

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
JUNE 22, 2020 6 PM

PRESENT: Nate Sicard (via webex), Cathy Swain (via webex), Tin (Justin) Barton-Caplin, Jeff Harper (via webex)

- A. Call to Order: Called to order by NS at 6:00 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Minutes June 8th, 2020
 - a. JBC motioned to approve the June 8th, 2020 minutes as amended, CS seconded.
Unanimous approval:
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. 54 and 107 Municipal Lane Sewer
 - i. NS reported out recommendations from Jefferson on how to address the sewer connections for 54 and 107 Municipal Lane parcels.
 - ii. Jeff Harper repeated request for cost sharing on this project given the problematic type of sewer connections for the buildings that previous Trustees authorized.
 - iii. Trustees discussed 50/50 cost sharing on the project with NS completing the permit and plans for the project as this would also improve the sewer connection for the BVI Garage.
 - iv. JBC motioned to authorize Andy Sicard to spend up to \$5,000 from the Garage Capital Reserve fund to modify BVI's waste water system & related permits for the BVI garage & to add oil water separator, CS seconded. Unanimous approval.
 - v. JBC motioned to move forward with waste water project for both 54 and 107 Municipal Lane parcels where 50/50 cost sharing between BVI and Jeff Harper contingent that Jeff Harper accepts the project estimates once finalized by Andy Sicard, CS seconded. Unanimous approval.
 - vi. CS motioned to authorize Nate Sicard to sign the permit applications
 - b. Water / Sewer / Electric Delinquencies to be Turned Over to Delinquent Tax Collector
 - i. Discussion of the PUC order for a moratorium on collections and applicable to which utilities. Majority of the board felt that the PUC order applied to electric utilities but not to the water / sewer enterprise funds.

- ii. JBC motioned to approve Warrant to Delinquent Tax Collector for past due water/sewer accounts with a total balance of \$1,922.18 in outstanding water / sewer accounts. (2-YAY, 0-NAY, 1-ABSTAIN)

G. Other

- a. Approval of Bills, Warrants, and previous Warrants signed.
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, CS seconded. Unanimous approval.
 - ii. Budget vs Actual
 - 1. Discussion that the highway budget needed a closer look as some line items were overspent, some way underspend, etc.
- b. Trustee Mail
 - i. Trustees discussed request related to the parcel 500 Lake Street
 - 1. Trustees reviewed recent court case and determined that the 500 Lake Street parcel was still within the Village limits and thusly subject to Village taxes.
 - 2. CS motioned to authorize Nate Sicard to respond to Mr. Ghuman that his parcel was still subject to Village taxes, JBC seconded. Unanimous approval.
 - ii. Village Businesses
 - 1. JBC received correspondence related to Village businesses wanted to try provide more activity given the constraints required by COVID.
 - 2. One idea was to host an outdoor music event at Nick's
 - a. Discussion that there was no ordinance restricting this
 - b. Consideration would be needed to keep activities out of the ROW
 - c. Discussion of recommending outreach to neighbors as part of planning
 - d. And consult zoning administrator to make sure there were no zoning ordinances restricting the activity
 - iii. Pageant Park
 - 1. Two letters received by the Trustees requesting the reopening of Pageant Park
 - 2. Trustees discussed that the closure was mainly due to the inability to provide adequate supervision / bathroom facilities due to closure. Trustees had no plans at this time to reopen the park for the summer season.
- c. Office / Facilities/Operations
 - i. Audit Update & Draft MDA Letter
 - 1. Nearly finished and CS is working with Kate to finish the MDA letter
 - ii. Electric Department
 - 1. Hire Counsel – moved to Executive Session
 - 2. Transco Acknowledgement

- a. There was no Transco paperwork at the Village Offices.
- iii. Water / Sewer
 - 1. None
- iv. Highway
 - 1. None
- v. Other
 - 1. Grit Tank for 107 Municipal Lane
 - a. See above
 - 2. Operations under COVID
 - a. CS shared recent communication from DAIL regarding congregate meal sites

H. Executive Session:

- a. CS motioned to enter executive session at 8:38 p.m. to discuss contract items that the premature disclosure there of would put the Village at significant disadvantage and to discuss personnel items, JBC seconded. Unanimous
 - b. CS motioned to exit executive session at 8:59 p.m., JBC seconded. Unanimous approval.
 - c. JBC motioned to authorize Cathy Swain to engage legal counsel, NS seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at 9:00 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: June 22, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk