

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
December 27, 2021 6 PM

PRESENT: Nate Sicard, Jackie Laurion, Tin Barton-Caplin, Kim Butler (via Zoom), Rebecca Towne (via Zoom), Victoria Brown (via Zoom), and Andrea Cohen (via Zoom).

NS called the meeting to order at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. None
- B. December 13, 2021 Meeting Minutes
 - a. JBC motioned to approve the December 13, 2021 Meeting minutes, JL seconded. Unanimous approval.
- C. Privilege of the Floor
 - a. None
- D. Old Business
 - a. None
- E. New Business
 - a. None
- F. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
 - b. Trustee Mail
 - i. None
 - c. Office / Facilities / Operations
 - i. Electric Department
 - 1. Budgets
 - a. Discussion of possible format changes for the budgets
 - b. Trustees discussed wanting to keep formats similar to previous years to keep it simple and understandable
 - 2. Updates – Line Extensions
 - a. A customer is requesting 50% reimbursement of a conduit install
 - b. Discussion of the application being given to customers and the electric dept guidelines on the BVI website
 - c. Trustees will direct staff to deny request at this time until an official decision can be discussed.
 - 3. Executive Session (7:00 p.m.) – Meeting with Counsel / Contractor
 - 4. Assets Considerations – reviewed electric department assets
 - a. No action taken

- ii. Water / Sewer
 - 1. Budgets – no draft budgets yet
 - 2. Updates
 - a. Lucas is looking to purchase tools for the treatment plant
 - b. Trustees support purchasing needed equipment
- iii. Highway
 - 1. Updates
 - a. Andy is on vacation this week!
- iv. Other / Memorial Building/Parks
 - 1. NS discussed that Efficiency Vermont is going to fund the costs of additional LED bulbs for the Memorial Building
 - 2. Building Rental Contracts
 - a. Discussion of possible updates to the 2022 rental agreements for the Memorial Building and discussion of the need to update the facilities use policy.

G. Executive Session:

- a. JBC motioned to enter Executive Session with Kim Butler, Victoria Brown, Rebecca Town, and Andrea Cohen at 7:00 p.m. to discuss personnel items and to discuss contracts where the premature disclosure of information would put the Village at significant disadvantage, JL seconded. Unanimous approval.
- b. Victoria, Rebecca, and Andrea left at 8:15 p.m.
- c. Kim left at 8:25 p.m.
- d. JBC motioned to exit Executive Session at 9:00 p.m., JL seconded. Unanimous approval.
 - i. JL motioned to approve Amendment #3 to Contract For Services with VEC and to authorize Nate Sicard to execute the contract, JBC seconded. Unanimous approval.

H. Adjourn: JBC motioned to adjourn at 9:39 pm., JL seconded. Unanimous approval.

Date of Next Meetings: January 10, 2021

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk