

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
MAY 11, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Kate Kran (via webex)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes April 27, 2020
 - a. JBC motioned to table approving the April 27, 2020 minutes, CS seconded. Unanimous approval.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. None
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Great Bay – Emergency Communications Plan
 - 1. No action taken
 - c. Office / Facilities/Operations
 - i. Memorial Building
 - 1. Discussion that the self locking locks are a hazard in a situation where the building needs to be evacuated
 - ii. Electric Department
 - 1. No updates
 - iii. Water / Sewer
 - 1. No updates
 - iv. Highway
 - 1. 2020 Certificate of Compliance for Town Road and Bridge Standards
 - a. NS reviewed this state requirement
 - b. Discussion that some property owners haven't sought Village permission to work in the right of way and that some property owners do not secure a highway access permit (for drive ways)—which if go unaddressed could be a violation

c. CS motioned to approve Certification of Compliance for Town Road and Bridge Standards & Network Inventory and to approve Nate Sicard to execute the document, JBC seconded. Unanimous approval.

v. Other – Operations under COVID

1. Continue operations with social distancing measures

H. Executive Session:

a. JBC motioned to enter executive session at 6:52 p.m. to discuss personnel issues and contract items, CS seconded. Unanimous

b. JBC motioned to exist executive session at 7:13 p.m., CS seconded. Unanimous approval.

I. Adjourn: JBC motioned to adjourn at 7:24 p.m., CS seconded. Unanimous approval.

Date of Next Meetings: May 12, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk