

# FERPA

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The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, is the Federal law which requires educational institutions to establish written policy with regard to the privacy rights of students and to safeguard their educational records. North Dakota State University is committed to maintaining the privacy and confidentiality of education records in accordance with the provisions of FERPA. As a part of our commitment, students have the following rights pertaining to their educational records at the university:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.
2. The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to request personally identifiable information, or directory information, not be made public.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failure by NDSU to comply with the requirements of FERPA: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue SW, Washington, DC 20202.