

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
JANUARY 27, 2020 6 PM

PRESENT: Nate Sicard, Cathy Swain, Tin (Justin) Barton-Caplin

Call to Order: Called to order by NS at 6:010 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. Meeting Minutes December 23rd, 2019 Minutes & January 13, 2020
 - a. JBC motioned to approve January 13, 2020 and December 23, 2019 minutes, CS seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. 2020 Budget
 - i. Discussion of budgets:
 - 1. Village / Highway would be approximately 2% increase in tax revenue
 - 2. Discussion of possible water & sewer rate changes
 - 3. CS motioned to approve the amended 2020 budget totals with the following anticipated tax / user fee revenues as follows, JBC seconded. Unanimous approval
 - a. Highway: \$331,500
 - b. Village: \$61,200
 - c. Water: \$62,500
 - d. Wastewater: \$53,900
- E. New Business
 - a. Preparation of Annual Meeting , warning articles, trustee letter, budget presentations
 - i. Discussion of final edits / suggestions to trustee letter
 - ii. Discussion of suggested edits to budget presentations
 - iii. Preparation should be completed by next Trustees meeting for printing
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities
 - i. Electric Department Operations
 - 1. Discussion of appraisals received by VPPSA for utility evaluation

2. Discussion of moving forward with VEC based appraisal process once more information is mapped using GIS.
 - ii. FEMA application / Mitigation Grant Planning
 1. NS has been in contact with VPPSA and VEC regarding our FEMA application
 2. NS will attend the required FEMA meeting
 3. NS recommends BVI submit an application for the FEMA mitigation funds that would help with vegetation control costs.
 - iii. Water / Sewer
 1. Discussion of residential / commercial rate structures
 2. Annual Glover Agreement
 - a. CS motioned to approve annual letter to Glover, JBC seconded. Unanimous approval.
 - iv. Highway
 1. Review 5-year draft strategic plan for highway operations
 - a. Tabled
 - v. Other – Environmental Inspection for Old Fire Station
 1. NS reported out that he’s reached out to an asbestos inspector and is moving forward with the environmental inspection.
- G. Executive Session:
 - a. JBC motioned to enter Executive Session at 8:12 p.m. to discuss personnel items, CS seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 8:46 p.m., CS seconded. Unanimous approval.
 - c. No action taken
- H. Adjourn: CS motioned to adjourn at 8:48 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: February 10, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk