

Guidance for Pesticide Renewals

Please use this information to guide you through the online pesticide renewal process.

1. Open the [online registration system](#)
2. “User Name” will be your email address. If you do not know your password, please use the “Forgot Password” function on the login page.
3. Select desired company under “My Companies”. Click on the company name for which you need to renew products.
4. Select “Annual Product Renewal” under the task bar on the right side of the page.
5. Scroll down and select the “New Status” for each product. The “Current Status” column will show the status for the current year.
6. Before cancelling a product, please be aware the State of Mississippi requires all products to go through at least one year of discontinuance prior to cancellation.
7. **A new label is not required for every product during renewal; only product labels that have been updated need to be submitted.**
8. **REMINDER: The deadline for renewal is December 31st. After this date, products not renewed are considered unregistered products in the State of Mississippi and stop sales will be issued on any unregistered products found in Mississippi.**
9. Click the “Make Payment” button to submit an online payment and complete the renewal process. If any changes were made, those products will be sent to our pending queue for approval. If no changes were made, your products are renewed for the upcoming year.