

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
MINUTES  
May 10, 2021 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin (via zoom), Jacqueline Laurion (via zoom), Patrick Hurley (Memphremagog Watershed Association), Nancy Malmquist (BVI counsel via zoom), Kim Butler (BVI Counsel via zoom),

Call to Order: Called to order by NS at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
- B. Meeting Minutes April 12, 2021
  - a. JBC motioned to approve the April 12, 2021 Minutes, JL seconded. Unanimous approval.
  - b. JBC motioned to accept Annual Meeting Minutes from March 9, 2021, JL seconded. Unanimous approval.
- C. Privilege of the Floor
  - a. Patrick Hurley introduced himself as part of Memphremagog Watershed Association and is looking to work with municipalities. He will work with Nate to get on a future agenda.
- D. Old Business
  - a. None
- E. New Business
  - a. Consider appointment of municipal enforcement officer
    - i. NS shared that Barton Town is hiring a municipal enforcement officer who would enforce municipal ordinances and issue tickets when needed. The Town is willing to have this officer issue tickets for Orleans and Barton Village Ordinances as well.
    - ii. JBC asked about the need to maintain a Village ticket book, if notice is needed to be provided to the Judicial Branch, and what happens with any funding from a ticket.
    - iii. Overall trustees supportive of this; after clarifications will most likely make an appointment.
  - b. Consider coin drop application 6/26/2021
    - i. JL motioned to accept the coin drop application by BASSI, contingent on submittal of appropriate insurance rider, JBC seconded. Unanimous approval.
- F. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
  - b. Trustee Mail
    - i. Village wide yard sale request

1. Request to put up banner – request didn't make it onto agenda will add for next meeting.
- c. Office / Facilities / Operations
  - i. Electric Department
    1. Contract Negotiations – Executive Session
      - a. No action taken
  - ii. Water/Sewer
    1. Consider Lien Release for 414 High Street
      - a. JBC motioned to approve and execute the Lien Release for 414 High Street, JL seconded. Unanimous approval.
    2. Consider Abatement Request – 103 Lake Front Lane
      - a. Request for abatement based on incorrect meter readings due to freezing of the meter
      - b. JBC motioned to deny the water portion of the abatement and to approve the per gallon charge of the sewer abatement charge, JL seconded. Unanimous approval.
    3. Commercial Rates – Water & Abatement Ordinance
      - a. Tabled discussion
    4. Consider purchase approval for Wastewater Flow Metering System Replacement
      - a. Discussion of the proposal to replace the waste water flow meter – needed for accurate estimates of waste water flow
      - b. Available capital funds to pay for it, Glover would share some of the costs.
      - c. JBC motioned H2O Innovations to purchase and contract to install a new magmeter, JL seconded. Unanimous approval.
    5. Personnel – Executive Session Topic
      - a. No action taken
  - iii. Highway –
    1. NS did a drive through with Andy to look at prioritized list of work needed.
  - iv. Other / Memorial Building/Parks
    1. Pageant Park & Caretaker
      - a. JL provided an update on the Pageant Park Caretaker recruitment and will make an offer tomorrow with a caretaker starting on 5/17/2021
    2. Consider waiving fee for EVT use of the Theater
      - a. NS motioned to EVT to use of the theater for free for outreach efforts related to the tailored incentive programs, JL seconded. Unanimous approval.
    3. Hall Equipment and Operations
      - a. Brief discussion on any status updates on BASSI equipment list

b. This list would primarily be used for exclusive use of BASSI's operations

4. Seasonal Projects / Flags

a. Discussion of previous request to put flags up

b. Flags have previously been purchased by the Legion

c. Current flags need replacement as numerous complaints came in about the quality of the flags at the end of last season.

5. Operations during COVID-19

a. Recapped for JL public meeting recommendation to meet in person with a remote call in option

G. Executive Session:

a. JBC motioned to enter Executive Session at 6:08 p.m. with Nancy Malmquist and Kim Butler to discuss contract negotiations), JL seconded. Unanimous approval.

b. Kim left at 7:00 p.m. and Nancy left at 7:30 p.m.

c. JBC motioned to exit Executive Session at 7:56 p.m. with no action taken, JL seconded. Unanimous approval.

H. Adjourn: JBC motioned to adjourn at 8:53 p.m., JL seconded. Unanimous approval.

Date of Next Meetings: May 24, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk