

Secretary's Comments Outline

Salutation and Introductions as Needed.

- Greet Director Cade and thank OMB Staff
 - Ben Lykens – Operating Analyst, and
 - Mike McConnell – Capital Analyst
- Introduce members of DOF team if desired

Discuss Budget Request – Three Parts

1. General Fund Request

DOF is seeking a modest increase in General Fund appropriations of \$552,300, or 3.8%, over FY 23. Our request is made of three components:

- A \$14,200 Door Opener for an approved position in the FY 23 budget (2-month salary – Public Service Bureau Manager)
- \$391,700 for OMB assigned personnel contingency associated with FY 23 salary policy, and
- We are asking for a \$146,400 increase to the personnel appropriation as our 1% discretionary growth target allotted by OMB.

2. Appropriated Special Fund Request

DOF is requesting 2.7% increase in ASF funding over FY 23 for a total of \$3.673 million.

This request is made of four components:

- For Accounting - A \$335,400 server upgrade for FSF that is being required by DTI. This is the expected ongoing costs of the upgrade, and any one-time costs are being absorbed in the current FY 23 budget.
- For OUP – A \$1.980 million increase to RFP for an external vendor to administer an expanded number of Verified Report Reviews pursuant to 12 Del. C. § 1170 related to voluntary holder compliance. This expansion would increase the number of annual reviews from 200 to 1,000 and allow the State to review each reporting holder at least once every 5-6 years. Expansion of the program would likely lead to between \$4 and \$10 million in additional voluntary unclaimed property reporting each fiscal year. In FY 22 alone, 200 Verified Reports generated over \$2.1 million in additional voluntarily reported unclaimed property liability.
- For Tech Fund/IRAS – A \$635,200 increase for the IRAS project to cover two additional resources with advanced skillsets for application development and database design, and staff retention increases of 3.8% for 13 resources that have not received a budgetary increase in over 5 years. The increase will help retain qualified staff and acknowledge current market pressures.
- Various Personnel – A total increase of \$722,400 for casual seasonal and all ASF staff across the various divisions of the Department of Finance. This amount is in line with FY 23 pay policy and would provide budgetary authority to cover already approved increases in salary.

3. Capital Funding Request

DOF is requesting a \$100,000 increase in capital funding for the Carvel State Office Building - First Floor Public Service Renovation and ADA Compliance Project.

- This project was first approved for \$500,000 in the FY 23 Bond Bill. We are seeking the \$100,000 increase to cover additional expenses related to cost increases associated with market pressures for materials and labor. This is the last deferred maintenance project for DOF in the Carvel Building and will improve the quality of life for public facing employees as well as distressed citizens in need of services. Central to this renovation is being able to provide ADA accessible transaction counters and a more comfortable consultation room. Work is schedule to begin in Summer of 2023.

Thank you for your consideration of our FY 24 Budget Requests, and I am happy to field any questions you may have at this time.