

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
MINUTES  
SEPTEMBER 28, 2020 6 PM

PRESENT: Nate Sicard, Cathy Swain (via zoom), Tin (Justin) Barton-Caplin (via zoom), Kate Kran (via zoom), Patsy Thompson, Joe Gressor (Chronicle, via zoom), Following joined via zoom at 6:30: Nancy Malmquist, Andrea Cohen, Peter Ross, Victoria Brown, Rebecca Towne

- A. Call to Order: Called to order by NS at 6:04 p.m.
- B. Changes to Agenda / Additions or Deletions
  - a. None
- C. Meeting Minutes September 14, 2020
  - a. JBC motioned to approve the September 14<sup>th</sup>, 2020 minutes, CS seconded. Unanimous approval
- D. Privilege of the Floor
  - a. Patsy Thompson present to discuss Memorial Building access – see below
- E. Old Business
  - a. None
- F. New Business
  - a. Incident Command Operations
    - i. Water Supply Emergency
      - 1. A major leak has been identified and repaired
      - 2. Water treatment at the treatment plant is still above normal, but lower than before the repairs
      - 3. NS and staff repointed some of the stone work on the May Pond dam
      - 4. Water pumping from May Pond has increased flow into the reservoir pond
      - 5. With this repair, water in the reservoir pond, and with the coming rain, risk of running out of water is much lower. However Trustees opted to maintain the Incident Command Structure until next meeting.
      - 6. Boil Water Notice will remain into effect until negative tests results received
- G. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. CS motioned to approve warrants, JBC seconded. Unanimous approval.
  - b. Trustee Mail
    - i. None
  - c. Office / Facilities / Operations
    - i. Electric Department
      - 1. VPPSA Cybersecurity Program

- a. JBC motioned to authorize the expenses related to the VPPSA cybersecurity program, CS seconded. Unanimous approval.
  - 2. VEC Contract – moved to executive session
- ii. Water / Sewer
  - 1. Discussion of water budget given the emergency repairs and leak detection
- iii. Highway
  - 1. No discussion
- iv. Memorial Building
  - 1. Discussion from Patsy Thompson about the work that BASSI has been doing during the pandemic:
    - a. Providing 50-62 meals to seniors & homeless families housed at the Pine Crest
    - b. On Thursdays, they are making 5 meals per person to get them through the weekend. Additional Access to the facilities would help meet this need. Patsy requested that she and Anne Marie be allowed to use the kitchen on Wednesdays.
    - c. JBC motioned to authorize BASSI to use the Memorial Hall on additional days to facilitate the additional meal preparation, CS seconded.
  - 2. Discussion of the upcoming rental discussion between BASSI and BVI
    - a. Trustees let Patsy know that they would like to meet with BASSI Board to start the discussion on next year's rent agreement.

H. Executive Session:

- a. CS motioned to enter executive session with Kate Kran, Nancy Malmquist, Andrea Cohen, Peter Ross, Victoria Brown, Rebecca Towne to discuss the VEC contract where the premature disclosure of would put the Village at significant disadvantage and personnel items at 6:32 p.m., JBC seconded. Unanimous approval
  - b. Nancy Malmquist, Andrea Cohen, Peter Ross, Victoria Brown, Rebecca Towne left executive session at 7:38 p.m.
  - c. Kate Kran left executive session at 8:37 p.m.
  - d. CS motioned to exit executive session at 9:25 p.m., JBC seconded. Unanimous approval.
  - e. CS motioned to authorize back pay to make a staff member whole for their step increase back to the position anniversary date, JBC seconded. Unanimous approval.
- I. Adjourn: CS motioned to adjourn at 9:35 p.m., JBC seconded. Unanimous approval.

Date of Next Meetings: October 12th, 2020

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk