

Course Transfer Search Engine Guide

Step 1: Visit the Office of the Registrar at <http://registrar.kennesaw.edu/>.

Step 2: Select **Transfer Services** from the sidebar navigation (See **Figure 1**).

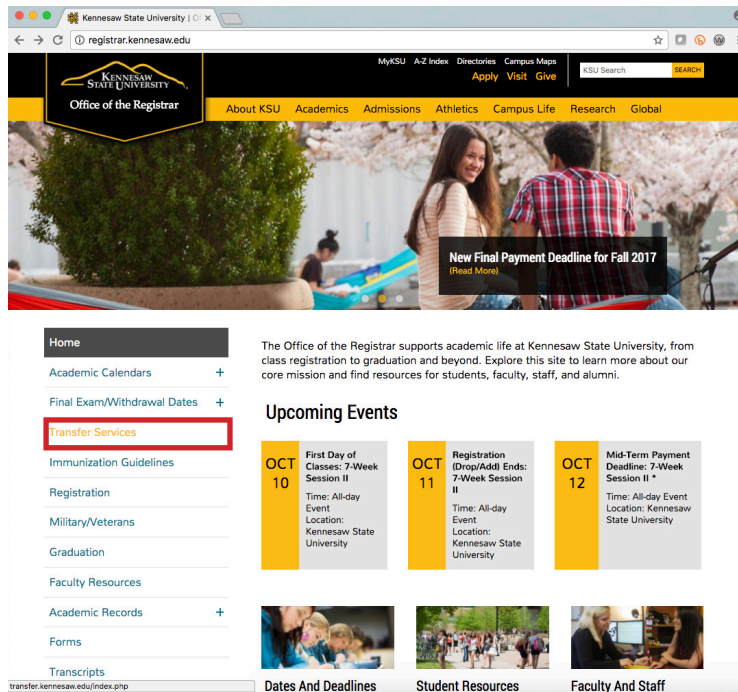


Figure 1 - Select Transfer Services

Step 3: On the Transfer Services website go to the sidebar navigation and select **What Transfers** (See **Figure 2**).

Step 4: From the drop-down menu select **Course Transfer Search Engine** (See **Figure 2**).

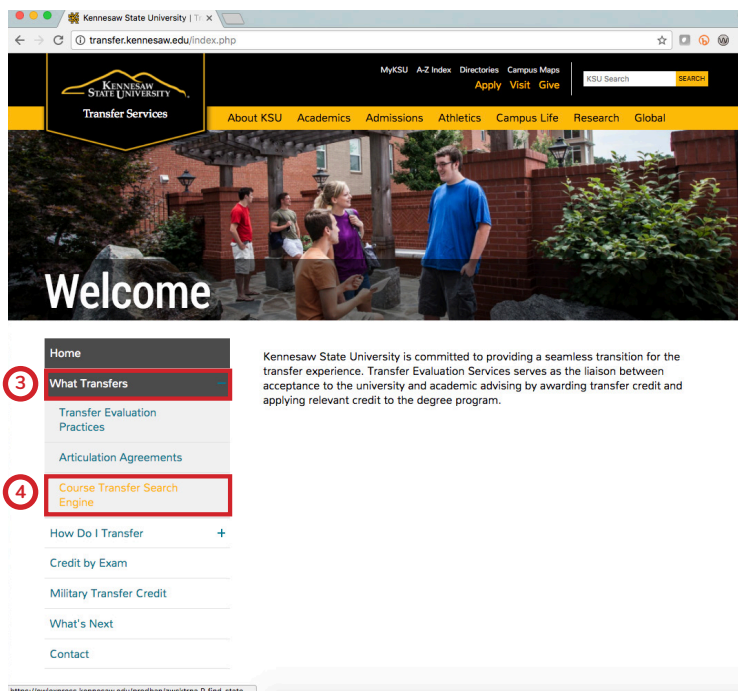


Figure 2 - Select What Transfers > Course Transfer Search Engine

Step 5: On the Course Transfer Search Engine website select the **state** you are transferring from the drop-down menu and click **Get State** (See Figure 3).

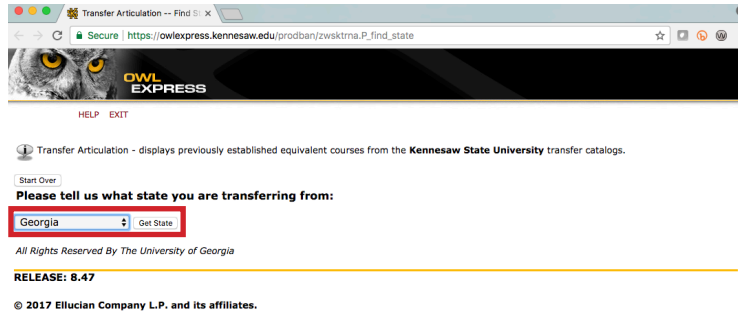


Figure 3 - Select state

Step 6: Select the **school** you are transferring from the drop-down menu and click **Get School** (See Figure 4).

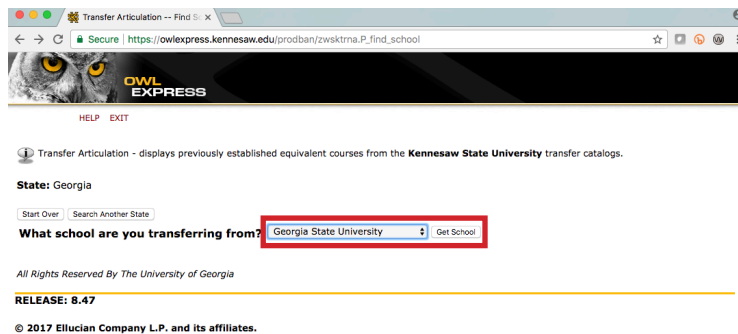


Figure 4 - Select school

Step 7: Choose the **Subject(s)**, **Level(s)**, and **Term** and click **Get Courses** (See Figure 5).

* To select multiple subjects, hold down the CTRL key on a PC or COMMAND key on a Mac while making your selections.

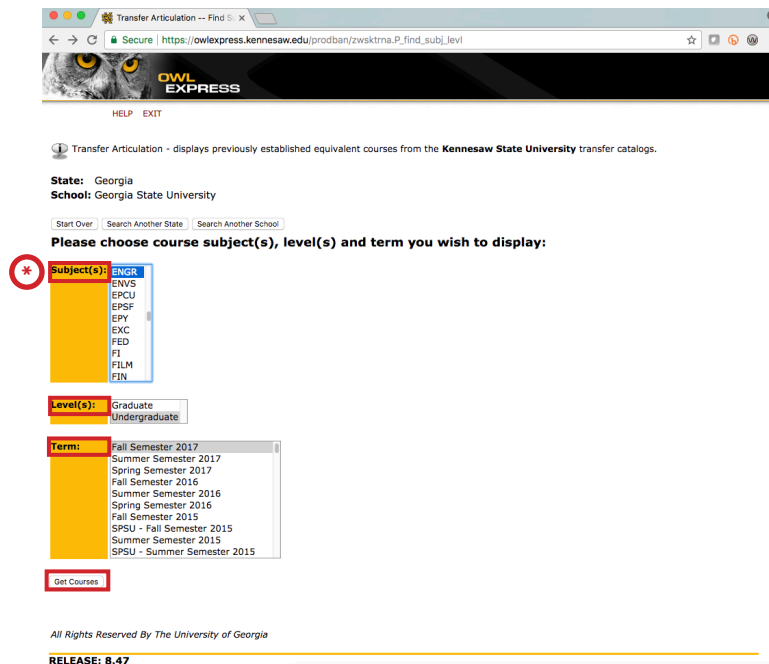


Figure 5 - Select subject(s), level(s), and term