

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
February 28, 2022 6 PM

PRESENT: Nate Sicard, Jackie Laurion, Tin Barton-Caplin, Nancy Malmquist (via Zoom), Kim Butler (via Zoom)

NS called the meeting to order at 6:00 p.m.

- A. Changes to Agenda / Additions or Deletions
  - a. Discuss Legislation
- B. February 14, 2022 Special Meeting Minutes
  - a. JBC motioned to approve the February 14, 2022 Meeting minutes, JL seconded. Unanimous approval.
- C. PUBLIC HEARING – WATER AND SEWER RATE REVISIONS
  - a. No one in attendance
  - b. JBC motioned to close the public hearing at 6:11 p.m., JL seconded. Unanimously approved.
- D. Privilege of the Floor
  - a. None
- E. Old Business
  - a. None
- F. New Business
  - a. Annual Meeting Warning Preparation / Annual Report
    - i. Discussion of possible language for the Australian Ballot vote for a possible electric department sale
    - ii. Discussion of possible article related to giving the highways back to the State of Vermont to be voted on by Australian Ballot.
    - iii. Official public hearing related to the May 10<sup>th</sup> Australian Ballot articles will be on May 1<sup>st</sup> at 3 p.m.
    - iv. An additional public hearing related to the sale of the electric department on April 16<sup>th</sup> at 3 p.m.
- G. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
  - b. Trustee Mail
    - i. BASSI – letter of intent to vacate premises by April 30, 2022
    - ii. NS will provide a schedule for “premises”
  - c. Office / Facilities / Operations
    - i. Audit Engagement Letter –

1. JBC motioned to approve and authorize Crystal Currier to execute the KBS Audit Engagement Letter for the 2021 audit, JL seconded. Unanimously approved.
  2. Trustees will ask Crystal for clarification of the estimated costs and the “audit planning” related to Management Override of Controls & Improper Revenue Recognition
- ii. Electric Department
    1. Executive Session (7:00 PM) – Meeting with Counsel
  - iii. Water / Sewer
    1. WWTF – Equipment replacement
      - a. JBC motioned to authorize Tim to purchase the DR900 Multiparameter Portable Colorimeter up to \$2000, JL seconded. Unanimous approval.
    2. Safety Improvement Project Update
      - a. Tim hired Gates Electric to work by the hour to address some of the VOSHA / OSHA electrical items.
  - iv. Highway
    1. Barton Town is using the 6 wheeler international due to accident
    2. A Barton Village truck impacted the bridge on Harrison Ave. Minimal damage to truck and no damage to bridge.
  - v. Other / Memorial Building/Parks
    1. NS will pursue cleaning contractor for Memorial Building
    2. Unsafe tree removal at Pageant Park
      - a. Andy identified a contractor for removal of the trees

H. Executive Session:

- a. JBC motioned to enter Executive Session with 7:03 p.m. with Nancy Malmquist and Kim Butler to discuss personnel items and to discuss contracts where the premature disclosure of information would put the Village at significant disadvantage, JL seconded. Unanimous approval.
  - i. Nancy Malmquist and Kim Butler left at 8:14 p.m.
  - ii. JBC motioned to exit Executive Session at 8:25 p.m., JL seconded. Unanimous approval.
- I. Adjourn: JBC motioned to adjourn at 10:03 pm., JL seconded. Unanimous approval.

Date of Next Meetings: March 14, 2022

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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Attested by Shelia Martin | Village Clerk