

BARTON VILLAGE, INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
JUNE 26, 2017 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin, Evan Riordan, Shelia Martin, Liz Trail (The Chronicle)

- A. Call to Order: NS called the meeting to order at 6:01 p.m.
- B. Changes to the Agenda / Additions or Deletions
  - a. None
- C. Meeting Minutes June 12, 2017
  - a. JBC motioned to approve the June 12, 2017 minutes, CS seconded. Unanimous approval.
- D. Privilege of the Floor
  - a. None
- E. Old Business
- F. New Business
  - a. Consideration to sign deed and other documents for 271 Elm Street for July 5<sup>th</sup> Closing with New Owner
    - i. CS motioned to execute the Warranty Deed signing the 271 Elm Street property to William Gordan on July 5<sup>th</sup>, 2017 and the Property Tax Return document, JBC seconded. Unanimous approval.
  - b. Audit Update, Management Response Letter
    - i. Discussion of audit status. No action taken
  - c. Taxes
    - i. JBC motioned to authorize CS to draft and execute a letter with Village Tax Amounts (based on 2017 Village Annual Meeting articles) and send to Village Treasurer on behalf of Trustees, CS seconded. Unanimous approval.
    - ii. Discussion of the need to convene a Board of Tax Abatement
  - d. Department of Rent Agreement Updates
    - i. Discussion of format. Generally agreed that new formats were improved. Recommended changes were reviewed.
    - ii. No further action taken.
  - e. DPW Updates
    - i. Discussion of Bridge Project Updates; Water Testing for Glover Road water customers, and recommendation of using the VT-ALERT notification system.
    - ii. No action taken
  - f. Electric Department
    - i. Discussion of updates on electric department positions and solar impact study.
- G. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. JBC motioned to approve all bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
  - b. Trustee Mail

- i. None
  - c. Request for Lake Region Craft Show sign on Village Green
    - i. CS motioned to approve the request, JBC seconded. Unanimous approval.
- H. Executive Session
  - a. JBC motioned to enter Executive Session at 8:12 p.m. to discuss personnel items (with Evan Riordan joining at 8:39 p.m.), CS seconded. Unanimous approval.
  - b. JBC motioned to exit Executive Session at 9:15 p.m., CS seconded.
  - c. Further discussion in open session about personnel review system.
- I. Adjourn JBC motioned to adjourn at 9:15 p.m., CS seconded. Unanimous approval.

Date of Next Meeting: July 10, 2017

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk