



# ICRC

## APPLICATION FORM FOR FIELD POSITIONS

### INSTRUCTIONS

1. Make sure you save this form on your computer (with your name as the file name) before you begin filling it out.
2. Send your application documents (see list below) to **[gva\\_rec\\_services@icrc.org](mailto:gva_rec_services@icrc.org)**. The subject line of your email should be as follows: Job Reference – Title of Position – LAST NAME First Name (for example: Ref. X – 16 – Delegate – DOE John).

**Please send only one email per application.**

> If you do not receive any reply within two months, please assume your application has not been shortlisted.

3. Please include the following documents with your application:

- Your CV
- Your cover letter
- A colour copy of your passport
- This duly completed form

**For Healthcare positions:** a copy of a recent certificate of registration from your national health authorities

4. If you are either a **national** or a **resident** of Australia, Canada, Denmark, Finland, Iceland, Ireland, Japan, the Netherlands, New Zealand, Norway, Sweden or the United Kingdom, please read the statement below carefully and tick the box if you agree.

*If my application is shortlisted, I authorize the ICRC to share my entire application file – including my CV – with the National Red Cross Society in my country of nationality or residence, which will process my application, e.g. review my file, interview me and check my references.*

5. Please answer the following questions. Only duly completed applications will be considered.

APPLICATION(S)	
Exact title of the position for which you are applying:	
Have you applied for other jobs with the ICRC?	Yes      No
If yes, what were they?	

PERSONAL DETAILS	
First name:	Last name:
Date of birth:	Marital status:
Gender:	Children:    Yes      No
Nationality at birth:	Current nationality(ies):

ADDITIONAL INFORMATION	
Do you have a driving licence for manual transmission vehicles?	Yes    No
For operational reasons, new staff members must be willing to relocate anywhere – without their families (i.e. spouses, partners, children or other dependents) or visits from their families – for at least the first two 12-month postings. Do you agree to these terms?	Yes    No
What are your gross annual salary expectations (in Swiss francs)?	
How soon can you be available?	
Have you ever been employed by, or volunteered for, a National Red Cross or Red Crescent Society, the International Federation of Red Cross and Red Crescent Societies or the ICRC?	Yes    No
Have you ever met an ICRC staff member at a career event (e.g. job fair, presentation, workshop, panel discussion)? If yes, please specify:	Yes    No

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