FINAL AGENDA

for a meeting of the

MESONET STEERING COMMITTEE
Conference Room A -- Sarkeys Energy Center
August 16, 1994 -- 9:30 AM - 12:30 PM

I. Welcome, Introductions and Approval of Minutes

II. Management Issues
      Organizational Structure
      Lines of Responsibility: Who does what? Where are we short?
      Hiring Recommendation: Computer Systems Analyst

III. Maintenance Issues
      Quality Assurance: Are we gaining ground?
      Spare Parts Inventory: Where are the holes?
      Vehicle Situation: How urgent is the need?
      METADATA Files: Are these files organized and computer-based?
      Are all sites receiving equal treatment? What about Micronet versus Mesonet?
      Caring for the Site Plot: How can OSU help?

IV. Financial Issues
      Monthly expense history: How close to budget are we?
      User Fees: Are we ready to begin?
      Next sources of money?

V. Computer Software/Hardware Issues
      Is the optical drive operational?
      Is our archive system "user-friendly"?
      Status of the public display software
      VAX fail-over: Has it been tested?

VI. Miscellaneous Issues
      Plans for August portion of Washita '94
      Report on EARTHSTORM Institute
      Report on PGA
      State Fair Planning
      Potential Mesonet add-ons: ODOT, soil moisture, differential GPS
      Next newsletters: August and September
      Re-printing of one page pamphlet: 5,000 or 10,000 copies?

VII. Next Meeting Date in Stillwater
      Week of September 19?