

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
January 9, 2023 6 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jackie Laurion, Karen Hamelin, Patty Richards (via zoom), Chris Recchia (via zoom), Lucas

- A. NS called the meeting to order at 6:07 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Meetings – Dec 27, 2022
 - a. JL motioned to approve the December 27, 2022 meeting minutes, JBC seconded. Unanimously approved.
- D. Privilege of the Floor
 - a. Karen Hamelin – Electric Bills
 - i. Karen wanted to understand how the late fee is calculated and when it increases
 - ii. Trustees reviewed that 1% is assessed if a bill is paid after the due date. This penalty does not increase unless the next bill is paid after the due date.
- E. Old Business
 - a. None
- F. New Business
 - a. Letter of Support for Parsons Dinner House –
 - i. JBC motioned to retroactively approve the letter of support for the Parson’s Dinner House Grant Application to ACCD, JL seconded. Unanimous approval.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants and previous warrants signed, JL seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Coin Drop Application – Glover-Barton Senior Meals Request
 - 1. Trustees briefly discussed and decided to table the approval until next meeting and provide feedback that the location needs to change for safety and traffic flow reasons.
 - c. Office / Facilities / Operations
 - i. Highway
 - 1. 2023 Highway Mileage Certificate
 - a. JBC motioned to approve with no changes, JL seconded. Unanimous approval.
 - ii. Water / Sewer

1. Budgeting update – need financial information by next meeting for budgeting.
- iii. Electric Department
 1. Consider Authorization for Line of Credit with Community Bank for Electric Operations
 - a. JL motioned to approve the line of credit, to use the line of credit to pay off the bucket truck, to execute the line of credit agreement, the resolution for the line of credit borrowing, the line of credit note, and the non-arbitrage certificate and motioned to authorized JBC to sign a special warrant before the next meeting related to paying off the bucket truck, JBC seconded. Unanimous approval.
 - b. Trustees asked Patty to work with Crystal to cancel the dialectic test on the bucket truck.
 2. Updates with Patty / Chris
 - a. Patty provided an update on the cash flow analysis and how Crystal plans to use the estimated revenue from last year and this year’s expenses to estimate cash flow for the first part of the year.
 - b. Patty provided a brief update on the rate case that she and Steve Farnham are working on.
 - c. Patty provided an update on the FEMA
- iv. Other / Memorial Building/Parks
 1. 126 Main St. Lease
 - a. JBC motioned to approve and execute the 5 year lease agreement with EM Brown for 126 Main St, JL seconded.
 2. BVI Policy Review And Adding to Website
 - a. JL will update the coin drop application and add to website.
 3. Coin Drops Application Updates
 - a. JL updated the coin drop application and included only two authorized locations for the coin drops going forward.
- H. Executive Session:
 - a. JBC motioned to enter Executive Session at 7:17 p.m. with Lucas DiMauro at 7:30 p.m. to discuss contracts and personnel items, JL seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 8:15; p.m., JL seconded. Unanimous approval.
 - i. No action taken
- I. Adjourn: JBC motioned to adjourn at 9:44 pm., JL seconded. Unanimous approval.

Date of Next Meetings: January 23 2023

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk