Suite 1A Middlebury, Vermont 05753  
Phone: (802) 388-3608 Fax: (802) 388-0756  
HOPE is a United Way Member Agency

## Maple Broadband 2023 Annual Report

Maple Broadband is one of ten Communications Union Districts in Vermont. Our mission is to enhance the economic, educational, and medical well-being of our 20 Addison County member towns, by ensuring that EVERY on-grid address has access to affordable, high-speed, fiber-optic, broadband. Maple Broadband has partnered with Waitsfield and Champlain Valley Telecom (WCVT) whereby both organizations are building fiber-optic networks concurrently, ensuring that all member towns receive service as rapidly as possible. As a local not-for-profit, unlike the big, commercial internet providers, we don't have shareholders; we have stakeholders: the residents and businesses of Addison County. All members of the Maple Broadband Governing Board are appointed annually by their respective member towns: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge, and Whiting.

### 2023 Accomplishments and Plans for 2024

- After several years of planning, and since breaking ground in October 2022, we officially launched service in February 2023.
- Demand for Maple Broadband's services is strong with early subscriptions exceeding the estimates in the business plan.
- The Vermont Community Broadband Board (VCBB) approved a total of \$3.39 million in new grant funding for Maple Broadband this year.
- Maple Broadband is on target to offer services across over 125 miles by early 2024, finishing our Phase 1 build.
- As a result of Maple Broadband's support of its application to the VCBB, partner WCVT is on target to offer services across 225 new miles by the end of 2023, following its 2022 construction grant award.
- WCVT has funding in place for its 2024 build, including underserved portions of Bristol, Monkton, New Haven and Starksboro.
- Maple Broadband has funding in place to bring service to portions of Vergennes, Ferrisburgh, Waltham, Monkton, New Haven, and additional portions of Orwell in 2024, and is seeking up to \$3M in funding to bring service to additional areas.

The rollout of service to every home and business in Maple Broadband's service area takes time and money. We know that reliable access to the internet is key to meeting the current and future needs of all our communities. We SO appreciate the support, encouragement, and donations we've received from towns and individual community members across Addison County. Additional contributions are always welcome.

For additional information, including a map of current and future build plans; information on availability by specific address, internet package options, and more, please visit our website: [maplebroadband.net](http://maplebroadband.net) OR call 877-49-MAPLE (877-496-2753).



### **FY 2024 Budget Request to the Town of Bristol**

The Open Door Clinic (ODC) is requesting an allocation of \$1,000.00 (\$10.75 per individual served) from the Town of Bristol for the fiscal year 2024-2025 to be included in the Town Warning for the 2024 Annual Town Meeting. The allocation will be used to provide free health care to the uninsured and under-insured residents of Bristol. We are grateful for your past support of our dynamic clinic and hope you will continue to support us in 2024.

**Our Mission:** The Open Door Clinic provides access to free, quality health care services to those who are uninsured or under-insured in a compassionate, respectful, and culturally sensitive manner until a permanent healthcare provider can be established.

**YTD Report:** Between 1/1/23-12/1/23, the clinic has provided 1,626 medical and dental visits to 1,162 distinct patients, including 360 new patients! We have served 93 Bristol residents, providing 101 medical visits, 29 dental visits and 57 case management and consultation services; and 36 Bristol residents have received help from our health insurance navigator, learning about options available to them through Vermont Health Connect.

**Outreach and Services:** To date, our time in the field providing outreach services has resulted in health screenings, medical visits and vaccines being offered to 38 farms and orchards throughout the county. In addition, we hold 7-10 in-person medical and dental clinics each month through which patients receive comprehensive chronic and acute care and referrals to a variety of specialists when needed. We have also launched an innovative wellness program and provide limited mental counseling through bilingual providers.

**Volunteer Based:** As a free clinic, we cannot charge for any of our services and rely entirely on the expertise and efforts of many volunteers to care for our patients. Our volunteers include our medical director, dental director, nurse practitioners and physicians, nurses, EMTs, PTs, nutritionists, pharmacists, medical interpreters, and others who provide general support.

**Help with Health Insurance:** So far this year, our incredibly knowledgeable insurance navigator has helped 292 individuals learn about health insurance plans and has enrolled 181 individuals in plans through Vermont Health Connect. She is the only navigator remaining in Addison County, is available to meet with any member of our community and her services are free!

It has been another busy and fruitful year made possible by our extraordinary staff and volunteers who remain deeply committed to providing health care and comprehensive wrap-around services to individuals in need across Addison County.

Heidi R. Sulis, MPH  
Executive Director

December 1, 2023





RSVP of Addison County is a volunteer management program which offers individuals the opportunity to share their experience, skills, and time by volunteering for local non-profit organizations. RSVP considers volunteering to be a key solution in responding to Addison County's most pressing challenges. Needs are met in critical areas such as human services, elder care, health, and education.

RSVP also offers several free programs that benefit local residents. These include Bone Builders health and osteoporosis prevention classes offered twice per week at many locations throughout Addison County; the Green Mountain Foster Grandparent Program which places volunteers in our schools; the Warm Hearts Warm Hands initiative which distributes clothing items to local schools, hospitals, nursing homes, social service agencies; the RSVP/AARP Tax Program which provides income tax return preparation services to low income residents; and the Peaceful Packs Program which provides essential items to families in crisis. These programs strengthen area communities through service and volunteering and allow Addison County residents to stay healthy, engaged and financially stable.

In FY'23, Bristol residents took advantage of free RSVP programs such as our health/osteoporosis prevention classes and our income tax preparation services. 261 Addison County residents benefited from attending remote Bone Builders classes and 394 residents received remote income tax services. Over \$246,361 in federal and state refunds and credits was returned to the Addison County community as a result of volunteer tax preparers working with individuals and families. During the winter months, more than 300 warm clothing items were given to Addison County community members in need and volunteers helped provide essential items to children and families in crisis.

In addition, RSVP volunteers also donated thousands of hours to support the community. Many Bristol residents who received assistance from a local service organization benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals from RSVP volunteers who assisted with meals, or residents who received free transportation services from volunteer drivers.

Through RSVP, Bristol residents volunteered over 2,562 hours to support the community. In total, RSVP volunteers provided 24,711 hours to local social service agencies, health care organizations, schools and other nonprofit organizations. This equates to more than \$785,809.80 in donated labor to our community.

The monies we are requesting this year will be used to help continue to defray the financial impact of COVID on our organization along with the cost of providing volunteer placement, support, transportation, and recognition. On behalf of our volunteers and non-profit partners, we would like to thank the residents of Bristol for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 468-7056.

Sincerely,

Maryesa White  
Director, RSVP of Addison County



## Bristol Town Report November 2023

Thank you for the Town of Bristol’s generous support last year. Your support helped us provide **9,357 free bus rides** for Bristol residents in the past year, and a four-year annual average of **3,735 free Dial-a-Ride trips** for Bristol residents. *TVT’s Dial-A-Ride and Public Bus Systems provided a total of 180,335 rides for the year.* All of TVT’s transportation programs enable community members to maintain their independence, gain and keep employment, and access critical healthcare and quality-of-life services.

**Dial-A-Ride Programs** – Focus on specialized populations including older adults, persons with disabilities and low-income families/individuals who are unable to access the bus system. **Dial-A-Ride offers Bristol residents direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis, substance abuse treatment, and other destinations that enhance riders’ quality of life.**



**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. **Bristol residents have direct access to Tri-Town Shuttles and the 116 Commuter** that can bring them around the county or north to Burlington.

The state and local grants through which we provide these services require us to raise up to 20% “local match” dollars. TVT’s requests from towns account for approximately 5% of the match requirement.

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*Please include this in your town report as space allows. Thank you!*

# Turning Point Center of Addison County



In June of 2023, the Town of Bristol donated \$55,565 to the Turning Point Center of Addison County out of the ARPA funds the Town received. To date, just over half of those funds have been spent by Turning Point, enabling us to:

1. Cover a financial shortfall in our Emergency Department Coaching Program, allowing us to have a specially trained recovery coach available for the ED around the clock every day of the year.
2. Fund our Family Coaching effort that offers support to family members of a person struggling with addiction.
3. Pay for staff salaries to extend the Center's hours to 7:30 PM, three nights each week.

Turning Point is a peer-led recovery center and offers a safe and substance-free environment to support our mission. We provide peer-based recovery support to all, including friends, families, and allies. Our mission is to seek to enhance spiritual, mental, and physical growth as well as foster the social connection of our community members in Addison County impacted by substance use disorders and addictive behaviors.

The need for Turning Point's services in Addison County is acute. Vermont has unfortunately been shattering all previous records for the number of deaths by opioid overdose over the past three years. The state consistently has among the highest per capita overdose rates in the nation. Addison County is a microcosm of the statewide problem.

Substance use disorder (SUD) is an isolating disease that has real-life consequences and often has a widespread negative impact. People come to our Center mentally, physically, spiritually, and financially broken. Our team helps these Participants learn how to find their chosen pathway to a new way of life. Participants can talk about what they are experiencing free from judgment and stigma with other people who have lived experiences. We evoke hope and embody the message that the seemingly impossible is possible.

In 2023, our coaches have:

1. Provided coaching services for 138 unique individuals.
2. Delivered 700 hours of recovery coaching support. Coaches utilize this time to support participants' chosen pathway to recovery and provide referrals to appropriate community resources needed to secure substance use or mental health treatment, safe housing, access to food, etc.
3. Hosted 535 group meetings for recovery-related organizations like Alcoholics Anonymous and SMART Recovery.

4. Two staff members were embedded twice per week with Valley Vista Women’s Residential Treatment Center in Vergennes.
5. We hosted 2,440 participants attending the various groups in our center and remotely in the community. (Please note this number does not represent unique individuals. Many of our participants go to groups at the Center multiple times per month, week, and sometimes even per day.) Due to the confidential nature of these support meetings, we are not able to provide unique individual data.
6. Packed and distributed more than 250 harm reduction bags containing Narcan (overdose reversal medication).
7. Distributed more than 300 doses of Narcan to community organizations and individuals.

***Our services, which we provide free of charge, include:***

**RECOVERY COACHING.** A principal function of the organization is to provide one-on-one coaching for individuals seeking assistance with their SUD challenges. This support comes from coaches who are participants' peers, as established by the coach’s lived experience. Our coaches are neither experts nor counselors but people who can meet the Participants “where they are at.” It includes a process known as motivational interviewing, which emphasizes the participant’s hopes and dreams, not the coach’s preferences or desired outcomes, as well as resource provision. Our coaches also receive regular training to keep skills current and maintain their national certifications.

**RCED (Recovery Coaches in the Emergency Department).** Turning Point also provides essential services to patients with SUD who present at the Emergency Department of Porter Medical Center through the RCED Program. This vital program aims to connect these patients with a coach when they may be at the “decision point” in their journey with substance use/misuse or might otherwise benefit from a coach being present for them.

**RECOVERY GROUPS.** Turning Point hosts several groups, including 12-step groups, a harm reduction group (Wellness Council), Overeaters Anonymous, Parents in Recovery, and Open-Door Recovery.

**COMMUNITY OUTREACH.** Turning Point currently has recovery coaches embedded with the Charter House Coalition in Middlebury and with the Hub Teen Center in Bristol, as well as the Valley Vista Residential Treatment Center in Vergennes. Additionally, the Center staff have met with students at local high schools on repeated occasions this year.

**HARM REDUCTION and OPIOID OVERDOSE PREVENTION**

A core aspect of our mission – and perhaps the most urgent today – is responding to the opioid overdose epidemic in Vermont. Deaths due to opioid overdose are once again on the rise, and **this year’s numbers are outpacing last year’s tragic record.** Our effort includes the coaching services described above, as well as the distribution of essential supplies to reduce the risk associated with intravenous drug use. Our staff is also committed to ongoing training around the emergence of dangerous adulterants, such as the animal tranquilizer Xylazine.

## **Vermont Adult Learning**

Vermont Adult Learning (VAL) offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life.

We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing, and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

We are grateful to the townspeople of Bristol for supporting the services we provide.

802-388-4392

[www.vtadulthoodlearning.org](http://www.vtadulthoodlearning.org)

# OTHER AGENCY REPORTS

# Addison County Regional Planning Commission

14 Seminary Street Middlebury, VT 05753 • [www.acrpc.org](http://www.acrpc.org) • Phone: 802.388.3141

## Annual Report –Year End June 30, 2023

The Addison County Regional Planning Commission (ACRPC) provided the following technical assistance and planning to the Region during its 2023 fiscal year:

### Regional and Municipal Planning and Mapping

- Worked with Orwell, Waltham, Ferrisburgh and Vergennes on Municipal Planning Grants.
- Worked with Bristol, Lincoln and Shoreham on Bylaw Modernization projects focused on housing.
- Represented the Region in Act 250 and Section 248 hearings.
- Assisted municipalities in applying for Village Center Designation: Cornwall, Ferrisburgh.
- Designed and conducted a Regional Housing Survey.

### Educational Meetings and Grants

- Hosted educational workshops on planning topics, including housing, planning essentials and flood resiliency bylaws..
- Wrote or provided information and support to communities and organizations to secure grant funding.

### Emergency Planning

- Worked with Addison County’s Regional Emergency Management Committee (REMC) and Vermont Emergency Management staff to assist with municipal emergency planning and training.
- Helped communities create Local Emergency Management Plans (LEMPs) & Local Hazard Mitigation Plans (LHMPs)
- Updated Mutual Aid agreements for Public Works Departments.
- Administered two Flood Resilient Communities Fund (FRCF) grants.
- Administered one Building Resilient Infrastructure and Communities (BRIC) grant.
- Assisted Vermont Emergency Management and FEMA with summer flooding response.

### Energy Planning:

- Helped all towns access capacity grants and energy assessments through the Municipal Energy Resilience Program.
- Worked with Efficiency Vermont and municipalities to implement enhanced energy plans.
- Provided energy scorecards for municipalities to track progress on state and local energy efficiency goals.
- Developed an online map of renewable energy resources and siting.

### Transportation Planning

- Supported the Addison County Transportation Advisory Committee’s regional priorities and studies.
- Supported Tri-Valley Transit by providing leadership and technical support.
- Worked with municipalities to reduce road erosion from local roads.
- Assisted Towns with bike and pedestrian, Better Roads and stormwater grants.
- Served as a Municipal Project Manager for projects in Middlebury, Vergennes and New Haven.
- Sponsored town transportation planning studies.
- Conducted traffic and pedestrian studies and hosted the regional Walk/bike council meetings.
- Provided local oversight for Planning and Environmental Linkages Study for Vergennes and surrounding communities

### Natural Resources Planning

- Actively supported the efforts of the Addison County River Watch Collaborative.
- Worked with municipalities to support conservation commissions.
- Served as the Clean Water Service Provider for the Otter Creek Basin
- Provided educational outreach supporting the Otter Creek Tactical Basin Plan update.
- Assisted in stormwater planning projects and Ecosystem Restoration Program grants.

### Brownfields Planning

- Administered EPA-funded Community Wide Assessment grant for brownfield sites

Addison	Bridport	Bristol	Cornwall	Ferrisburgh	Goshen	Leicester
Lincoln	Middlebury	Monkton	New Haven	Orwell	Panton	Ripton
Salisbury	Shoreham	Starksboro	Vergennes	Waltham	Weybridge	Whiting







## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2023 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 21 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate appointed by each of the member municipalities. The Board holds hybrid meetings on the 3<sup>d</sup> Thursday of the month at 7 PM, and the Executive Board meets monthly 8 days prior to the Board at 4:30 PM. All meetings are open to the public.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:**

**[www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)**

**E-mail:** [acswwmd@acswwmd.org](mailto:acswwmd@acswwmd.org)

**Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

**Office Hours:** M-F, 8 AM–4 PM

**HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. A complete list of acceptable items and prices can be found on the District's website.

### 2023 Highlights

**New Regional Residential Drop-off.** The ACSWMD is developing a new regional residential solid waste transfer station at 65 Campground Road in New Haven, Addison County, VT. This regional facility will serve all 21 member towns of the District. District surveys and experience over the past 30 years have demonstrated that the hub and spoke system of town drop-offs feeding into the District Transfer Station in Middlebury, VT lacks a substantive depot, open some weekdays and on Sats., that can accept a variety of recyclables along with residential bagged Municipal Solid Waste (MSW). This new facility, while not intended to replace the small-town drop-offs, is intended to offer a sustainable system to provide more comprehensive and accessible service for residents. All relevant environmental and solid waste permits have been obtained by the District. The District contracted with Champlain Construction for Phase 1 construction. The scope of the work in Phase I, to be completed in early 2024, includes some site work: erosion control, concrete pads, paving, storm drain, buried retaining wall, driveway, landscaping, gate, and

two concrete bunkers. The District will arrange for a private vehicle to park during Phase 1. In Phase 2, with a goal toward CY2025 construction, the new regional residential transfer station will be constructed and fully staffed, and will accept residential single stream recyclables, food scraps, leaf & yard debris, scrap metal, electronics (E-Waste), MSW, fluorescent light bulbs, tires, books, plastic film/bags, and confidential documents for shredding/ recycling. A new regional HazWaste (HHW) Center is planned for Phase 3 in CY2026.

**HHW Extended Producer Responsibility Law.** In 2023, Vermont enacted the first-in-the nation Household Hazardous Waste (HHW) Extended Producer Responsibility Law. H.67 requires producers of hazardous household products to safely collect and dispose of them. It is the eighth Extended Producer Responsibility (EPR) law enacted in Vermont, second only to California with its number of successful EPR programs. EPR is a legislative tool that extends a manufacturer's responsibility for its product throughout all lifecycle stages. Under an EPR program, financial and management responsibility for products is shifted away from local governments and back to the manufacturer. The District has been participating in numerous planning sessions to obtain an EPR law for HHW since 2017 and will continue these efforts in the coming years along with the VT Department of Environmental Conservation and other solid waste planning entities to ensure successful implementation of this critical program. The program goals include a reduction in public sector costs for managing HHW, increased education and outreach about safe management and reduction in generation of HHW, and incentives for producers to design products that are less toxic in the future.

### **2024 Annual Budget**

The ACSWMD Board of Supervisors adopted its 2024 Annual Budget, including the Rate Schedule for CY2024, on Nov. 16, 2023. The new rates will take effect on Jan. 1, 2024. As with prior years, the 2024 Annual Budget will be funded by a combination of: (1) tip fees collected at the Transfer Station; (2) a per-ton District Fee on all waste generated within the District and destined for disposal; (3) donations or fees at special events sponsored by the District; (4) the sale of items such as compost bins; (5) grants, if available; (6) profit sharing of scrap metal; and (7) manufacturer EPR reimbursements. **There will be no assessments to member municipalities in CY2024.** The new tip fee for Municipal Solid Waste (MSW) & Construction/Demo Debris (C&D) at the District Transfer Station in Middlebury will be \$148/ton, a \$3/ton increase. Rates on a few other items will have nominal changes. For a copy of the 2023 Annual Report and/or adopted CY2024 Rate Sheet, please call the District at 802-388-2333, or e-mail the office at [acswmd@acswmd.org](mailto:acswmd@acswmd.org). Both are also available on the District's website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

ANNUAL  
TOWN  
MEETING  
RESULTS  
2023

**WARNING**  
**ANNUAL TOWN MEETING**  
**BRISTOL, VERMONT**  
**March 6 and 7, 2023**

**ARTICLE 1:** To hear the reports of the Town officers. **Article passed by voice vote.**

**ARTICLE 2:** To elect by Australian ballot the following Town Officers as required by law: one Selectboard member for a three-year term; one Selectboard member for a two-year term; one First Constable for a one-year term; one Second Constable for a one-year term; one Lister for a three-year term; one Lister for a one-year term; one Town Moderator for a one-year term; one Library Trustee for a three-year term; one School Board member for a three-year term and one School Board member for a one-year term for Mount Abraham Unified School District.

Selectboard Member (3-year term) – Michelle S. Perlee **400**

Selectboard Member (2-year term) – John “Peeker” Heffernan **410**

First Constable (1 year term) – Bruce Nason **413**

Lister (3-year term) – Patricia King **391**

Lister (1 year term) – Douglas Corkins **413**

Town Moderator (1 year term) – Jennifer L. Wagner **408**

Library Trustee (3-year term) – Scott Kluever **399**

Mount Abraham United School District Member (3-year term) – Krista Siringo **386**

**ARTICLE 3:** Shall the legal voters of the Town of Bristol, as part of the Mount Abraham Unified School District, approve the withdrawal agreement with the Lincoln School District, which includes the property transfer of the Lincoln Community School building and bond as well as a negotiated portion of the MAUSD Education Reserve Fund in the amount of **\$74,754?**

New Haven – Yes **151**; No **135**

Starksboro – Yes **169**; No **24**

Monkton – Yes **193**; No **78**

Bristol – Yes **261**; No **163**

**ARTICLE 4:** Will the voters of the Town of Bristol vote that all real property taxes payable in installments shall bear interest at a rate of  $\frac{3}{4}$  of one percent per month or fraction thereof for the first three months and thereafter one and one-quarter percent per month or fraction thereof from the due date of each installment with the payment of the real property taxes and interest to the Town Treasurer for the Town's fiscal year period of July 1, 2023, through June 30, 2024, real property taxes being due in two equal installments on November 15, 2023, and April 15, 2024, by physical delivery to the Town Office before midnight on that date? **Article passes by voice vote as amended by voice vote.**

**ARTICLE 5:** Will the Town limit the amount of the penalty charged by the collector of delinquent taxes for payments made after the due date for payment to four percent (4%) of the tax collected pursuant to 32 V.S.A. § 1674(3)(A)? **Article passes by voice vote.**

**ARTICLE 6:** Will the voters adopt the proposed 2023-2024 fiscal year General Fund Operating Budget in the amount of **\$1,113,885** subject to modification by actions on the subsequent articles, with **\$923,306** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grant List sufficient to raise **\$923,306**? **Article passes by voice vote.**

**ARTICLE 7:** Will the voters set the salaries that shall be paid to the members of the Selectboard at the same as FY2022, being **\$500** plus **\$15** per meeting and **\$25** per meeting for the Chair? **Article passes by voice vote.**

**ARTICLE 8:** Will the voters adopt the proposed 2023-2024 fiscal year Public Works/Highway Fund Operating Budget in the amount of **\$894,658**, with **\$774,486** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List sufficient to raise **\$774,486**? **Article passes by voice vote.**

**ARTICLE 9:** Will the voters adopt the proposed 2023-2024 fiscal year Arts, Parks, and Recreation Department budget in the amount of **\$349,269**, with **\$250,469** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List sufficient to raise **\$250,469**? **Article passes by voice vote.**

**ARTICLE 10:** Will the voters authorize changing the name of the Capital Building Fund to the Capital Building and Maintenance Fund and authorize the transfer of **\$16,000** of the June 30, 2022, General Fund unassigned fund balance to it? **Article passes by voice vote.**

**ARTICLE 11:** Will the voters authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to the Capital Technology Fund? **Article passes by voice vote.**

**ARTICLE 12:** Will the voters authorize the transfer of **\$10,000** from the June 30, 2022, General Fund unassigned fund balance to the Cemetery Fund? **Article passes by voice vote.**

**ARTICLE 13:** Will the voters appropriate the following sums to be placed in various Town Reserve Funds accounts as noted?

<u>Reserve Funds:</u>	<u>Amount:</u>
Capital Highway Equipment Fund	\$135,000
Capital Sidewalk Fund	\$40,000
Capital Fire Equipment Fund	\$25,000
Capital Fire Vehicle Fund	\$125,000
Capital Technology Fund	\$7,000
Capital Building Fund	\$30,000
Capital Road Fund	\$45,000
Reappraisal Fund	\$15,000
Capital Paving Fund	\$135,000
Conservation Fund	<u>\$10,000</u>
Total:	<b>\$567,000</b>

**Article passes by voice vote.**

**ARTICLE 14:** Will the voters approve an appropriation of **\$173,410.88** for the Lawrence Memorial Library for its annual operating budget, said sum to be raised by taxes? **Article passes by voice vote.**

**ARTICLE 15:** Will the voters renew the exemption of the Bristol Rescue Squad for its property located at 45 Monkton Road from real estate taxes for a period of five (5) years pursuant to 32 V.S.A. § 3840? **Article passes by voice vote.**

**ARTICLE 16:** Will the voters appropriate the following sums in support of the Bristol-based organizations listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Bristol Cemetery Association, Inc.	\$29,000
Bristol CORE	\$10,000
Bristol Family Center	\$4,000
Bristol Historical Society	\$ 2,500
Bristol Little League Baseball & Softball	\$ 2,000
Bristol Recreation Club	\$15,000
Bristol Rescue Squad	\$13,500
Bristol Town Band	\$ 1,200
NEAT (Northeast Addison Television)	<u>\$ 3,500</u>
Total:	<b>\$80,700</b>

**Article passes by voice vote.**

**ARTICLE 17:** Will the voters appropriate **\$8,500** to the Bristol Fourth of July Committee to organize the parade and events at the Town Green? **Article passes by voice vote.**

**ARTICLE 18:** Will the voters appropriate **\$6,000** to the Have-a-Heart Food Shelf for providing food and essential items, free of charge, to any person living in the Five-Town Area of Addison County (Bristol, Lincoln, Monkton, New Haven, and Starksboro). **Article passes by voice vote.**

**ARTICLE 19:** Will the voters appropriate **\$750** to the Addison Allies Network, Inc. for migrant farmworkers living in Addison County? **Article passes by voice vote.**

**ARTICLE 20:** Will the voters appropriate **\$1,500** to the Addison County Restorative Justice Services, Inc? To provide restorative projects for offenders who have the potential to learn from their mistakes? **Article passes by voice vote.**

**ARTICLE 21:** Will the voters appropriate **\$1,500** to Habitat for Humanity Addison County to build affordable, energy-efficient, and sustainable homes for eligible families? **Article passes by voice vote.**

**ARTICLE 22:** Will the voters appropriate **\$3,000** to Turning Point Center of Addison County to support its mission to assist persons, their families, and their friends in recovery from substance use disorder and addictive behaviors? **Article passes by voice vote.**

**ARTICLE 23:** Will the voters appropriate the following sums in support of the organizations

listed below, with said amounts level funded or lowered from the prior year, pursuant to 24 V.S.A. § 2691?

<u>Organization:</u>	<u>Amount:</u>
Addison County Home Health & Hospice	\$4,700
Addison County Parent/Child Center	\$4,800
Addison County Readers, Inc.	\$2,000
Addison County River Watch Collaborative	\$ 300
Age Well	\$2,700
Counseling Service of Addison County	\$3,875
Elderly Services	\$2,200
Homeward Bound	\$1,000
HOPE (Helping Overcome Poverty's Effects)	\$3,250
John W. Graham Housing and Services	\$1,400
Open Door Clinic	\$1,000
RSVP and Green Mountain Foster	
Grandparent Program	\$750
Tri-Valley Transit	\$11,306
Vermont Adult Learning	\$ 1,650
WomenSafe	<u>\$ 3,500</u>
TOTAL	<b>\$44,431</b>

**Article passes by voice vote.**

**ARTICLE 24:** To transact any other non-binding business that may legally come before this meeting. **Town Meeting ended at 9:10 p.m.**



**OFFICIAL BALLOT  
ANNUAL SCHOOL MEETING  
MOUNT ABRAHAM UNIFIED SCHOOL DISTRICT  
March 07, 2023**

**INSTRUCTIONS TO VOTERS**

- Use BLACK Pen to fill in the oval. **DO NOT USE PENCIL.**
- To vote for a person whose name is printed on the ballot, fill in the oval to the right of the name of that person.
- To vote for a person whose name is not printed on the ballot, write his or her name in the blank space provided and fill in the oval to the right of the write-in line.
- Do not vote for more candidates than the "VOTE for NOT MORE THAN #" for an office.
- If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. **DO NOT ERASE.**

**ARTICLES**

**Article 9:** Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to deposit \$438,504 of the District's unaudited fund balance in the Capital Reserve Fund? The total unaudited fund balance as of June 30, 2022, is \$438,504.

986 YES   
281 NO

**Article 10:** Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to transfer an amount not to exceed \$1,700,000 from the Capital Reserve Fund into the general fund to pay for expenses related to the lobby and bathroom renovation project at Mt. Abraham Union High School? The balance of the Capital Reserve Fund as of June 30, 2022 was \$1,780,118. In consideration of passage of this Article and Article 9 the new balance of the Capital Reserve Fund will be no less than \$518,622.

907 YES   
358 NO

**Article 11:** Shall the legal voters of the Mount Abraham Unified School District authorize the School Board of Directors to expend \$33,868,900.00, which is the amount the School Board of Directors has determined to be necessary for the 2023-2024 school year?

812 YES   
460 NO



OFFICIAL BALLOT OF THE BRISTOL POLICE DISTRICT  
TUESDAY, MARCH 7, 2023

**ARTICLE 1:** Will the voters of the Bristol Police District adopt the proposed 2023-2024 fiscal year budget in the amount of **\$599,348**, with **\$456,181** to be raised by taxes through a tax rate set by the Selectboard on the 2023 Grand List of the property in the area included within the District sufficient to raise **\$456,181**?

If in favor of Article 1, make a cross (X) in this box

191

If opposed to Article 1, make a cross (X) in this box

72

Member Towns are:

Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Lincoln, Middlebury, Monkton, New Haven, Panton, Ripton, Salisbury, Shoreham, Starksboro, Vergennes, Waltham and Weybridge

Warned Budget Article

**PATRICIA A. HANNAFORD REGIONAL TECHNICAL SCHOOL DISTRICT**  
**MARCH 7, 2023**

**ARTICLE 7:** Shall the voters of the Patricia A. Hannaford Regional Technical School District approve the school board to expend **\$4,829,146** which is the amount the school board has determined to be necessary for the ensuing fiscal year? This budget represents a **17.66%** increase over expenses for the current year. It is estimated that this proposed budget, if approved, will result in education spending at the Patricia A. Hannaford Career Center to be **\$26,910** per full-time equivalent student on a 6-semester trailing average. This projected spending per full-time equivalent student is 10.41% higher than spending for the current year.

If **IN FAVOR** of the Article, make a

cross (X) in this square

3959

If **OPPOSED** to the Article, make a

cross (X) in this square

1319

## **Town of Bristol**

1 South St., PO Box 249, Bristol, VT 05443

**Phone:** (802) 453-2410 **Fax:** (802) 453-5188

**Email:** town@bristolvt.org **Website:** www.bristolvt.org

**Office Hours:** Monday thru Friday 8:00 a.m. to 4:30 p.m.

### **TELEPHONE NUMBERS**

Town Clerk's Office	(802) 453-2410 x5
Town Treasurer's Office	(802) 453-2410 x5
Town Administrator's Office	(802) 453-2410 x1
Town Zoning Office	(802) 453-2410 x2
Town Lister's Office	(802) 453-2410 x3
Department of Public Works	(802) 453-4707
Bristol Recreation Department	(802) 453-5885
Bristol Hub Teen Center	(802) 453-3678
Bristol Water Department	(802) 453-2410 x5
Bristol Police Department	(802) 453-2533
Bristol Fire Department	(802) 453-3201
Bristol Rescue Squad	(802) 453-2513
Lawrence Memorial Library	(802) 453-2366
State Police	(802) 388-4919

### **EMERGENCY NUMBERS**

Fire Department	911
Bristol Rescue Squad	911
State & Local Police	911

### **WEBSITES**

Town of Bristol	www.bristolvt.org
Town of Bristol Facebook	www.facebook.com/bristolvt
Bristol Recreation Department	www.bristolvt.myrec.com
The Bristol Hub Teen Center	www.bristolskatepark.com
Lawrence Memorial Library	www.lawrencelibraryvt.org
Northeast Addison Television (NEAT)	www.neatbristol.com
Bristol CORE	www.bristolcore.org
Bristol Recreation Club	www.bristolreclub.org

### **CLOSED ON THE FOLLOWING HOLIDAYS**

New Year's Day	Independence Day	Thanksgiving Day
Martin Luther King Jr. Day	Labor Day	Day after Thanksgiving Day
Presidents' Day	Indigenous Peoples' Day	December 24 <sup>th</sup> (half day)
Memorial Day	Veterans' Day	Christmas Day

### **MEETINGS**

Selectboard	2 <sup>nd</sup> and 4 <sup>th</sup> Monday at 7:00 p.m.
Planning Commission	3 <sup>rd</sup> Tuesday at 7:00 p.m.
Development Review Board	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday at 7:00 p.m.
Conservation Commission	2 <sup>nd</sup> Thursday at 6:00 p.m.
Energy Committee	3 <sup>rd</sup> Wednesday at 7:00 p.m.
Bicycle Pedestrian Advisory Committee	4 <sup>th</sup> Thursday at 7:00 p.m.