



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION
AND PUBLIC FACILITIES

**TRAVELER INFORMATION
KIOSK (TIK) PERMIT**

PERMIT NUMBER _____

EXPIRATION DATE _____

This permit allows a government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization to provide centralized information on businesses, services, or activities located in the vicinity of a traveler information kiosk within a state-owned highway right-of-way. It is subject to all conditions on the attached list that have been checked as a requirement.

Permittee:

Business License Number:

Mailing Address:

Contact Name:

E-mail Address:

Phone:

Fax:

Location of Proposed Kiosk Installation (highway name, milepost or other information to locate the business):

Tourist-Oriented Activities and Recreational and cultural Interest Areas to be included in the Kiosk:

Tax ID Number:

Highway Speed Limit:

ATTACHMENTS INCLUDED AS PART OF THIS PERMIT

REQUIRED FOR ALL TIK APPLICATIONS:

- A detailed site layout drawing showing:
 - All official traffic signs and devices within 800 feet of intersection/location
 - Proposed kiosk location
 - Location of and access into rest stop or pullout area
 - All roads by name, driveways, and other pertinent landmarks

- A detailed drawing and design specifications for the proposed kiosk showing:
 - Proposed kiosk location
 - Height, width, depth, slope of roof, etc.
 - Proposed construction materials
 - Composite sketch of finished kiosk

- Photographs of:
 - The rest stop or pullout area
 - The proposed kiosk location
 - The view of the main highway turnoff from a distance of 500 feet in each direction (mark an arrow on the pavement depicting your rest stop or pullout area)

- A list of the types of traveler-oriented activities and recreational and cultural interest areas to be included in the kiosk

PERMITTEE CERTIFICATION

Permittee upon signing this permit acknowledges and agrees to the conditions made applicable to this permit on the attached list.

I, _____, acknowledge that I am acting on behalf of the above-named Permittee and that I have the full authority to do so. I further acknowledge and accept that the Permittee shall comply will all conditions that the Department of Transportation and Public Facilities has included in issuing this permit.

Permittee Signature

Date

PERMIT APPROVAL

DOT&PF Signature

Date

**TRAVELER INFORMATION KIOSK (TIK) PERMIT CONDITIONS
 APPLICABLE TO THIS PERMIT IF THERE IS AN “X” IN THE “REQUIRED” COLUMN
 WHEN THE PERMIT IS PREPARED FOR YOUR SIGNATURE**

Required	Item Name	Paragraph
X	Violation	<p>If any of the conditions of this permit are violated, the State reserves the right to require the removal of the Kiosk. A notice of violation must provide the Permittee with at least 20 days from the date of the notice to remedy the violation. If Permittee fails to remedy a violation, the Department will:</p> <ol style="list-style-type: none"> (1) remove the Kiosk; (2) cancel the permit if it has not already expired; (3) bill the Permittee for the Department’s expenses; (4) within 15 days of the date of removal send a written notice of action to the Permittee; the notice of action must describe the action and the reason for the action; (5) return the Kiosk to the Permittee no later than 15 days after the Permittee pays the Department for its expenses as billed.
X	Repair of Damaged Items	<p>If Permittee damages any improvements within the State owned right of way, Permittee will be responsible to return them to their previous condition. The Department’s Maintenance and Operations Section will inspect and approve the restored improvements. Improvements may include but are not limited to: pavement structures, sidewalks, curb and gutter, pathways, driveways, signs, traffic markings, guardrail, delineators, highway lighting systems, traffic signal systems, drainage structures and mailboxes.</p>
X	Hold Harmless	<p>Permittee shall indemnify, defend and hold harmless the State, and its officers, employees, and contractors, from any and all claims or actions resulting from injury, death, loss, or damage sustained by any person or personal property resulting directly or indirectly from Permittee’s placement of the Kiosk.</p>
X	Maintain Facilities	<p>The Kiosk approved by this permit shall be constructed and maintained by the Permittee in such a manner that the highway, and all its appurtenances or facilities including, but not limited to, all drainage facilities, pipes, culverts, and ditches and their safety shall not be impaired in any way by the construction or maintenance.</p>
X	Permit Duration/Renewal	<p>Permit is issued for a period not to exceed five years. Permittee may renew the permit by following the application procedure. A renewed permit expires five years following the date of the current permit. Permittee shall arrange, at their expense, for a contractor to remove the Kiosk before the permit expires unless, before the expiration date, the Permittee receives a renewed permit for the Kiosk.</p>
X	Licenses	<p>The Permittee shall assure activities within Kiosk maintain the necessary licenses for operation of the business or activity.</p>
X	Contractor	<p>Upon receipt of a permit, Permittee shall arrange, at their expense, for a contractor to manufacture, install, and maintain the Kiosk as specified in the permit.</p>
X	Kiosk Responsibility	<p>All cost and liability that relates to the Kiosk or its maintenance shall be at the sole expense of the Permittee.</p>
X	TIK Maintenance	<p>Permittee is responsible for the maintenance and operation of the Kiosk facility. The Department will provide site maintenance such a minor grading, snow plowing, and approach repairs.</p>
X	Kiosk Relocation	<p>The Permittee shall adjust or relocate the Kiosk without cost or liability to the State if, at any time, or from time to time, the use or safety of the highway within which the Kiosk exists requires that it be adjusted or relocated.</p>

Required	Item Name	Paragraph
X	No Additional Improvements	The Permittee shall not place additional improvements within the right of way, and if, at any time in the future, the permitted Kiosk is destroyed, removed or rebuilt for any reason whatsoever, it shall not again be placed within the right of way unless authorized by another permit. The Permittee shall not install other illegal business signs adjacent to or within the right of way. If additional signs are installed, they will be removed immediately without notice.
X	Determination of Activities	Permittee shall manage the Kiosk to maximize the number of eligible activities associated with the Kiosk. The Department will assist the Permittee in determining whether a particular activity meets the requirements for inclusion in the Kiosk.
X	Activities Advertised	Traveler activities advertised in the Kiosk shall comply with all applicable laws.
X	Gas Station	All gas stations advertised in the Kiosk will: (1) provide fuel, oil, air and water, public restrooms, drinking water, and public phones; (2) maintain continuous operation for at least 16 hours per day, 7 days per week; (3) be located within 3 miles of the highway.
X	Restaurant	All restaurants advertised in the Kiosk will: (1) provide 3 meals daily (including hot sandwiches and coffee), public restrooms, and public phones; (2) maintain continuous operation for at least 16 hours per day, 7 days per week; (3) be located within 3 miles of the highway.
X	Lodging	All lodging facilities advertised in the Kiosk will: (1) provide beds and bedding (located in a permanent all-weather, heated building), toilet and bathing facilities (located in building with beds), public telephone; (2) maintain continuous operation for at least 10 hours per day, 7 nights a week; (3) be located within 25 miles of the highway.
X	Campground	All campgrounds advertised in the Kiosk will: (1) provide spaces for campers to be parked and tents to be erected, a parking area, picnic tables, trash cans, modern restrooms, and drinking water; (2) be located within 25 miles of the highway.
X	Business/Activity Closure	If any of the activities or businesses advertised in the Kiosk close, or are expected to be closed for more than one month, Permittee shall arrange, at their expense, to remove any advertising within the Kiosk.
X	Change of Business Ownership	If the Permittee transfers the Kiosk to another association, the new association must notify the Department in writing within 10 days of the transfer. The Department will cancel the original permit and issue, without charge, a comparable permit to the new association if the Department determines that the material circumstances of the original permit have not changed. The replacement permit expires on the same date that the original permit was expected to expire.
X	Kiosk Installation Details	Kiosk design and placement is per the approved plans submitted to the Department prior to permit approval.
X	Permit Subject to Existing Law	This Permit is subject to any applicable federal law, regulations, or policy and procedure memorandum of the Federal Highway Administration (FHWA)), and to all applicable State statutes and regulations.