

BARTON VILLAGE, INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
JANUARY 8, 2018 6 PM

PRESENT: Nate Sicard, Cathy Swain (via telephone), Tin (Justin) Barton-Caplin, Evan Riordan, Kate Kran, Elizabeth Trail

- A. Call to Order: NS called to order at 6:03 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes December 26, 2017
 - a. JBC motioned to approve December 26, 2017 Minutes, NS seconded. Unanimous Approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. Budgets, consideration of FY2018 Approval
 - i. JBC motioned to approve the FY2018 BVI Electric Department Budget, CS seconded. Unanimous approval.
 - b. 2018 Department Rent Agreements (Highway)
 - i. No action
- F. New Business
 - a. Audit Proposals
 - i. Table until next meeting where staff can provide a recommendation of which proposal to accept
 - b. Review of Junky Yard notifications
 - i. Trustees discussed need to verifying status of properties and to delineate the citation process. NS will consult legal counsel about citation process. JBC will consult Andy Sicard about property statuses.
- G. Other
 - a. Approval of Bills, Warrants, and previous warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Office / Facility
 - i. Discussion of American Red Cross status
- H. Executive Session
 - a. JBC motioned to enter Executive Session at 7:16 p.m. with Evan Riordan and Kate Kran (and Cathy Swain via telephone) to discuss personnel and contracts, CS seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 7:49 p.m., NS seconded. Unanimous approval.

- c. JBC motioned to approve and execute the agreement to extend the IBEW-BVI collective bargaining agreement to January 31, 2018, NS seconded. Unanimous approval.
 - d. JBC motioned to approve salary increases for HR Administrator / Lead Accountant with a resulting salary of \$49,249.20 and for Electric Department Manager with a resulting salary of \$83,828.43 effective the first pay period in January 2018; NS seconded. Unanimous approval.
- I. Adjourn: JBC motioned to adjourn at 7:54 p.m., NS seconded. Unanimous approval.

Date of Next Meeting: January 22, 2018

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk