

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
MINUTES
JULY 13, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Kate Kran (via webex at 6:28 p.m.), Andy Sicard (via webex), Ken Nolan (VPPSA, via webex at 6:27 p.m.)

- A. Call to Order: Called to order by NS at 6:01 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes June 22nd, 2020
 - a. CS motioned to approve the June 22nd, 2020 minutes as amended, JBC seconded.
Unanimous approval:
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Request for political event in parking lot by library
 - i. Discussed a request by Katherine Sims to use the parking lot adjacent to the library
 - 1. Use of this parking lot isn't specified in the Facility Use Policy/Agreement so staff brought the request to the Trustees
 - 2. CS motioned to approve the request upon completion of the Facility Use Agreement by Katherine Sims, JBC seconded. Unanimous approval.
 - b. Request to install shed at community garden
 - i. Trustees discussed general support of installing a garden shed with the following considerations:
 - 1. Ensuring zoning by laws are followed
 - 2. The shed is not placed in a location that would interfere with snow being plowed over the bank from the parking lot (or the shed is moveable)
 - ii. Garden signs were also discussed—they would also need to meet zoning by laws and would need to be removed in the winter
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - b. Budget vs Actual
 - i. No action
 - c. Trustee Mail

- i. None
 - d. Facilities/Operations
 - i. Electric Department
 - 1. Ken Nolan provided some updates from VPPSA
 - ii. Water / Sewer
 - 1. West Street as a sagging sewer main and will need to be an upcoming project
 - 2. Discussion of the break in the water main & need for better communication with affected users
 - iii. Highway
 - 1. None
 - iv. Other
 - 1. Audit Update
 - a. Nearly complete—should be ready for approval at next Trustee Meeting
 - 2. Operations under COVID
 - a. No action
- H. Executive Session:
 - a. CS motioned to enter executive session with Kate Kran and Ken Nolan at 6:30 p.m. to discuss contract items that the premature disclosure there of would put the Village at significant disadvantage and to discuss personnel items, JBC seconded. Unanimous
 - b. Ken Nolan left executive session at 8:05 p.m.
 - c. Kate Kran left executive session at 8:17 p.m.
 - d. Andy Sicard joined executive session at 8:34 p.m.
 - e. CS motioned to exit executive session at 8:50 p.m., JBC seconded. Unanimous approval.
 - f. Trustees took no action
- I. Adjourn: CS motioned to adjourn at 9:25 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: July 27, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk