

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
April 11, 2022 6 PM

PRESENT: Nate Sicard, Jackie Laurion, Tin Barton-Caplin, Meg Burmeister (NEK Council on Aging), Mary Ann Royer, Richard Jesmer, Bill Cicale, Suzanne Cicale, Kim Butler (via Zoom), Nancy Malmquist (via Zoom)

NS called the meeting to order at 6:04 p.m.

- A. Changes to Agenda / Additions or Deletions
 - a. High Street
 - b. March 28, 2022 Meeting Minutes
 - c. JBC motioned to approve the March 28, 2022 Meeting minutes, JL seconded.
Unanimous approval.
- B. Privilege of the Floor
 - a. None
- C. Old Business
 - a. None
- D. New Business
 - a. Consider sale of old fire station building and parcel on Main Street to Bill Cicale
 - i. Bill Cicale provide the Trustees with a bid for the building.
 1. Discussion of the asbestos in the kitchen
 2. Cicales submitted bid for the building
 3. Parking and electric service are remaining items to be addressed with the generator for the doors will go to the new building
 4. Discussion of the possible taxes – the property has been hard to appraise as there are no real comps given its current use, but that the tax assessments will be based on the listers’ assessments.
 5. JBC motioned to accept the deposit with the intention to move forward with a potential sale, JL seconded. Unanimous approval.
 6. Discussion that the pool table and any remaining fire fighter equipment could be left or taken out of the building.
 7. Cicales will work with Rick Sicard to get a key for the building to do the asbestos assessment.
- E. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed and authorize a Trustee to sign a special AP warrant for the backhoe, JL seconded.
Unanimous approval.
 - b. Trustee Mail
 - i. None

c. Office / Facilities / Operations

i. Electric Department

1. Executive Session (7:00 PM) – Meeting with Counsel
2. Operations
 - a. Discussion of disconnects
 - b. JBC provided an update on the High Street Project
 - i. VHB has provided a quote for revising the VHB contract to complete the work plan, phase 2 assessment and analytics as well as completion of the corrective action plan.
 - c. Trustees are supportive of moving forward.
3. Customer Construction Agreements
 - a. Trustees reviewed information on a line extension and a request for reimbursement on the conduit
 - b. BVI staff provided the customer with an old agreement that detailed a 50% reimbursement for conduit. This is no longer the policy
 - c. Also the tariff specifies the ability of BVI to charge 25% of the total project
 - d. NS will follow up with VEC and customer

ii. Water / Sewer

1. Consider purchase of new WTF SCADA PC
 - a. NS shared that the water treatment plant needs a new SCADA.
 - b. JL motioned to authorize Lucas to purchase a new SCADA computer thru DELL (up to \$2000) and to authorize Lucas to spend \$900 to LCS Controls for the install, JBC seconded. Unanimous approval.
2. Consider Replacement Control Panel System for Main Lift and Pageant Park
 - a. NS shared that improvements in the lift stations are required: \$7700 (for pageant park station) & \$13,000 (for main lift station)
 - b. JBC motioned to authorize Tim to purchase replacement control panels for the lift stations for a total cost up to \$21,000, JL seconded. Unanimous approval.
3. Consider purchase of new HVAC for failed HVAC in chem room in waste
 - a. NS shared that two quotes been secured but aren't 100% comparable—one for \$11,464 and one for \$7,178
 - b. NS is going to work with staff to get more quotes/comparable quotes.
 - c. No action by Trustees

iii. Highway

1. NS shared that there isn't a request in the warrant for payment for the backhoe and so there maybe a special warrant issued later in the week.
- iv. Other / Memorial Building/Parks
 1. Food Shelf
 - a. JL provided an update from the food shelf meeting with the Barton Community Garden and other folks supporting food shelves in Orleans (Orleans Federation Church).
 - b. Meeting again on April 22nd, 2022.
 2. Hall Inventory
 - a. Refrigerator is the only pending item from the inventory that needs resolution
 - i. BASSI offered to swap out the refrigerator with a refrigerator from the Orleans Site
 - ii. NEK Council on Aging is supportive of keeping the new refrigerator with BASSI as their grant funding paid for it
 3. Stormwater Project – Kick Off Update
 - a. NS shared the Kick Off went well and is moving forward. NS got a tax map with a survey attached.

F. Executive Session:

- a. JL motioned to enter Executive Session with 7:03 p.m. with Nancy Malmquist to discuss personnel items and to discuss contracts where the premature disclosure of information would put the Village at significant disadvantage, JL seconded. Unanimous approval.
 - i. Kim Butler joined at 7:10 p.m.
 - ii. Kim Butler left at 7:45 p.m.
 - iii. Nancy Malmquist left at 8:23 p.m.
 - iv. JBC motioned to exit Executive Session at 8:50 p.m., JL seconded. Unanimous approval.

G. Adjourn: JBC motioned to adjourn at 9:47 pm., JL seconded. Unanimous approval.

Date of Next Meetings: April 25th 2022

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk