

BARTON VILLAGE INC.
SPECIAL MEETING OF THE TRUSTEES
DRAFT MINUTES
February 6, 2023 6:00 PM

PRESENT: Nate Sicard, Tin Barton-Caplin, Jacqueline Laurion

- A. NS called the meeting to order at 6:08 p.m.
- B. Changes to Agenda / Additions or Deletions
 - a. None
- C. Meeting Meetings – January 23, 2023
 - a. JBC motioned to approve the amended January 23, 2023 meeting minutes sent on January 30, 2023, JL seconded. Unanimously approved.
- D. Privilege of the Floor
 - a. None
- E. Old Business
 - a. None
- F. New Business
 - a. Green Mtn Farm to school request for summer lunchbox next to library
 - i. JBC motioned to approve request contingent on submittal of proper insurance certificate, JL seconded. Unanimously approved.
- G. Other
 - a. Approval of Bills, Warrants, and previous Warrants signed
 - i. JBC motioned to approve bills, warrants and previous warrants signed, JL seconded. Unanimous approval.
 - b. Trustee Mail
 - i. Fred’s Quote – This should go to Andy for budgeting / consideration for improving the heating system within the garage.
 - c. Office / Facilities / Operations
 - i. 2023 Budgets & Annual Meeting / Report Prep
 - 1. NS and Crystal have been working the budgets and fixing any line items that were way off.
 - 2. JBC motioned to approve the 2023 budgets as amended and the 2023 annual meeting Trustee report, and 2023 annual meeting warning, JL seconded. Unanimously approved.
 - ii. Audit Engagement Letter
 - 1. JL motioned to approve the audit engagement letter with KBS for the 2022 audit and to authorize Jacqueline Laurion to execute the letter, JBC seconded. Unanimously approved.
 - iii. Other / Memorial Building/Parks
 - 1. High Street Property Letter to Listers for Inclusion on Tax Maps

- a. NS prepared the packet to submit to the town for updating the erroneous tax maps
- b. JBC motioned to approve sending the packet to the Town of Barton to get a parcel ID number and corrected tax maps, JL seconded. Unanimously approved.

H. Executive Session:

- a. JBC motioned to enter Executive Session at 7:59 p.m. to discuss personnel items and IBEW contracts, JL seconded. Unanimous approval.
 - b. JBC motioned to exit Executive Session at 8:59 p.m., JL seconded. Unanimous approval.
 - i. No action taken
- I. Adjourn: JBC motioned to adjourn at 9:01 pm., JL seconded. Unanimous approval.

Date of Next Meetings: February 13, 2023

Submitted by Tin (Justin) Barton-Caplin | Board Clerk

Attested by Shelia Martin | Village Clerk