

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
December 12, 2022 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jackie Laurion, Patty Richards (via zoom), Chris Recchia (via zoom)

NS called the meeting to order at 6:20 p.m.

A. Changes to Agenda / Additions or Deletions

- a. None

B. Meeting Meetings – November 28, 2022

- a. JBC motioned to approve the November 28, 2022 Meeting minutes with the following changes, JL seconded. Unanimously approved.
 - i. Delete “Roger Bernier, Greg Swart, and Jocelyn Racette” from attendance
 - ii. Add “was overpressured and oversized and they are working on recommendations.” under item 2 in Other / Memorial Building / Parks.

C. Privilege of the Floor

- a. None

D. Old Business

- a. None

E. New Business

- a. None

F. Other

- a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants, and previous warrants signed, JL seconded. Unanimous approval.
- b. Trustee Mail
 - i. None
- c. Office / Facilities / Operations
 - i. Highway
 - 1. MRGP Renewal
 - a. JBC motion to approve the Municipal Roads General Permit (MRGP) and authorize NS to complete the Notice of Intent for MRGP, JL seconded. Unanimous approval.
 - 2. Plowing Agreement with Barton Town
 - a. Postponed to next meeting as the Trustees didn't have access to a copy of the draft plowing agreement.
 - ii. Electric Department (6:30 PM)
 - 1. Updates with Patty / Chris
 - a. Patty provided an update on the bucket truck sale process.

- b. JBC motioned to authorize Patty Richards to advertise the sale of the bucket truck and to authorize Patty to negotiate on behalf of the Village as long as the final sale price is equal to or greater what is owed on the bucket truck at the time of purchase, JL seconded. Unanimous approval.
 - 2. Electric Department Write Offs
 - a. Patty shared that Crystal has identified \$23,262.35 in electric department of AR write offs.
 - b. JBC motioned to approve the AR write offs in the electric department for a total of \$23,262.35, JL seconded. Unanimous approval.
 - 3. Lien – 1255 Schoolhouse Road, Brownington
 - a. JBC motioned to approve adding an electric department lien to 1255 Schoolhouse Road, Brownington for a total of \$4974.47 (Trustees will sign the lien electronically once the lien is generated by staff), JL seconded. Unanimous approval.
 - 4. Line of Credit
 - a. Patty asked Crystal to work on securing a \$300,000 of line of credit.
 - b. Trustees support this and will consider approving once the paperwork is received.
 - 5. VPPSA Budget
 - a. VPPSA passed an updated budget at their last meeting. The updated membership fees seem to be reasonable.
 - b. Patty shared an estimate of the operations contract and is projecting an allocation of \$900,000 for the 2023 electric department budget for this operations contract.
- iii. Water / Sewer
 - 1. Mission’s Equipment Purchase for Glover Station
 - a. Glover is going to move forward with purchasing the mission equipment for the Glover Station and work with Barton Village to coordinate the purchase and installation of the equipment.
 - 2. RFQ Updates
 - a. Trustees will need to generate an RFQ sometime in January for wastewater plant upgrades.
- iv. Other / Memorial Building/Parks
 - 1. Hall Requested Use for Weekly Classes
 - a. Discussion of use of the memorial hall community space for use for Zumba classes. Trustees are fine with this, but being a for-profit venture, the person would need to pay the appropriate facility use fee.
 - 2. Improvement Project Updates

- a. NS met with Coe (architect) to help construct a new vision of the Memorial Building Garage space.

G. Executive Session:

- a. JBC motioned to enter Executive Session at 7:08 p.m. with Patty Richards & Chris Recchia to discuss contracts and personnel items and potential sale of property whereas the premature disclosure of information would put the village at a significant disadvantage, JL seconded. Unanimous approval.
 - b. Patty and Chris left Executive Session at 7:46 p.m.
 - c. JBC motioned to exit Executive Session at 8:39 p.m., JL seconded. Unanimous approval.
 - i. No action taken
- H. Adjourn: JBC motioned to adjourn at 9:32 pm., JL seconded. Unanimous approval.

Date of Next Meetings: December 27, 2022

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk