

BARTON VILLAGE INC.  
MEETING OF THE TRUSTEES  
DRAFT MINUTES  
April 25, 2022 6 PM

PRESENT: Nate Sicard, Jackie Laurion, Tin Barton-Caplin, Nancy Malmquist (via Zoom), Joseph Gressor (Chronicle).

NS called the meeting to order at 6:02 p.m.

- A. Changes to Agenda / Additions or Deletions
- B. April 11, 2022 Meeting Minutes
  - a. JBC motioned to approve the April 11, 2022 Meeting minutes as amended, JL seconded. Unanimous approval.
    - i. Add: JBC motioned to approve purchase and sales agreement with VEC and authorize Nate Sicard to execute the agreement, JL seconded. Unanimous approval.
    - ii. Delete from Customer Construction Agreements: "This is no longer the policy"
- C. Privilege of the Floor
  - a. None
- D. Old Business
  - a. Consider Moving a No Parking Sign at 177 High Street
    - i. JBC motioned to approve moving the No Parking Sign at 177 High Street, JL seconded. Unanimous approval.
- E. New Business
  - a. None
- F. Other
  - a. Approval of Bills, Warrants, and previous Warrants signed
    - i. JBC motioned to approve bills, warrants, and previous warrants signed and authorize a Trustee to sign a special AP warrant for the backhoe, JL seconded. Unanimous approval.
    - ii. JL motioned to retroactively approve and authorize JBC to sign the Special Warrant to Davies for the Tax Sale, JBC seconded. Unanimous approval.
  - b. Trustee Mail
    - i. None
  - c. Office / Facilities / Operations
    - i. Electric Department
      - 1. Executive Session (7:00 PM) – Meeting with Counsel
      - 2. Operations / Truck
        - a. NS shared that Hardwick expressed interest in purchasing the bucket truck. All Trustees agreed that waiting to make a decision until after the vote on the sale.
      - 3. Customer Construction Agreements

- a. NS shared that he spoke with the customer about next steps for his situation regarding reimbursement for the conduit
        - i. NS shared with the customer that 50% of the conduit cost is reimbursable, however, there is a true up period where VEC and BVI will finalize the total cost of the project
        - ii. NS shared with Crystal that BVI needs to be issuing countersigned agreements where BVI/VEC actually review and approve projects prior to the commencement of a project.
- 4. Consider VHB Contract Amendment for High Street Contamination Project
  - a. JBC motioned to approve the contract amendment with VHB with a new total of \$125,295 (addition of \$87,454), JL seconded. Unanimous approval.
- 5. Preparation for Public Informational Hearing
  - a. Discussion of figures, graphs, and other material to include in the paper and the public hearing.
- ii. Water / Sewer
  - 1. None
- iii. Highway
  - 1. None
- iv. Other / Memorial Building/Parks
  - 1. Bid for scraping, caulking, and painting memorial building
    - a. NS shared that he would like to put an ad/rfp out for scraping/painting/chalking the windows and roof line.
  - 2. Pageant Park
    - a. JL reported out that Pageant Park I all on track to open and Emily has ordered punch cards

G. Executive Session:

- a. JL motioned to enter Executive Session with 7:03 p.m. with Nancy Malmquist to discuss personnel items and to discuss contracts where the premature disclosure of information would put the Village at significant disadvantage, JL seconded. Unanimous approval.
  - i. JBC motioned to exit Executive Session at 8:00 p.m., JL seconded. Unanimous approval.

H. Adjourn: JBC motioned to adjourn at 10:00 pm., JL seconded. Unanimous approval.

Date of Next Meetings: May 9<sup>th</sup> 2022 and Public Hearing May 1<sup>st</sup> 3 p.m.

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

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