

BARTON VILLAGE INC.
MEETING OF THE TRUSTEES
DRAFT MINUTES
January 23, 2023 5:30 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jackie Laurion, Tim Dagesse, Patty Richards (via zoom), Chris Recchia (via zoom), Joe Gressor, Andy Sicard

- A. NS called the meeting to order at 5:33 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Meetings – January 09, 2022
 - a. JBC motioned to approve the January 9, 2022 meeting minutes with an amendment to accurately reflect that Patty would be conducting the electric department cash flow analysis, JL seconded. Unanimously approved.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. None
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants and previous warrants signed, JL seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Received notice from Village Treasurer transferring past due accounts and taxes to the delinquent tax collector.
 - ii. No action taken
 - c. Office / Facilities / Operations
 - i. 2023 Budgets
 1. Discussion that 2023 budgets need to be approved at a special meeting in early February.
 2. NS is working on spreadsheets with data from Crystal and will be working with Andy and Tim and Lucas to finalize proposed budgets for Highway, Wastewater, Water, and Village. Electric Department budgets may not be finalized and may need an updated budget insert presented at Village Meeting.
 3. Discussion that Glover’s portion of wastewater funding will increase and additional costs associated with improving the facility will need to be included in the budgetting process. Wastewater spent almost \$200,000

more than was budgeted this year due to the lagoons and other needed improvements.

ii. Highway

1. Snow Plowing & On Call Truck –

- a. Trustees discussed reevaluating the priority roads and possible change in the DPW work hours (starting at 6 a.m.) to make winter highway maintenance more efficient
- b. Trustees discussed a request from DPW staff to have a Village Truck available to drive home, particularly when on call. Trustees need to research the IRS/tax implications of providing a Village vehicle to take home and/or other alternatives to this request.

2. Possible projects for 2023 budgeting

- a. General discussion of some possible projects for this year including the salt shed, additional paving, and the storage container.

iii. Water / Sewer

1. Next Steps WWTF

- a. Trustees received RFQ draft from contractor that the Trustees will need to update and work with the state to ensure it confirms to their requirements
- b. Contractor provided information on the required tests.

iv. Electric Department

1. Consider sale of bucket truck to WEC

- a. Discussion in executive session

2. Consider vote for VELCO Board Seat

- a. JL motioned to vote for incumbents Sam Anderson & Steve Kamsinki for the VELCO Board Seat, JBC seconded. Unanimous approval.

3. Rate Case Status

- a. Patty provided us an overview of the rate case schedule and provided a ballpark estimate based on early budget numbers . Patty is projecting the need for an expansion of the line of credit due to the 2022 loss we'll experience as well as additional negative cash flow projected into early 2023. Preliminary rate case projections using budget estimates show an increase between 20% and 30%. Final numbers will require a detailed review by consultants hired by VPPSA.
- b. VPPSA hired a consultant UFS to help finalize the rate increase.
- c. Expecting rates in effect for April 1st with a filing date of 2/15. UFS will have final numbers by 2/13 for the trustees to vote on

4. Regulatory Account Filing (Request and recommend filing with PUC) for line of Credit
 - a. JBC motioned to authorize Patty and Chris to start working on the Regulatory Account Filing PUC Filing, JL seconded. Unanimous approval.
5. Line of Credit Expansion
 - a. As Patty finalizes numbers, she'll come back to the Board of Trustees with a request of the line of credit expansion
6. Other Updates with Patty/Chris
 - a. None
- v. Other / Memorial Building/Parks
 1. None

H. Executive Session:

- a. JBC motioned to enter Executive Session at 5:35 p.m. with Tim Dagesse to discuss personnel items, JL seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 6:03 p.m., JL seconded. Unanimous approval.
 - i. No action taken
 - c. JL motioned to enter Executive Session at 7:36 p.m. with Patty Richards & Chris Recchia to discuss purchase and sales contract, JBC seconded. Unanimous approval.
 - d. JBC motioned to exit Executive Session at 8:18 p.m., JL seconded. Unanimous approval.
 - e. JBC motioned to sell the bucket truck to WEC for a purchase price of \$155,000 and authorize Patty Richards to execute and process any necessary paperwork to complete the sale including the title transfer, JL seconded. Unanimous approval.
- I. Adjourn: JBC motioned to adjourn at 8:18 pm., JL seconded. Unanimous approval.

Date of Next Meetings: February 6, 2023 Special Meeting (Budget Approval) & February 13, 2023

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk