

# UT Conference Center



*Located near the UT campus in the heart of downtown Knoxville, the UT Conference Center is an ideal venue to host your next event. The UT Conference Center offers large meeting rooms, breakout session areas, a private boardroom, a computer training lab, and dining areas.*

## **Atrium**

The UT Conference Center's Atrium is the place where people come to meet. It is the main gathering location for groups using the Center. The Atrium is an ideal place for breaks or networking receptions. Many groups use the Atrium to greet their conference guests and hold their event registration check-in. This part of the Center is also an ideal location for a limited number of exhibitor displays.

## **Ballroom**

The 4,300-square foot Ballroom provides you with ultimate flexibility. From a classroom setting for 156, to a theater setting for more than 250 or a banquet for 250, this versatile space gives you the most options for choosing the most suitable seating arrangements for your event. But if you need a smaller space for your meeting, we can install partition walls thus creating three separate 1,400-square foot meeting spaces that can be set anyway you desire.

## **The Stone Room (406)**

The Stone room has 2100 square feet of flexible meeting space, and can accommodate 90-100 attendees.

## **Suite 400**

Very popular for groups up to 100 who enjoy a more private setting. This suite also has its own private dining room.

## **Executive Boardroom**

The Executive Boardroom provides a formal but comfortable atmosphere for high-profile meetings and lunches or dinners. It can accommodate up to 15 persons.

## **Computer Training Lab**

The lab is equipped with 15 computers that run on the latest Windows operating systems. Custom client software can easily be installed at each work station for training programs. If you need an instructor, we can provide them through UT Center for Professional Education & Lifelong Learning.

## **Dining Room**

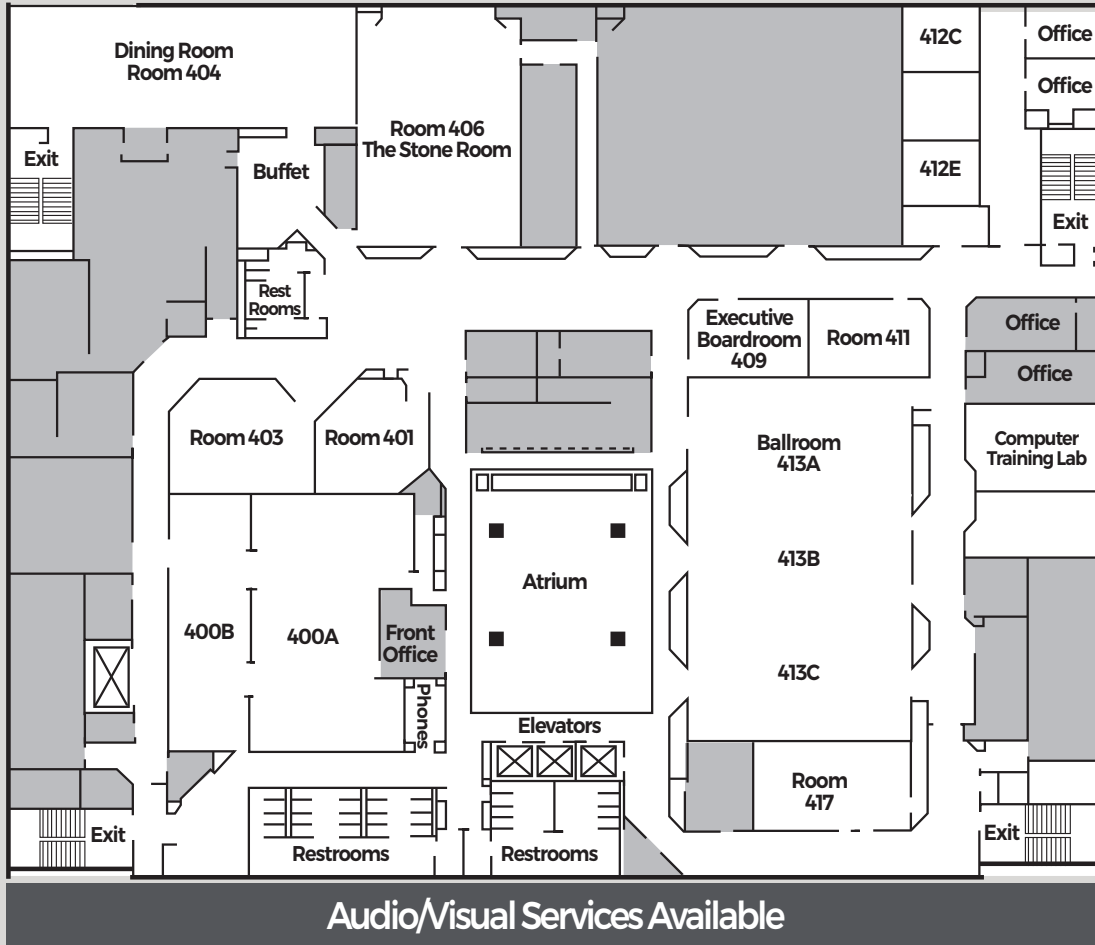
While any of the smaller breakout rooms can be adapted to seat small groups for meal functions, our main Dining Room is permanently dedicated to our client's food service needs. The dining room is ideal for most lunches and dinners for groups up to 160. Meals of all kinds are available ranging from full table service menus to bountiful buffets. Our full-service kitchen makes it possible to provide your conference with everything from a soup and sandwich lunch for 10 people to a semi-formal banquet for 250 with full table service.

## **Small Meeting Rooms**

The UT Conference Center has an assortment of small meeting spaces suitable for trainings, board meetings, or for large conference breakout session meetings. These rooms range in size from 12 to 36 participants, which can be set in a variety of styles to enhance your meeting.

*To learn more about how UT Conferences can help with your next event, call for your no-cost consultation.*

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Room	Theater (chairs only)	Classroom (3 per 6' table)	Banquet/ Meal	Hollow Rectangle	Total Square Feet
400A	100	63	100	30	1,566
400B	90	20	60		1,102
401 (heptagonal)	40	18	40	24	676
403 (octagonal)	50	36	50	30	842
404 (Dining Room)			160		2,080
406 (Stone Room)	100	90	100	36	2,071
409 (Boardroom)				15	499
411	30	18	26	18	429
413A	100	45	80	42	1,431
413B	100	60	80	42	1,484
413C	100	45	80	42	1,431
413ABC	250	156	250		4,346
417	50	24	40	30	990
Computer Lab		15			

A 21% service fee is added to all meeting charges.